

Georgia Perimeter College

General Catalog
2010-2012

With multiple locations in the metropolitan Atlanta area,
Georgia Perimeter College is accredited by the Commission on Colleges
of the Southern Association of Colleges and Schools:

Commission on Colleges of the
Southern Association of Colleges and Schools

1866 Southern Lane

Decatur, Georgia 30033-0497

404-679-4501

to award Associate of Arts, Associate of Science
and Associate of Applied Science degrees.

CAMPUS AND CENTER LOCATIONS

Clarkston Campus

555 North Indian Creek Drive

Clarkston, GA 30021-2361

Phone: 678-891-3200

Decatur Campus

3251 Panthersville Road

Decatur, GA 30034-3832

Phone: 678-891-2300

Newton Campus

239 Cedar Lane

Covington, Georgia 30014

Phone: 770-278-1200

Dunwoody Campus

2101 Womack Road

Dunwoody, GA 30338-4435

Phone: 770-274-5000

Alpharetta Center

3705 Brookside Parkway

Alpharetta, GA 30022-4408

The University System of Georgia /AA/EOE





ABOUT THIS CATALOG

This catalog does not constitute a contract between Georgia Perimeter College and its students on either a collective or individual basis. While every effort is made to ensure accuracy of the material published in the catalog, Georgia Perimeter College reserves the right to change any provision listed, including but not limited to academic requirements for graduation, without actual notice to individual students. Every effort is made to advise students of changes through the catalog on the college website. Information concerning academic requirements is available in the Advising, Counseling and Retention Services and the Enrollment and Registration Services offices. Refer to the online catalog (www.gpc.edu/catalog) for the most current information.

Georgia Perimeter College supports the Civil Rights Act of 1964, Executive Order #11246, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act. No person shall, on the basis of age, race, religion, color, gender, sexual orientation, national origin, disability or veteran status, be excluded from participation in or be denied the benefits of or be subjected to discrimination under any program or activity of the college.

Any individual with a grievance related to the enforcement of any of the above provisions should contact the Office of Human Resources.

The college complies with the Family Educational Rights and Privacy Act of 1974, which guarantees any student the right to inspect and review his or her educational records, to challenge the content of the records and to control disclosures from the education records with certain exceptions.

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ACADEMIC CALENDAR

All dates are subject to change. Please check the college website for the most recent information.

FALL 2010-SUMMER 2011
Fall Semester 2010

	First-Half Term	Second-Half Term	Full-Term
Due date to apply for Fall 2010	July 1	July 1	July 1
Registration	Aug. 11-13	Aug. 11-13	Aug. 11-13
Classes begin	Aug. 16	Oct. 13	Aug. 16
Schedule Adjustment	Aug. 16-17	Aug. 16-17	Aug. 16-17
Labor Day Holiday	Sept. 6	---	Sept. 6
Midpoint of term	Sept. 10	Nov. 8	Oct. 11
Thanksgiving Holiday	---	Nov. 25-28	Nov. 25-28
Classes end	Oct. 4	Dec. 3	Dec. 3
Final exams	Oct. 9-10	Dec. 6-12	Dec. 6-12
Commencement	Dec. 13	Dec. 13	Dec. 13

Spring Semester 2011

	First-Half Term	Second-Half Term	Full-Term
Due date to apply for Spring 2011	Nov. 1	Nov. 1	Nov. 1
Registration	Jan. 5-7	Jan. 5-7	Jan. 5-7
Classes begin	Jan. 10	Mar. 16	Jan. 10
Schedule Adjustment	Jan. 10-11	Jan. 10-11	Jan. 10-11
Martin Luther King, Jr. Holiday	Jan. 18	---	Jan. 18
Midpoint of term	Feb. 4	Apr. 11	Mar. 15
Spring Break	Mar. 7-13	Mar. 7-13	Mar. 7-13
Classes end	Feb. 28	May 3	May 3
Final exams	Mar. 2-3	May 5-11	May 5-11
Commencement	May 13	May 13	May 13

Summer Session 2011

	First-Half Term	Second-Half Term	Full-Term
Due date to apply for Summer 2011	Apr. 1	Apr. 1	Apr. 1
Registration	May 18-20	May 18-20	May 18-20
Classes begin	May 23	June 22	May 23
Schedule Adjustment	May 23-24	May 23-24	May 23-24
Memorial Day Holiday	May 30	May 30	May 30
Independence Day Holiday	July 4	July 4	July 4
Midpoint of term	June 6	July 6	June 21
Classes end	June 17	July 19	July 18
Final exams	June 20	July 20	July 19-20
Commencement	Dec. 13	Dec. 13	Dec. 13



ACADEMIC CALENDAR

All dates are subject to change. Please check the college website for the most recent information.

FALL 2011-SUMMER 2012
Fall Semester 2011

	First-Half Term	Second-Half Term	Full-Term
Due date to apply for Fall 2011	July 1	July 1	July 1
Registration	Aug. 10-12	Aug. 10-12	Aug. 10-12
Classes begin	Aug. 15	Oct. 12	Aug. 15
Schedule Adjustment	Aug. 15-16	Aug. 15-16	Aug. 15-16
Labor Day Holiday	Sept. 5	---	Sept. 5
Midpoint of term	Sept. 9	Nov. 7	Oct. 10
Thanksgiving Holiday	---	Nov. 24-27	Nov. 24-27
Classes end	Oct. 3	Dec. 2	Dec. 2
Final exams	Oct. 5-6	Dec. 5-11	Dec. 5-11
Commencement	Dec. 12	Dec. 12	Dec. 12

Spring Semester 2012

	First-Half Term	Second-Half Term	Full-Term
Due date to apply for Spring 2012	Nov. 1	Nov. 1	Nov. 1
Registration	Jan. 4-6	Jan. 4-6	Jan. 4-6
Classes begin	Jan. 9	Mar. 14	Jan. 9
Schedule Adjustment	Jan. 9-10	Jan. 9-10	Jan. 9-10
Martin Luther King, Jr. Holiday	Jan. 16	---	Jan. 16
Midpoint of term	Feb. 3	Apr. 9	Mar. 13
Classes end	Feb. 27	May 1	May 1
Final exams	Feb. 29-Mar. 1	May 3-9	May 3-9
Commencement	May 11	May 11	May 11

Summer Session 2012

	First-Half Term	Second-Half Term	Full-Term
Due date to apply for Summer 2012	Apr. 1	Apr. 1	Apr. 1
Registration	May 16-18	May 16-18	May 16-18
Classes begin	May 21	June 20	May 21
Schedule Adjustment	May 21-22	May 21-22	May 21-22
Memorial Day Holiday	May 28	May 28	May 28
Independence Day Holiday	July 4	July 4	July 4
Midpoint of term	June 4	July 5	June 19
Classes end	June 15	July 17	July 16
Final exams	June 18	July 18	July 17-18
Commencement	Dec. 13	Dec. 13	Dec. 13



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ABOUT GEORGIA PERIMETER COLLEGE

Strategic Plan

Transforming Lives, Strengthening Communities, Fostering Teamwork

Vision

As a team, Georgia Perimeter College will be recognized as a dynamic and creative learning environment focused on student success, guided by the values of trust, excellence, integrity, civility, passion diversity and efficiency.

Mission

Georgia Perimeter College transforms the lives of our students to thrive in a global society.

As a diverse, multi-campus two-year college, we provide relevant, responsive, learner-centered higher education that facilitates the achievement of academic, professional and personal goals.

We embrace excellence, teamwork and quality services that link the college's human capital with our communities to enhance economic, social and cultural vitality.

As a key point of entry for students into higher education in Georgia and as the major provider of associate degrees and student transfer opportunities, Georgia Perimeter College supports the Strategic Plan of the University System of Georgia.

Goals

We will strengthen student success.

Student success is at the heart of all we do at Georgia Perimeter College. For students to grow and develop academically, they need a faculty devoted to teaching excellence. To prepare students to compete in the global workplace, we will offer relevant and responsive learning opportunities both inside and outside the classroom.

We will create and foster a culture of teamwork, leadership, quality service and continuous improvement.

A cornerstone to the success of Georgia Perimeter College is our institutional culture. Through open communication, mutual respect and trust, we will practice teamwork, leadership, quality service and continuous improvement.

We will enhance the economic, social and cultural vitality of our communities.

Georgia Perimeter College is a vital partner in the success of our communities. Along with our success, size and multiple locations, comes a responsibility to share our valuable resources with others. We will bring our human capital to our communities through innovative learning opportunities for our students and improved partnerships with other educational institutions, business, industry and government agencies to strengthen the future of our communities.

We will expand access enrollment capacity.

Georgia Perimeter College embraces its role as an access institution. In order to remain accessible, we must increase our capacity to serve the educational needs of a growing and diverse population. As the state's leading provider of distance education, we also have a responsibility to continually reach out to underserved areas and become accessible to learners worldwide.



Values

We believe **trust** is the pinnacle of our core values and essential to success. Our competence and character builds trust with ourselves, between each other and throughout our organization.

We strive for **excellence** in all that we do in order to model success for our students. Excellence in teaching and service provides the foundation on which our students will achieve success.

We hold firm to our **integrity**. We take responsibility for our actions, and we stand by our commitment to support our students, colleagues and community.

We foster a collegial environment that cultivates mutual respect, enhanced problem-solving, open communication and teamwork. **Civility** builds trust among employees, students and members of our community and promotes cooperation across organizational boundaries.

We are passionate about the success of our students, colleagues and community. We show our **passion** through our quality work, creativity, teamwork, outreach and engagement with our communities.

We welcome and embrace the **diversity** of our community, organization and student body. From our diversity, we respect all individuals for their ideas, perspectives, commonalities and differences.

We are committed to individual and organizational **efficiency**. With efficiency, we increase the resources and capital of our organization, remain affordable and accessible to our students and remove barriers to success.

Accreditation

The college gained admission to the Southern Association of Colleges and Schools in November 1967. It has also been accorded full institutional membership in the American Association of Community Colleges. Georgia Perimeter College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (1866 Southern Lane, Decatur, Georgia 30033-4097; 404-679-4501) to award Associate of Arts, Associate of Science and Associate of Applied Science degrees.

History

Founded by the citizens of DeKalb County and the DeKalb Board of Education under the Junior College Act of 1958, Georgia Perimeter College opened as DeKalb College with its Clarkston Campus in 1964. It was the only public two-year college in the state supported and controlled by a local board of education. It was established in order that any resident of the DeKalb School District who held a high school diploma or its equivalent and who desired to seek two years of postsecondary education might have the opportunity to do so.

The college's Decatur (formerly known as South) Campus opened in 1972. Also beginning in 1972, students enrolled in DeKalb Area Technical School were able to enroll dually in vocational and collegiate programs and the college was designated DeKalb Community College. As growth continued both for DeKalb County and the college, the Dunwoody (formerly North) Campus was added and began operation in 1979. DeKalb College pioneered in Georgia in open-door admissions, personalized approaches to instruction and community-related curricula and activities.

In 1985, DeKalb Vocational-Technical School was placed under the governance of a new statewide board for vocational-technical schools with daily operations remaining under the control of the DeKalb County School System. Students enrolled in specific Associate of Applied Science degree programs continued to enroll dually in the college and technical school, which is now known as DeKalb Technical College.

About GPC

In 1986, when DeKalb County relinquished its support, the college was accepted by the Board of Regents of the University System of Georgia as the thirty-fourth member institution.

During spring 1993, Georgia Perimeter College in cooperation with Clayton State College, DeKalb Technical College and Rockdale County Public Schools formed the Rockdale Center for Higher Education, which offered credit and non-credit courses.

In November 1997, the Board of Regents of the University System of Georgia approved changing the name of the college from DeKalb College to Georgia Perimeter College to reflect its expanding mission and its service throughout the metro Atlanta area. As part of changing the college's name, the names of the campuses were changed to identify the cities in which they are located.

In December 2001, Georgia Perimeter College's Lawrenceville Campus, along with its partners at the Gwinnett University Center, relocated from the MacCleod Industrial Park on Sugarloaf Parkway to a 177-acre campus at 1000 University Center Lane. In 2007, Georgia Perimeter College discontinued offering courses at the Lawrenceville Campus in order for the site to become Georgia Gwinnett College, a new four-year USG institution. In summer 2007, the Rockdale Campus was relocated to a larger new campus in Newton County and renamed the Newton Campus.

GPC began offering classes in Alpharetta in a building owned by Georgia State University. Through the years the college has expanded its class and service offerings to citizens in north Fulton County. Georgia Perimeter College gained full ownership of the original building in fall 2010. The change not only increases classroom space for GPC students, it also increases student services and possibilities for extended educational partnerships with other institutions and organizations in the area.

The college's academic offerings correspond with curricular content and requirements of the University System of Georgia. Georgia Perimeter College also serves as a community cultural center for the performing arts in music and drama. Curricula feature transfer, learning support, career and distance education programs, as well as joint educational offerings with other system institutions and state-supported technical institutes. Associate degrees are awarded to graduates who complete the two-year transfer and career programs.

Campuses

Georgia Perimeter College has multiple campus locations and a center conveniently located throughout the Atlanta area.

The **Clarkston Campus** at 555 North Indian Creek Drive in Clarkston is the original campus. The College Center, a new student/conference center, opened in 2007.

The **Decatur Campus**, which opened in 1972, is located at the intersection of Clifton Springs and Panthersville Roads.

The **Dunwoody Campus**, located at 2101 Womack Road, opened as a permanent facility in the fall of 1979.

The **Newton Campus** opened in 2007 on a 100 acre site at Interstate 20 and Georgia Highway 11. The new facility is located at 239 Cedar Lane in Covington.

For college students in the North Fulton area, Georgia Perimeter College offers classes at the **Alpharetta Center**, a full-service facility located off Old Milton Parkway at 3705 Brookside Parkway.

About GPC

Students may also attend classes through **GPC Online**, Georgia Perimeter's option for students who want the freedom to take online classes. Except for students enrolled in highly specialized courses, which may be available on only one campus, students on all campuses choose from essentially the same programs of study. A student may attend classes on any campus or online through GPC Online.

The overall operation of the college is administered from offices located at 3251 Panthersville Road in Decatur. All locations are easily accessible from a neighboring interstate highway.

Georgia Perimeter College Foundation

In July 1983, with the realization that state funds alone were not enough to provide adequate scholarships and programs for its students, the college created the DeKalb College Foundation to assist in raising funds and promoting the college. That foundation, today known as the Georgia Perimeter College Foundation, is responsible for raising funds for almost 90 endowed and non-endowed scholarships, for academic program support and for creating community partnerships to support numerous programs for both faculty and students.

The GPC Foundation welcomes gifts of cash, securities, real estate and life insurance policies from individuals and corporations. The GPC Foundation staff will work with individuals to establish memorial funds or to set up charitable trusts or bequests.

Georgia Perimeter College Alumni Association

The GPC Alumni Association, originally established in 1970 as the DeKalb College Alumni Association, was reorganized in 1983. Its purpose is to unite graduates and other former students in support of the continued growth and development of the college and to promote the personal, educational and professional development of alumni. The Alumni Association currently awards a full-semester scholarship each spring semester, recognizes an outstanding faculty member each year and awards one alumnus the "Outstanding Alumnus Award" at Commencement.



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ADMISSION TO GEORGIA PERIMETER COLLEGE

Georgia Perimeter College seeks to admit qualified students based on standards set by the University System of Georgia Board of Regents. All applicants must meet the minimum requirements for their admission classification as shown on the following pages.

Applicants to any institution of the University System of Georgia are required to furnish their social security number as a part of the application data. An alternative student identification number will be assigned and used by Georgia Perimeter College for all purposes that do not require a social security number. GPC is dedicated to insuring the privacy and proper handling of confidential information pertaining to students. All documents submitted become and remain the property of Georgia Perimeter College and will not be returned to the applicant, duplicated or transferred to another institution. Any applicant falsifying application data or documentation is subject to dismissal without refund.

Guaranteed Admission

Those applicants who meet University System of Georgia academic requirements are guaranteed admission to Georgia Perimeter College. This applies to the following admission categories:

- Freshmen Traditional Students (high school graduates and those about to graduate)
- Transfer – Traditional Students
- Non-Traditional Students
- Transient Students
- International Students
- Special/Degreed Students

Application Due Dates*

There are benefits for students who submit their application by the posted application due date. Students who have applied, submitted all documents and completed any required placement tests by the application due date will receive preference in attending new student orientation and class registration. Complete application packets (applications with all admission documents) may still be considered after the application due date.

Application and Admission Documents Due Dates*

Fall Semester	July 1
Spring Semester	November 1
Summer Session	April 1

* Applications and admission documents received after the due date may be considered. However, applicants who apply and provide admission documents after the due date will need to be flexible regarding their admission to the college and class availability.

Application Process

1. Review the admission requirements checklist for the appropriate student classification. These checklists are located in this section of the catalog. **NOTE:** All applicants born or educated outside of the United States should also review the International Student checklist for additional required documents.
2. Apply online (www.gacollege411.org) by the application due date of the anticipated term of enrollment and pay the \$20 non-refundable application fee.



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3. Mail all required supporting documents by the application due date of the anticipated term of enrollment to the address below. All transcripts and test scores must be official. That is they must be mailed directly to Georgia Perimeter College or hand delivered in person in the original sealed envelope to any GPC Enrollment and Registration Services Office. Official SAT and ACT test scores are NOT required for admission except for Dual Enrollment and Home-Schooled applicants. However, if you have taken or plan to take the SAT (GPC code #5711) or ACT (GPC code #0806) exams, please send your official test scores to Georgia Perimeter College. Your test scores may exempt you from portions of the placement test, Learning Support classes and required Regents' testing.

Office of Admissions
Georgia Perimeter College
P.O. Box 89000
Atlanta, GA 30356

4. Allow a minimum of five business days from date of receipt for your application to be posted to the Student Information System. After posting, you will be able to log in to www.gpc.edu/mystatus and check the status of your application. You will need to retrieve your GPC-ID through the link on the sign-on page. Your PIN is the six digits of your birth date (MMDDYY). Supporting documents require a minimum of five business days from date of receipt for processing. An admission decision will be made after all required documents are received and evaluated. Official notification will be mailed following the decision.
5. Applicants seeking financial aid need to complete the Free Application for Federal Student Aid (FAFSA) listing Georgia Perimeter College on the application (Federal School Code #001562) by the financial aid deadline for the anticipated term of enrollment. Students who are applying for HOPE need to complete the e-HOPE application on the Georgia Student Finance Commission website. Students wishing to receive federal financial aid must be in a degree seeking admission category at Georgia Perimeter College.
6. All applicants are required to show proof of academic placement in English, reading and math prior to registration. Applicants with transferable credit in English and/or math will not be required to take that part of the placement exam.
7. Once submitted, an application is valid for three consecutive terms including the term of application.
8. Prior to registration for classes, applicants will need to submit all final transcripts, immunization records and program specific documents.
9. All documents submitted become and remain the property of Georgia Perimeter College and will not be returned to the applicant, duplicated or transferred to another institution. Any applicant falsifying application data or documentation is subject to dismissal without refund.

Freshmen - Traditional Students

An applicant who graduated or would have graduated from high school within the last five years and has not previously attended a college or university or is transferring with less than 30 semester hours of transferable college credit is considered a freshman.

Guaranteed Admission

High school graduates with a college preparatory diploma and a 2.0 cumulative grade point average or a technical/career diploma with a 2.2 cumulative grade point average will be guaranteed admission after

Admission to GPC

submitting an application, application fee and official high school transcript (or transcript with coursework to date if not graduated). See below for specific documents for admission and registration.

Freshmen applicants need to submit the following documents:

- GPC Application for Admission and \$20.00 non-refundable application fee.
- Official High School Transcript
The transcript needs to indicate type of diploma received (college preparatory or technical/career) and date of graduation. Certificates of performance or special education diplomas are not acceptable. All transcripts will be evaluated for College Preparatory Curriculum completions regardless of the type of diploma received.
 - Minimum Grade Point Average (GPA):
 - Applicants with a College Preparatory Diploma must have a 2.0 GPA in academic coursework.
 - Applicants with a technical/career diploma must have a 2.2 GPA in academic coursework.
 - High school seniors who submit a transcript prior to their graduation will be guaranteed admission pending a final transcript.
 - Applicants who received a General Education Development (GED) diploma need to submit official passing GED scores as well as official high school transcripts of coursework completed.
- Official college transcript(s)
 - Transcripts from each college, university or technical school attended must be submitted.
 - Applicants who previously attended a college or university and who have less than 30 semester hours of transferable college credit must meet freshman requirements.
 - Applicants born or educated outside of the United States should see International Student Admissions and Advising for additional requirements.

To register for classes, newly admitted students need to submit the following:

- For high school seniors who have submitted an official transcript prior to their graduation, an official high school transcript with date of graduation and diploma type.
- All required immunization records
- Placement testing (COMPASS), if required.

Transfer – Traditional Students

An applicant who has enrolled previously in any accredited college or university and has 30 semester hours or more of transferable college credit and graduated or would have graduated from high school within the last five years is considered a transfer student. Because applicants with less than 30 semester hours of transferable credit will need to meet freshmen requirements, the high school transcript requirement will not be waived until a full evaluation of all previous college coursework is completed.

Guaranteed Admission

Transfer applicants with 30 semester hours or more of transferable college credit will be guaranteed admission after submitting an application, application fee and all official college transcripts. Applicants with less than 30 hours of transferable college credit will also need to meet freshmen requirements to be guaranteed admission. See below for specific documents for admission and registration.

Transfer applicants need to submit the following documents:

- GPC Application for Admission and \$20.00 non-refundable application fee.
- Official High School Transcript
The transcript needs to indicate type of diploma received (college preparatory or technical/career) and date of graduation. Certificates of performance or special education diplomas are not acceptable. All transcripts will be evaluated for College Preparatory Curriculum completions regardless of the type of diploma received.
 - Minimum Grade Point Average (GPA):

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Applicants with a college Preparatory Diploma must have a 2.0 GPA in academic coursework. Applicants with a technical/career diploma must have a 2.2 GPA in academic coursework.

- High school seniors who submit a transcript prior to their graduation will be guaranteed admission pending a final transcript.
- Applicants who received a General Education Development (GED) diploma need to submit official passing GED scores as well as official high school transcripts of coursework completed.
- Official college transcript(s)
 - Transcripts from each college, university or technical school attended must be submitted.
 - Applicants must be eligible to return to the institution they last attended.
 - Applicants who previously attended a college or university and have less than 30 semester hours of transferable college credit must meet freshman requirements.
 - Applicants born or educated outside of the United States should see International Student Admissions and Advising for additional requirements.

To register for classes, newly admitted students need to submit the following:

- All required immunization records
- Placement testing (COMPASS), if required.

Freshmen/Transfer – Non-Traditional Students

An applicant who graduated or would have graduated from high school five or more years ago is considered a non-traditional student. This includes both beginning freshmen and those with previous college or university attendance. The high school transcript requirement will be waived for applicants with 30 semester hours or more of transferable college credit after a full evaluation of all previous college coursework is completed.

Guaranteed Admission: Non-traditional applicants will be guaranteed admission after submitting an application, application fee and all official high school and college transcripts. See below for specific documents for admission and registration.

Non-traditional applicants need to submit the following documents:

- GPC Application for Admission and \$20.00 non-refundable application fee.
- Official High School Transcript
The transcript needs to indicate type of diploma received (college preparatory or technical/career) and date of graduation. Certificates of performance or special education diplomas are not acceptable.
- Applicants who received a General Education Development (GED) diploma need to submit official passing GED scores only. The high school transcript of coursework completed is not required.
- Official college transcript(s)
 - Transcripts from each college, university or technical school attended must be submitted.
 - Applicants must be eligible to return to the institution they last attended.
 - Applicants who previously attended a college or university and who have less than 30 semester hours of transferable college credit will need to submit high school transcripts or GED scores.
- Applicants born or educated outside of the United States should see International Student Admissions and Advising for additional requirements.

To register for classes, newly admitted students need to submit the following:

- All required immunization records
- Placement testing (COMPASS), if required.

Transient Students

An applicant who is currently enrolled in another accredited college or university and applies to Georgia Perimeter College for a specified period of time to take courses as a visiting student is considered a tran-

Admission to GPC

sient student. Transient students should be advised by their home institution regarding selection of courses taken at Georgia Perimeter College. It is the applicant's responsibility to show that all prerequisites for courses to be taken have been met. Transient students are non-degree seeking students at Georgia Perimeter College.

Guaranteed Admission: Transient applicants will be guaranteed admission after submitting an application, application fee and transient letter. See below for specific documents for admission and registration.

Transient applicants need to submit the following documents:

- GPC Application for Admission and \$20.00 non-refundable application fee.
- Transient Letter
A letter from the registrar or academic dean at the institution in which the applicant is enrolled that includes a statement of good standing and eligibility to return to the institution, permission to attend Georgia Perimeter College and the specific term the student plans to attend. A list of the courses to be taken at Georgia Perimeter College may be included.
- If the home institution does not have a standard transient letter, the applicant may submit the GPC Transient Permission Request Form, signed by the appropriate school official.
- Letters of Good Standing will only be accepted from institutions outside of the state of Georgia.
- Applicants born or educated outside of the United States should see International Student Admissions and Advising for additional requirements.

To register for classes, newly admitted students need to submit the following:

- All required immunization records

Dual Enrollment Students

An applicant who is a high school junior or senior may take courses while still in high school and earn both high school and college credit. To participate in the Dual Enrollment program, applicants must be enrolled in an accredited public or private secondary high school.

Students from non-accredited home school programs or non-accredited high schools are also eligible for the Dual Enrollment program. See the Dual Enrollment website (www.gpc.edu/dualenrollment) for specific admission requirements.

Dual Enrollment applicants from accredited public or private secondary high schools need to submit the following documents:

- GPC Application for Admission and \$20.00 non-refundable application fee.
- Certificate of Immunization
- All required immunizations
- SAT/ACT Scores
- Minimum SAT combined score of 970 or minimum ACT Composite score of 20.
AND
- Exemption from Learning Support: minimum SAT Critical Reading score of 480 and math score of 440 or minimum ACT English score of 20 and math score of 18.
Information for requesting official scores can be found at www.sat.org or www.actstudent.org.
- Official High School Transcript
Applicants must have a cumulative grade point average of 3.0 or higher on a 4.0 scale in college preparatory courses, excluding electives and weighted grades.
- Parental Permission Letter
Written permission from the parent or guardian to participate in the program.
- Applicants born or educated outside of the United States should see International Student Admissions and Advising for additional requirements.

Admission to GPC

For additional information regarding Dual Enrollment, visit the Dual Enrollment program website: www.gpc.edu/dualenrollment.

Special Note: All grades issued to Dual Enrollment students will be recorded as letter grades based on the college's grading system. College instructors will not issue numerical grades.

International Students

An applicant who:

- was born outside the United States or its territories (regardless of current citizenship or residency status), or
- completed secondary education (high school) outside the United States or its territories, or
- underwent coursework at any college or university outside the United States or its territories is considered an international student for admission purposes. The Office of International Student Admissions and Advising (ISAA) at Georgia Perimeter College handles admission processing for these applicants.

Please note: "Official copy" means a document that is either a) original, b) a photocopy of the original made and marked "saw original" by a member of the Georgia Perimeter College staff or c) a photocopy made and attested to by a notary public.

Applicants in this category must submit the following required documents by the application deadline of the anticipated term of enrollment:

- GPC Application for Admission and \$20.00 non-refundable application fee
- Certificate of Immunization
- All required immunizations
- Official high school transcript or appropriate examination results (GCE, CXC, WASC, SSCE) at a recognized level of completion and accreditation. If transcripts are in a language other than English, an official English translation is required. If a high school transcript is unavailable, the student may take the General Education Development (GED) test. In some cases, an outside evaluation of secondary education credentials may be requested. Photocopies or faxes are not acceptable.
- For applicants who hold U.S. high school diplomas, we require an official high school transcript. The transcript must indicate date of graduation and type of diploma received.
- Official college or university transcript from each college or university attended. If transcripts are in a language other than English, an official translation is ALSO required. Photocopies and faxes are not acceptable. Should you wish to obtain transfer credit from a college or university outside the U.S., you must obtain an official evaluation of your credit from a professional academic credential evaluation agency. Please note that GPC no longer evaluates foreign academic credentials: Transfer credit from a college or university outside the U.S. is awarded ONLY when the transcript is accompanied by a professional evaluation. For a list of professional Evaluation Agencies GPC currently accepts, please visit the GPC website.
- Proof of English language proficiency
Applicants whose first language is not English and/or whose secondary education took place in a predominantly non-English speaking country (see a listing of countries considered predominantly English speaking below) must provide evidence of English language proficiency prior to being considered for admission to the college. An applicant's citizenship or immigration status has no bearing on the language proficiency requirement. Proficiency may be established by submitting one of the following:
 - Official scores from the Test of English as a Foreign Language (TOEFL). The minimum required score is 460 on the paper TOEFL or 140 on the computerized TOEFL (CBT) or 48 on the TOEFL Internet Based Test (IBT). Applicants may contact the Educational Testing Service at 609-921-2000 for information or to schedule the TOEFL. Students overseas can consult the American Embassy for TOEFL information. (Georgia Perimeter's TOEFL college code is 5165). TOEFL's website is www.toefl.org. **Please note:** Georgia Perimeter College will not accept institutional TOEFL scores for admissions purposes.

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- Official scores from the International English Language Testing System (IELTS*) Academic exam with an average minimum score of 4.5. The IELTS website is <http://www.ielts.org>. To send IELTS scores, applicants should request at the time the test is taken to have IELTS scores sent to Georgia Perimeter College as follows: International Student Admissions and Advising, Georgia Perimeter College, 555 N. Indian Creek Drive, Clarkston, GA 30021
*IELTS is jointly owned by the British Council, IDP:IELTS Australia and the University of Cambridge ESOL examinations.
- Scores from other tests: non-native speakers of English who have attained a minimum SAT verbal score of 330 or ACT English score of 12 will satisfy the English language proficiency requirement.
- Official score of 3 or better on all sections of the Georgia State Test of English Proficiency (GSTEP) test given by Georgia State University. You may contact Georgia State University at 404-413-5200 to schedule the GSTEP test.

Exceptions

- Applicants who present an official General Certificate of Education (GCE) examination English 'O' level result with an acceptable score (scores of "A", "B" or "C" or 1-6 (depending on the score sheet) will not be required to submit proof of English language proficiency for admissions purposes.
Please note: English scores from the West African Examinations Council WILL NOT satisfy the English Language proficiency requirement.
- Applicants who 1) have attended a college or university in the United States, Canada (all provinces except Québec), Australia, the United Kingdom, Ireland, New Zealand, and the English speaking Caribbean AND 2) who have transferable credit for college/university level English Composition (including GCE "A" level English Composition), will not be required to submit proof of English language proficiency for admissions purposes.
- Countries and Territories considered primarily English speaking are: Antigua, Australia, Barbados, Bermuda, Bahamas, Belize, British Virgin Islands, Canada (except Québec), Cayman Islands, Dominica, Grenada, Guyana, Ireland, Jamaica, New Zealand, Nevis and St. Kitts, South Africa, St. Vincent, Trinidad and Tobago, Turks and Caicos, United Kingdom (England, Scotland, Northern Ireland and Wales) and the United States.

Immigration Documents

Please Note: Your immigration or citizenship status has no effect on admissions decisions at Georgia Perimeter College. The information is required only to assess residency for tuition purposes and eligibility for financial aid.

- For applicants who are awaiting approval of U.S. Permanent Residency or who have a non-immigrant status other than F-1, we require a completed Certification of Immigration Status form with official copies of any documents requested on the form.
- For applicants who are naturalized U.S. Citizens – an official copy of the Naturalization Certificate or official copy of the biographical page of a valid U.S. passport.
- For applicants who are U.S. Permanent Residents - an official copy of the Permanent Resident Card.
- For applicants who are Refugees or Asylees - an official copy of the I-94, passport stamp, Employment Authorization Document (EAD) and any other relevant document you may have received from USCIS.
- For out-of-country applicants seeking F-1 status, we require a completed Request for Form I-20.
- For applicants who already have F-1 status (transferring from another U.S. school), we require a completed Request for Form I-20, a Transfer Clearance Form completed by both the applicant and the International Student Advisor at the transferring school and copies of the passport biographical page, the F-1 visa and the I-94 form.

Financial Statements (F-1 applicants only)

All applicants requesting a Form I-20 for student (F-1) visas must provide proof of financial support showing that a minimum \$22,000 (USD) per academic year is available to defray college expenses including matriculation fees, non-resident fees, school supplies, living costs and related expenses (This

Admission to GPC

amount is subject to change due to increase in fees and living expenses.). A certified statement from the sponsor's bank showing that the required funds are available must be submitted. All fees must be paid at the time of registration. Federal or State Financial Aid is not available to F-1 visa students.

Please Note: An applicant may have no more than two sponsors, including him/herself.

- If the applicant sponsors him/herself, he/she must fill out and sign the Georgia Perimeter College International Student Financial Certificate and include a bank letter, signed by an officer of the bank, that:
 - is less than six months old.
 - is written in English or has a certified English translation attached and
 - clearly states the account balance in numbers and clearly states the type of currency upon which the account is based.
- If the applicant's sponsor resides inside the United States, he/she must fill out and have notarized USCIS form I-134 Affidavit of Support. Form I-134 must have the following documentation attached:
 - If a bank account is used as proof of support – a statement from an officer of the bank or financial institution (an actual, signed letter, not a bank statement). The letter must give the following details: a) the date the account was opened, b) the total amount deposited for the last year and c) the present balance. Photocopies or faxes WILL NOT be accepted.
 - If future salary payments or earnings are used as proof of support – a statement of the sponsor's employer on business stationery showing: a) the date and nature of employment, b) salary paid and c) whether the position is temporary or permanent. If Self-Employed: a) a copy of the last income tax return filed or b) report of a commercial rating concern.
 - Please note that a bank letter indicating at least \$20,000 available funding is required. Proof of future salary payments, stocks and/or bonds may be used to cover the additional \$2,000 required to meet the \$22,000 requirement.
- If the applicant's sponsor resides outside the United States, he/she must fill out and sign the Georgia Perimeter College International Student Financial Certificate and include a bank letter (signed by an officer of the bank) that:
 - is less than 6 months old and
 - is written in English or has a certified English translation attached and
 - clearly states the account balance in numbers, the type of currency upon which the account is based and
 - has a current minimum balance of \$22,000 (USD) in the account.

All bank documents must be originals! We will NOT accept any photocopies or faxes.

Questionable bank documents will be verified.

College Placement Exams (CPE)

- COMPASS English/Reading – All entering students, whose native language is not English, without transferable English credit and scoring below SAT I 480 or ACT 21 (enhanced) will be required to take the COMPASS before advisement and registration.
- COMPASS Math - All entering students without transferable math credits are required to take the math portion of the COMPASS before advisement and registration.
- ESL (English as Second Language) Placement Test – All entering students who were educated in a secondary school in a non-English speaking country AND who do not have the equivalent of ENGL 1101 (English Composition) from a U.S. college or university applied as transfer credit will be required to take the ESL placement test instead of the COMPASS English/Reading Test. Graduates of U.S. high schools with ESOL courses listed on the transcript will be required to take the ESL placement test.

Please Note: Student Health Insurance Program (SHIP) for students on F-1 visas

F-1 students attending Georgia Perimeter College are automatically provided health and repatriation coverage as required by law. This insurance will be charged to the student account and must be paid by the student at the time of payment for classes. Students who already possess health and repatria-

Admission to GPC

tion insurance may apply for an Insurance Waiver by applying on-line at <http://www.studentinsurance.com/>. Students who are approved for the insurance waiver are required to notify International Student Admissions and Advising at least 7 business days prior to class registration to guarantee removal of the insurance charge and/or to obtain a refund.

Applicants requesting form I-20 must complete all admissions requirements a minimum of 30 days before the semester for which they are applying for admission. Application files completed after that time will automatically be processed for the FOLLOWING semester.

Special/Degreed Students

An applicant who already holds a baccalaureate or higher degree and does not wish to complete requirements for a certificate or associate degree from Georgia Perimeter College is considered a special student. It is the applicant's responsibility to show that all prerequisites for courses to be taken have been met.

Guaranteed Admission: Special/Degreed applicants will be guaranteed admission after submitting an application, application fee and official college transcripts indicating the date and degree awarded from a regionally accredited college or university. See below for specific documents for admission and registration.

Special/Degreed applicants need to submit the following documents:

- GPC Application for Admission and \$20.00 non-refundable application fee.
- Official college transcript
The transcript needs to indicate the date and degree awarded from the regionally accredited college or university attended.
- Applicants born or educated outside of the United States should see International Student Admissions and Advising for additional requirements.

To register for classes, newly admitted students need to submit the following:

- All required immunization records

Home-Schooled Students

An applicant who completed high school graduation requirements under a home school program or graduated from a non-accredited high school may be considered for admission.

According to the policies of the Board of Regents of the University System of Georgia, an applicant whose SAT I combined (Verbal plus Mathematics) score is at or above the average SAT I score of the previous year's fall semester first-time freshman admitted to the USG institution to which he or she is applying and who has completed the equivalent of each of the College Preparatory Curriculum areas as documented by a portfolio of work and/or other evidence that substantiates College Preparatory Curriculum completion qualifies for consideration for admission.

Home-Schooled applicants, regardless of age, need to submit the following documents:

- GPC Application for Admission and \$20.00 non-refundable application fee.
- Certificate of Immunization
 - All required immunizations
- SAT/ACT Scores
 - Must meet the average SAT I combined score or ACT composite score for the previous fall semester's freshman class.
 - Current requirement: SAT I Verbal 460, math 470, combined SAT I of 930 or ACT English 17, math 18, composite of 18.
 - Information for requesting official scores can be found at www.sat.org or www.actstudent.org.

Admission to GPC

- Home School Portfolio
Applicants who were home schooled or attended a non-accredited high school must submit a Home School Portfolio Summary form along with supporting documentation. The summary form and documentation must substantiate completion of all College Preparatory Curriculum units. Failure to submit adequate supporting documentation will delay the processing of the application. Official transcripts from any regionally accredited home school program or conventional public or private high schools attended should be submitted if applicable.
- Letter of Completion
A letter from the primary teacher or program administrator certifying completion of high school and date of high school graduation.
- Official college transcript(s)
 - Transcripts from each college, university or technical school attended must be submitted.
 - Applicants who previously attended a college or university and have less than 30 semester hours of transferable college credit must meet freshman requirements.
- Applicants born or educated outside of the United States should see International Student Admissions and Advising for additional requirements.
- Home school applicants who received a General Education Development (GED) diploma will need to submit official passing GED scores as well as a Home School Portfolio for College Preparatory Curriculum evaluation. SAT/ACT scores are not required for applicants with a GED.

Placement testing (COMPASS) may be required prior to registration.

Prime Timers Program

An applicant who is 62 years of age or older may be considered as a Prime Timer student. Prime Timers may take up to 12 semester hours of credit courses (on a space available basis) prior to meeting general admission requirements. Courses may be restricted due to placement or prerequisite requirements. Tuition fees are waived. Only supply fees, lab fees and special course fees will be applicable.

Prime Timer applicants need to submit the following documents:

- GPC Application for Admission
- Proof of Georgia Residency
 - Applicants must have been a resident of Georgia for one year.
 - Applicants need to submit a Georgia driver's license or Georgia state issued identification card.
- Prime Timers Deferment Form
Print this form and submit it with the application.

After completion of 12 semester hours, students may continue to receive a waiver of tuition and fees but must meet all additional admission requirements including:

- Certificate of Immunization
 - All required immunizations
- Official High School Transcript
 - The transcript needs to indicate type of diploma received (college preparatory or technical/career) and date of graduation. Certificates of performance or special education diplomas are not acceptable.
 - Applicants who received a General Education Development (GED) diploma need to submit official passing GED scores.
- Official college transcript(s)
 - Transcripts from each college, university or technical school attended must be submitted.
 - Applicants who previously attended a college or university and have less than 30 semester hours of transferable college credit will need to submit high school transcripts or GED scores.
 - Applicants born or educated outside of the United States should see International Student

Admission to GPC

Admissions and Advising for additional requirements.

- Applicants in this category who do not have either English or math college transfer credit will be required to take a placement test (COMPASS) in that area after they have reached 12 semester hours.

Former Students

An applicant who has previously attended but has not been enrolled at Georgia Perimeter College for three or more consecutive terms is considered a former student. Returning students will be subject to current admissions criteria as well as the current catalog for graduation purposes.

Former applicants need to submit the following documents:

- GPC Application for Admission and \$20.00 non-refundable application fee.
- Outstanding Documents
 - Any outstanding documents, such as immunization records, will need to be submitted prior to re-admission.
- Official college transcript(s)
Transcripts from each college, university or technical school attended will need to be submitted if the student attended another institution after attending Georgia Perimeter College or if the transcript was not previously submitted.
- Applicants born or educated outside of the United States should see International Student Admissions and Advising for additional requirements.

Former students who have been absent from Georgia Perimeter College for three (3) or more years and have not exited Learning Support will be required to retest in the Learning Support areas they did not complete. Placement testing (COMPASS) is required prior to registration. This retest requirement is also true for former ESL students who did not complete the ESL program.

Immunization Requirements and Recommendations

According to the policies of the Board of Regents of the University System of Georgia, applicants who have not previously attended Georgia Perimeter College must submit proof of all required immunizations certified by a health official.

The Board of Regents and the Division of Public Health of the Georgia Department of Human Resources developed the requirements and recommendations outlined in the tables below. The following immunizations are required of all new applicants to Georgia Perimeter College.

Applicants MUST SUBMIT ONE OF THE FOLLOWING in order to document proof of required immunizations. No other documentation will be accepted.

- Georgia Perimeter College Certificate of Immunization
- Georgia County Health Department Immunization History Printout
- Georgia Registry of Immunization Transactions and Services Printout
- Georgia Department of Human Resources Certificate of Immunization (Form 3231)
- World Health Organization (WHO) Certificate of Immunization
- Required - Proof of Immunization or Naturally-Acquired Immunity

Admission to GPC

Required – Proof of Immunization or Naturally-Acquired Immunity

Vaccine	Requirement	Required for:
Measles (Rubeola)	Two (2) doses of live measles vaccine (combined measles-mumps-rubella or “MMR” meets this requirement), with first dose at 12 months of age or later and second dose at least 28 days after the first dose or Laboratory/serologic evidence of immunity	Students born in 1957 or later
Mumps	Two (2) doses of live mumps vaccine (combined measles-mumps-rubella or “MMR” meets this requirement), with first dose at 12 months of age or later and second dose at least 28 days after the first dose or Laboratory/serologic evidence of immunity	Students born in 1957 or later
Rubella (German Measles)	One (1) dose at 12 months of age or later (MMR meets this requirement) or Laboratory/serologic evidence of immunity	Students born in 1957 or later
Varicella (Chicken Pox)	Two (2) doses spaced at least 3 months apart if both doses are given before the student’s 13th birthday or If first dose was given after the student’s 13th birthday: Two (2) doses at least 4 weeks apart or History of varicella disease (chicken pox) or Laboratory/serologic evidence of immunity or History of herpes zoster (shingles)	All U.S. born students born in 1980 or later All foreign born students regardless of year born

Admission to GPC

Tetanus/Diphtheria	One TD booster dose within 10 years prior to matriculation. <i>Recommendation: Students who are unable to document a primary series of three (3) doses of tetanus-containing vaccine (DtaP, DTP or Td) are strongly advised to complete a three-dose primary series with Td.</i>	All students
Hepatitis B	Three (3) dose hepatitis B series (0, 1-2 and 4-6 months) or Three (3) dose combined hepatitis A and hepatitis B series (0, 1-2 and 6-12 months) or Two (2) dose hepatitis B series of Recombivax (0 and 4-6 months, given at 11-15 years of age) or Laboratory/serologic evidence of immunity or prior infection	Required for all students who will be 18 years of age or less at the time of expected matriculation. Recommendation: It is strongly recommended that all students, regardless of their age at matriculation, discuss hepatitis B immunization with their health care provider.

Not Required – Additional Immunization Recommendations

Vaccine	Recommendation
Meningococcal quadrivalent polysaccharide vaccine	One (1) dose meningococcal conjugate vaccine (preferred) or One (1) dose of meningococcal polysaccharide within 5 years prior to matriculation
Influenza	Annual vaccination at the start of influenza season (October-March)
Hepatitis A	Two (2) dose hepatitis A series (0 and 6-12 months) or Three (3) dose combined hepatitis A and hepatitis B series (0, 1-2 and 6-12 months)

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Pneumococcal Polysaccharide	One (1) dose for persons < 65 years if they have chronic illness or another risk factor including but not limited to diabetes, asthma, asplenia, sickle cell disease, cochlear implant recipient, HIV infection or other immuno-compromising condition or One (1) dose for unvaccinated persons > 64 years
Other Vaccines	Other vaccines may be recommended for students with underlying medical conditions and students planning international travel. Students meeting these criteria should consult with their physicians or health clinic regarding additional vaccine recommendations.

Additional Requirements for Career and Certificate Programs

Applicants to the following career degree or certificate programs at Georgia Perimeter College must meet both general admission requirements and any additional requirements for the specific program as required by that department. Applicants are responsible for reviewing the program section of this catalog and contacting the appropriate department for additional requirements. International Students holding an F-1 Visa/Status may not enroll in certificate or dual degree programs.

Career Degree Program at GPC

Dental Hygiene
Fire Management
Library and Information Science Technology
Nursing
Sign Language Interpreting

Career Certificate Programs at GPC

Fire Management
Library and Information Science Technology
Sign Language Interpreting

Awarding Transfer Credit

The following are general guidelines used for the awarding of transfer credit at Georgia Perimeter College.

- Colleges must be accredited by the collegiate commission division of the regional accrediting association in order for transfer credit to be awarded.
- Credit is not given for upper level courses, only those at the freshman and sophomore level.
- ENGL 1101 and 1102 (English Composition I and II) and MATH 1101 (Mathematical Modeling), Math 1111 (College Algebra) and Math 1113 (Precalculus) require a grade of "C" or better.
- Approved core curriculum courses that the student has passed will be accepted in transfer. Grades of "D" will be accepted for transfer unless otherwise noted. If the prerequisite for taking a higher level course is a "C" or better, the student must retake the course and earn the required grade before taking the higher level course.
- Elective credit is given only for courses offered at Georgia Perimeter College.

Admission to GPC

- In some instances credits must be validated by examination. Examples include health science courses and credits earned more than ten years prior to the time of admissions evaluation. A three-year limit applies to nursing and dental hygiene courses considered for validation. Departmental guidelines are available in the Nursing and Dental Hygiene Departments.
- Credit hours assigned to transferred courses cannot exceed the credit hours awarded at Georgia Perimeter College.
- Courses from Georgia Department of Technical and Adult Education (DTAE) institutions will be reviewed for transfer credit if numbered 190 or above.

Transfer credit from a college or university outside the United States may be reviewed only when the transcript is accompanied by a professional evaluation from a professional credential evaluation agency approved by Georgia Perimeter College. See the International Students Admission page for more information.

Credit by Examination

In an attempt to individualize the education of students, the college offers a program allowing credit by examination. Through this program, a student may bypass subjects he or she has already mastered and pursue work that is more advanced. A student may earn up to a total of 21 hours toward graduation in courses appropriate to the student's major through credit by one or more of the following three methods:

1. College Level Examination Program (CLEP)
2. Advanced Placement Program (AP) of the college board
3. Departmental Examinations

Students wishing to receive course credit should have an official copy of scores sent to college admissions and Records for evaluation.

- **College Level Examination Program (CLEP)**
Students wishing to receive credit for the CLEP examination should have the official score report sent to College Admissions and Records for evaluation. The college code for Georgia Perimeter College is #5711. To determine what CLEP credit can be earned and the appropriate minimum scores please see the CLEP Credit table (www.gpc.edu).
- **Advanced Placement Program (AP)**
Students who participated in the Advanced Placement Program of the college board in high school may earn college credit. Students wishing to receive credit for Advanced Placement courses should have the college board send their official AP examination scores to College Admissions and Records for evaluation. The college code for Georgia Perimeter College is #5711. To view the current acceptable AP exams go to the AP Credit table (www.gpc.edu).
- **Departmental Examinations**
In some academic areas, students are allowed to take departmental examinations for credit. Students should contact the department in which they wish to receive credit for additional information.
- **International Baccalaureate**
Students who have completed International Baccalaureate (IB) tests may receive up to a total of 24 semesters of collegiate academic credit. In order to receive college credit for IB Diploma completion, students must have their test scores sent directly to Georgia Perimeter College. To determine what IB credit can be earned, go to the IB Credit table (www.gpc.edu).

Course Exemption

Academic departments may, on an individual basis, establish and administer approved exemption examinations for courses that are listed as prerequisites to other courses. No credit is given for courses exempted in this manner, but the student does have the privilege of enrolling in courses for which the exempted course is a prerequisite.

Admission to GPC

College Preparatory Curriculum Requirements

The following courses are required of students graduating from high school in the last five years who plan to enroll in transfer programs leading to the Associate of Arts or Associate of Science degree at Georgia Perimeter College. The courses outlined represent the minimum standards required by the Board of Regents of the University System of Georgia.

Course (Units)	Instructional Emphasis
English (4)	Grammar and usage
Literature (American, English and World)	Advanced composition skills
Science (3)	At least one laboratory science from the life sciences At least one laboratory science from the physical sciences One additional laboratory science course
Mathematics (4)	Algebra I, Algebra II and Geometry One additional higher level mathematics course
Social Science (3)	American History World History One additional social science course
Foreign Language (2)	Two courses in one language emphasizing speaking, listening, reading and writing.

College Preparatory Curriculum requirements do not apply to:

- Transfer applicants with 30 or more hours of transferable credit
- Applicants to Career programs, with the exception of Dental Hygiene and Nursing
- Non-traditional applicants

Satisfying College Preparatory Curriculum Deficiencies

Applicants with College Preparatory Curriculum deficiencies who have met all other admission requirements must satisfy these deficiencies. The following chart outlines the options for satisfying deficiencies at Georgia Perimeter College.

Area of Deficiency	Options
English	Take the COMPASS Placement Exam and exempt or exit Learning Support English and reading or ESL
Science	Complete one of the following courses with co-requisite lab or its Honors version: ASTR 1010 and 1010L, ASTR 1020 and 1020L, BIOL 1402 and 1402L, BIOL 1403 and 1403L, BIOL 1405 and 1405L, BIOL 1407 and 1407L, CHEM 1151 and 1151L, CHEM 1211 and 1211L, GEOL 1121 and 1121L, GEOL 1122 and 1122L, PHYS 1111 and 1111L or have earned equivalent credit through CLEP, AP, Advanced Standing Exam or transfer credit.

Admission to GPC

Mathematics	Take the COMPASS Placement Exam and exempt or exit Learning Support mathematics
Social Science	Complete one three-semester-hour course or its Honors version: ANTH 1102, ECON 2105, GEOG 1101, HIST 1111, HIST 1112, HIST 2111, HIST 2112, PSYC 1101, SOCI 1101 or have earned equivalent credit through CLEP, AP, Advanced Standing Exam or transfer credit.
Foreign Language	Complete one three-semester-hour 1001 or 1002 level course or its Honors version in Arabic, Chinese, French, German, Italian, Japanese, Korean, Portuguese, Russian, Spanish or Swahili or have earned equivalent credit through CLEP, AP, Advanced Standing Exam or transfer credit.

The following provisions apply to the science, social science and foreign language requirements: These additional required courses represent three or four semester hours each of academic credit coursework that will not count toward a student's degree program. The student must earn a "C" or better in each of these courses.

Freshmen must satisfy any deficiencies prior to earning 18 hours of credit. After earning 18 hours of credit, students may not register for other courses unless they also register for the appropriate deficiency course or courses. Students transferring from outside the University System of Georgia who accumulate 30 or more semester hours of college-level credit at Georgia Perimeter College before satisfying all College Preparatory Curriculum deficiencies may not register for other courses unless they also register for the appropriate deficiency course or courses. The same course cannot be repeated for collegiate credit toward graduation requirements.

Classification of Students for Tuition Purposes

Georgia Perimeter College is required under Board of Regents of the University System of Georgia policy (Section 3.3.2) to determine the residence classification for tuition purposes of all applicants and students of Georgia Perimeter College.

Description of Terms Used in the Policy

Dependent Student

An individual under the age of 24 who receives financial support from a parent or United States court-appointed legal guardian.

Emancipated

A minor who, under certain circumstances, may be treated by the law as an adult. A student reaching the age of 18 shall not qualify for consideration of reclassification by virtue of having become emancipated unless he/she can demonstrate financial independence and domicile independence of his/her parents.

Independent Student

An individual who is not claimed as a dependent on the federal or state income tax returns of a parent or United States court-appointed legal guardian and whose parent or guardian has ceased to provide support and rights to that individual's care, custody and earnings.

Admission to GPC

Undocumented Student

Undocumented students include those students born outside of the United States who reside here without legal permission of the federal government. Undocumented students are not precluded from admission to public colleges and universities, but are ineligible for federal or state financial assistance and must pay out-of-state tuition fees.

United States Citizens

Independent Student

An independent student who has established and maintained a domicile in the State of Georgia for a period of at least twelve (12) consecutive months immediately preceding the first day of classes for the term shall be classified as in-state for tuition purposes.

No student shall gain or acquire in-state classification while attending any postsecondary educational institution in this state without clear evidence of having established domicile in Georgia for purposes other than attending a postsecondary educational institution in this state.

If an independent student classified as in-state for tuition purposes relocates out of state temporarily but returns to the State of Georgia within twelve (12) months of the relocation, such student shall be entitled to retain his/her in-state tuition classification.

Dependent Student

A dependent student shall be classified as in-state for tuition purposes if such dependent student's parent has established and maintained domicile in the State of Georgia for at least twelve (12) consecutive months immediately preceding the first day of classes for the term and:

1. The student has graduated from a Georgia high school; or,
2. The parent claimed the student as a dependent on the parent's most recent federal or state income tax return.

A dependent student shall be classified as in-state for tuition purposes if such student's United States court appointed legal guardian has established and maintained domicile in the State of Georgia for at least twelve (12) consecutive months immediately preceding the first day of classes for the term, provided that:

1. Such appointment was not made to avoid payment of out-of-state tuition; and,
2. The United States court-appointed legal guardian can provide clear evidence of having established and maintained domicile in the State of Georgia for a period of at least twelve (12) consecutive months immediately preceding the first day of classes for the term.

If the parent or United States court appointed legal guardian of a dependent student currently classified as in-state for tuition purposes establishes domicile outside of the State of Georgia after having established and maintained domicile in the State of Georgia, such student may retain his/her in-state tuition classification so long as such student remains continuously enrolled in a public postsecondary educational institution in this state, regardless of the domicile of such student's parent or United States court-appointed legal guardian.

Non-Citizens

A non-citizen student shall not be classified as in-state for tuition purposes unless the student is legally in this state and there is evidence to warrant consideration of in-state classification as determined by the Board of Regents. Lawful permanent residents, refugees, asylees or other eligible noncitizens as defined by federal Title IV regulations may be extended the same consideration as citizens of the United States in determining whether they qualify for in-state classification. International students who reside in the United States under non-immigrant status conditioned at least in part upon intent not to abandon a foreign domicile shall not be eligible for in-state classification.

Admission to GPC

Petitioning for In-State Tuition

A student is responsible for registering under the proper residency classification. A student classified as an out-of-state resident for tuition purposes but who believes that he/she qualifies as in-state must file a Petition for Classification of Students for Tuition Purposes with the campus Enrollment and Registration Services office. Residence status for tuition purposes is not changed automatically. The burden of proof rests with the student to demonstrate that he/she qualifies for in-state tuition under the regulations of the Board of Regents of the University System of Georgia. The completed petition and all supporting documentation must be submitted prior to the semester in which the student is to be considered for reclassification. If the petition is approved, classification for in-state tuition is not retroactive to prior terms.

Tuition Differential Waivers

Georgia Perimeter College may waive the differential between in-state and out-of-state tuition. Granting a tuition differential waiver does not constitute a change to in-state residence for tuition purposes. All conditions must be met and supporting documentation submitted before any review will be made. The following waivers are available to Georgia Perimeter College students:

Waiver Type	Description
International Waiver	International students who meet the academic requirements set by Georgia Perimeter College. Some waivers based on financial need will be reviewed.
University System Employees and Dependents	Full-time employees of the University System, their spouse and their dependent children
Full-time School Employee	Full-time employees, their spouse and their dependent children, of the public schools of Georgia or of the Department of Technical and Adult Education.
Career Consular Officials	Career consular officers, their spouse and their dependent children, who are citizens of the foreign nation which their consular office represents and are stationed and living in Georgia under orders of their respective governments.
Military Personnel	Military personnel, their spouse and their dependent children stationed in or assigned to Georgia and on active duty.
National Guard Members	Full-time members of the Georgia National Guard, their spouse and their dependent children. Students in ICAPP Advantage Programs Students participating in an ICAPP Advantage Program.
Economic Advantage	As of the first day of classes for the term, an economic advantage waiver may be granted to a dependent or independent student who can provide clear evidence that the student or the student's parent, spouse or U.S. court-appointed guardian has relocated to the state of Georgia to accept full-time, self-sustaining employment and has established domicile in the state of Georgia. Relocation to the state must be for reasons other than enrolling in an institution of higher education. This waiver will expire 12 months from the date the waiver was granted.

Admission to GPC

Waiver Type (cont'd)	Description
Recently Separated Military Service Personnel	Members of a uniformed military service of the United States who, within 12 months of separation from such service, enroll in an academic program and demonstrate an intent to become a permanent resident of Georgia. This waiver may be granted for not more than one year.
Nonresident Student	As of the first day of classes for the term, a nonresident student whose parent, spouse or U.S. court-appointed legal guardian has maintained domicile in Georgia for at least 12 consecutive months so long as the student can provide clear evidence showing the relationship to the parent, spouse or U.S. court-appointed guardian has existed for at least 12 consecutive months immediately preceding the first day of classes for the term.

Applying for Tuition Differential Waivers

A completed Petition for Classification of Students for Tuition Purposes and all supporting documentation must be submitted prior to the semester in which the student is to be considered for the waiver. F-1 visa students seeking the International Waiver must submit a Regents' Waiver of Non-resident Tuition Fees for International Students form. F-1 visa students must meet the current guidelines and submit the form by the deadline for the term the waiver is being requested. Information about this waiver can be obtained from the International Student Admissions and Advising office.



FEES & EXPENSES

All tuition and other charges are subject to change without notice.

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FEES AND EXPENSES

This information is provided as a guide and is subject to change without notice to comply with federal, state and institutional policies.

Tuition and fees charged by Georgia Perimeter College are approved by the Board of Regents of the University System of Georgia. The precise amount of a student's tuition and fees for a semester depends upon a number of things, the most important of which are:

- The number of courses taken
- The nature of the courses
- The location at which the courses are taught
- The number of credit hours assigned to the courses
- The residence status of the student
- The year in which the student first enrolled

Actual costs are determined when a student registers for classes each semester. Actual charges can be viewed online at <https://sis.gpc.edu/>.

It is the responsibility of the student to be informed of and to observe all regulations and procedures regarding the payment of fees and the entitlement of refunds. **Registration is not complete until all fees have been paid in full.** Payment may be either in cash; by check payable in U.S. currency; or with Visa, MasterCard, American Express or Discover. The college reserves the right to determine the acceptability of all checks.

Tuition – On-campus Courses

Every student is required to pay tuition. All students are classified as either **in-state** (resident) or **out-of-state** (non-resident). For fee purposes, instruction delivered at Clarkston, Decatur, Dunwoody, Newton and Alpharetta is considered on-campus. Online instruction and courses delivered at other locations are considered off-campus.

Beginning with the fall 2006 academic term, the Board of Regents approved a “Fixed for Three” program (for four-year schools, it is “Fixed for Four”) for tuition rates for incoming freshmen. The “Fixed for Three” program (also known as the guaranteed tuition plan) is intended to give students and parents more certainty in planning for college tuition costs. Under this program, tuition rates are locked in or guaranteed to remain fixed for three years.

Beginning with the fall 2009 academic term, the Board of Regents has suspended the guaranteed tuition plan.

For purposes of the guaranteed tuition plan, students are classified according to the following entry points into the Board of Regents system:

Tuition rates for returning or continuing students who were enrolled at a USG institution at any time in a semester (or quarter, as applicable) prior to fall 2006 are not guaranteed.



Fees & Expenses

New students whose first-time enrollment at a USG institution is fall 2010.

Residency status:	In-state (resident)	Out-of-state (non-resident)
Enrolled hours:	1 – 14	1- 14
Tuition rates:	\$80 per hour	\$310 per hour
Enrolled hours	15 or more	15 or more
Tuition rates:	\$1,199 per semester	\$4,638 per semester

New students 2008-2009: students whose first time enrollment at a USG institution was fall 2008, spring 2009 or summer 2009. Their tuition rates are guaranteed and will not change through the summer 2011 semester.

Residency status:	In-state (resident)	Out-of-state (non-resident)
Enrolled hours:	1 – 11	1 – 11
Tuition rates:	\$77 per hour	\$306 per hour
Enrolled hours	12 or more	12 or more
Tuition rates:	\$919 per semester	\$3,670 per semester

New students: students who were not enrolled at a USG institution at any time prior to fall 2009.

Residency status:	In-state (resident)	Out-of-state (non-resident)
Enrolled hours:	1 – 14	1 – 14
Tuition rates:	\$80 per hour	\$310 per hour
Enrolled hours	15 or more	15 or more
Tuition rates:	\$1,199 per semester	\$4,638 per semester

For a specific fee schedule that is appropriate for your classification, please view the Fees Schedule page on the Georgia Perimeter College website: www.gpc.edu/finaid/tuitionandfees.htm

Tuition - Online Courses

The tuition rate for online courses is applied separately from tuition for on-campus courses. A student's residency status has no bearing on the calculation of tuition for online courses. The tuition rate for online courses is \$99 per semester credit hour, regardless of residency status. For tuition calculation purposes only, the credit hours for online courses do not count toward the 15 semester credit hours that are needed to limit tuition charges at the plateau tuition rates. Online students are still required to register their vehicles to park on campus for any reason, such as class, labs, testing, events, library or gym visits or administrative purposes.

The example below illustrates how the online tuition is charged. In this example, the hourly rate used for non-online courses is the hourly rate for returning or continuing students.

Fees & Expenses

Example of Fee Combinations

	Regular Hrs.	Online Hrs.	Total Hrs.	Hourly Rate	Total Tuition
Student A:					
	9			\$80.00	\$720.00
		6		\$99.00	\$594.00
Total	9	6	15		\$1,314.00
Student B:					
	15			\$80.00	\$1,199.00
		0		\$99.00	0.00
Total	15	0			\$1,199.00
Student C:					
	15			\$80.00	\$1,199.00
		3		\$99.00	\$297.00
Total	15	3	18		\$1,496.00

Mandatory Student Fees

The following fees apply to all students, except those who are eligible for waivers.

Technology Fee

Every student is required to pay a \$50.00 per semester Technology Fee. Funds from the Technology Fee are used to maintain and upgrade the institution's technology base for instruction and student support programs.

Student Activity Fee

\$45 per semester.

Athletic Fee

\$40 per semester.

Student Support Fee

\$10 per semester credit hour for students enrolled in fewer than 12 on-campus semester credit hours and \$120 per semester for students enrolled in 12 or more on-campus semester credit hours. This fee is used to provide improved student-related facilities.

Institutional Fee

\$100 per semester.

Fees & Expenses

Fee Schedule

Returning and Continuing Students at all campuses except the Alpharetta Center

Credit Hrs.	Resident Tuition	Tech. Fee	Activity Fee	Support Fee	Athletic Fee	Inst. Fee	Total Resident Tuition	Add. Non-resident Tuition	Total Non-resident Tuition
1	80.00	50.00	45.00	10.00	40.00	100.00	325.00	230.00	555.00
2	160.00	50.00	45.00	20.00	40.00	100.00	415.00	460.00	875.00
3	240.00	50.00	45.00	30.00	40.00	100.00	505.00	690.00	1,195.00
4	320.00	50.00	45.00	40.00	40.00	100.00	595.00	920.00	1,515.00
5	400.00	50.00	45.00	50.00	40.00	100.00	685.00	1,150.00	1,835.00
6	480.00	50.00	45.00	60.00	40.00	100.00	775.00	1,380.00	2,155.00
7	560.00	50.00	45.00	70.00	40.00	100.00	865.00	1,610.00	2,475.00
8	640.00	50.00	45.00	80.00	40.00	100.00	955.00	1,840.00	2,795.00
9	720.00	50.00	45.00	90.00	40.00	100.00	1,045.00	2,070.00	3,115.00
10	800.00	50.00	45.00	100.00	40.00	100.00	1,135.00	2,300.00	3,435.00
11	880.00	50.00	45.00	110.00	40.00	100.00	1,225.00	2,530.00	3,755.00
12	960.00	50.00	45.00	120.00	40.00	100.00	1,315.00	2,760.00	4,075.00
13	1,040.00	50.00	45.00	120.00	40.00	100.00	1,395.00	2,990.00	4,385.00
14	1,120.00	50.00	45.00	120.00	40.00	100.00	1,475.00	3,220.00	4,695.00
15+	1,199.00	50.00	45.00	120.00	40.00	100.00	1,554.00	3,439.00	4,993.00

Returning and Continuing Students at the Alpharetta Center only

Credit Hrs.	Resident Tuition	Technology Fee	Institutional Fee	Total Resident Tuition	Add. Non-resident Tuition	Total Non-resident Tuition
1	80.00	50.00	100.00	230.00	230.00	460.00
2	160.00	50.00	100.00	310.00	460.00	770.00
3	240.00	50.00	100.00	390.00	690.00	1,080.00
4	320.00	50.00	100.00	470.00	920.00	1,390.00
5	400.00	50.00	100.00	550.00	1,150.00	1,700.00
6	480.00	50.00	100.00	630.00	1,380.00	2,010.00
7	560.00	50.00	100.00	710.00	1,610.00	2,320.00
8	640.00	50.00	100.00	790.00	1,840.00	2,630.00
9	720.00	50.00	100.00	870.00	2,070.00	2,940.00
10	800.00	50.00	100.00	950.00	2,300.00	3,250.00
11	880.00	50.00	100.00	1,030.00	2,530.00	3,560.00
12	960.00	50.00	100.00	1,110.00	2,760.00	3,870.00
13	1,040.00	50.00	100.00	1,190.00	2,990.00	4,180.00
14	1,120.00	50.00	100.00	1,270.00	3,220.00	4,490.00
15+	1,199.00	50.00	100.00	1,349.00	3,439.00	4,788.00

Fees & Expenses

Fees & Expenses

Online (All students taking Online classes only)

Credit Hrs.	Resident Tuition	Technology Fee	Activity Fee	Support Fee	Athletic Fee	Institutional Fee	Total
1	99.00	50.00	--	--	--	100.00	249.00
2	198.00	50.00	--	--	--	100.00	348.00
3	297.00	50.00	--	--	--	100.00	447.00
4	396.00	50.00	--	--	--	100.00	546.00
5	495.00	50.00	--	--	--	100.00	645.00
6	594.00	50.00	--	--	--	100.00	744.00
7	693.00	50.00	--	--	--	100.00	843.00
8	792.00	50.00	--	--	--	100.00	942.00
9	891.00	50.00	--	--	--	100.00	1,041.00
10	990.00	50.00	--	--	--	100.00	1,140.00
11	1,089.00	50.00	--	--	--	100.00	1,239.00
12	1,188.00	50.00	--	--	--	100.00	1,338.00
13	1,287.00	50.00	--	--	--	100.00	1,437.00
14	1,386.00	50.00	--	--	--	100.00	1,536.00
15+	1,485.00	50.00	--	--	--	100.00	1,635.00

New Students 2008-2009 at all campuses except Alpharetta

Credit Hrs	Resident Tuition	Tech Fee	Activity Fee	Support Fee	Athletic Fee	Inst. Fee	Total Resident Tuition	Additional Non-resident Tuition	Total Non resident Tuition
1	77.00	50.00	45.00	10.00	40.00	100.00	322.00	229.00	551.00
2	154.00	50.00	45.00	20.00	40.00	100.00	409.00	458.00	867.00
3	231.00	50.00	45.00	30.00	40.00	100.00	496.00	687.00	1,183.00
4	308.00	50.00	45.00	40.00	40.00	100.00	583.00	916.00	1,499.00
5	385.00	50.00	45.00	50.00	40.00	100.00	670.00	1,145.00	1,815.00
6	462.00	50.00	45.00	60.00	40.00	100.00	757.00	1,374.00	2,131.00
7	539.00	50.00	45.00	70.00	40.00	100.00	844.00	1,603.00	2,447.00
8	616.00	50.00	45.00	80.00	40.00	100.00	931.00	1,832.00	2,763.00
9	693.00	50.00	45.00	90.00	40.00	100.00	1,018.00	2,061.00	3,079.00
10	770.00	50.00	45.00	100.00	40.00	100.00	1,105.00	2,290.00	3,395.00
11	847.00	50.00	45.00	110.00	40.00	100.00	1,192.00	2,519.00	3,711.00
12+	919.00	50.00	45.00	120.00	40.00	100.00	1,274.00	2,751.00	4,025.00

New Students 2008-2009 at the Alpharetta Center only

Credit Hrs.	Resident Tuition	Technology Fee	Institutional Fee	Total Resident Tuition	Additional Non-resident Tuition	Total Non resident Tuition
1	77.00	50.00	100.00	227.00	229.00	456.00
2	154.00	50.00	100.00	304.00	458.00	762.00
3	231.00	50.00	100.00	381.00	687.00	1,068.00
4	308.00	50.00	100.00	458.00	916.00	1,374.00
5	385.00	50.00	100.00	535.00	1,145.00	1,680.00
6	462.00	50.00	100.00	612.00	1,374.00	1,986.00
7	539.00	50.00	100.00	689.00	1,603.00	2,292.00
8	616.00	50.00	100.00	766.00	1,832.00	2,598.00
9	693.00	50.00	100.00	843.00	2,061.00	2,904.00
10	770.00	50.00	100.00	920.00	2,290.00	3,210.00
11	847.00	50.00	100.00	997.00	2,519.00	3,516.00
12+	919.00	50.00	100.00	1,069.00	2,751.00	3,820.00

Additional Student Fees

Application Fee	\$20 (nonrefundable)
Dental Hygiene Insurance/Lab	\$65 (per semester)
Science Lab	\$35 (per lab course)
Self-Instructional Language	\$30 (per course)
Graduation Application	\$25 (per request)
Nursing Fee	\$156 (per semester)
Health Insurance - International Students (F-1 Visa only)	\$1,050 per year (\$452 in the fall and \$598 in the spring)
Applied Music Fee	1 hour courses \$75 per semester 2 and 4 hr. courses* \$150 per semester *Except MUSA 2739 \$75
Transcript (hand carried only)	\$10 each
ID Card Fee (new students only)	\$10
Orientation Fee	\$15
Late Registration Fee	\$50 (per semester)
Other Fees	Varies; assessed for programs with special costs

Fees & Expenses

Fines

Parking Fines

\$30 - \$200 (per violation)

Declined Payment/Returned Check

\$25 or 5% of the amount of the check, whichever is greater.

Library Fines

Determined by the Librarian in accordance with the delinquency or damage.

Testing Fees

CLEP Exam	\$75.00 per exam
Independent Student Proctoring	\$50.00 per exam
COMPASS (initial and retest)	\$20.00 per exam
Nursing Comprehensive Achievement	\$56.00 per semester
TOEFL	\$50.00 per exam
Miller Analogies	\$65.00 per exam
Nursing Proficiency	\$25.00 per exam

Please note the testing fees are not comprehensive and are subject to change. Please check with the Testing Office for a current schedule.

Refund Policy

Refunds are the funds a student receives after tuition, mandatory fees and any other charges have been paid in full. For a refund situation to occur, the total payments for the term must exceed the total charges for the same term. The payments can come from various sources, for example, financial aid, cash, check, credit/debit cards, scholarships, fellowships, third-party sponsors, tuition waivers, etc. A refund may also be created when a student's schedule is adjusted during add/drop or a student is withdrawn from all classes during the percentage refund period. A refund can only occur if a payment has been made.

All refunds will be delivered through the Higher One refund system. The banking services of Higher One are designed to specifically meet the needs of college students.

At the start of each semester, every enrolled student will receive a GPC MasterCard Debit card in the mail. The card is not a credit card. Students will need to activate the GPC Debit card and choose how they want their refund delivered. You may choose from two options:

- Refund deposited directly to the student GPC MasterCard Debit card
- Refund deposited to another bank account of the student's choice

It is the student's responsibility to verify that his or her correct address is on file with the college.

To learn more about Higher One, you may visit www.HigherOne.com and for GPC's program you can visit www.GPCone.com.

Fees & Expenses

100% Refunds

Students who formally drop from a course or withdraw from the college on or before the course session's last scheduled registration period, including those who have been excluded subsequent to registration, are entitled to a 100% refund of tuition, technology, student activity, athletic, student support, institutional and certain special course fees according to the published refund schedule for the applicable semester.

Less Than 100% Refunds

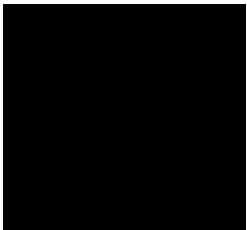
Students who formally withdraw from all courses after the course session's last scheduled registration period will be entitled to a percentage refund of tuition, technology, student activity, student support, institutional and athletic fees according to the published refund schedule for the applicable semester. Please note that technology, student activity, student support and athletic fees are refunded according to the Full Term schedule only. Special course fees are not refunded on less than a 100% basis.

Special Conditions

- There will be no refund for reducing course loads after the course session's last scheduled registration period.
- Students who do not formally withdraw, who are suspended for disciplinary reasons or who leave the college when disciplinary action is pending are not eligible for a refund of any portion of any fee.
- A refund of all mandatory fees shall be made in the event of the death of a student at any time during the semester.
- Ordinarily, refunds will not be issued until the end of the fourth week following registration. Any outstanding financial obligations to the college will be deducted from the refund.

Financial Obligation

The institution has reserved and intends to exercise the right to withhold copies of educational records and/or disenroll students who owe the college money.



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FINANCIAL AID

This information is provided as a guide and is subject to change without notice to comply with federal, state and institutional policies.

Georgia Perimeter College participates in most major federal and state financial aid programs and offers institutional scholarships as well. There is a Financial Aid office at each college location to assist eligible students in removing the financial barriers that may discourage them from attending college. All students are urged to file an application for financial aid. The Financial Aid office cannot determine eligibility or award financial aid unless the student completes the current Free Application for Federal Student Aid (FAFSA). The FAFSA is the first step in the financial aid process. Students can use it to apply for federal student financial aid, such as the PELL Grant, student loans and federal work study. The FAFSA is available on the FAFSA website.

Students will need to apply for the HOPE Scholarship or HOPE Grant by completing one of the following:

- FAFSA; (Free Application for Federal Student Aid) and/or;
- GSFAPPS, electronic application found on the GSFC website and;
- GPC Institutional HOPE Scholarship Request Form (HOPE Scholarship Request Form) or GPC Institutional HOPE Grant Request Form (HOPE Grant Request Form)

Financial aid is available in many forms: grants, scholarships, loans, benefits and employment opportunities. Federal, state and local guidelines determine the amounts and types of financial aid offered to individual students. Students must reapply each year for most of these programs. Students usually are offered financial aid packages consisting of some combination of loans, grants, scholarships and employment. Grants and scholarships are considered “gift” assistance and need not be repaid. Loans are offered at low interest rates and can be repaid over an extended period of time beginning six months after students graduate or leave the college. If students are offered aid in the form of a job, they are paid an hourly rate.

Eligibility for Financial Aid

Eligibility depends on many factors. To receive aid from the student aid programs offered at Georgia Perimeter College, students must satisfy the following:

- Have a financial need, except for some loan programs which do not require proof of need
- Have a high school diploma or a General Education Development (GED) Certificate
- Be a U.S. citizen or an eligible non-citizen
- Have a valid Social Security number
- Not owe a Federal PELL or FSEOG over-award
- Not be in default on a Federal Stafford Loan or Federal Direct Loan
- Be enrolled or accepted for enrollment as a regular student working toward a degree or certificate in an eligible program of study. Students may not receive aid for correspondence or telecommunications courses unless they are part of an associate degree program. In addition, students may not receive aid for auditing classes.
- Make satisfactory academic progress
- Register with Selective Service, if required. If the student is a male age 18-25 and has not yet registered with Selective Service, he can give Selective Service permission to register him by checking a box on the FAFSA. He can also register through the Internet at the Selective Service website.

How to Apply for Financial Aid

Generally, only one Financial Aid Application must be completed to get consideration for all types of grants, scholarships and work opportunities at Georgia Perimeter College. Loans and some special awards may require additional forms. To apply, take these steps:



Financial Aid

1. Complete the Free Application for Federal Student Aid (FAFSA) each year. Submit the FAFSA application online at the FAFSA on the website.
2. When completing the FAFSA, be sure to list Georgia Perimeter College's name and school code 001562. The college address is 555 North Indian Creek Drive, Clarkston, GA 30021. Submit the completed and electronically signed FAFSA to the Central Processor.
3. Students should receive a Student Aid Report (SAR) within 3 weeks after submitting their application to the processor. Students are able to check the status and view the results from the FAFSA application online. Students should maintain SAR in their personal files.
4. If Georgia Perimeter College is listed on the SAR, the Financial Aid office will receive the student's SAR electronically. Three weeks after submitting the FAFSA application, the student should check GPC SIS System and confirm GPC's receipt of electronic SAR.
5. A student's FAFSA may be selected in a process called verification and the school may request certain financial documents. Verification documents can be obtained from the Financial Aid office or downloaded from the Financial Aid documents section of the Georgia Perimeter College website. If additional documentation is required, the student will receive a tracking letter listing the required documents or the student can check the Financial Aid section of the Georgia Perimeter College website. If there are questions remaining, the student can contact the Financial Aid office at his or her campus to answer all of the student's remaining questions.
6. Students should respond quickly to all correspondence received from the Financial Aid office. Documents are processed in the order they are received.

After the Financial Aid office receives a student's SAR and all requested information, the staff will do the following:

- Review the information.
- Make an award based on eligibility and availability of funds.
- Mail an award letter that lists the types and amounts of aid awarded to the student. The award letter may list additional requirements that the student must fulfill before funds can be disbursed.

The student should keep this letter with the SAR. The student must keep his or her name, address, e-mail address and telephone number current with Enrollment and Registration Services on campus or on the Enrollment and Registration Services form page on the Georgia Perimeter College website. When a student is determined to be eligible for financial aid, tuition and fees may be covered to the extent of the aid, provided the student's financial aid file is completed by the priority due date. If the aid is not sufficient to cover tuition and fees, the student is responsible for the balance, which is due at the time of registration. If the aid exceeds the cost of actual tuition and fees, a refund will be issued to the student from the Student Accounts office by the end of the fourth week following registration.

Priority Due Dates

The FAFSA should be completed and submitted to the central processing center by March 1 every year for which a student plans to request aid. Files that are complete (with SAR and all supporting documents) by April 1 will receive priority consideration and should be awarded by May 15. Processing of files completed after April 1 will begin in the order in which they were received. Students who apply after April 1 should allow two to four weeks to receive an award letter. Students who apply after June 1 should be prepared to pay their fees by the posted fee payment due date and be reimbursed based on their eligibility.

If a student's file is not completed by the priority processing due date, the student must pay his or her fees by the posted fee payment due date. The Financial Aid office does not process aid applications during registration. Students may be reimbursed once eligibility has been determined. If a student's aid does not cover the full balance, the student must pay any balance due by the posted fee payment due date. The student is responsible for making sure his or her account is satisfied in full.

Financial Aid

Award Packages

Once students have been awarded aid, they will receive an award letter that lists the various types of aid they are eligible to receive during the award year. Awards are based on full-time (12 or more hours) status; some awards may be adjusted if the student does not enroll as a full-time student. However, aid will automatically be prorated at disbursement if the student is not full-time. If it is determined that the student is not eligible for aid after it is awarded, the Financial Aid office is required to adjust the student's award.

Students automatically will be reviewed for Federal PELL Grants and FSEOG because they are considered gift aid and do not have to be repaid. Students also will be reviewed for Federal Work-Study. HOPE Scholarships are automatically reviewed for freshmen students who have met the HOPE requirements from high school. Continuing students currently receiving HOPE are automatically reviewed. Transfer students must submit a copy of their prior institution(s) academic transcript(s) to the Financial Aid office for HOPE to be reviewed.

Students may be awarded grant funds up to the cost of college attendance. If they still have unmet financial needs, students may apply for loans under the Federal Stafford Loan and/or the Federal Unsubsidized Stafford Loan programs. These loan programs require a separate application in addition to the FASFA. These loan applications can be picked up from any GPC Financial Aid office or downloaded.

Students who apply by the priority processing due date will be considered for all available funds. Some funds are limited and are awarded to eligible students based on greatest need and meeting the April 1 deadline. Loans are NOT automatically awarded.

Federal Standards for Satisfactory Academic Progress (SAP)

Federal regulations require institutions to develop policies that insure that students who receive financial aid are progressing toward graduation. The school's satisfactory academic progress policy must include both a qualitative measure (such as the use of a cumulative grade point average) and a quantitative measure (such as a maximum time-frame for program completion) to track student progress. The SAP policy must be at least as strict as the policy for students who do not receive federal student aid funds.

Qualitative Measure

According to the Federal Student Aid Handbook, a school may establish its own satisfactory progress standards; however, these standards must at least meet the minimum standards required by law and regulations. For the qualitative standard, the law specifies that by the end of the second academic year (measured as a period of time, not by the student's grade level), the student must, in general, have:

- a "C" average or its equivalent and
- an academic standing consistent with the requirements for graduation from the program.

If a school determines that a student has maintained standards, even though his or her grade average falls below a "C," the school must be able to document that the student's average is consistent with the academic standards required for graduation from the program.

Quantitative Measure

According to the Federal Student Aid Handbook, to quantify academic progress, a school must set a maximum time frame in which a student is expected to finish the program. For an undergraduate program, the maximum time frame may not exceed 150% of the published length of the program measured in academic years, academic terms, credit hours attempted or clock hours completed, as appropriate. For instance, if the published length of an academic program is 60 credit hours, the maximum time frame established by the school must not exceed 90 attempted credit hours. Students in the Certificate programs--Fire Management, Library and Information Science Technology and Sign Language Interpreting--

Financial Aid

-must also make progress toward the completion of their programs. Students will be reviewed after each semester to ensure that they are progressing toward graduation. A student must maintain a "C" average each term and maintain a 67% completion rate. Maximum timeframe may not exceed 150% of any program. The published length of the Fire Management Certificate program is 24 hours, not to exceed 36 hours. The published length of the Library and Information Science Technology Certificate program is 18 hours, not to exceed 27 hours. The published length of the Sign Language Interpreting Certificate program is 48 hours, not to exceed 72 hours.

Standards for Satisfactory Academic Progress (SAP) at Georgia Perimeter College

Qualitative Standard

Any student whose cumulative grade point average falls below 2.0 will be placed on financial aid probation. If the cumulative grade point average is below the minimum, the student is no longer eligible for financial aid. The hours used in calculating the cumulative grade point average include transfer hours.

Quantitative Measure

Georgia Perimeter College offers two-year degrees that require approximately 60 semester hours to graduate. Applying the 150% rule, the maximum credit hours (excluding Learning Support courses and English as a Second Language courses) that a student can attempt at Georgia Perimeter College and receive federal and state financial aid are 90 semester credits (60 credits in a program of study x 150%). Once the student earns 60 semester credits, the student is considered to have earned the equivalent of an associate degree. For a student to be making progress toward graduation, he or she must complete 67% of the courses attempted.

The Financial Aid office monitors students' progress and will cancel all financial aid once a student has earned 60 semester credits or completed less than 67% of attempted coursework. Students who wish to earn a second associate degree may request that their eligibility be extended to a maximum of 120 attempted semester hours or 90 earned hours, whichever comes first. If a student takes courses that are not required for the first or second degree, the student may be liable for all financial aid received for the ineligible courses.

Standards for Satisfactory Academic Progress (SAP) Evaluation

A student's academic progress will be evaluated at the end of each semester. Once the Financial Aid office has determined that a student is not making SAP, the office will attempt to notify the student in writing. Notification from the Financial Aid office is not a requirement. It is the student's responsibility to be familiar with SAP and monitor his or her own progress each semester to protect financial aid eligibility.

Learning Support and English as a Second Language

Learning Support (LS) and English as a Second Language (ESL) courses are considered remedial courses. Federal regulations limit the maximum hours a student may receive financial aid for remedial courses. Financial aid may be used for a maximum of 30 hours of LS courses. However, ESL courses are not included in the 30 semester hour limit. Once the maximum is reached, students will not be eligible for financial aid until he/she has exited Learning Support. Up to 30 semester hours of LS and all ESL courses will not count toward the maximum hours allowed for a degree.



Appeals Process

A student who fails to establish good academic standing or to make satisfactory academic progress (SAP) becomes ineligible for financial aid. If students have mitigating circumstances beyond their control that affect their ability to meet SAP standards, they may appeal the loss of their eligibility.

To appeal the loss of eligibility, a student must complete a Georgia Perimeter College “Financial Aid Appeal Form” and submit it with appropriate documentation to the Financial Aid office. The Georgia Perimeter College Financial Aid Appeal Form can be obtained either from the Financial Aid office or downloaded from the Financial Aid Forms page. The documentation must be directly related to the events that affected the student’s ability to meet SAP standards.

The appeal should also include the steps the student is taking to ensure progress in the future. The student will be notified by mail of the outcome of the appeal. If the appeal is approved, it will list specific requirements the student must meet in order to continue to receive financial aid. If the student’s appeal is denied, the student may regain eligibility by meeting the conditions listed in the following section.

Reinstatement Of Financial Aid Eligibility

If a student fails to meet standards of academic progress and does not have mitigating circumstances or the student fails to meet the conditions of an appeal, the student may have his/her aid reinstated as follows:

- Enroll in at least 6 semester hours of courses required for a degree
- Pay his/her fees without the use of financial aid and
- Complete all courses attempted with at least a grade of “C” or “S”; if more than 6 semester hours are attempted, all courses attempted must have a grade of “C”, “S” or better.

Once the student has met the listed requirements, he/she may submit an appeal form along with a copy of the grade report. Upon receipt of the appeal form and verification of the student’s grades, the student may be awarded financial aid on a semester by semester basis. As long as the student completes all courses attempted with a grade of “C”, “S” or better, he/she may remain eligible for financial aid.

NOTE: Attempted hours include courses at Georgia Perimeter College and transfer hours accepted by Georgia Perimeter College.

Refund Process for Students Receiving Federal Title IV Financial Assistance

Students receiving Federal Title IV Financial Assistance who formally or informally withdraw from school are subject to Federal Return of Title IV refund calculation, as specified in the Higher Education Amendment of 1998. The calculation of enrollment length determines the aid earned by the student based on the days enrolled for the semester in relation to the total days in the semester. The aid considered not to be “earned” must be returned to the Federal programs in the following order: Direct Unsubsidized Stafford loans, Direct Subsidized Stafford loans, Direct PLUS loans received on behalf of the student, Federal PELL Grant, Federal Supplemental Educational Opportunity Grant and Academic Competitiveness Grant.

Receipt of Federal Title IV Aid in excess of aid earned may be subject to repayment by the student if the student has withdrawn from school. The Financial Aid and Veteran Affairs office notifies the student if a repayment is due. Failure to repay could result in loss of future Title IV eligibility.

All students who fail to repay Georgia Perimeter College within the notified timeframe will be reported to the Department of Education if applicable and will become ineligible for future Title IV eligibility.



Financial Aid Available to Students

Georgia HOPE Scholarship

The Georgia HOPE Scholarship, funded by the Georgia Lottery, provides financial assistance to students attending Georgia public and private institutions of higher learning. Students can apply for the HOPE Scholarship by completing one of the following applications:

- FAFSA; (Free Application for Federal Student Aid) and/or;
- GSFAPPS, electronic application found on the GSFC website and;
- GPC Institutional HOPE Scholarship Request Form (HOPE Scholarship Request Form) or GPC Institutional HOPE Grant Request Form (HOPE Grant Request Form)

The HOPE Scholarship is awarded to undergraduate students who meet the following criteria:

- A. Must be a U.S. citizen or non-citizen eligible for Title IV funds.
- B. Meet HOPE residency requirement (see requirements on the GSFC website)
- C. Meet Selective Service registration requirements (see requirements on the Selective Service website)
- D. Must meet the required reviews at the following levels:

Freshmen Level	Students must have graduated from high school in 1993 or later with a 3.0 GPA in a College Preparatory Track or a 3.2 GPA in a Technical Curriculum Track.
Sophomore Level	Students must have a 3.0 GPA after attempting 30-60 semester credit hours.
Junior Level	Students must have a 3.0 GPA after attempting 60-90 semester credit hours.
Senior Level	Students must have 3.0 GPA after attempting 90-127 semester credit hours.

HOPE recipients who meet the following condition **will be evaluated at the end of every spring semester whether or not the student has reached the review levels listed above.** Students must have a 3.0 GPA at this review point to continue to receive HOPE scholarship. Students who fail to meet the GPA requirement for this review will not be evaluated again until they have reached the next review point of the normal cycle of 30, 60, 90 or the next annual review at the spring semester whichever comes first. **This applies to all freshmen, sophomore, junior and senior HOPE recipients who enroll in 12 or more credit hours during at least one school term (fall, spring or summer).**

HOPE recipients who meet the following condition will be evaluated at the end of their third consecutive term. Students must have a 3.0 GPA at this review point to continue to receive HOPE Scholarship. Students who fail to meet the GPA requirement for this review will not be evaluated again until they have reached the next review point of the normal cycle of 30, 60 and 90. **This applies to all freshmen, sophomore, junior and senior HOPE recipients who enroll in less than 12 credit hours for three semesters in a row (fall, spring and summer).**

Transient students who are eligible for HOPE Scholarship funds must have their home institution provide a HOPE Transient Certificate to Georgia Perimeter College before receiving HOPE Scholarship funds.

Transfer students who apply for HOPE Scholarship must provide the Office of Enrollment and Registration Services with a copy of all academic transcripts from their prior institutions.

HOPE GED recipients must provide the Financial Aid office with the original signed copy of the HOPE GED Voucher.

Financial Aid

Students can apply for the HOPE Grant by completing one of the following:

- FAFSA and/or;
- GSFAPPS electronic application found on the GSFC website and;
- GPC Institutional HOPE Scholarship Request Form or GPC Institutional HOPE Grant Request Form

The HOPE Grant is awarded to students who are enrolled in the One-Year Certificate Programs for Fire Management, Library and Information Science Technology and Sign Language Interpreting and upon meeting the HOPE Scholarship criteria A - C.

Federal PELL Grant

The PELL Grant is a grant from the Federal government and does not have to be repaid. The amount of the grant is based on the amount of funds actually available for the program. The maximum award is distributed over two semesters. **NOTE:** This may change for the year. All undergraduate students are eligible to apply for the Federal PELL Grant.

The Academic Competitiveness Grant (ACG)

The Higher Education Reconciliation Act of 2005 (HERA) created two new grant programs for full-time students who are at degree-granting institutions, are U.S. citizens and are eligible for the Federal PELL Grant.

The ACG is one of the two new grant programs and became available for the first time for the 2006-07 school year for first-year students who graduated from high school after January 1, 2006 and for second-year students who graduated from high school after January 1, 2005. This grant is in addition to the student's Federal PELL Grant.

Loans

Georgia Perimeter College participates in the William D. Ford Direct Loan program

Federal Stafford Loans

The Federal Stafford Loan is a loan that must be repaid upon completion of school or interruption of studies. The student who qualifies may borrow up to \$3,500 for the academic year as a freshman and \$4,500 as a sophomore. All borrowers are required to complete an entrance interview with the Financial Aid office. Students can complete an Entrance Interview online at the Direct Loan website. If a freshman is a first-time borrower for a student loan, federal regulations require that the first loan disbursement be delayed until 30 days after the start of classes. Students are required to be actively enrolled for at least six credit hours each semester to maintain loan eligibility.

Federal PLUS Loans

Federal PLUS loans are loans that a parent may use to assist a student in financing an education. Parents may borrow up to the cost of attendance, minus other aid per award year, if the student is enrolled at least half time. The loan goes into repayment 60 days after the check is disbursed to the parent. Students are required to be actively enrolled for six credit hours each semester to maintain eligibility.

Federal Unsubsidized Loans

Independent students who still need loan assistance after Federal Stafford Loan eligibility is determined may apply for the Unsubsidized Federal Stafford Loan. A maximum of \$4,000 can be awarded each year. Students are required to enroll for at least six credit hours each semester to maintain eligibility. Dependent students may apply for the unsubsidized loans if the parent is unable to obtain a Plus loan.

Financial Aid

Emergency Student Loans

Georgia Perimeter College provides interest-free loans to students on an emergency basis. Loans are granted to cover a portion of the cost of the student's registration fees and books once registration is satisfied for one semester and must be repaid by the specified deadline regardless of other pending financial aid. First semester students and transient students are not eligible for these funds. Students must be enrolled in 6 or more semester credit hours and have a 2.00 GPA to receive an emergency loan. The loan funds are 50 percent of the fees up to \$500. A \$5.00 service fee will be added to each loan. The funds are awarded by the Office of Financial Aid during on campus registration and advisement assistance and cannot be reserved in advance.

Work Opportunities

Federal Work-Study Program

The Federal Work-Study program, a part of the Educational Opportunity Act of 1964, is available to students based on need as determined by federal guidelines. Students are employed on an hourly basis for a maximum of 19 hours per week in various departments of the college and in the community. Placements are on a first-come, first-served basis, based on job and funding availability. Students currently on Federal Work-Study program must have a completed file by April 1 in order to be considered for the program for the next award year. All students must actively enroll in six credit hours, make Satisfactory Academic Progress and clear a criminal background check.

Student Assistants

In addition to the Federal Work-Study program, the college provides a limited number of other student assistantships involving part-time work on campus. Students are employed on an individual basis. Students should consult individual departments for employment opportunities.

Veterans' Educational Services

The Financial Aid and Veterans Affairs office assists former service personnel and other students eligible for veterans' educational benefits. The office provides counseling and advisement services as well as certifying enrollment with the Veterans Administration. Eligible students should be prepared to pay the initial costs for tuition and fees since payment of benefits do not begin until six to eight weeks after enrollment. If you are eligible for Post/911 or Vocational Rehabilitation Benefits, please contact the Financial Aid and Veteran Affairs office to arrange a temporary deferment of tuition and fees. Students may apply for financial aid to cover their tuition and fees, if eligible. Veterans who would like more information about applying for benefits can contact the Financial Aid and Veterans Affairs office on any campus.

Financial Aid

Georgia Perimeter College Foundation Scholarships

Applications and additional information about most of the following scholarships are available at the GPC website.

Athletics

ALTA Tennis Scholarship

Criteria: GPC student and tennis athlete. Must be a U.S. citizen who resides in the seven-county metropolitan area and have demonstrated financial need. Please submit a complete application along with a statement of financial need and a letter of recommendation from a GPC coach or faculty member.

GPA: 2.0

Scholarship Amount: \$1,000 for tuition, fees, books and living expenses

Application Deadline: October 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Dr. Jacquelyn M. Belcher Scholarship

Criteria: Student athlete who is a U.S. citizen or permanent resident, has completed at least nine credit hours at GPC, has at least 10 hours to complete for graduation, has demonstrated financial need, has exhausted any athletic scholarship opportunities and has community service experience should submit, with completed application, a letter of recommendation from his/her GPC coach, a statement of financial need and an essay describing his/her community service, personal and career goals and accomplishments.

GPA: 2.0

Scholarship amount: \$300 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Patricia Hampton Memorial Scholarship

Criteria: The recipient will be a current or incoming GPC baseball player. Applicants must submit a statement of financial need and a brief essay describing their future career goals.

GPA: 2.8

Scholarship amount: \$1,000 for tuition, books and living expenses.

Application deadline: July 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Business Administration

Alfred M. Byrd Business Administration Scholarship

Criteria: Declared business administration major at Georgia Perimeter College must have completed at least 15 semester college level credit hours at the college and have at least one remaining semester at GPC. Submit two letters of recommendation/reference (one from a member of the GPC faculty and one from elsewhere), a copy of his/her transcript and a statement of financial need. Applicants should also submit an essay describing why they have chosen to study business administration as well as any community service performed within the past 12 months.

GPA: 2.7

Scholarship amount: \$250 for tuition and fees only

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Dunwoody Department of Business Scholarship

Criteria: Student enrolled at the Dunwoody Campus who has successfully completed the first semester of the GPC Business program and is currently enrolled in or has completed at least six hours of business courses and has at least eight more credits to complete at GPC should submit, with completed application,

Financial Aid

a letter of recommendation from a business faculty member and an essay of 500 words or less describing why he/she has chosen business for a career and how the scholarship will help them in reaching this goal.

GPA: 3.2

Scholarship amount: \$500 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Norman Hollingsworth Business Administration Scholarship

Criteria: Student enrolled at the Dunwoody campus who has successfully completed the first semester of the GPC Business program and is currently enrolled in or has completed at least six hours of business courses and has at least eight more credits to complete at GPC should submit, with completed application, a letter of recommendation from a business faculty member and an essay of 500 words or less describing why he/she has chosen business for a career and how the scholarship will help them in reaching this goal.

GPA: 3.2

Scholarship amount: \$500 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Enoch-Robinson Scholarship

Criteria: A full-time business or nursing major who has completed at least 12 credit hours should submit a GPC Foundation application, an essay describing his/her plan for success, how he/she overcomes challenges and how he/she celebrates his/her success.

GPA: 3.0

Scholarship amount: \$300 for tuition, fees, books and living expenses

Application Deadline: October 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Mildred Thomas Entrepreneur Scholarship

Criteria: Declared business administration major at Georgia Perimeter College must have completed at least 15 college level credit hours at the college and have at least 15 credit hours left to complete, must be enrolled for at least six credit hours during the semester the award is applied to his/her account and should submit, with completed application, two letters of recommendation (one from a member of the GPC faculty and one from elsewhere), a copy of the most recent transcript and an essay about his/her ambitions, work experience, accomplishments and dream of becoming an entrepreneur.

GPA: 3.0

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Chemistry

Dr. Judy C. Johnston Scholarship

Criteria: Applicants must have completed CHEM 1211 lecture and lab and be taking CHEM 1212 lecture and lab at the time of application or have completed both CHEM 1211 and CHEM 1212 lectures and labs at the time of application. Students may be taking CHEM 2641 lecture and lab at the time of application. Those enrolled in CHEM 2642 at the time of application are not eligible to apply.

GPA: 3.0

Scholarship amount: \$300 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Financial Aid

Dental Hygiene

Note: Students must be admitted into the GPC Dental Hygiene program before they are eligible to apply for Dental Hygiene scholarships. Please use Dental Hygiene Scholarship Application.

Atlanta Dental Hygiene Society Scholarship

Criteria: First-year Dental Hygiene student

GPA: Good Academic Standing

Scholarship amount: \$200 for tuition, fees, books and living expenses

Application deadline: Award is made at the end of the second semester of enrollment

For more information: Department Chair of Dental Hygiene

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Wilmer Eames Study Group Scholarship

Criteria: Dental Hygiene student, who is a resident of Georgia, has completed DHYG 1927 and has financial need. Applicants should submit a current transcript and written essay.

GPA: 3.0 overall, 3.0 minimum in Dental Materials

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: October 1

For more information: Department Chair of Dental Hygiene

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Emile T. Fisher Foundation Scholarship

Criteria: First year Dental Hygiene student

GPA: 3.0 and faculty recommendation

Scholarship amount: \$500 for tuition, fees, books and living expenses

Application deadline: Award is made at the end of the second semester of enrollment.

For more information: Department Chair of Dental Hygiene

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Dr. Colin S. Richman Dental Hygiene Scholarship

Criteria: First-year Dental Hygiene student.

GPA: Good academic standing

Scholarship amount: \$300 for tuition, fees, books and living expenses

Application deadline: Award is made at the end of the second semester of enrollment

For more information: Department Chair of Dental Hygiene

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Seattle Study Club of Atlanta Scholarship

Criteria: Sophomore Dental Hygiene student who has been accepted into a four-year institution with the intention of obtaining a Bachelor's degree.

GPA: N/A

Scholarship amount: \$300 for tuition, fees, books and living expenses

Application deadline: Award is made at the end of the fifth semester of enrollment

For more information: Department Chair of Dental Hygiene

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Sigma Phi Alpha Scholarship

Criteria: First-year Dental Hygiene student

GPA: Must be in the top 10 percent GPA for freshman class

Scholarship amount: \$300 for tuition, fees, books and living expenses

Application deadline: Award is made at the end of the second semester of enrollment

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For more information: department chair of Dental Hygiene

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Sheryl Wentworth Dental Hygiene Scholarship

Criteria: Second-year Dental Hygiene student must be enrolled full time, have completed all requirements for Clinical Dental Hygiene IV and scored in the top 20 percent of the class overall and top 20 percent of the class on the Mock National Board.

GPA: N/A

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: April 1

For more information: Department Chair of Dental Hygiene

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Distance Learning

Distance Learning Scholarship

Criteria: Student who is currently enrolled for at least nine credit hours in online classes at the college should submit 1) a one-page statement articulating the student's experience and the value of distance education and 2) a recommendation from his/her distance education professor.

GPA: 2.5

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: March 31

For more information: Distance Learning (GPC Online), Clarkston Campus

Submit application materials to: Debi Moon, Business Department, Clarkston Campus

John and Jackie Thornberry Scholarship for Online Math Students

Criteria: The recipient will have successfully completed, with a "C" or better, at least one required Learning Support Math Class (from GPC Online) and at least one college-level mathematics class (from GPC Online). Preference will be given to a qualified student who has taken both MATH 0097 and MATH 0098, but students who have taken only MATH 0098 may also apply. Student must currently be enrolled in at least one online class. Applicants must submit a letter of recommendation from a GPC Online mathematics instructor and a one-page essay describing why they chose to take their math with GPC Online instead of on-campus.

GPA: N/A

Scholarship amount: \$250 for tuition, fee, books and living expenses.

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Dual Enrollment

Dr. Grace McNamara Scholarship

Criteria: Dual Enrollment student who has completed at least nine semester hours of college course work with a minimum 3.0 final grade in each course should submit, with completed application, letters of recommendation from two faculty members and an applicant letter (250 words or less) addressing reasons for consideration for this scholarship. Applicants must be enrolled and in good standing during the semester that the award is received and must have plans to attend one additional semester at GPC after high school.

GPA: 3.0

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: March 15

For more information: Dual Enrollment Office

Submit application materials to: Susan Lofstrom, Dual Enrollment, Clarkston Campus

Financial Aid

Wachovia Scholarship for Home Schooled Dual Enrollment

Criteria: Home Schooled Dual Enrollment Student who has completed nine hours of college credit and no less than a "B" earned in any course.

GPA: 3.2

Scholarship amount: \$1,050 for tuition, fees, books and living expenses

Application deadline: April 1

For more information: Dual Enrollment Office

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Education

Cleone Rhodes Alford Memorial Scholarship

Criteria: Sophomore education major should submit, with completed application, a copy of the most recent transcript(s), a resume, a biography and other supporting information.

GPA: 3.5

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Baker, Henry and Spann Teacher Education Scholarship

Criteria: Declared education major who has completed one education course with a course grade of at least a "B," has earned 30 or more semester credit hours, is in good academic standing and is a U.S. citizen or an eligible U.S. permanent resident should submit, with completed application, a letter of reference from a professor or educator, an official copy of his/her most current transcript and a FAFSA determination letter.

GPA: 2.7

Scholarship amount: \$500 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Jim Cherry Scholarship*

Criteria: DeKalb County High School graduate must have completed EDUC 2110 and 40 credits toward a degree in education and have a completed FAFSA on file in the Financial Aid office.

GPA 2.8

Scholarship amount: \$1,000

Application Deadline: April 1

Submit application materials to: Phyllis Smith, Financial Aid, Clarkston Campus. Contact individual campus financial aid offices to obtain a non-Foundation scholarship application.

*Not a Foundation scholarship

Junius and Sarah Garrison Scholarship

Criteria: Current GPC student enrolled at the Newton Campus who is a declared education major and plans to teach Mathematics in high school or college. Applicants must currently be enrolled in or have already completed Pre-calculus. Please submit, with a completed application, one letter of recommendation from a GPC faculty member, a transcript and an essay of 100 words or less about why he/she has chosen the field of education.

GPA: 2.8

Scholarship amount: \$250 for tuition, fees and books only

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Financial Aid

Charles W. Hall Memorial Scholarship

Criteria: Male student on the Clarkston Campus who is majoring in physical education with an interest in a career in physical therapy, teaching, recreation, therapeutic recreation, exercise science, athletic training or sports medicine. Applicants must have completed at least ten college-level credit hours at the college and should submit, with completed application, two letters of recommendation/reference (one from a member of the GPC faculty and one from elsewhere) and a copy of the most recent transcript. Recipient must be enrolled full-time during the spring semester that the award is received.

GPA: 2.5

Scholarship amount: \$550 for tuition, fees, books and living expenses

Application deadline: October 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

The Jewell V. Hiatt and Samuel Abner Hiatt Scholarship

Criteria: Student, enrolled at the Newton Campus, who has successfully completed 30 semester hours, has declared education as a major and is currently providing service to the community as a volunteer should submit, with completed application, an unofficial transcript and a letter of recommendation from a member of the faculty, mentor, employer, minister or community leader. Please provide verification of community/volunteer service on organization letterhead.

GPA: 3.0

Scholarship amount: \$650 for tuition, fees, books and living expenses

Application deadline: October 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Ann M. Knight Memorial Scholarship

Criteria: Student who is a declared humanities or education major, has complete at least one college semester, has the desire to pursue a career in the field of public relations, journalism, English or English education and is enrolled part-time or full-time should submit, with completed application, an essay describing personal goals and financial need (minimum 500 words). Recipients who continue to meet the criteria are eligible to maintain the scholarship to the completion of their GPC academic career, but must reapply annually by April 1.

GPA: 2.5

Scholarship amount: \$700 for tuition, fees and books only, to be split between two semesters

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Wanda Birchfield Manko Scholarship

Criteria: Declared education major who has completed at least 30 semester college-level credit hours at the college including at least one of the following – EDUC 2110, EDUC 2120 or EDUC 2130 – should submit two letters of recommendation/reference (one from a member of the GPC faculty and one from elsewhere) and a copy of the most recent transcript. Recipients must also be enrolled full-time during semester that award is received.

GPA: 2.7

Scholarship amount: \$300 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Johnnie Ray Williams Scholarship

Criteria: Education major with a minimum of 18 semester hours toward an associate degree who has successfully completed or is currently enrolled in EDUC 2110 and has demonstrated a sense of volunteerism by participating in a minimum of 20 hours of community service in the area of education prior to application deadline should submit, with completed application, a letter of community service verifica-

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tion submitted on an agency's official letterhead. Applicants may also submit a letter of recommendation from a former teacher, mentor or employer.

GPA: 2.5

Scholarship amount: \$250 for tuition, fees and living expenses

Application deadline: October 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

English

Writers Institute/Atlanta Writers Club Scholarship

Criteria: The recipient will be a full-time student at GPC, an English major, who will have completed 12 credit hours and have at least two semesters remaining at GPC and who has a minimum 3.3 GPA. Student must maintain 3.3 to receive the scholarship the following semester. Applicants must submit a minimum 500 word essay articulating the following: "Describe your academic and career goals and how receiving this scholarship will help you achieve them," as well as a letter of recommendation from a GPC English faculty member.

Please be aware of the following items of note for the scholarship winner:

- Scholarship recipient must attend the annual Townsend Award for Fiction event.
- Scholarship recipient must be available for some Saturday meetings/events.
- All applicants will be considered for unpaid internships with The Chattahoochee Review Magazine.
- The scholarship recipient will be engaged in a learning environment by participating as a club volunteer at the Decatur Book Festival and/ or other AWC events, attending at least two AWC meetings per semester and providing two brief speeches at AWC meetings, which occur on Saturdays.
- The scholarship recipient will also provide a progress report to GPC Writer's Institute during the two semesters they are receiving the scholarship.

GPA: 3.3

Scholarship amount: \$1000 for tuition, fees and expenses, divided over two semesters

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

ESL

Beverly Benson Scholarship

Criteria: Awarded to former or current English as a Second Language (ESL) student. The award is based on length of time in ESL, progress through ESL, GPA and obstacles overcome in persevering to continue his/her education. Nominations must come from ESL faculty.

GPA: N/A

Scholarship amount: \$150 for tuition, fees, books and living expenses

Application deadline: April 1

For more information: ESL Departments (Clarkston or Dunwoody Campuses)

Cheryl Benz Community Service Scholarship for ESL and International Students

Criteria: Current or past ESL student should submit, with completed application, documentation of a minimum of 25 hours of community service or completion of a course with a service learning component, a typed, one page (double-spaced) essay describing how community service/service learning has affected his/her education and one letter from faculty, mentor or employer.

GPA: 2.0

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Financial Aid

Elisabeth Lautemann Memorial Scholarship

Criteria: Clarkston Campus student who has completed at least one semester of ESL and is a parent with financial need should submit, with completed application, a most recent transcript, a letter of support from a member of GPC faculty and most recent tax return.

GPA: N/A

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Film Studies

Film Studies Scholarship

Criteria: GPC student majoring in Film studies. Applicants must have completed at least 30 credit hours. Please submit an application and a letter of recommendation from a GPC faculty member.

GPA: 2.5

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Fine Arts

Daisy Friday and Lucile House Visual Arts Scholarship

Criteria: GPC student majoring in Art History or Studio Art. Applicants must have completed at least six hours of art courses that count toward an art degree and must be enrolled in at least six hours at GPC the semester the award is to be applied. Submit a complete application, piece of visual art (no video or performance art) and a one to two page essay describing the piece and its inspiration.

GPA: 2.0

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Ed and Marian Bramlette Fine Arts Scholarship

Criteria: GPC student majoring in Art (Art History or Studio Art) who is enrolled full time (12 hours or more) at the college and has completed core Art courses (Basic Drawing I and II, 2D and 3D Design). Applicants must submit with completed application a copy of his/her most recent transcript and a portfolio of recent work. Recipient must be enrolled full-time during the semester that award is received.

GPA: 2.5

Scholarship amount: \$550 for tuition, fees, books and living expenses

Application Deadline: October 1

Application: Fine Arts Department

For more information: Contact Fine Arts Department.

Submit application materials to: Dr. David Koffman, Fine Arts Department and Clarkston Campus

John Manko Music Scholarship

Criteria: Declared Music major on the Clarkston Campus must have completed at least 15 semester college level credit hours at the college and be enrolled full-time during the following semester award is to be applied to account. The semester college level credit hours and the 2.5 GPA can be overridden by the scholarship committee if an applicant has exceptional talent. In addition, this scholarship is based on achievement in performance involving semester's end and participation in a local or regional competition. With completed application, student must submit a copy of his/her most recent transcript and two letters of recommendation/reference—one from a faculty member and one from elsewhere. Preference will be given to piano majors; however, in a year where no applicants plan to pursue the track, consideration will be given to any Music major.

Financial Aid

GPA: 2.5
Scholarship amount: \$250 for tuition, applied (individual lesson) fees or competition regional level fees as determined by the scholarship committee
Application deadline: April 1
For more information: Fine Arts Department
Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Fire Science Management

Charles E. Warren Memorial Scholarship

Criteria: Fire management student who has completed at least nine hours at GPC and is enrolled for six hours during the spring semester. Student should demonstrate a sense of volunteerism and of community service and involvement. This community service should be completed prior to the application deadline. Community Service verification should be on agency's official letterhead. Applicants should submit a statement of financial need and a copy of the most recent transcript. Applicants have the option of submitting a letter of recommendation from a former teacher, mentor or employer. Recipient must take at least six hours during the fall semester in which the award is given.

GPA: N/A
Scholarship amount: \$500 for tuition, fees, books and living expenses
Application deadline: April 1
Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

General

Alumni Association Scholarship

Criteria: GPC student who is currently enrolled for 12+ credit hours and has completed 20 credit hours at GPC and is ineligible for HOPE should submit, with completed application, a copy of most recent tax return and a statement (one page max) describing initiative toward involvement in his/her future profession and community.

GPA: 2.7
Scholarship amount: \$500 for tuition, fees and books only
Application deadline: October 1
Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Assistance League of Atlanta Scholarship

Criteria: Student with financial need who is a U.S. citizen, enrolled for a minimum of six credit hours with a demonstrated interest in community service, should submit two written statements of 250 words or less: 1) describe your financial need; 2) describe one recent experience in community/volunteer service. Recipients must use the award during the spring semester.

GPA: 2.5
Scholarship amount: \$1,000 for tuition, fees and books only
Application deadline: October 1
Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Janet Barron Book Scholarship

Criteria: New or incoming freshman demonstrating financial need who plans to complete an associate degree at Georgia Perimeter College. Applicants must be willing to serve as a Georgia Perimeter College presidential ambassador and participate in community service activities.

GPA: 2.0
Scholarship amount: \$250 for books only, per year up to two years
Application deadline: July 1
For more information: GPC Recruitment Office, 678-891-4125
Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Financial Aid

Dr. Cary Christian Memorial Scholarship

Criteria: The recipient must have completed at least one semester at GPC. Applicants must submit a letter of recommendation from a GPC faculty member or mentor and a brief essay describing their future career goals.

GPA: 2.0
Scholarship amount: \$250 for tuition, fees, books and living expenses.
Application deadline: April 1
Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Marvin and Mimi Cole Scholarship

Criteria: Student who has completed at least six credit hours at the college and has at least one semester left should submit, with completed application, a statement of financial need, a letter of recommendation from a member of the GPC faculty and a copy of his/her most recent transcript.

GPA: 2.5
Scholarship amount: \$575 for tuition, fees, books and living expenses
Application deadline: April 1
Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Matthew Dittmann Eagle Scout Scholarship

Criteria: Incoming freshman with the rank of Eagle Scout should submit a copy of his Eagle Certification or NESA membership card, a letter of recommendation from a Troop Committee Chair or Scoutmaster, copy of Eagle project final report and be available to interview with the selection committee.

GPA: N/A
Scholarship amount: \$500 for tuition, fees, books and living expenses
Application deadline: July 1
Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Dunwoody Second Wind Scholarship

Criteria: Female student enrolled at the Dunwoody Campus who is 25 years of age or older and has completed a minimum of 12 semester hours. Applicant must be a resident of the state of Georgia, a citizen of the United States, demonstrate financial need and be interested in devoting time to Second Wind activities.

GPA: 3.0
Application Deadline: July 1
Amount: Varies
Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

*Executive Women International ASIST Scholarship**

Criteria: Currently enrolled GPC student must be a U.S. citizen, 18 years of age or older, enrolled in nine or more credits in college-level courses at the time of application deadline and residing within the boundaries of metro Atlanta. Applicants must submit statements of financial need, career goals and objectives, two letters of reference, tax returns, official transcript and a copy of student aid application. Applicants must be available if asked to interview on a date shortly after the application deadline (TBA).

GPA: 2.5
Scholarship amount: \$2,000 for tuition, fees and books only, to be divided over two semesters
Application deadline: April 1
Application available online (must use EWI ASIST application)
For more information: Office of Institutional Advancement, Decatur Campus
Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

* denotes a non-Foundation scholarship

Financial Aid

Edward Fitzpatrick, Jr. Photography Scholarship

Criteria: Current GPC student. Applicants must submit a completed application along with two original pieces of photography, one reflecting happiness and one reflecting sadness. A brief narrative must also be submitted describing each photo.

GPA: N/A

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: October 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Helen Friese/Village Writers Group Awards for Fiction and Poetry

Criteria: Recipients selected by a committee including faculty and members of Village Writers Group from among applicants enrolled in English 2600, Creative Writing, on the Clarkston Campus during the academic year.

GPA: N/A

Scholarship amount: \$125 for tuition, fees, books and living expenses

Application deadline: Recipients selected in spring semester

Mary R. Futch Scholarship

Criteria: Student who is enrolled for a minimum of seven credit hours should submit, with completed application, a statement of financial need, a letter of recommendation from a member of the GPC faculty and a copy of his/her most recent transcript. Student must enroll for a minimum of nine credit hours during the fall semester in which the award is applied.

GPA: 2.5

Scholarship amount: \$625 for tuition, fees and books only

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

GPC Foundation Scholarship

Criteria: Incoming GPC student enrolled in 12 or more credits with no more than one Learning Support course, demonstrated significant financial need, as well as demonstrated previous involvement in community service.

GPA: 2.5

Scholarship amount: \$1000 for tuition, fees, books and living expenses, to be divided over the Fall and Spring semesters.

Application deadline: July 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Howey-Hudson-Lowe Scholarship

Criteria: Current GPC student should submit, with completed application, an essay (minimum 500 words) describing why he/she deserves to receive the scholarship (personal, financial and educational factors) and what he/she has done as a volunteer service to help better the quality of life of someone else within the previous three years with documentation and a letter of recommendation from faculty, mentor, employer or religious leader (pastor, rabbi, mulla, etc.)

GPA: 2.5

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: October 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Financial Aid

Laurie S. Johns Scholarship*

Criteria: Student must be a DeKalb County resident with a 3.0 GPA.

For more information: Contact Financial Aid, all campuses

Scholarship amount: \$500

Application Deadline: April 1

Submit application materials to: Phyllis Smith, Financial Aid, Clarkston Campus

Use foundation scholarship application

* Denotes non-GPC Foundation Scholarship

Edmond T. Kemp Seeds of Promise Scholarship

Criteria: Registration-ready or current GPC student who is enrolled for at least six credit hours should submit, with completed application, a copy of most recent transcript (high school or GPC) and two letters of recommendation, one from a teacher or professor and one from an employer or staff member of a community or faith-based organization. Preference will be given to residents of South DeKalb County or graduates of any of the following inner-city Atlanta high schools: Carver, South Atlanta, Southside, Thermo, and Washington.

GPA: 2.5 (high school or GPC)

Scholarship amount: \$300 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Gerry King Second Chance Scholarship for Women of Color

Criteria: Single female student without children at least 35 years old, of African-American, Asian-American, Hispanic-American, Latin-American or Native-American descent, with an accumulated 30 college-level credit hours by transfer or at GPC majoring in the area of Business Administration, Computer Science, Criminal Justice, Engineering or General Studies from the Associate of Science Department, planning to pursue a Bachelors of Science degree at a four-year public or private institution and not eligible for the HOPE Scholarship. Applicants must submit a complete application, an official copy of recent transcripts; two letters of recommendation from an employer and from a member of the GPC faculty or personal affiliate; and a minimum one-page essay explaining why she has chosen to continue her education and her intentions after obtaining a B.S. degree at a four-year institution.

GPA: 2.9

Scholarship amount: \$1,000 for Tuition, fees and books only

Application Deadline: October 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Dawn Maltais Memorial Scholarship

Criteria: Female Newton Campus student who has completed at least 10 semester credit hours and is enrolled full-time should submit, with completed application, two letters of recommendation or reference, one from a GPC faculty member and one from elsewhere, along with a copy of the applicant's most recent transcript.

GPA: 2.5

Scholarship amount: \$350 for tuition, fees, books and living expenses

Application deadline: October 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Financial Aid

Kito Christian Shane McCurdy Memorial Scholarship for International Students

Criteria: GPC international student (F-1 student) enrolled on the Dunwoody Campus who is currently enrolled in 12 or more semester hours and has completed at least 15 credit hours at GPC and has at least one semester left to complete. Applicant should submit the completed application, a statement of financial need, a letter of recommendation from a member of GPC faculty and a copy of his/her most recent transcript. Recipients may receive this award only once.

GPA: 2.7

Scholarship amount: \$300 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Evelyn Newcomb Scholarship

Criteria: Female student over the age of 25 must have demonstrated financial need and must be enrolled for at least eight credit hours. Please submit an application and statement of financial need.

GPA: 2.5

Scholarship amount: \$400 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Robinson Scholarship for Single Mothers

Criteria: African-American student who is a single mother enrolled at the Decatur Campus as a first-year student should submit, with completed application, an official copy of high school transcript, GPC transcript or a copy of GED certificate and a one-page essay explaining in what ways being a single mother influenced her decision to attend GPC and a description of future plans after college.

GPA: N/A

Scholarship amount: \$500 for tuition, fees, books and living expenses

Application deadline: October 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Stone Mountain Optimist Club Scholarship

Criteria: Incoming student who is a graduate of Stone Mountain High School or Redan High School should submit an application, official high school transcript, letter of recommendation from a high school counselor, teacher or administrator and two written statements: 1) describing your financial need and 2) describing one recent experience in community/volunteer service.

GPA: 3.0

Scholarship amount: \$1,000 for tuition, fees, books and living expenses

Application deadline: July 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Stone Mountain Rotary Club

Criteria: Current GPC student who is a graduate of Stone Mountain or Redan High School should submit an application, a copy of most recent transcript and a letter of recommendation from a GPC faculty member.

GPA: 2.0

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: July 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Financial Aid

Jack and Kathleen Thornton Scholarship

Criteria: Incoming freshman planning to start in the fall semester with an interest in studying writing should submit an application, an unofficial high school transcript and a one-page essay describing why he/she should receive the Jack and Kathleen Thornton scholarship. In order to be funded completely through both years of college at GPC the recipient must maintain a 3.0 GPA.

GPA: 3.0

Scholarship amount: \$500 for tuition, fees and books only, per year for up to two years.

Application deadline: July 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Triangle Pride Scholarship

Criteria: The Triangle Pride Scholarship is for gay, lesbian, transgender, bi-sexual students and their supporters. Current GPC student who has completed at least one semester, has at least two remaining semesters at GPC and is actively involved on campus should submit, with a completed application, an essay (at least 300 words) explaining how they contribute to the diversity of Georgia Perimeter College.

GPA: 2.0

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: October 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Samuel S. Tricoli Memorial Scholarship

Criteria: The Tricoli family established the Samuel S. Tricoli Memorial Scholarship to honor Mr. Tricoli's memory and create a lasting legacy by providing financial assistance to a student who is the first in his/her family to attend college and who best exemplifies the ideals by which Mr. Tricoli lived his life – commitment to education, family and helping others through service. First-generation college student currently enrolled in at least 12 credits at GPC must have signed a Transfer Admission Guarantee (TAG) Agreement by the application deadline, have completed at least one semester at GPC, have at least one semester remaining at GPC, not currently enrolled in Learning Support courses, have demonstrated financial need and have a demonstrated commitment to service or serving as a current GPC student leader. Please submit an application, a statement of financial need and an essay expressing why you feel you are best suited to receive the Samuel S. Tricoli Memorial Scholarship and how you will continue the legacy of Mr. Tricoli as a recipient of this scholarship.

GPA: 3.0

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: October 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Mrs. Ida M. Walson Legacy Scholarship

Criteria: African-American GPC student who is a parent with evidence of financial need should submit, with completed application, a statement of financial need and an essay of no less than three paragraphs that answers the following question: How is education instrumental in achieving your future goals?

GPA: 2.0

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Financial Aid

Honors Program

Eddie Butcher Scholarship

Criteria: The student must be at the Clarkston Campus and must have completed at least three Honors courses. The student must be nominated by a faculty member who teaches Honors courses.

GPA: 3.3

Scholarship amount: \$300 for tuition, fees, books and living expenses

Nomination deadline: April 1

For more information: Honors Program, Clarkston Campus

Submit nominations to: Felicia Lewis, Institutional Advancement, Decatur Campus

Beulah Cleveland Scholarship*

Criteria: The student must be at the Clarkston Campus and have completed at least three Honors courses with a 3.0 GPA. The student must be nominated by a faculty member who teaches Honors courses. This scholarship is competitive and is awarded for two semesters to the nominee(s) with the highest GPA.

GPA: 3.0

Scholarship amount: \$250

Application Deadline: November 15

For more information: Honors Program, Clarkston Campus

Submit Nominations to: Honors Program, Clarkston Campus

* Not a Foundation Scholarship

Camille Colvin Scholarship

Criteria: The student must be a sophomore and a member of Phi Theta Kappa (Chi Pi Chapter) who has completed at least 30 hours of college transfer courses. Because the award is based strictly on academic achievement (highest cumulative GPA), nomination and application forms are not applicable.

GPA: Highest cumulative GPA

Scholarship amount: \$350 for tuition, fees, books or living expenses

This scholarship is awarded each spring.

For more information: Humanities Department, Clarkston Campus

Alice Jacoby Egan Scholarship

Criteria: The student in the Honors Program at the Dunwoody Campus must submit a list of current and past Honors courses: course name, course number, semester enrolled, instructor's name and grade. The student must be enrolled in at least one Honors course and must have demonstrated excellence or outstanding leadership ability in extracurricular activities and plan to enroll at the Dunwoody Campus in the fall semester.

GPA: 3.0

Scholarship amount: \$275 for tuition, fees and books

Application deadline: April 1

For more information: Honors Program, Dunwoody Campus

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

J. Fred Hill Decatur Honors Scholarship

Criteria: The student must be at the Decatur Campus and must have taken at least two Honors courses. This student should demonstrate a love of reading, stand out as an individual who raises stimulating questions in Honors classes and promotes intellectual discussion, have demonstrated service to the campus or to the Honors Program and be enrolled at the college spring semester for at least nine credit hours during the year that the award is made.

GPA: 3.3

Scholarship amount: \$200 for tuition, fees, books and living expenses

Application deadline: April 1

Financial Aid

For more information: Honors Program, Decatur Campus

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Diane P. Jennings Scholarship

Criteria: This student in the Clarkston Campus Honors Program must have completed Introduction to American Government (POLS 1101) and World Civilization (HIST 1111 or HIST 1112), must demonstrate knowledge of current political events with an emphasis on civil rights and must actively serve the college and community.

GPA: 3.3

Scholarship amount: \$250 for tuition, fees, books and living expenses

Nomination deadline: Nominations are solicited from faculty members each spring term.

For more information: Dr. Susan McGrath, Department of Business and Social Science, Clarkston Campus

Newton Honors Program Scholarship

Criteria: This student in the Newton Campus Honors Program must have completed at least three Honors classes and contributed actively to the intellectual milieu in Honors classes. The student must be enrolled at the college during the semester for which the scholarship is designated.

GPA: 3.3

Scholarship amount: \$200

Application: Honors Program, Newton Campus

Application deadline: November 1 for fall semester, March 1 for spring semester

For more information: Honors Program, Newton Campus

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Humanities

Ann M. Knight Memorial Scholarship

Criteria: Student who is a declared humanities or education major, has complete at least one college semester, has the desire to pursue a career in the field of public relations, journalism, English or English education and is enrolled part-time or full-time should submit, with completed application, an essay describing personal goals and financial need (minimum 500 words). Recipients who continue to meet the criteria are eligible to maintain the scholarship to the completion of their GPC academic career, but must reapply annually by April 1.

GPA: 2.5

Scholarship amount: \$700 for tuition, fees and books only, to be split between two semesters

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Leadership Academy

Leadership Academy Scholarship

Criteria: The Leadership Academy is an innovative scholarship and retention program that offers academic book scholarships as well as seminars, workshops and community service opportunities for African-American male students who are underrepresented in higher education. Applicants must be a member of Leadership Academy, be currently enrolled in at least 6 credit hours (excluding online courses), complete 2 hours of Study Hall per week in the Leadership Academy Center and have at least 70% participation in Leadership Academy activities and community service.

GPA: 2.0 minimum to be eligible for scholarships (no minimum for program participation).

Scholarship amount: Tuition and fee scholarships earned for second semester are dependent upon GPA. Book scholarships \$150 - \$350, determined by participation in Leadership Academy activities.

Application deadline: July 1

For more information: Leadership Academy Director, Clarkston, 678-891-3737

Financial Aid

Submit application materials to: Leadership Academy, 555 N. Indian Creek Drive, Clarkston, GA 30021. Application form online at the GPC website.

Lewis Belcher, Jr. Scholarship

Criteria: Student enrolled in the Leadership Academy program who has completed at least nine credit hours at GPC and has demonstrated financial need. Please submit an application, statement of financial need and a transcript.

GPA: 2.0

Scholarship amount: \$300 for tuition, fees, books and living expenses

Application deadline: April 1

For more information: Nursing Advisement Office

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Nursing

Note: Please use the Nursing Scholarship Application for the following nursing scholarships.

Gayle Brunelle Scholarship

Criteria: First or second-year nursing student must be at least 25 years of age and demonstrate evidence of financial need. Applicants must have an exam average of 75 or greater in their current nursing course and must include a recommendation from a clinical instructor with the completed application.

GPA: 2.5

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: October 1

For more information: Nursing Advisement Office

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Agnes Delehanty Memorial Scholarship

Criteria: Rising second-year nursing student who is enrolled full-time should submit, with completed application, a statement of financial need, a letter of recommendation from a member of the GPC nursing faculty and a copy of his/her most recent tax return (or suitable substitution).

GPA: 2.7

Scholarship amount: \$500 for tuition, fees, books and living expenses to be divided over two semesters

Application deadline: April 1

For more information: Nursing Advisement Office

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Enoch-Robinson Scholarship

Criteria: A full-time business or nursing major who has completed at least 12 credit hours should submit a GPC Foundation application, an essay describing his/her plan for success, how he/she overcomes challenges and how he/she celebrates his/her success.

GPA: 3.0

Scholarship amount: \$300 for tuition, fees, books and living expenses

Application deadline: October 1

For more information: Nursing Advisement office

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

GPC Nursing Alumni Association Scholarship

Criteria: Nursing student enrolled in NURS 1930 with financial need in current nursing courses should submit, with completed application, copy of completed SAR/FAFSA and letter of recommendation from nursing faculty member. Scholarship applied to the third and fourth semesters in the GPC Nursing program.

GPA: 2.7

Scholarship amount: \$500 for tuition, fees, books and living expenses (to be split between two semesters)

Financial Aid

Application deadline: April 1

For more information: Nursing Advisement office

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Georgia Cancer Specialists Scholarship

Criteria: Rising second-year nursing student with demonstrated financial need who is interested in oncology nursing must write an essay describing personal interest in working with cancer patients. An exam average of 75 or higher in current nursing course and must include a recommendation from a clinical instructor with completed application.

GPA: 2.5

Scholarship amount: \$600 for tuition, fees, books and living expenses (to be split between two semesters)

Application: Nursing Advisement Office

Application deadline: April 1

For more information: Nursing Advisement office

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Gynecology and Obstetrics Scholarship

Criteria: Nursing student with demonstrated financial need and established potential for success in the Nursing program. Must have an exam average of 75 or better in the current nursing course and include recommendation from clinical instructor with completed application.

GPA: 2.5

Scholarship amount: \$250 for tuition, fees, books and living expenses

Application deadline: October 1

For more information: Nursing Advisement Office

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Linda M. Hodges Nursing Scholarship

Criteria: Nursing student who has successfully completed the first semester of the Nursing program and is in need of financial assistance should provide the most recent income tax form, a letter of recommendation from a nursing faculty member, a letter describing financial status and an essay of 500 words or less describing why he/she has chosen nursing as a career.

GPA: 2.5 minimum

Scholarship amount: \$1,250 for tuition, fees, books and living expenses (to be split between two semesters)

Application deadline: April 1

For more information: Nursing Advisement Office

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Kaiser Permanente Endowed Scholarship

Criteria: Nursing student enrolled in Nursing 1921, 1930, 2924, 2922 or 2927 in good academic standing, with completed application, should provide proof of FAFSA application, a letter describing financial status and a written recommendation letter from a clinical instructor.

GPA: 2.5

Scholarship amount: \$500 (fall and spring semesters)

Application deadline: October 1 (fall) and April 1 (spring)

For more information: Nursing Advisement Office

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Stella Manko Scholarship

Criteria: Nursing student enrolled in Nursing 1921 or 1930 with satisfactory progress in the Nursing program with an exam average of 75 or better in current nursing courses should submit, with completed

Financial Aid

application, a letter of recommendation from clinical instructor. Applicants must demonstrate dedication to the nursing profession by evidence of professional activities, volunteering in the community and commitment to the nursing profession.

GPA: 2.5

Scholarship amount: \$275 for tuition, fees, books and living expenses

Application deadline: April 1

For more information: Nursing Advisement Office

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Mayeux Family Perseverance Award

Criteria: Second-year nursing student who has completed his/her first year in the GPC Nursing program should submit, with the completed application, a brief essay describing financial need and perseverance to overcome personal challenges. Please use nursing scholarship application.

GPA: 2.7

Scholarship amount: \$300 for tuition, fees, books and living expenses

Application deadline: October 1

For more information: Nursing Advisement Office

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

National Association of Chinese Americans (NACA) Scholarship

Criteria: GPC nursing student of Asian descent who has successfully completed first semester of the Nursing program. Student must be fluent or reasonably proficient in the (spoken) Chinese language. Applicants should submit, with completed application, two letters of recommendation/reference, one from a member of the GPC faculty and one from elsewhere, a copy of their most recent FAFSA or SAR report and most recent tax returns and an essay of 200 words or less explaining why they have chosen the nursing profession.

GPA: 3.0 and a NET score at the national average

Scholarship amount: \$2,500

For more information: Nursing Advisement Office

Application deadline: October 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Northlake Regional Medical Center Scholarship

Criteria: First- or second-year nursing student must demonstrate financial need and potential for success in the Nursing program. Must have an exam average of 75 or higher in current nursing course and include a recommendation from his/her clinical instructor with completed application.

GPA: 2.5 minimum

Scholarship amount: \$300 for tuition, fees, books and living expenses

Application period: October 1

For more information: Nursing Advisement Office

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Anne Tidmore Scholarship

Criteria: Second-year nursing student must demonstrate academic excellence with an exam average in his/her current Nursing course of 80 or greater and submit, with completed application, a letter of recommendation from his/her clinical instructor.

GPA: 3.0

Scholarship amount: \$325 for tuition, fees, books and living expenses

Application deadline: April 1

For more information: Nursing Advisement Office

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Financial Aid

Nursing Scholars Programs

Emory Eastside Medical Center Scholars Program

Criteria: Student with a 3.0 GPA and demonstrated evidence of community service in the previous five years. Per contract, student must agree to work at EEMC for one full year following graduation and will have the opportunity to participate in EEMC's Nurse Graduate program while in school.

GPA: 3.0

Scholarship amount: \$2,500 for tuition, fees, books, equipment, supplies and living expenses

For more information: Nursing Advisement Office

Submit application materials to: Renee Creel, Department of Nursing, Clarkston Campus

Science, Technology, Engineering and Mathematics (STEM)

GPC Foundation/USG STEM Merit-Based Scholarship

Criteria: The GPC Foundation – USG STEM Scholarship is a merit-based award available to assist STEM related majors (Science, Technology, Engineering and Mathematics) at Georgia Perimeter College with the cost of their tuition, fees, books and living expenses associated with their enrollment at GPC. The scholarship is funded by the University System of Georgia and made available by the GPC Foundation. The scholarship is renewable for a second year for the recipient(s) who maintain(s) the eligibility requirements and continue(s) studying at GPC. Please submit an application, letter of recommendation from a GPC STEM faculty member and an essay describing why you chose a STEM major.

GPA: 3.0

Scholarship amount: \$1,000 for tuition, fees, books and living expenses (to be split over two semesters)

Scholarship deadline: October 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

GPC Mathematics Conference Scholarship

Criteria: GPC student participating in the annual AMATYC Mathematics contest. The scholarship winner will be determined by the student with the highest total score in the two AMATYC Mathematics contests in an academic year.

GPA: 2.5

Scholarship amount: \$100 for tuition, fees, books and living expenses

Application deadline: N/A

For more information: Dr. Kouok Law, Mathematics, Clarkston Campus

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

F. Lane Hardy Scholarship

Criteria: Full-time rising sophomore who is interested in mathematics, has GPA of at least 3.0 after completing three college-level math courses or a GPA of at least 2.0 after completing five college-level math courses.

GPA: 3.0 (three courses) or 2.0 (five courses)

Scholarship amount: \$400 for tuition, fees, books and living expenses

Application deadline: April 1

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Larry Landis Henly Memorial Scholarship

Criteria: Decatur Campus student who has received the Outstanding Achievement Award for Mathematics-Calculus.

GPA: N/A

Scholarship amount: \$150 for tuition, fees, books and living expenses

Students nominated by faculty

Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Financial Aid

Girija Honkan Engineering Textbook Scholarship

Criteria: Engineering major on any campus with demonstrated financial need. Applicants must have taken 15 or more credit hours and plan on enrolling (or currently be enrolled) in at least one engineering course at GPC or have completed at least one engineering course with a grade of “C” or better. Must be enrolled for at least three credit hours during the semester that award is received.

- GPA: 2.7
- Scholarship amount: \$250 for books only
- Application deadline: April 1
- Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Linda Exley and Vincent Smith Learning Support Mathematics Scholarship

Criteria: Student who exhibits exemplary scholarship in and love of mathematics and shows promise in other academic studies.

- GPA: N/A
- Scholarship amount: \$400 (\$270 for tuition, \$130 for living expenses)
- Application deadline: April 1
- Submit nominations to: Felicia Lewis, Institutional Advancement, Decatur Campus

John and Jackie Thornberry Scholarship for Online Math Students

Criteria: The recipient will have successfully completed, with a “C” or better, at least one required Learning Support Math Class (from GPC Online) and at least one college-level mathematics class (from GPC Online). Preference will be given to a qualified student who has taken both Math0097 and Math 0098, but students who have taken only Math 0098 may also apply. Student must currently be enrolled in at least one online class. Applicants must submit a letter of recommendation from a GPC Online mathematics instructor and a one-page essay describing why they chose to take their math with GPC Online instead of on-campus.

- Scholarship amount: \$250 for tuition, fee, books and living expenses.
- Application deadline: April 1
- Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Upward Bound

Georgia Perimeter College Upward Bound Scholarship

Criteria: GPC student and former Upward Bound participant should submit, with completed application, a high school transcript and two letters of recommendation from a community leader, counselor or teacher.

- GPA: 2.7 in high school
- Scholarship amount: \$250 for tuition, fees, books and living expense
- Application deadline: July 1
- Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus

Veteran

American Legion Harold Byrd Post 66 Scholarship

Criteria: Student who is currently enrolled in 12 credit hours and is a veteran or a dependant of a deceased veteran should submit, with completed application, a copy of form DD214.

- GPA: 3.0
- Scholarship amount: \$250 for tuition, fees, books and living expense
- Application deadline: April 1
- Submit application materials to: Felicia Lewis, Institutional Advancement, Decatur Campus



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ACADEMIC POLICIES AND PROCEDURES

General Information

Academic Year

The academic year is divided into two semesters that are each approximately 15 weeks long. Accelerated class terms that last approximately half the semester are offered during the 15-week semester on some campuses. The academic calendar for 2010-2012 is available on the GPC website. Students who meet published application deadlines may be accepted to enter Georgia Perimeter College at the beginning of any semester or session.

Summer Session

The summer session operates on an accelerated calendar. Multiple sessions may be offered within the semester and students may register for a combination of sessions.

Half-Semester Classes

Some departments offer accelerated classes that meet for seven weeks during the fall and spring semesters. These classes cover the same material that is covered in the regular full-term 15-week classes in the fall and spring semesters.

Academic Credit Units

The unit of credit is the semester hour. A semester hour represents one hour of class meeting per week for one semester or its equivalent in other forms of instruction. Two or more hours of laboratory work are considered the equivalent of one semester hour. In the course description section of this catalog, the number of credit hours is listed beside the title of the course.

Classification

Students at Georgia Perimeter College are classified as freshmen or sophomores. A student who has completed fewer than 30 hours of college-level credit is classified as a freshman. Students are classified as sophomores when they have completed 30 hours of academic work.

Catalog Editions

Students will normally satisfy the curricular degree requirements of the catalog in effect at the time they enter Georgia Perimeter College, although revisions to the requirements may be required to provide effective programs. The term "curricular degree requirements" refers to the courses and grades required to earn the degree. (Changes in academic regulations affect all students, regardless of catalog edition. Examples of possible changes include the student discipline policy, procedures for removing incomplete grades and appeal procedures.)

There are several instances, however, when students will be required to change catalog editions. This means students will be required to satisfy the curricular degree requirements of the catalog in effect when/if they

- officially change majors or
- re-enter the college after a period of one year in which they have earned no academic credit at Georgia Perimeter College.

Students may choose to satisfy the curricular degree requirements of the current catalog rather than the catalog in effect at the time they entered GPC. If they choose to do this, they must meet all the requirements of the current catalog; the curricular degree requirements of more than one catalog edition cannot be combined. A degree will be awarded only to students who have satisfied all the academic and administrative requirements of Georgia Perimeter College.



Academic Policies & Procedures

Full-time Status

Students who enroll in 12 or more hours are considered full-time students. Students who wish to take more than 18 hours and who have demonstrated exceptional academic achievement may apply to the campus academic dean for approval for an overload. This approval must be granted before the completion of the registration process.

Class Load/Working Students

Students who find it necessary to work in order to attend college are reminded that carrying a normal academic load of 12 or more hours is a full-time job. Some students may be able to work part-time and still do satisfactory work. It is strongly recommended that no full-time student work more than 20 hours per week. Students who do find it necessary to work more than this should not try to carry a full load of academic work. Those students who need financial assistance should contact the Financial Aid office to inquire about the various opportunities for financial aid.

Changes to Students' Records

Applicants or currently enrolled students who desire to change their program of study (major), address, phone number, email address or other information should complete and submit the appropriate Data Change Form available at any campus Enrollment and Registration Services office. Documentation to support changes to student's records may be required.

Academic Placement

The college makes every effort to determine the appropriate level of beginning instruction for each student by requiring that students take appropriate placement examinations in English, reading and mathematics. Placement examinations are given throughout the semester on all campuses. Students who have submitted an application for admission to the college will be mailed testing invitations indicating when they are eligible to take the examinations. After the assessment of strengths and weaknesses in English, reading and mathematical skills, student are placed in the proper sequence of courses. Since entering freshmen may not need the same series of courses, their level of academic placement may vary.

Non-native speakers of English should take the ESL Placement Tests in English and reading. They may take the mathematics section of the placement examinations during the same testing session as the ESL Placement Test.

Students with physical disabilities who need special testing assistance should call the college-wide coordinator of testing to discuss their needs.

Placement Tests

English and Reading

All entering students must take the English and reading sections of the COMPASS placement examination, except for the categories of students listed below:

- Non-native speakers of English
- Students with national SAT Reasoning Test - Critical Reading (formerly SAT I Verbal) scores of 480 or above or national ACT English score of 20 or above or GHGST-ELA score of 260 or above and who do not have a College Preparatory Curriculum (CPC) deficiency in English
- Students who have exited Learning Support English and reading at another University System of Georgia institution
- Students who have exempted Learning Support English and reading at another University System of Georgia institution within the last three years
- Students who have passed (grade of "D" or better) a transferable course equivalent to ENGL 1101 at any University System of Georgia institution and who do not have a CPC deficiency in English

Academic Policies & Procedures

- Students who have earned a “C” or better in a transferable course equivalent to English 1101 at a non-University System of Georgia institution and who do not have a CPC deficiency in English
- Students who have begun but not exited Learning Support English or reading at another University System of Georgia institution within the last three years and are not on Learning Support suspension from any USG institution
- Students who attended a SACS-COC accredited DTAE college and passed ENG 191 after January 2002, who met the minimum test score requirement for exemption from Developmental Studies at that college and who do not have a CPC deficiency in English
- Students who attended a SACS-COC accredited DTAE college and successfully completed Developmental Studies, who met the minimum test score requirements for exit from Developmental Studies English and reading beginning January 2002 and who do not have a CPC deficiency in English
- Students who took a COMPASS or ASSET placement test in English and reading at a SACS-COC accredited DTAE college, who attended that college within the last three years and have those placement scores recorded on their transcripts

Students who have begun but not exited Learning Support English and reading within the last three years must see an advisor to determine placement.

Students must exit or exempt through placement testing both Learning Support English and reading to enroll in English 1101 or to satisfy a CPC deficiency in English.

Mathematics

All entering students must take the mathematics portion of the COMPASS examination to determine placement in mathematics, except for the categories of students listed below:

- Students who have exited Learning Support mathematics at another University System of Georgia institution
- Students with national SAT Reasoning Test math score of 440 or above or national ACT math score of 18 or above and who do not have a CPC deficiency in mathematics
- Students who have exempted Learning Support mathematics at another University System of Georgia institution within the last three years
- Students who have passed (grade of “D” or better) a transferable mathematics course at any University System of Georgia institution and who do not have a CPC deficiency in mathematics
- Students who have earned a “C” or better in a transferable mathematics course at a non-University System of Georgia institution and who do not have a CPC deficiency in mathematics
- Students who have begun but not exited Learning Support mathematics at another University System of Georgia institution within the last three years and are not on Learning Support suspension from any USG institution
- Students who attended a SACS-COC accredited DTAE college and passed MAT 190, 191 or 194 after January 2002, who met the minimum test score requirement for exemption from Developmental Studies mathematics at that college and who do not have a CPC deficiency in mathematics
- Students who attended a SACS-COC accredited DTAE college and successfully completed Developmental Studies mathematics, who met the minimum test score requirements for exit from Developmental Studies mathematics beginning January 2002 and who do not have a CPC deficiency in mathematics;
- Students who took a COMPASS or ASSET placement test in mathematics at a SACS-COC accredited DTAE college, who attended that college within the last three years and have those placement scores recorded on their transcripts

Academic Policies & Procedures

Students who have begun but not exited Learning Support mathematics within the last three years must see an advisor to determine placement.

Honors Program

The Honors Program is an academic and student services program for students in all programs of study who have demonstrated outstanding achievement and motivation. The program offers intellectually challenging courses taught by dedicated faculty, interaction with other students and opportunities for recognition and service. The purpose of the program is to encourage students to achieve excellence in all areas of their experience at Georgia Perimeter College. The Honors Program fosters in its students a lifelong commitment to intellectual inquiry through their engagement with the academic community and society at large. The Honors Program seeks to promote the academic and personal growth of outstanding students at Georgia Perimeter College, helping to prepare them for leadership roles in careers of their choice. As members of this unique learning community, students will engage in a stimulating Honors curriculum focusing on interdisciplinary investigation and independent research, further enhanced by the emphasis on small classes and seminars. Outside the classroom, Honors students benefit from a wide variety of Honors activities and programs.

Eligibility

Students with a demonstrated history of excelling academically are encouraged to participate in the Honors Program. Students who do not meet the criteria below may become eligible based on the quality of their work done at Georgia Perimeter College. Entering freshmen with a high school GPA of 3.50 or a composite national SAT score of 1800, a verbal score of 650 or a math score of 620 are invited to participate in the program. A national ACT composite score of 26, a national ACT English score of 29 or a national ACT mathematics score of 27 also qualifies a student for the Honors Program.

Others who are eligible include: National Merit semi-finalists, students who have earned an International Baccalaureate diploma, students eligible for Phi Theta Kappa, transfer students who have earned a minimum of nine credit hours with a GPA of 3.50 and students recommended by Georgia Perimeter College faculty and who have been approved by the Honors Program Campus Coordinators.

- Students at GPC who are not eligible to participate in the Honors Program when they first enroll may become eligible by earning a minimum of nine (9) credit hours with a GPA of 3.50.
- Students who transfer to GPC and have met the criteria listed above are eligible to apply to the Honors Program. Transfer students who have earned a minimum of nine (9) credit hours with a GPA of 3.50 are welcome to apply to the Honors Program.

Students in the Honors Program who receive an academic warning will be excluded from the program. Written permission from the Honors Program Coordinator will be necessary for such students to re-enter the program.

To earn an Honors Program Certificate, the student must have completed at least 45 semester hours of college credit work with a cumulative GPA of 3.30. Of these 45 semester hours, 15 must have been earned in Honors courses in which the student received a grade of “B” or higher.

To earn an Honors Program Diploma (an Associate of Arts degree or Associate of Science degree from the Honors Program of GPC), students must have completed all the requirements for the program of study with a cumulative GPA of 3.50. Of these required semester hours, 30 must have been earned in Honors courses in which the student received a grade of “B” or higher and the cumulative GPA for these Honors courses must be 3.30 or higher. As part of their Honors curriculum, students must complete Honors courses in the following areas:

Academic Policies & Procedures

- 2 courses in English
- 1 course in Fine Arts/Humanities
- 2 courses in the Social Sciences
- 1 course in Mathematics, Science or Economics*

Students in some disciplines may also earn Honors Program Distinction in their major or Departmental Honors. This opportunity exists in many areas, including Business, Psychology, History and English. To earn this special recognition, students must fulfill all of the requirements for an Honors Program diploma and must complete as part of their course work a minimum of 9 credit hours in Honors courses that satisfy their major requirements in Area F. The cumulative GPA for these Area F Honors courses must be a 3.50 or higher.**

- * Students majoring in mathematics or science may fulfill this option by taking two Calculus courses or by completing a two-course science sequence required for earning a degree in that major.
- ** Two classes (6-8 credit hours) taken abroad may substitute for one Honors course required for the Honors Program Diploma or Certificate. Only one such substitution will be allowed for the Honors Program Certificate. Two courses required for the Honors Program Diploma may be replaced by four courses taken abroad (12-16 credit hours).

Honors courses are offered in the following subject areas:

Accounting	Film	Political Science
Anthropology	Geography	Psychology
Art	Geology	Religion
Astronomy	History	Sociology
Business	Literature	Spanish
Communication	Mathematics	Theatre
Economics	Music	
English Composition	Philosophy	

The Honors Program has a number of Articulation Agreements with private and public four-year institutions to provide guaranteed transfer scholarships and admission to their Honors Programs for students who graduate from GPC and have earned an Honors Program Certificate. Information about these Articulation Agreements, as well as other benefits, can be found on the Honors Program website or in the campus offices of the Honors Program.

Learning Support

In keeping with the admissions policy of Georgia Perimeter College, students who need a wide variety of Learning Support courses may be admitted to the college. Though many students qualify to enroll in credit courses along with Learning Support courses, others need a broad spectrum of Learning Support instruction and counseling to prepare them before they enroll in regular college-level course work.

Advisement

The Learning Support program provides a sequence of studies and academic support services. Consequently, a major purpose of the program is to assist students with developing their personal goals and appropriate curriculum plans. Special academic advisement and counseling are provided to speed the students' progress toward enrollment in college credit courses.

Registration

During each semester of enrollment, a Learning Support student must first register for all required Learning Support courses before being allowed to register for other classes. This policy applies to full-time and part-time students.

Academic Policies & Procedures

Prerequisites for College-Level Classes

Students must exit or exempt Learning Support reading as a prerequisite for social, natural and physical science courses; students must exit or exempt Learning Support English and reading as prerequisites for college-level English. Students must exit or exempt Learning Support mathematics as a prerequisite for physics and chemistry. Any science course with a prerequisite of college-level mathematics would also require exit or exemption from Learning Support mathematics. For specific course prerequisites, check the course descriptions.

20-Hour Rule

Students must be enrolled in required Learning Support courses before being allowed to take college-level coursework and students may not accumulate more than 20 GPA hours of college-level credit before completing all Learning Support requirements.

Transfer students may earn up to 20 additional GPA hours of college-level credit beyond college credit transferred to GPC before being required to take Learning Support courses only.

Withdrawal from Learning Support Courses

Students with Learning Support requirements who are enrolled in both Learning Support courses and college-level credit courses may not withdraw from the required Learning Support courses with a "W" unless they also withdraw from all college-level credit courses.

Exit Policy

To exit Learning Support, students must exempt or earn a "C" or better in ENGL 0099, READ 0098 and MATH 0098 and pass all appropriate exit criteria for these courses. Any Learning Support student who does not earn a "C" or better in a required Learning Support course must repeat that course.

Attempts

Students may take a maximum of 12 semester hours or three semesters, whichever occurs first, in any Learning Support area. The only grade that does not count as an attempt in a Learning Support course is "W."

Learning Support Suspension

Students who do not complete a Learning Support area (English, reading or mathematics) in three attempts or twelve semester hours, whichever occurs first, will be suspended from Georgia Perimeter College and all University System institutions for three years. Attempts are cumulative within the Regents' System.

Learning Support Suspension Appeal Policy - English and Reading

Prior to suspending a student who has not exited Learning Support English or reading within the three attempts or twelve-semester hour limit, the student may appeal for one additional attempt. Appeal forms are available through the Advising, Counseling and Retention Services office on each campus. To be eligible for an appeal, the student must

- be individually evaluated and determined to have a reasonable chance of success and
- be eligible to take an exit level course and
- have reached the limit in only one Learning Support area. (This includes English, reading and mathematics.) and
- the appeal must be requested for and used within two semesters of the last Learning Support class taken in the area of appeal

Academic Policies & Procedures

If granted the additional attempt, the student may enroll in only the Learning Support course involved. **Exception:** Students on their additional attempt may register for two activity PE classes or HEDS 1011 in order to have 6 hours for financial aid purposes. Note that students on their additional attempt may not register for the required Learning Support class in the first half term along with other classes in the second half term to make a full class load.

A student who is granted an appeal for an additional attempt in an area may continue attempting the Learning Support course with grades of “W” as long as the attempts are sequential. If a student sits out for more than one term, the appeal is invalid and the student is suspended for three years. A student who does not successfully exit the area after the additional attempt will be suspended for three years. A student whose appeal is denied will be suspended for three years.

Learning Support Suspension Appeal Policy - Mathematics

Prior to suspending a student who has not exited Learning Support mathematics within the three attempts or twelve-semester hour limit, the student may appeal for up to two additional attempts. For each additional attempt, the student must

- be individually evaluated and determined to have a reasonable chance of success and
- be eligible to take an exit level course and
- have reached the limit in only one Learning Support area. (This includes English, reading and mathematics) and
- the appeal must be requested for and used within two semesters of the last Learning Support class taken in the area of appeal

During the semester of the first additional attempt, the student may enroll in courses other than Learning Support (subject to the 20-hour limit on the number of GPA hours a student may earn before exiting Learning Support). To be granted the appeal for the second additional attempt in mathematics, the student must have attended the Learning and Tutoring Center for at least two (2) hours per week during the semester of the first additional attempt. If granted a second additional attempt, the student may enroll in only MATH 0098. Exception: Students on their second additional attempt in mathematics may register for two activity PE classes or HEDS 1011 in order to have 6 hours for financial aid purposes. Note that students on their second additional attempt may not register for the required Learning Support class in the first half term along with other classes in the second half term to make a full class load.

A student who is granted an appeal for a first or second additional attempt in mathematics may continue attempting MATH 0098 with grades of “W” as long as the attempts are sequential. If a student sits out for more than one term, the appeal is invalid and the student is suspended for three years. A student who does not successfully exit the area after the additional attempts will be suspended for three years. A student whose appeal is denied will be suspended for three years.

Readmission from Learning Support Suspension

Students admitted to GPC after completing a three-year suspension from any University System of Georgia institution will be retested for placement (in any unsatisfied Learning Support area) and placed without a Learning Support requirement if they meet the institutional criteria for exemption. Students who do not exempt on the retest may be admitted to GPC for up to three additional attempts per Learning Support area. Students admitted under this provision are subject to the 20-hour limit on college-level coursework and may not take credit work if they have earned 20 credit hours during their previous period(s) of enrollment.

Students suspended from the institution without completing Learning Support requirements may not be exempted from the Learning Support course requirements through transfer of course credit unless they

Academic Policies & Procedures

are eligible for transfer admission under the institution’s regular transfer admission policies. (Note: Transfer students must have 30 hours of college-level transfer credit.)

English as a Second Language

Students whose native language is not English must show proficiency in English before being admitted to the college as instructed by the Office of International Student Admissions and Advising. Students who graduated from a high school outside the United States must present a satisfactory TOEFL score. Students with scores that admit them to Georgia Perimeter College will be given the ESL Placement Test before advisement and registration. The score on this test will be used to determine appropriate placement into ENSL or English courses.

Criteria for Determining ESL Placement

All entering students who are non-native speakers of English must take the ESL sections of the Compass placement examination and the ESL placement writing sample, except for the categories of students listed below:

- Students with national SAT I verbal scores of 480 or above or national ACT English score of 20 or above or GHGST-ELA score of 260 or above and who do not have a College Preparatory Curriculum (CPC) deficiency in English
- Students who have passed (grade of “D” or better) a transferable course equivalent to ENGL 1101 at any University System of Georgia institution and who do not have a CPC deficiency in English
- Students who have earned a “C” or better in a transferable course equivalent to English 1101 at a non-University System of Georgia institution and who do not have a CPC deficiency in English

English as a Second Language (ESL) Program

The English as a Second Language program provides instruction in speaking, listening, reading and writing for non-native speakers of English. The program is designed to prepare students in the language skills necessary for successful academic work at Georgia Perimeter College. ESL courses are available on the Clarkston and Dunwoody Campuses. The following is a list of the courses that are offered in the ESL program at Georgia Perimeter College:

ENSL 0070	Integrated Skills I	4 hours
ENSL 0071	Applied Grammar I	3 hours
ENSL 0072	Academic Communication Skills I	3 hours
ENSL 0080	Integrated Skills II	4 hours
ENSL 0081	Applied Grammar II	3 hours
ENSL 0082	Academic Communication Skills II	3 hours
ENSL 0090	Academic English	6 hours
ENSL 0091	Applied Grammar III	3 hours

Prerequisites for College-Level Classes

Students who are enrolled in ENSL courses are restricted by college policy as to which other courses they may take while taking ENSL courses. Students should consult this catalog to determine course prerequisites. Students who take courses that violate the prerequisite requirements can be withdrawn from those courses at anytime in the semester with loss of their tuition and credit hours. This may adversely affect their full-time status. In addition, students are subject to the student disciplinary procedures as described in the Student Guidebook for knowingly violating college prerequisite policy.

Registration

During each semester of enrollment, ESL students must first register for all required ESL courses before registering for other courses. This policy applies to full-time and part-time students.

Academic Policies & Procedures

20-Hour Rule

Students in the ESL program may not accumulate more than 20 hours of college-level credit before completing all ESL and Learning Support mathematics requirements. Any ESL student who accumulates 20 hours of college-level credit and has not successfully completed all ESL and Learning Support mathematics requirements is permitted to enroll only in ESL courses or only in Learning Support mathematics courses until the student has completed all requirements.

Transfer

Any ESL student who transfers credit hours to Georgia Perimeter College and who is required to take ESL courses or Learning Support mathematics courses may earn up to 20 additional hours of college-level credit. After earning 20 additional hours at Georgia Perimeter College without meeting ESL program requirements and Learning Support mathematics requirements, the student may enroll only in ESL courses or in Learning Support mathematics courses.

ESL Withdrawal Policy

Any ESL student who is enrolled only in ESL or Learning Support mathematics courses may withdraw from one or more of these courses. Students with F-1 visas, however, are required to take at least 12 credit hours per semester and must see the International Student Adviser before withdrawing from any course. Any ESL student who is enrolled in both ESL/Learning Support mathematics and college-level courses and withdraws or is withdrawn from any ESL/Learning Support course before mid-term will also be withdrawn from all college-level courses.

Academic Progress and Readmission Policy

Any ESL student who does not earn a grade of "C" or higher in an individual ESL course (ENSL 0070, 0071, 0072, 0080, 0081, 0082, 0090, 0091) in a maximum of three attempts in the same course is suspended from Georgia Perimeter College for one semester and is not permitted to take any courses. After three attempts and the suspension of one semester, students will have one additional attempt to pass the course. If such a student does not pass the required course after the fourth attempt, he or she will be excluded from the institution and will have one of the two options below for readmission.

Option I Readmission with Placement Testing:

ESL students excluded from GPC may be readmitted after completing three full years of exclusion. Students must re-test and take any courses determined by that test, even if the courses are lower in level than those they were taking before the exclusion.

Option II Readmission without Placement Testing:

ESL students excluded from GPC may be readmitted without placement testing and without a designated time frame if they have all of the following:

- Transfer credit for English 1101 from a regionally accredited college or university, including SACS-COC (Commission on Colleges) accredited technical institutions.
- and
- 30 semester hours (or quarter hours equivalent) of acceptable college level credit from a regionally accredited college or university, including SACS-COC accredited technical institutions.

Exit Policy

To exit the ESL program, students must be exempt from or have earned a "C" or better in all required ENSL courses. Any ESL student who does not earn a "C" or better in a required ENSL course must repeat that course.

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Registration Procedure

Registration for classes is held prior to the beginning of each semester or term. Registration dates, times, procedures and deadlines for fee payment are published on the college website. Students are not officially registered for classes until all fees are paid. Prior to registration, continuing/returning students are encouraged to contact an academic advisor for assistance in selection of coursework that will lead to completion of their chosen degree. After advisement, students will register using the online Web registration system. Any student who registers for a course section for which he/she is ineligible will be dropped from the course unless the student has received special permission to take the course.

Course Schedule Changes

Students may make changes in class schedules during registration periods published on the college website. Students who do not need an advisor's assistance may make changes using the online Web registration system. Students who need an academic advisor's assistance should see the advisor prior to making any changes.

Attendance

Students are responsible for regular and punctual attendance at all classes, laboratories and examinations as scheduled and in accordance with the class attendance policy of the instructor. Students who do not plan to attend a class that they register for are responsible to make these changes to their registration during published registration times. All class attendance policies are on file with the appropriate department chair and are part of the course syllabus.

Drop/Withdrawal Policies

GPC no longer recognizes the practice formerly known as "Instructor-initiated withdrawals," except for Learning Support, Regents' Test Preparation, English as a Second Language courses and Drops for Non-Attendance (No Show) as described below:

Drop for Non-Attendance (No Show)

Students who never attend a class and never log-in for an online class by one week past the last drop-add day will be reported for non-attendance, also referred to as a "no show." Students who do not drop a class during the schedule adjustment period (drop/add days) and are reported for non-attendance will be automatically dropped from that course. Neither the course(s) nor any grade(s) will appear on the student's permanent record. Students reported for non-attendance in a required Learning Support, English as a Second Language or Regents' Test Preparation course will be withdrawn from all collegiate level (1000 or 2000-level) courses in which that student is concurrently enrolled (except HEDS 1011 and activity PE classes) and the grades will be recorded as a "W." Students who fail to attend a science class (BIOL, CHEM, PHYS) with a corresponding co-requisite class will be withdrawn from the co-requisite class with a grade of "W." There will be no reinstatements for students who do not attend class during the "no show" period.

Automatic Withdrawals

- learning support courses
- regents' test preparation courses
- english as a second language courses
- Science co-requisites (withdrawal from either lecture or lab will necessitate automatic withdrawal from the co-requisite in BIOL, CHEM, PHYS.)

Students enrolled in both required Learning Support courses (those numbered below 1000), English as a Second Language courses (those beginning with ENSL prefix) or Regents' Test Preparation courses (beginning with a RGTR or RGTE prefix) AND collegiate level (1000 or 2000-level) courses must adhere

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to published attendance policies for Learning Support, English as a Second Language and Regents' Test Preparation courses in order to remain enrolled in their collegiate level courses. Any student who violates the published attendance policy of a required Learning Support course in English, reading, English as a Second Language or Regents' Test Preparation course before midterm will be automatically withdrawn with a grade of "W" from that course, along with all collegiate level (1000 or 2000-level) courses in which that student is concurrently enrolled.

Student Initiated Withdrawals

Georgia Perimeter College encourages students to complete all courses in which they enroll in order to achieve their educational goals. If a student is contemplating withdrawal from one or all courses in a given semester, the first action should always be to talk to a faculty member, department head or advisor. Alternative solutions may be found in order to avoid the unfortunate decision to withdraw.

If all other options have been exhausted, withdrawal is available as a last resort. Two types of withdrawal processes are described below. The first is for students who are withdrawing from individual courses. The second is for students who are withdrawing from the college as a whole. Students who reduce their course load may be jeopardizing their financial aid status and must always consult with the Financial Aid office before making any withdrawal decisions. Due to the federal withdrawal calculation, a student could owe money to the Department of Education, Georgia Perimeter College or to a lending agency/guarantor. Students enrolled in required Learning Support, (courses numbered below 1000), English as a Second Language (those beginning with ENSL prefix) or Regents' Test Preparation courses (beginning with a RGTR or RGTE prefix) have additional considerations described below that may be affected by withdrawal decisions.

Students Attending on Student Visas

A student attending GPC on an F-1 (student) Visa/Status may not withdraw from any class unless (a) the student will still remain registered full-time (12 credit hours) for courses following the withdrawal or (b) the student receives permission from an advisor in the International Student Admissions and Advising office.

Course Withdrawals

The responsibility for withdrawal from courses rests with the student. A withdrawal form cannot be processed if a student has an outstanding balance due to the college. Instructors will not withdraw students except as outlined under the Automatic Withdrawal section of the policy. Students who stop attending a course without formally withdrawing are subject to their instructors' published attendance policies as stated in the course syllabus. In most cases, this will result in receiving an "F" for the course. In order to avoid grade reductions or failures, students must follow the procedures specified below:

- Consult the official Academic Calendar for the current year to determine whether the withdrawal date is before or after the midpoint of the course.
- Obtain a Withdrawal Form from the campus Enrollment and Registration Services office or download the form from the Student Forms page of the GPC website.
- See Financial Aid, regardless of whether or not the student is receiving any type of financial aid, loans, HOPE or other scholarships and obtain a signature from the campus Financial Aid counselor.
- See Advising, Counseling and Retention Services to review academic policies or policies related to Learning Support, ESL or Regents' Preparation courses and obtain a signature.
- Advising, Counseling and Retention Services will submit the form to the campus Enrollment and Registration Services office for processing.

Prior to midpoint of course

- Students who officially withdraw from collegiate level (1000 or 2000-level) courses receive a grade of "W."

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- Students taking only Learning Support, English as a Second Language and Regents' Test Preparation courses who officially withdraw receive a grade of "W."
- Students taking a mixture of both required Learning Support, English as a Second Language and Regents' Test Preparation courses and collegiate-level courses will not be allowed to withdraw from any Learning Support, English as a Second Language and Regents' Test Preparation course unless they also withdraw from all collegiate level courses.

After midpoint of course

Students who withdraw after the mid-point have until seven days prior to the end of the semester to submit a Withdrawal Form for a grade of "WF." During the last seven days, no withdrawal forms will be accepted for processing. There are circumstances whereby a student can petition for a hardship withdrawal.

Withdrawal from All Courses

Students withdrawing from all courses for which they are registered are considered to be withdrawn from the college for that semester. Students' records remain active for three consecutive semesters until their status is considered "inactive." Students considering withdrawing from the college should confer with an advisor. If a decision to withdraw is made, a Withdrawal Form must be completed. Course withdrawal policies are also applicable to college withdrawals.

Military Withdrawals

Students who are called to active military duty during a term may be withdrawn from all courses with a 100% refund. Students in this situation must submit a copy of their orders indicating activation along with the Withdrawal Form.

Standards for Academic Honesty

In accordance with policies and procedures regarding Academic Honesty, cheating and plagiarism are unacceptable in attempting to fulfill academic assignments. (See Student Guidebook for definitions and examples, procedures followed as a consequence of cheating or plagiarism and possible disciplinary actions.) The college has established this policy to ensure due process in such cases.

State and federal laws involving computer fraud, software piracy, etc., as well as institutional policy, govern the use of the college's computer systems. (See Student Guidebook for a full explanation of these standards.) Special regulations are listed in the Student Guidebook as these relate to usage of the Internet other than in support of research and educational objectives.

Academic Records

Grades

At the close of the semester, students are responsible for viewing their final grades online through the Student Information and Registration System on the college website.

Request for Official Georgia Perimeter College Transcript

Upon written request, an official Georgia Perimeter College transcript is available to the student as required by the Family Education Rights and Privacy Act (FERPA) regulations. Instructions are available on the GPC transcript page or in the Enrollment and Registration Services office.

Confidentiality of Student Records

See Family Education Rights and Privacy Act (FERPA) in the Student Affairs section of this catalog.

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Grading System

The grading system used at Georgia Perimeter College is as follows:

A	90-100	Excellent
B	80-89	Good
C	70-79	Average
A grade of "C" is the minimum grade required for certain courses, as specified in the programs of study and course descriptions section of this catalog.		
D	60-69	Poor
A grade of "D," while giving hours credit, will not apply toward the degree in courses requiring a "C" or better.		
F	Below 60	Failure
WF	Withdrawal/Failing	
"WF" indicates that the student withdrew from the course while doing unsatisfactory work. (See Course Withdrawal in this section of the catalog.) No credit toward graduation is given for a course in which a grade of "F" or "WF" is received.		

Special Note: All grades issued to Dual Enrollment students will be recorded as letter grades based on the college grading system. College instructors will not issue numerical grades. For the grading system for Nursing and for Dental Hygiene, please refer to the departments.

The following symbols are used in the cases indicated, but will not be included in the determination of the cumulative grade point average:

W	Withdrawal
This symbol indicates that a student was permitted to withdraw from the course without penalty.	
WM	Military Withdrawal - No grade
IP	In Progress
This symbol applies to Learning Support and under certain circumstances is assigned in lieu of grades below "C."	
I	Incomplete
This symbol indicates the student has satisfactorily completed a substantial portion of the course work, but for non-academic reasons beyond the student's control, the student has not been able to complete some specific part or amount of the work required (for example, the final examination). An "I" not satisfactorily removed by the end of the following semester will automatically be changed to an "F." The time allowed for completing work may be extended to a maximum of 12 months when circumstances prevent the student from completing the work during the following semester. To obtain an "I," the student and his or her instructor must complete the Petition for "I," which will include a description of the work to be completed and the completion date. Copies of the Petition for "I" will be filed with the instructor, with the appropriate department chair and with the campus registrar. Learning Support students may not receive an "I" in any required Learning Support course.	
S	Satisfactory
U	Unsatisfactory
These symbols ("S" and "U") are not used except for certain courses in the technical programs and other special credits where a grade point average is not computed, such as credits by examination.	
K	This symbol indicates credit granted by examination.
NR	No Grade
This symbol is used when no grade is submitted.	
V	Audit
No credit is given to a student who audits a course. (See Audit Courses.)	

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RGTR and RGTE courses only:

S	Pass Regents' Test
U	Unsatisfactory

Auditing Courses

College-level students may choose to register for a class for an audit grade. Audit is a grade status selected at the time of course registration. An auditor of a course must meet all admissions requirements and be officially accepted to the college. A student's placement must be college-level to audit a Learning Support course. By registering as an auditor and paying fees and non-resident fees (if applicable), a student is permitted to audit a course and attend classes without meeting all requirements of the course and without receiving credit. Exceptions to this policy are clinical courses, certain laboratory courses and supervised work experience. A student is not permitted to change from audit to credit or from credit to audit after the add/drop period. (Note: Students auditing Learning Support courses may be withdrawn for excessive absences. When college-level students audit a Learning Support course, the course is counted as an attempt in that Learning Support area.)

Academic Grade Point Average

Determinations of scholastic standing are generally based upon a cumulative academic grade point average (GPA), which appears on each student's permanent record. This average is computed by multiplying the credit hours assigned a course by the grade points earned. The sum of grade points divided by the total number of credit hours attempted at Georgia Perimeter College produces the cumulative academic grade point average. Credits earned in Learning Support and ESL courses, credits earned at other institutions, credit by examination and other courses where symbols such as "S" or "K" are assigned are not used in calculating the cumulative academic GPA. However, these credits are used to determine Financial Aid and HOPE eligibility.

How to calculate term GPA

Use the following steps to calculate a term GPA:

1. Multiply the number of credit hours for the course by the number of grade points for the corresponding letter grade to get the number of quality points for the course.

(Credit hours x Grade Points = Quality Points)

Repeat this for each course in the term.

Grade	Grade Points
A	4.0
B	3.0
C	2.0
D	1.0
F	0.0
WF (Withdrawal Fail)	0.0

Note: Courses with any other letter grade (W, V, etc.) or grades followed by % (Learning Support, ESL, Regents' Prep), \$ (Transfer Credit) and # (Academic Renewal) are not used in the GPA calculation.

2. Total the credit hours for each course used in the GPA calculation.
3. Total the quality points for each course used in the GPA calculation.
4. Divide the total quality points by the total credit hours to obtain the GPA.
(Term Quality Points ÷ Term Credit Hours = Term GPA)

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Example

Course	Letter Grade	Credit Hours	Grade Points	Term Quality Points
ENGL 1101	B	3	x 3	= 9
MATH 0098	C%	0	x 0	= 0 (not used)
PSYC 1501	C	3	x 2	= 6
COMM 1201	A	3	x 4	= 12
PHED 1063	W	0	x 0	= 0 (not used)
Totals		9		27
GPA $27 \div 9 = 3.00$				

How to calculate cumulative GPA

To calculate a cumulative GPA, divide the total number of quality points earned by the total number of credit hours using the guidelines in item #1 above.
(Total Quality Points ÷ Total Credit Hours = Cumulative GPA)

Dean's List

At the end of each semester, students who have achieved a grade point average of 3.5 or better while carrying an academic load of nine semester credit hours or more of courses numbered 1000 or higher will be placed on the dean's List.

Grade Appeal Policy

Georgia Perimeter College shall provide students with a timely process of appealing grades that they believe were incorrectly determined. In cases where a student is appealing a grade on the basis of alleged discrimination, the student must elect between the College Grade Appeal procedure and the Student Discrimination Grievance Procedures, but cannot use both for the same grade appeal. (See Student Discrimination Grievance, Georgia Perimeter College Policy Manual, Section 401.02)

Grade Appeal Procedure

The Grade Appeal Procedure is the method by which a student may challenge a grade issued by an instructor at Georgia Perimeter College. The following procedure is required:

1. The student must contact the instructor after the grade is issued to discuss a change in the grade. This contact should occur as soon as possible, but no later than the second week of the term following receipt of the disputed grade. If a student is unable to contact the instructor, the appropriate department chair should be asked for assistance. Under extenuating circumstances and with supporting documentation, exceptions may be made by the academic dean.
2. If the student disputes the instructor's decision, the student may then initiate the appeal process by obtaining a Student Grade Appeal Statement Form from the appropriate department chair. The student must complete this form according to the directions and provide the necessary documentation and pertinent information. The student should return the complete packet to the department chair within one week.
3. Upon receipt of the student's request for a Grade Appeal Form, the department chair will have the instructor complete the Instructor Grade Appeal Statement Form. This form must be returned to the department chair within one week of notification.
4. The department chair will render a decision regarding the grade appeal. Prior to making a decision, the department chair may schedule a meeting with the student and/or the instructor. After making a decision, the department chair will notify in writing both the instructor and the student.
5. Either the instructor or the student may appeal the decision of the department chair. This appeal must be made in writing, directed to the academic dean and delivered within five working days from the receipt of the department chair's decision.

Academic Policies & Procedures

6. The academic dean will determine the validity of the grade appeal. If the academic dean rules that the issue is not a valid grade appeal issue, the appeal goes no further. If the academic dean rules that the issue is valid, then the grade appeal procedure will continue according to the following steps. The decision of the academic dean regarding continuation of the grade appeal procedure is final.
7. The academic dean shall appoint a Grade Appeal Committee comprised of:
 - Voting Members (five members)**
 - A committee chairperson appointed by the academic dean.
 - The Campus dean of Student Services or his/her designee.
 - A faculty member appointed by the department chair to represent the department/discipline involved in the appeal.
A faculty member appointed by the academic dean.
This person should be from an academic division/discipline other than the division/discipline in which the appeal is made. The selection will be from a pool of faculty, each member elected by and representing a department on campus.
 - A student representative from the Campus Student Government Association. (**Note:** If the appealing party holds an SGA office, then the committee member will be from a campus other than the one on which the appealing party holds office.)
 - Non-Voting Members (two members)**
 - The student making or involved in the appeal may choose someone (faculty/staff) from the college to represent him or her on the Grade Appeal Committee.
 - The faculty making or involved in the appeal may choose someone (faculty/staff) from the college to represent him or her on the Grade Appeal Committee.
 - 8. Recognizing that the Grade Appeal Committee is an in-house procedure and not a court of law, no legal counsel or any other person may be present besides the student, the instructor and appointed members of the committee. Exceptions to this would be granted by the academic dean and only for the following reasons: (1) students with disabilities requiring some highly extraordinary assistance that could not be routinely provided by the chair or another member of the committee and (2) a student whose first language is not English and whose English is not sufficiently fluent so as to allow him/her to represent himself/herself adequately at a committee hearing. In these cases, the appointment will be left to the discretion of the academic dean.
 - 9. After receiving the student's or the instructor's written appeal, the academic dean will schedule a meeting of the Grade Appeal Committee. It is the intent of the college to process all grade appeals in a timely manner. Grade appeals will be processed no later than the end of the term in which the appeal was filed.
 - The committee examines written materials presented by both the student and the instructor. The voting committee members will also discuss the case with both the instructor and the student. During this discussion, the non-voting committee members will advise and consult with the individual they represent. The committee may call other witnesses. The student and instructor have the right to be present at all meetings where evidence is presented. The committee chair will be responsible for recording the session.
 - The voting committee members will meet privately to confer and arrive at a decision. Every effort should be made to reach a consensus finding. If not, then a private ballot shall be taken with the chair of the committee voting only in the event of a tie vote. This decision is reported to the academic dean who presents the findings and the decision to the student, instructor and department chair. The academic dean will implement the decision of the Grade Appeal Committee unless one of the parties wishes to appeal the grade appeal procedure.
 - The committee maintains and forwards informal minutes of all proceedings to the academic dean. These shall be available to the Academic Discipline dean, the vice president for Academic Affairs and the president.
 - 10. If the parties are not satisfied with the procedure followed by the Grade Appeal Committee, they may appeal, in writing, within five working days to the vice president for Academic Affairs. The vice presi-

Academic Policies & Procedures

dent for Academic Affairs will determine if the grade appeal procedure was followed appropriately. The vice president for Academic Affairs may at his/her discretion return the grade appeal to the committee for further consideration. The decision of the vice president is final.

Repeating Courses

If a student repeats a course, both grades count toward the GPA and both appear on the transcript, even though the course can be counted for credit only once. The grade received on the final attempt will be used for the purpose of graduation requirements.

Academic Renewal

This policy allows degree-seeking students who have experienced academic difficulty to make a fresh start and have one final opportunity to earn an associate degree at Georgia Perimeter College after an absence of five calendar years.

The granting of academic renewal does not supersede financial aid policies regarding Satisfactory Academic Progress nor does it supersede the admissions requirements of certain programs, e.g., Dental Hygiene and Nursing, which require a specific minimum grade point average based upon all coursework. Students seeking Academic Renewal should contact their Campus Registrar for additional information.

Academic Status

Students attending Georgia Perimeter College are expected to meet certain academic standards. These standards stress the importance of successful performance by students to maintain an academic status of good standing at the college. Students are considered to be in good standing if they are not on academic probation or academic exclusion. Students who hold office in any college club or organization or who participate in athletics must be in good academic standing. Students can check their academic status through the Student Information and Registration System at the end of each semester.

Academic Warning

Students who have failed to achieve a term grade point average of 2.0 or better shall be given an academic warning and alerted that further deterioration in academic performance may lead to probation. Students should see an advisor to implement a plan for improvement.

Academic Probation

Students are placed on academic probation if (1) they are on academic warning and their cumulative grade point average is less than 1.75 or (2) if they pass no collegiate-level course work and have one or more "F" or "WF" during a term and their cumulative grade point average is less than 1.75. Students on academic probation should see an advisor to plan for improvement and should take a reduced academic load. Students remain on probation until they earn a cumulative grade point average of 1.75 or better.

Academic Exclusion

Students on probation shall be excluded if the cumulative grade point average is less than 1.75 and the term grade average is less than 2.0. Students on academic exclusion for the first and second time can appeal the exclusion.

Returning from Academic Exclusion

For the first exclusion, students will be eligible to request to return after one semester. After the second exclusion, students will be eligible to return after one calendar year and reapplication to the college will be required.

Academic Policies & Procedures

Academic Exclusion Appeal Policy and Procedures

Academic Exclusion Appeal Policy and Procedure for Students

Students on academic exclusion for the first and second time may appeal the exclusion as follows:

- Upon notification of the exclusion, the student should report to the Enrollment and Registration Services office, complete an Exclusion Appeal Form and receive further instructions.
- The student is informed when to return to learn the status of the appeal.
- The student will receive a copy of either the Appeal Approval or the Appeal Denial Form.
- The student will receive written notification from the chairperson of the Appeals Committee outlining the disposition of the appeal.
- The Registrar will be responsible for processing approvals or denials from the committee.

Academic Exclusion Appeal Policy and Procedures for the Registrars

The Registrar will proceed as follows:

- Each student will be notified of his/her exclusion status.
- After submitting an Appeal Form at the Enrollment and Registration Services office, the student will be informed when to return to learn the decision on the appeal.
- The Registrar will keep an appropriate file each term regarding exclusion.
- The Registrar will alert the chairperson of the Appeals Committee to the number of students seeking appeals and will provide the committee with the students' completed Appeal Forms and academic records.
- Upon receipt of an Approval Form from the committee, the Registrar will remove the exclusion hold and will process the student's registration for the current term.
- The committee will send the Exclusion File to the Registrar.

Academic Exclusion Appeals Committee

The Academic Exclusion Appeals Committee will consist of at least three persons who will perform the following:

- The committee will review all written appeals and will see in person any student wishing to appear before the committee.
- The committee will render all decisions no later than the first day of class.
- The chairperson will complete an Appeal Approval or Denial Form for each written appeal form. One copy of the form is given to the student and one copy is given to the Registrar for processing and filing.
- The committee will return the Exclusion File to the Enrollment and Registration Services office.

Readmission for Health Sciences

Students should see the program of study section of this catalog for information on readmission to the Dental Hygiene and Nursing programs.

Regents' Test

What is the Regents' Test?

The Regents' Test is a two-part test that measures competency in reading and composition. All students enrolled in transfer degree programs must pass the Regents' Test as a requirement for graduation from GPC unless they already hold a baccalaureate degree or higher from a regionally accredited institution of higher education. There is no charge for taking the test. Students requesting special accommodations must do so through the Center for Disability Services.

Who Should Take the Regents' Test?

Any student who is not enrolled in Learning Support English, Learning Support reading or ESL must take each part of the Regents' Test not previously passed or exempted in each semester of enrollment.

Academic Policies & Procedures

Students in Learning Support English or reading or ESL must take the Regents' Test in the semester after they have exited LS English or reading or ESL. This policy holds for transfer students also. Failure to take the Regents' Test will be treated administratively in the same way as a failure.

After the first failure (or non-appearance) of the Regents' Test:

- If the score on the Regents' Test is sufficiently low to be flagged at the "low failure" level, the student will be required to participate in remediation before the next attempt of the Regents' Test.
- If the student fails the Regents' Test on the first attempt, but scores higher than the "low failure" level, informal advising may be used to determine whether the student should enroll in remediation or whether another attempt at the Regents' Test without remediation is advisable.

After the second failure and any subsequent failure of the Regents' Test, students must take a Regents' Skills course in each semester of enrollment until the test has been successfully passed.

Note: If students have not already passed English 1101, they are strongly advised to register for English 1101 with the Regents' Test.

Students who are not enrolled at Georgia Perimeter College are strongly encouraged to take the test at their home institution. However, non-enrolled students who are eligible to take the test and are not subject to a remedial requirement may be permitted to take the test at GPC.

Exemptions

Students at GPC will be considered to have fulfilled the reading comprehension requirement of the Regents' Test and do not need to take the reading portion of the Regents' Test if they have:

- SAT-I Verbal scores of at least 510
 - ACT Reading scores of at least 23
- (Scores must be from a national administration of these tests.)

Students at GPC will be considered as having fulfilled the essay requirement of the Regents' Test and do not need to take the essay portion of the Regents' Test if they have:

- AP English scores of at least 3
 - IB higher level English scores of at least 4
 - SAT-II English Writing scores of at least 650
 - SAT I Writing scores of at least 560
- (Scores must be from a national administration of these tests.)

When is the Regents' Test Given?

The Regents' Test is administered once a semester at Georgia Perimeter College. Eligible students should register during the class registration period to take the test. Students taking Regents' Test remediation courses are NOT eligible to register during the registration period. If they make satisfactory progress in their course(s), they will be certified to take the test and registered by the instructor. Questions about the Regents' Test may be addressed to the Enrollment and Registration Services Office or Campus Testing Center on the Clarkston, Dunwoody, Decatur and Newton Campuses. Clarkston Campus day students should inquire at the college-wide Testing Office and Clarkston Campus evening students at the Enrollment and Registration Services Office.

Options for ESL Students

Non-native speakers of English (NNS) are eligible to take the Regents' Essay Test in an extended time format during a scheduled ESL test session and are not required to take the Regents' Reading Test. However, NNS who have waived the ESL placement test and/or ESL courses are required to take the regular Regents' Essay and Reading Tests with no extended time.

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Transfer students who have not taken ESL classes at GPC are also eligible to exempt the Regents' Reading Test by taking the Regents' Essay Test in an extended time format if their first language is not English, they either have transfer credit for ENGL 1101 or have taken the ESL placement test and exempted out of ESL and have not previously attempted the Regents' Test at another institution. Transfer students must be enrolled for one term at GPC prior to registering for the Regents' test unless it is required in their first term. This option is for degree-seeking students only.

Requests for Transient Permission

Students currently enrolled in classes at Georgia Perimeter College who have a cumulative grade point average on record may request permission to take courses at another institution. Students can pick up a Request for Transient Permission form from the Enrollment and Registration Services office at each location. All requests must be approved by the campus Registrar.

Students need to understand that grades obtained in the courses taken at another institution will not be calculated into the cumulative grade point average (GPA) at Georgia Perimeter College that is used toward graduation.

Transient permission to another institution will only be granted for one semester/term. Subsequent semesters/terms must be requested separately with a new Request for Transient Permission form. Any student who has signed a TAG agreement is not eligible to be a transient student within their last 30 credit hours of transfer to their TAG institution.

In order to receive transient permission, the GPC student:

- Must be degree seeking at Georgia Perimeter College
- Must be in good academic standing
- Must have completed all Learning Support and/or English as a Second Language requirements
- Must have completed all College Preparatory Curriculum (CPC) requirements
- Must have successfully completed the Regents' Test and any required Regents' Test Preparation courses prior to accumulating 45 semester hours of credit
- Must make sure that the program of study listed with the college matches the program of study listed on the Request for Transient Permission form. If they do not match, the student must submit a Change of Major form to the Enrollment and Registration Services office
- Must enroll in courses appropriate to his/her major, at the proper level and in the proper sequence in accordance with GPC prerequisites
- Must register for courses at the transient institution that are of equivalent nature to those offered at GPC. Reference the Transfer Equivalency Web page for transfer equivalency information
- Must see a Financial Aid counselor after submitting a request form for transfer of aid if financial aid is given
- Must see an International Advisor after submitting a request form if the student holds an F-1 visa
- Must complete an application and meet the admissions requirements and deadlines at the institution that he/she plans to attend as a transient student
- Must satisfy all financial obligations to Georgia Perimeter College prior to submitting the request form

In order to receive credit for the course(s) taken at another institution, the GPC student:

- Must have the course approved by submitting a Request for Transient Permission form. Courses for which approval was not received may not be accepted back as transfer credit by Georgia Perimeter College
- Must complete the courses with a grade of "C" or better
- Must submit an official transcript to GPC at the end of the transient term. A transcript will not be automatically sent from the transient institution. Student must follow the procedure to request an official transcript from the transient institution.

If a student completes a prerequisite course at the transient institution, this may impact his/her eligibility

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to take the next sequential course until the grade is posted at GPC. It is recommended that students are aware of the start and end dates of the semester/term at the transient institution.

A student completing a course at the transient institution in the semester of his/her graduation must allow time for processing of the credit at GPC. Depending on the end of term at the transient institution, this may delay graduation.

Graduation

Students are encouraged to fulfill all requirements for graduation to earn an associate degree in arts, science or applied science. Students who earn associate degrees enhance their chances of being accepted into the four-year institution of their choice. Students with associate degrees also enhance their employment opportunities after they graduate.

Students who are within a few hours of earning an associate degree but transfer to a four-year institution before completion may, in many cases, transfer the necessary hours back to Georgia Perimeter College from the four-year institution and earn the associate degree. Students should consult the campus Enrollment and Registration Services Office to explore this option.

The annual formal commencement ceremonies are held in December and May of each year. Students completing degree requirements at the end of the summer or fall semesters may participate in the December commencement. Students completing degree requirements at the end of spring semester may participate in the May commencement ceremony.

Graduation Requirements

Associate of Arts, Associate of Science and Associate of Applied Science degrees and certificates are awarded each semester to those students who meet all graduation requirements. All students who have earned 30 semester hours are eligible for a graduation evaluation. Students should complete a graduation application form, available in the campus Enrollment and Registration Services office or by downloading the form from the Student Forms page of the GPC website. A separate application must be submitted for each program of study in which a degree audit is sought and a \$25 (non-refundable) graduation application fee is required per application. Students should apply for graduation by the following graduation deadlines:

Fall Semester	July 1
Spring Semester	November 1
Summer Session	March 1

To graduate, students must do the following:

- Successfully complete an approved program of academic work, including the basic physical education requirement
- Earn an overall grade point average of “C” or better in courses presented for graduation
- Pass all courses on Area A (Essential Skills) with “C” or better
- File an application for graduation with the campus Enrollment and Registration Services Office by the appropriate deadline
- Complete at least 18 semester hours at Georgia Perimeter College and be enrolled during the semester of graduation
 - Students who transfer their final nine semester credit hours for approved courses back to Georgia Perimeter College to complete their associate degree requirements can be exempt from the enrollment requirement.
 - Transfer students must take 18 hours of courses from Areas A through F in the Core Curriculum of the degree they are seeking.
- Demonstrate a satisfactory knowledge of United States and Georgia history and Constitutions (These requirements can be met by successfully completing Area E in the program of study.)

Academic Policies & Procedures

- Settle all financial obligations to the college before a degree, certificate or transcript will be issued
- Pass both the reading and essay sections of the Regents’ Test if required by the program of study

Note: Students seeking a degree will not be credited with the completion of the requirements for graduation while on probation. To be eligible for graduation in Nursing or Dental Hygiene, a student must make a minimum grade of “C” in all professional courses and in all basic science courses required by the program.

Second Degree

Graduates seeking a second degree from Georgia Perimeter College must complete all degree requirements for the second degree to include a minimum of 18 semester hours above the hours submitted for the first degree.

- Hours must be taken in Areas B through F in the Core Curriculum for the second degree.
- Courses already taken may not be repeated for credit in the second degree.
- No third degrees will be awarded unless they are a combination of two associate transfer degrees and a degree or certificate in a Career program offered by Georgia Perimeter College.

Graduation With Honors

Students who graduate from Georgia Perimeter College and excel in their academic work shall be recognized at graduation. The following grade point averages will be used in the selection of students who receive Honors recognition:

3.50 - 3.69	Graduation with Honors
3.70 - 3.89	Graduation with high Honors
3.90 - 4.00	Graduation with highest Honors

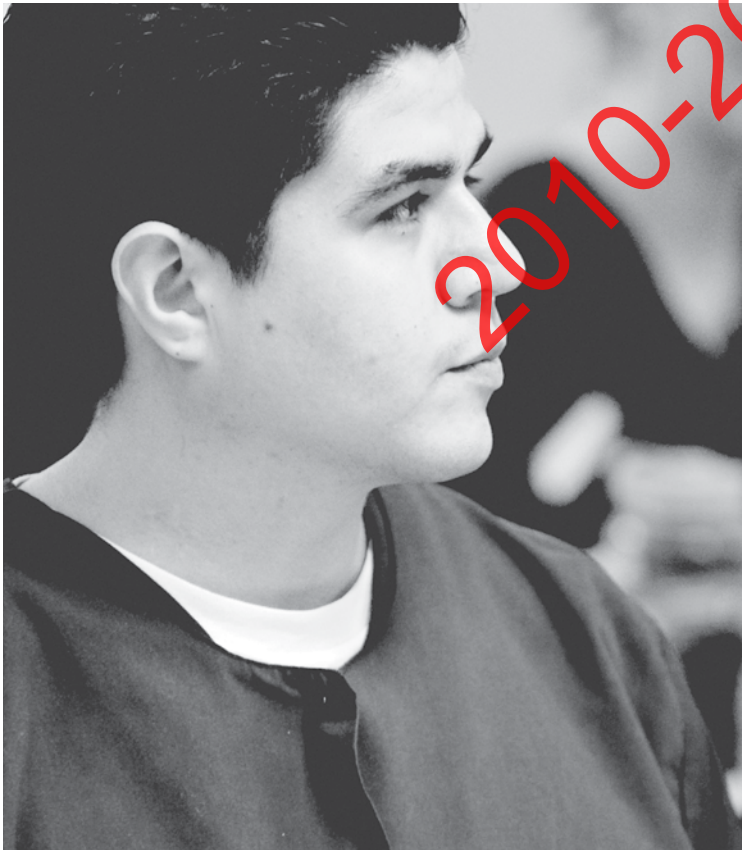
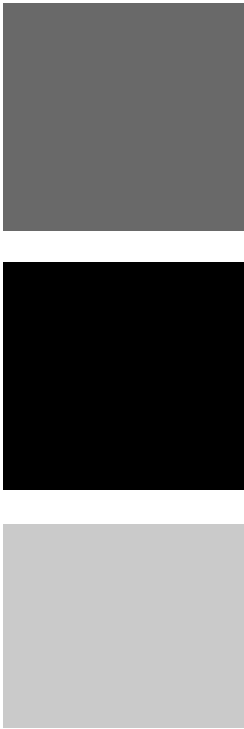
Computation will be based on all academic work completed at Georgia Perimeter College. At least 27 semester hours must be earned at Georgia Perimeter College to receive consideration for Honors.

Catalog Editions

Students will normally satisfy the curricular degree requirements of the catalog in effect at the time they enter Georgia Perimeter College, although it must be recognized that revisions to the requirements may be required to provide effective programs. The term “curricular degree requirements” refers to the courses and grades required to earn the degree. (Changes in “academic regulations” affect all students, regardless of catalog edition. Examples of possible changes include the student discipline policy, procedures for removing incomplete grades and appeal procedures.) There are several instances, however, when students will be required to “change catalog editions.” This means students will be required to satisfy the curricular degree requirements of the catalog in effect when/if they officially change majors or re-enter the college after a period of one year in which they have earned no academic credit at Georgia Perimeter College. Students may choose to satisfy the curricular degree requirements of the current catalog, but if they choose to do this, they must meet all the requirements of the current catalog; the curricular degree requirements of more than one catalog edition cannot be combined. A degree will be awarded only to students who have satisfied all the academic and administrative requirements of Georgia Perimeter College.

Transfer Admission Guarantee (TAG)

Georgia Perimeter College has transfer admission guarantees with numerous four-year public and private institutions within Georgia as well as in other states. See the GPC TAG website (www.gpc.edu/tag) for a list of institutions and their criteria. Students who wish to transfer to one of these institutions after completing their program of study at GPC should meet with a TAG advisor in Advising, Counseling and Retention Services.



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STUDENT AFFAIRS

Statement of Nondiscrimination

Georgia Perimeter College supports the Civil Rights Act of 1964, Executive Order #11246, Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and the American with Disabilities Act. No person shall, on the basis of age, race, religion, color, gender, sexual orientation, national origin, disability or veteran status, be excluded from participation in or be denied the benefits of or be subjected to discrimination under any program or activity of the college. Any individual with a grievance related to the enforcement of any of the above provisions should contact the Director of Human Resources for Compliance and Affirmative Action (DHRCAA).

Student Discrimination Grievance

Policy

Discrimination as prohibited by law is a matter of particular concern to Georgia Perimeter College. The college's policies and procedures for dealing with discrimination have been designed to protect all individuals while ensuring academic freedom to teach, learn and work. Students at Georgia Perimeter College have the right to free expression in the classroom and the right to express political ideology and other personal beliefs of intellectual diversity. The policy is in accordance with the University System of Georgia Board of Regents Policy 401.02 and the law. The policy has the support of the college's president and administration.

Discrimination means to treat a person adversely because of race, color, gender, sexual orientation, religion, creed, national origin, age, disability or veteran status or to implement policies or practices that intentionally or unintentionally adversely impact a person on the basis of race, color, gender, religion, creed, national origin, age, sexual orientation, disability or veteran status.

Confidentiality will be maintained insofar as it does not interfere with the college's legal obligation or ability to investigate allegations of misconduct when brought to its attention and to take corrective action when it is found that misconduct has occurred.

Throughout the process, every effort will be made to protect the complainant from reprisals and to protect the accused from irresponsible complaints.

The Student Discrimination Grievance procedure encourages and provides guidelines for informal resolution of disputes by communication between the parties involved.

Procedure

This procedure provides a means by which students who are aggrieved by actions taken by college personnel (faculty, staff or administration) that they feel are discriminatory, including assignment of grades so long as the basis of the grade appeal is alleged discrimination, can voice their grievances and be heard in a meaningful manner. This procedure is in no way intended to discourage or supplant the informal resolution of disputes by communication between the parties involved and in fact, no written grievance will be considered and no hearing will be granted by the Grievance Committee unless an aggrieved party can show that he or she has made genuine efforts to resolve the dispute informally, by means specified herein. Neither is this procedure intended to supplant Georgia Perimeter College procedure section 304.50 entitled "Student Appeal Regarding Grades" in cases where a student is appealing an assigned grade on grounds other than alleged discrimination by a faculty member.

In cases where a student is appealing a grade on the basis of alleged discrimination, the student must elect between the college Grade Appeal procedure at Section 304.50 of the Georgia Perimeter College Policy Manual and the Student Discrimination Grievance Procedure, but cannot use both for the same grade appeal. (See Student Appeal Regarding Grades, Georgia Perimeter College Policy Manual, Section 304.50)



All proceedings pursuant to this procedure will be conducted as confidentially as is practical. All time limitations are not to exceed the specified number of days. All references to days are to working days.

- **Campus dean of Student Services' Roles**

An aggrieved student shall meet with the campus dean of Student Services at the earliest opportunity after the most recent incident that is the subject of the grievance. The student should be prepared to explain to the campus dean of Student Services all relevant facts and circumstances surrounding the grievance. The dean will determine the appropriate action necessary, perform an investigation and assist the student in the filing of a formal grievance. This procedure will be followed if an informal resolution cannot be reached through intervention.

- **Filing of written grievance**

Any written grievance shall be filed by the student and any other party in interest with the Director of Human Resources for Compliance and Affirmative Action (DHRCAA) within ten working days after the aggrieved student's meeting with the campus dean of Student Services. Such grievance must contain specific factual allegations of the discriminatory practice(s) or incident(s) and a statement of the alleged basis or bases of the discrimination, which must be one or more of the following: race, color, sex, religion, age, sexual orientation, disability, national origin or veteran's status.

- **Appointment of Grievance Committee**

An Ad Hoc Grievance Committee will be appointed by the DHRCAA no later than ten working days after the filing of a written grievance and will consist of five members: a student, a faculty member and a student affairs professional, plus two other individuals, either staff, administrative or faculty, corresponding to the position of the individual against whom the grievance is brought. All Committee members will be from the campus on which the grievance originated. The DHRCAA will name one of the five members as chair of the Committee.

- **Duties of Grievance Committee**

- a. **Notice of Hearing**

Within ten working days of the appointment of the committee, the chair shall issue a written notice to the student and any other party in interest. The notice shall set forth the date, time and place of the hearing, the issue(s) as they are understood by the committee and a statement that the parties are responsible for the attendance of their own witnesses and the presentation of any documentary evidence they wish to make part of the record, including the sworn statements of any witnesses who are unable to attend the scheduled hearing. The date of the hearing shall be within ten working days of the notice.

- b. **Hearing Procedure**

The parties will not be permitted representation by attorneys at the hearing, but they will be permitted to be accompanied by an advisor from the college with whom they may confer during the course of the hearing. The burden of proof of the allegations raised in the written grievance shall rest with the aggrieved student. The student shall have the first opportunity to present his or her case by narrative, testimony of witnesses and presentation of documentary evidence. The party against whom the grievance has been brought will then have an opportunity to present his or her case, in the same manner. All testimony shall be taken under oath administered by the chair of the Grievance Committee. Both parties shall have the right to cross-examine adverse witnesses. The committee shall not be bound by legal rules of evidence, but shall hear all relevant evidence presented. The chair of the committee will rule on any challenge raised to the admissibility of evidence, as well as any other objections made during the course of the hearing.

- c. **Determination of Committee**

Within five working days of the hearing, the committee, through its chair, shall present to the DHRCAA a written determination for disposition of the grievance. The determination shall include specific findings of fact based on evidence presented at the hearing and a course of optional courses of action for the institution. The determination may include a dissenting opinion or opinions if the committee members are unable to reach consensus. The DHRCAA will then report the results of the hearing to the parties involved in writing or in person. The DHRCAA will advise

Student Affairs

the parties at that time of their right to appeal the determination of the committee to the vice president of Student Affairs within five working days of the issuance of the determination.

- **Appeal to the vice president of Student Affairs**

Within five working days of the receipt of an appeal, the vice president of Student Affairs shall issue a decision based on review of the record. This decision shall be in writing and may incorporate, by reference, all or part of the determination of the Committee.

- **Appeal to the president**

A party in interest who is aggrieved by the decision of the vice president of Student Affairs may appeal the decision to the president within five working days of the date of the vice president of Student Affairs' decision. Such appeal must be in writing, dated and set forth the specific grounds of appeal. The college attorney will assist the president with the final appeal process.

- **Final decision**

The president shall issue a final decision on the appeal within a reasonable amount of time. The decision shall apprise the appealing party of the right to further appeal to the Board of Regents of the University System of Georgia pursuant to Paragraph IX of the Bylaws of the Board of Regents or any other applicable provision of the Policies of the Board of Regents.

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act of 1974 (FERPA) affords students certain rights with respect to their education records. These rights are listed here.

- **The right to inspect and review the student's education records within 45 days of the day the college receives a request for access.** Students should submit to the college registrar a written request that identifies the record(s) they wish to inspect. The college registrar will make arrangements for access and notify the student of the time and place where the records may be inspected.
- **The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.** Students may ask the college to amend a record that they believe is inaccurate or misleading. They should write the college registrar, clearly identifying the part of the record they want changed and specify why it is inaccurate or misleading. If the college decides not to amend the record as requested by the student, the college will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedure will be provided to the student when notified of the right to a hearing.
- **The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.** One exception that permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the college in an administrative, supervisory, academic, research or support staff position (including law enforcement personnel); a person or company with whom the college has contracted (such as an attorney, auditor or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request, the college discloses education records without consent to officials of another school in which a student seeks or intends to enroll.
- **The right to file a complaint with the U.S. Department of Education concerning alleged failures by Georgia Perimeter College to comply with the requirements of FERPA.**

The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

Student Affairs

Annual Notice of Directory Information Contents

Directory information is information not generally considered harmful or an invasion of privacy if disclosed. Georgia Perimeter College considers the following information to be directory information:

- Name, address and telephone listing
- Major field of study
- Dates of attendance
- Degrees and awards received
- Full or part-time status

Directory information cannot include student identification numbers or social security numbers.

The college may disclose any of these items without prior written consent, unless the student has submitted a written request to the college not to release directory information pertaining to him or her. Students who do not wish to have directory information released by the college should complete a Request to Prevent Disclosure of Directory Information Form at the campus Enrollment and Registration Services office.

Additional information regarding FERPA is available on the U.S. Department of Education website.

Information Security

Georgia Perimeter College's information is an important asset that is critical to providing an effective and comprehensive learning environment, openly communicating ideas, providing outstanding community service and supporting the college's operations. This information includes sensitive and personal student, faculty and staff data as well as the college's operational data. To maintain effectiveness and protect individuals, the college's information assets must be protected from misuse, unavailability, destruction and unauthorized disclosure or modification.

The executive leadership of Georgia Perimeter College is committed to protecting the value of the college's information assets. The Information Security Office is charged with establishing and maintaining a program that preserves the confidentiality, integrity and availability of information and information systems. This responsibility is addressed by:

- Continually assessing risks and defining appropriate protection strategies
- Balancing potential risks with cost and impact of associated protection measures and enabling informed operational decisions regarding risk
- Complying with applicable legal and regulatory requirements
- Protecting the reputation, image and competitive advantage of the college
- Supporting Georgia Perimeter College's strategic mission and goals
- Maintaining partnership with administrative units, faculty and staff to ensure a collaborative approach to information security

The Information Security Office deals with numerous threats and challenges including data loss or theft, malicious software (e.g., viruses, worms, Trojan horses), identity theft, social engineering, phishing scams and risks associated with social networking. Security measures also must be implemented to comply with several laws and regulations that address student information (FERPA), financial information, individuals' privacy data and individuals' health information.

The Information Security Office offers a wide range of products and services to address information security risks and requirements. These offerings are designed to balance strategic, tactical and operational needs, and they include the following specific products and services:

- Security policies, procedures, standards and methodologies
- Security awareness and training
- Risk assessments, security reviews and security evaluations
- Legal and regulatory compliance



- Security strategy, architecture and technologies (including technologies to protect against malicious software)
- Technical system configurations and vulnerability management
- Response to information security incidents or breaches
- Security requirements for software development and acquisition
- Disaster recovery and continuity planning

Policies and procedures provide the foundation of an effective information security program and define minimum requirements for protection of information. The Information Security Office of Georgia Perimeter College has developed and implemented policies that specify appropriate controls and conduct. These policies have been approved by the college's senior executives, are applicable to all faculty, staff and students and must be followed. They are available for review in the Georgia Perimeter College Policy Manual on the GPC website.

Any suspected information security breach or issue should be reported immediately to the OIT Service Desk.

Crime Awareness and Campus Security Act of 1990

The Clery Act

The **Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act**, codified at 20 USC 1092 (f) as a part of the Higher Education Act of 1965, is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. All public and private institutions of postsecondary education participating in federal student aid programs are subject to the act. Violators can be "fined" up to \$27,500 by the U.S. Department of Education, the agency charged with enforcement of the act and where complaints of alleged violations should be made or face other enforcement action.

The Clery Act, originally enacted by the U.S. Congress and signed into law by president George Bush in 1990 as the **Crime Awareness and Campus Security Act of 1990**, was championed by Howard and Connie Clery after their daughter Jeanne was murdered at Lehigh University in 1986. They also founded the non-profit Security On Campus, Inc. in 1987. Amendments to the Act in 1998 renamed it in memory of Jeanne Clery.

Annual Report Requirement

Schools have to publish an annual report every year by October 1 that contains three years worth of campus crime statistics and certain security policy statements including sexual assault policies that assure basic victims' rights, the law enforcement authority of campus police and where students should go to report crimes. The report is to be made available automatically to all current students and employees while prospective students and employees are to be notified of its existence and afforded an opportunity to request a copy. Schools can comply using the Internet so long as the required recipients are notified and provided the exact Internet address where the report can be found and paper copies are available upon request. A copy of the statistics must also be provided to the U.S. Department of Education.

Crime Statistics

Each school must disclose crime statistics for the campus, unobstructed public areas immediately adjacent to or running through the campus and certain non-campus facilities including Greek housing and remote classrooms. The statistics must be gathered from campus police or security, local law enforcement and other school officials who have "significant responsibility for student and campus activities," such as student judicial affairs directors. Professional mental health and religious counselors are exempt from reporting obligations but may refer patients to a confidential reporting system, which the school has to indicate whether or not it has.



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ACADEMIC SUPPORT SERVICES

Georgia Perimeter College places a high priority on offering services that will support the academic success of our students. Therefore, the college offers a variety of services to students designed to enhance classroom learning and to provide a technologically advanced learning environment.

Academic Computer Labs and Classrooms

The Office of Information Technology (OIT) operates open computer labs and computer classrooms on each campus in support of academic programs. OIT offers services using the latest technologies within its reach. The college encourages students to become competent in the use of computers for analyzing and solving problems and for increasing productivity.

Higher Education Seminar (HEDS 1011)

Georgia Perimeter College offers sections of this course (HEDS 1011) to assist students in adjusting to college. With classes often conducted in a seminar format, HEDS 1011 assists students' adjustment to college, increases their understanding of the learning process and helps develop academic skills that are crucial for success in higher education. Though primarily designed to enhance the academic and social integration of first year and returning students, HEDS 1011 can be beneficial for all students.

NOTE: This course is required of students who place into two Learning Support courses at the lower level (READ 0097, ENGL 0098 or MATH 0097).

Learning and Tutoring Centers (LTC)

Learning and Tutoring Centers on each campus offer academic support and assistance to Georgia Perimeter College students enrolled in courses with written or mathematical components. Each LTC facility provides a welcoming environment and free tutorial service that supports the college curriculum and responds to diverse learning styles. One-on-one tutoring conferences or small group sessions with experienced mathematics and writing instructors are available on a drop-in basis. The Learning and Tutoring Centers also offer computer-assisted instruction for skill building and test preparation, a diverse array of print and audio/video resources, a variety of workshops and access to the Internet. On-line tutoring is available through OWL (Online Writing Lab) and MOL (Math Online Lab). Additional support is available online at campus LTC websites.

Learning Communities

Learning Communities (LCs) are interdisciplinary clusters of courses that explore a particular theme or shared academic interest. LC courses emphasize the relevance of studies to the "big picture." Students see connections among different courses and how they relate to important topics in life. They also have a unique opportunity to become a member of a supportive learning environment. The Learning Community program is designed to help students succeed in college by providing a formative, integrated academic experience that builds strength, perspective and commitment. Students in LCs typically have an easier time developing study groups and other peer support systems. Students in a learning community take several classes together, get to know each other and find support for their goals in college, while teachers work together to create a dynamic learning environment for their students. For further information and for a schedule of Learning Communities, go to the Learning Communities page of the GPC website.

Libraries

Library faculty and staff provide a full range of reference and library instruction services in the library, classroom, by phone or via live chat. Georgia Perimeter College's libraries' web pages link to the online library catalog (GIL), research guides and GALILEO Scholar along with additional academic databases. GALILEO and the additional databases contain full-text articles and e-books supporting all



Academic Support Services

academic disciplines. Remote access to library databases is available to current GPC students, faculty and staff. GPC library materials are delivered through intercampus courier, usually within two business days. Books may be requested from other University System of Georgia libraries via GIL Express and delivered by statewide courier to any GPC campus library within five business days.

Testing Services

Georgia Perimeter College offers its students a full range of testing services at each campus. Testing Centers are located on the Clarkston, Decatur, Dunwoody and Newton Campuses and at the Alpharetta Center.

College Level Examination Program (CLEP)

This testing program permits students to test and receive college credit by examination. This testing service is only available at the Dunwoody Testing Center.

Exit Testing

This testing program serves students exiting from Learning Support classes.

National Testing Programs

Georgia Perimeter College serves as a national testing site for the national SAT (Scholastic Assessment Test) and the national ACT (American College Testing program).

Placement Testing

Placement testing allows the college to determine the appropriate level of beginning instruction for newly admitted students. Students will take either the computerized Computer-Adaptive Assessment and Support System (COMPASS) or the computerized Computer-Adaptive Assessment and Support System/ESL (COMPASS/ESL), if the students are non-native English speakers. For all students, placement in mathematics is determined by COMPASS unless the student is exempted by ACT or SAT scores. (See section on Academic Procedures/Academic Placement.)

Proof of English Language Proficiency

Applicants whose first language is not English and/or whose secondary education took place in a predominantly non-English speaking country (See a list of countries considered predominantly English speaking on the International Student Admissions page of the GPC website.) must provide evidence of English language proficiency prior to being considered for admission to the college. An applicant's citizenship or immigration status has no bearing on the language proficiency requirement. Proficiency may be established by submitting one of the following:

- Official scores from the Test of English as a Foreign Language (TOEFL). Prospective students must earn a minimum of 460 on the paper TOEFL or 140 on the computerized TOEFL (CBT) or 48 on the TOEFL Internet Based Test (IBT). Applicants may contact the Educational Testing Services at 609-921-9000 for information or to schedule the TOEFL. Students overseas can consult the American Embassy for TOEFL information. (Georgia Perimeter's TOEFL college code is 5165). More information can be found on TOEFL's website. **Please note:** Georgia Perimeter College will not accept institutional TOEFL scores for admissions purposes.
- Official scores from the International English Language Testing System (IELTS*) Academic exam with an average minimum score of 4.5. The IELTS website is <http://www.ielts.org>. To send IELTS scores, applicants should request at the time the test is taken to have IELTS scores sent to Georgia Perimeter College as follows: International Student Admissions and Advising, Georgia Perimeter College, 555 N. Indian Creek Drive, Clarkston, GA 30021.
- Scores from other tests: Non-native speakers of English who have attained a minimum national SAT Verbal score of 330 or a minimum national ACT English score of 12 will satisfy the English language proficiency.

Academic Support Services

Additional information may be found on the [International Student Admissions page of the GPC website](#).

Regents' Testing

The University System of Georgia requires that all students enrolled in Associate of Arts and Associate of Science degree programs must successfully complete both parts of the Regents' Test, which measures competency in reading and composition. (ESL students are usually only required to take the essay portion of the Regents' Test. However, some career programs at GPC required both portions of the Regents' Test for all students.) The Regents' Test is administered once during the fall and spring semesters and during the summer session. (Students are directed to the Regents' Test section of this catalog.) More information can be found on The Regents' Testing program website.

Student Support Services

Advising, Counseling and Retention Services (ACRS)

The Department of Advising, Counseling and Retention Services (ACRS) provides supportive curricular and co-curricular guidance to students to support their educational, career and life goals. The ACRS staff offers individual and group academic and transfer advisement, career development assessments, personal counseling, program of study evaluations, educational support programs and workshops. It is the goal of the Department of Advising, Counseling and Retention Services to promote and cultivate retention, persistence and students' academic and personal success.

Disability Services

Disability Services coordinates accommodations for students who self identify with a disability. This includes but is not limited to students with learning disabilities; students who are deaf and hard of hearing; and students with mental, visual, mobility and other physical disabilities. Each campus has a Disability Coordinator who provides compensatory strategies that are individualized, flexible and confidential based on the nature of the disability and the educational environment.

Specialized Deaf and Hard of Hearing Services

In addition to classroom accommodations, such as sign language interpreters, captionists and notetakers, for students who are deaf or hard of hearing, Disability Services provides enhanced services: a deaf and hard of hearing specialist certified in American Sign Language who provides counseling services; nationally certified staff interpreter staff captionist; and SOTAC, a state-wide outreach program that provides technical assistance and training on accommodations, services and education for deaf and hard of hearing individuals.

Disability Services as a Resource

Disability Services staff are available to provide in-service training and orientation to faculty and staff working with students with disabilities. Additional information on Disability Services can be found at the GPC website or by calling 678-891-3385.

Distance Learning/Online

Fully online students in need of advising and counseling services may contact the GPC Online Student Success Team at www.gpc.edu/online

Health, Wellness and Recreation

The Health, Wellness and Recreation Department is committed to providing wellness opportunities for GPC students and employees. Activities are provided that emphasize the importance of making positive lifestyle changes through physical, emotional, intellectual, occupational and social aspects of wellness.

The Health, Wellness and Recreation Department provides each campus with fitness facilities, programs and events that promote education and allow currently enrolled students daily opportunities for maintaining a

Academic Support Services

healthy lifestyle for both traditional and non-traditional students that include the following: outdoor adventure programs, fitness classes, wellness classes, certifications, intramural sports and health screenings.

The Health, Wellness, and Recreation motto is Get fit. Stay fit. The game lasts a lifetime! Our mission is to provide students and employees the facilities, programs and resources to assist in reaching fitness goals and improving the quality of life on campus and in the community.

Students have the opportunity to participate in both team and individual sports. Team sports include soccer, basketball, flag football and volleyball. Individual sports include chess, board games, tennis and golf. Whatever skill level, HWR offers competition in an organized and safe environment.

International Student Admissions and Advising

International Student Admissions and Advising (ISAA) provides assistance and support to Georgia Perimeter College's international students. Services include admissions counseling, admissions document processing, transfer credit evaluation, tuition classification, orientation for students in F-1 status, immigration advisement, cultural programming and educational workshops. The staff is also available to assist students in obtaining social security numbers and driver's licenses. Other services include assisting students with the mandatory international student insurance plan and with non-resident tax compliance. Supportive counseling is available to students who need assistance making the cultural transition to the United States. International Student Admissions and Advising offices are located on the Clarkston and Dunwoody Campuses, but cultural programs are offered on all Georgia Perimeter College campuses.

Orientation

All new freshmen students are required to participate in an orientation session prior to registering for classes. Other students (such as transfer students with thirty or more transferrable credits, special students, transients and Prime Timers) are not required but are invited to attend an orientation session. Students may attend an orientation session on any campus. If there are extenuating circumstances, the student may be approved by the campus to complete orientation online. On-campus orientations are encouraged and benefit students by welcoming them to the college and their primary campus, introducing them to available services and helping them begin a successful career at Georgia Perimeter College. During orientation, students learn about academic requirements, receive advisement and registration assistance, learn about financial aid opportunities, gain tips for success in college and meet other new students. Students taking online classes only may complete their orientation online.

To assist in the successful transition of new and transfer students to Georgia Perimeter College, peer student orientation leaders (STAR leaders) are hired on each campus. The STAR orientation leaders are selected annually on each campus through the Student Life office. Selection is based on academic achievement, interpersonal skills, co-curricular involvement and leadership potential. STAR leaders receive extensive training and gain skills for lifelong success. Interested students are encouraged to contact the GPC admission counselor on their campus.

Personal Counseling Services

The Office of Counseling Services offers confidential personal counseling to assist students with personal, developmental or psychological concerns related to their academic progress and personal growth. The services provided include:

- Individual Counseling
- Group Counseling
- Referrals to campus and community resources
- Faculty and Staff Training Workshops

Personal Counseling Services help students identify, understand and develop skills to resolve their individual concerns, as well as provide an opportunity for students to learn how to resolve personal problems, learn new skills and look at their situation in a different way.

Academic Support Services

Special Programs

The Atlanta Center for Civic Engagement and Service-Learning

In 2010, Georgia Perimeter College dedicated the Atlanta Center for Civic Engagement and Service-Learning. Service-Learning is an educational approach that connects academic learning with relevant service in ways that benefit the community. The Atlanta Center connects classrooms to communities. The Center is a repository of knowledge and resources for civic engagement and service-learning that changes lives through actively and responsibly engaging in local, national and global communities.

The Center for International Education (CIE)

The Center for International Education, located on the Clarkston Campus of Georgia Perimeter College, coordinates college-wide international program activities. Highlights include the following:

- Study abroad opportunities across the disciplines to multiple countries throughout the world, as offered through the University System of Georgia and GPC
- Workshops for faculty, staff and students
- Faculty development opportunities through the USG and GPC
- International and community outreach
- Negotiation and implementation of international grants

International Certificate

This certificate represents a concentration of courses from the core curriculum that prepares GPC students to better understand and take part in an increasingly connected global community and to prepare for transfer to four-year programs in majors with an international focus (International Business, International or Comparative Politics, Foreign Language, Area Studies, etc.)

Students who are completing an Associate of Arts or Associate of Science degree in any major are eligible. Students are encouraged to begin as early as possible. There are no extra credit hours required for most majors; the requirements for the certificate can be completed while completing core course requirements. However, a specific set of core courses must be completed. For more information, visit the CIE website.

Study Abroad

Studying abroad allows students to combine academic coursework with an overseas experience, making their education even more globally relevant. GPC students can find an array of study abroad opportunities through the CIE. For eligible students, financial aid can be applied towards the costs and scholarships are available for approved programs. Students should plan at least six to twelve months in advance and work closely with a study abroad advisor throughout the process. To be eligible to study abroad, students should have completed all required Learning Support/ESL coursework, have a 2.0 grade point average, and be in good academic standing.

Contact the Center for International Education for additional information about current programs at 678-891-3231 or visit the GPC website.

DeKalb Early College Academy

The DeKalb Early College Academy (DECA) is a DeKalb County high school created in partnership with Georgia Perimeter College. Designed to target students who are underrepresented in higher education, DECA serves 9th through 12th grade students who are eligible to attend a DeKalb County High School. Students are enrolled in DECA as rising 9th graders each fall on a space available basis through DeKalb County School System's enrollment processes. DECA is located in a complex on Mountain Industrial Boulevard near GPC's Clarkston Campus.

DECA students enroll in college classes on the Clarkston Campus of Georgia Perimeter College as early as 11th grade, depending on college placement test scores. Students earn transferable college credits and

Academic Support Services

high school credits while completing their high school diplomas. Some students are able to complete enough college credits to earn an associate degree by the time they graduate from high school. For more information about the school, contact the GPC DECA program assistant on Clarkston Campus or access <http://schools.dekalb.k12.ga.us/earlycollege/index.html>.

Dual Enrollment

The Dual Enrollment program offers high school students the opportunity to earn both high school credits and transferrable college credits upon successful completion of college courses. The program is open to rising juniors and seniors who meet the Dual Enrollment admission standards. Funding is available from the state of Georgia for students who meet the eligibility requirements. Details about admission requirements, admission documents and funding are available at the Dual Enrollment website: www.gpc.edu/dualenrollment.

Special Note: All grades issued to Dual Enrollment students will be recorded as letter grades based on the college grading system. College instructors will not issue numerical grades.

Gateway to College Academy

The Gateway to College Academy is a DeKalb County charter school located on the Clarkston Campus of Georgia Perimeter College. It is a joint partnership between Georgia Perimeter College and the DeKalb County School System, designed to target students who have not been successful in a traditional high school environment. Modeled after Portland Community College's Early College program, the Gateway to College Academy serves DeKalb County students ages 16 through 20 years old in grades 10 through 12.

A Gateway to College Academy student completes a high school diploma while simultaneously accumulating college credits toward an associate degree or certificate. After the first semester, students are enrolled in the same classes as other GPC students (based upon college placement scores and other academic requirements), earning dual credits until completion of the high school diploma.

Students are admitted to the Gateway to College Academy every fall and spring semester on a space available basis. A student admitted to the Gateway to College Academy is also admitted to GPC in a special dual enrollment status until the student leaves the Academy for any reason. For more information about the school or admission to the Gateway to College Academy, contact the Gateway to College office or see the GPC website.

Leadership Academy

Located on the Clarkston Campus, this program is designed to improve retention and graduation rates among underserved student groups. The Leadership Academy provides academic support, personal support and development, opportunities to earn scholarships and other experiences shown to help support the success of African-American males in college. Students interested in learning more about this program should contact the Leadership Academy staff at 678-891-3737.

MESA

This program is part of a 2004 nationwide initiative launched by MESA USA, a nationally renowned education program and Hewlett-Packard (HP). MESA, which stands for Mathematics, Engineering, Science Achievement, is a national program that supports educationally disadvantaged students through the education pipeline to excel in math and science and go on to attain degrees in engineering, science and math fields.

Housed on the Clarkston Campus, the GPC MESA program is based on the highly successful MESA Community College program (MCCP) in California. The program includes academic tutoring and advising as well as career counseling and college transfer information for students interested in majoring in mathematics, science, engineering and computer science. Students interested in learning more about this program should contact the MESA office.

Academic Support Services

Peach State Louis Stokes Alliance for Minority Participation (PSLSAMP)

The Peach State Alliance is a National Science Foundation funded collaborative effort sustained by several higher education institutions: Georgia Perimeter College, Fort Valley State University, Savannah State University, Southern Polytechnic University and the University of Georgia. The goal of the alliance is to increase the number of underrepresented minority students statewide who complete undergraduate degrees in science, technology, engineering and mathematics (STEM) fields. For information, please visit the GPC LSAMP website.

TRIO Programs

TRIO programs were established in 1964 to help low-income Americans enter college, graduate and move on to participate more fully in America's economic and social life. While student financial aid programs help students overcome financial barriers, TRIO programs overcome class, social and cultural barriers to higher education. TRIO programs are funded by the Department of Education to enrich the academic and social experience of students in the nation. There are seven TRIO programs: Upward Bound, Student Support Services, Talent Search, Upward Bound Math – Science, Veterans Upward Bound, Educational Opportunity Centers and Ronald E. McNair Post Baccalaureate Achievement. Georgia Perimeter College currently hosts two of the federal TRIO programs: Student Support Services (SSS) and Upward Bound (UB).

TRIO Student Support Services (TRIO SSS)

Located on the Decatur Campus, the TRIO SSS program helps low-income, disabled and/or first generation college students to remain in college until they earn their associate degree and transfer to a four-year institution to earn their baccalaureate degree. GPC's TRIO SSS program provides eligible participants with academic advising, personal counseling, tutoring, transfer counseling, cultural exposure activities, student development workshops, supplemental grant aid and access to technological equipment in order to empower them toward success.

TRIO Upward Bound (TRIO UB)

The Upward Bound program provides college preparatory services to low-income and potential first-generation college students. The goals of Upward Bound are to ensure that participants successfully complete high school and are prepared to enter and successfully complete a post-secondary educational program. Upward Bound participants receive an array of services, such as Saturday Academic Sessions, individual and group tutoring, cultural enrichment activities, academic advisement, personal counseling, a summer campus experience, college tours and career exploration. Ultimately, participants are provided the opportunity to increase their academic proficiency and experience college before enrolling.

Georgia Perimeter College hosts Upward Bound on both Clarkston and Newton campuses. High school students are selected from seven target schools: Avondale, Cross Keys, Stone Mountain, Monroe Area, Newton, Rockdale or Social Circle. For more information about the program, please contact 678-891-3515 for the Clarkston Campus or 770-278-1456 for the Newton Campus. You may also visit the GPC Upward Bound website.

TRIO programs at Georgia Perimeter College are committed to assisting students as they progress through their educational journey. For more information, please visit the GPC TRIO website.

The Writers Institute

The Writers Institute brings noted authors and speakers to all of GPC's campuses to share their experiences with the written word and emphasize the importance of writing in all aspects of life. Past visitors to GPC sponsored by the Writers Institute include numerous Pulitzer Prize winners, such as Leonard Pitts, Natasha Trethewey, Rick Bragg and Rita Dove; New York Times best-selling novelists Khalid Hosseini, Chuck Palahniuk, Walter Mosley and Carl Hiaasen; and pop culture figures like Jill Conner Brown (aka

Academic Support Services

“The Sweet Potato Queen”) and comedian Damon Wayans. The Writers Institute also provides competitive writing grants for faculty, sponsors an annual, college-wide student writing contest and serves the community as a founding partner of the Decatur Book Festival, as the home of The Atlanta Writers Club and as custodian of The Townsend Prize for Fiction, Georgia's oldest and most prestigious literary award.



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COLLEGE LIFE

Student Government Association

The Student Government Association is comprised of elected representatives from the student body on each campus. The primary purpose is to serve as a voice of the students and to promote campus activities. The SGA internal structure is similar to Federal and State government, in that there are executive, legislative and judiciary branches. The SGA presidents serve to represent the students on various college-wide committees and issues. Copies of the Constitution are available in the Student Guidebook and on each campus in the Office of Student Life.

Orientation Leaders

STAR Student Orientation Leaders are students selected to assist in the successful transition of new and transfer students to Georgia Perimeter College. STAR Leaders are chosen on each campus to help facilitate the orientation process for students.

The STAR Orientation Leaders are selected annually on each campus through the Admissions Office. Selection is based on academic achievement, interpersonal skills, co-curricular involvement and leadership potential. STAR Leaders receive extensive training and acquire skills for lifelong success. Interested students are encouraged to contact the Admissions Office on their campus.

Campus Organizations

Georgia Perimeter College is committed to meeting the educational and developmental needs of students. It recognizes that students benefit from a balanced program of involvement in organizations and activities.

Numerous student organizations are available at the college. These organizations include over 75 special interest, departmental, service and Honors clubs and organizations. Several Honors activities are also held each year, recognizing student accomplishments. Students interested in becoming more involved at Georgia Perimeter College should contact the Offices of Student Life located on each campus. Additional information on clubs and organizations are found in the Student Guidebook.

Co-Curricular Programs

Student Life develops and implements programs related to holistic student development. Our curricular and co-curricular activities are collaborative efforts between Academic Affairs and Student Affairs that contribute to the student's growth. Co-curricular programs are designed to support course offerings that lead to a degree, attract prospective students, enhance leadership development, provide services to the community and help retain students.

Intercollegiate Athletics

Athletics provides an opportunity to develop the whole person to maximize intellectual development through the realization of athletic potential.

Georgia Perimeter College is proud of its athletic tradition and has over the years successfully competed at the state, regional and national levels. The college fields teams in men's baseball, men's and women's basketball, men's and women's soccer, women's fast-pitch softball and men's and women's tennis. Georgia Perimeter College is a member of the National Junior College Athletic Association (NJCAA) and the Georgia Junior College Athletic Association (GJCAA).



College Life

Fine Arts Performing Organizations

A wide variety of dramatic arts and musical organizations sponsored by the Fine Arts Department are open to participation by all students, faculty and staff from any campus as well as from the community. Students who participate in these organizations can receive college course credit. Please contact the Fine Arts Department at any campus for information concerning auditions, credit classes or meeting times.

Theatrical Performances

Major dramatic and musical theatre productions are presented throughout the year. Students, faculty, staff and community residents are invited to audition for any production. They may also participate in a technical capacity for these productions. One hour of college credit in THEA 1701, Theatre Practicum, is available to registered students.

Musical Performing Organizations

The *Chorale* at Georgia Perimeter College is open to any student, staff, faculty or resident of the community who is interested in singing. Several concerts of varied styles of choral literature are presented each year both on and off campus. No audition is required, but the basic ability to sing is expected. One hour of college credit is available for students enrolled in MUSC 1652, Chorus.

The Jazz Ensemble at Georgia Perimeter College performs works in a wide variety of jazz and jazz derived styles. Any student, faculty, staff or resident of the community is eligible to audition for the Jazz Ensemble in the fall term or as vacancies occur. One hour of college credit is available for students enrolled in MUSC 1756, Jazz Ensemble.

The Wind Ensemble at Georgia Perimeter College is open to any student, staff, faculty or resident of the community by audition. In addition to formal concerts of traditional Wind Ensemble literature on campus, the Ensemble performs for professional meetings and many other off-campus events. One hour of college credit is available for students enrolled in MUSC 1654, Wind Ensemble.

The DeKalb Symphony Orchestra is open to students, staff, faculty or residents of the community by audition only. The orchestra performs two to three times a term on and off campus. This regionally recognized orchestra performs a standard orchestral repertoire often with soloists of a national reputation. One hour of college credit is available for students who have auditioned and are enrolled in MUSC 1656, Orchestra. Contact the DeKalb Symphony office at 678-891-3565 for audition information.

Publications

Student publications offer students the opportunity to showcase their writing and artistic talents and to gain knowledge of journalism and the publication process. Students also gain valuable writing, computer and office experience.

The Collegian

Georgia Perimeter College's student newspaper is published by students from each campus. Students write, edit, take photographs and contribute artwork. Editors learn to use page design software to construct pages and to maintain *The Collegian's* online products. Students also participate in advertising sales and distribute the newspaper. All students are eligible to contribute to *The Collegian*, regardless of program of study. Certain editors receive small stipends. Students interested in serving on *The Collegian* should contact the coordinator of Student Publications in CB1110 or by calling 678-891-3381.

Creative License

This annual literary magazine is written and edited by students. Both written and graphic submissions are encouraged from currently enrolled students. Faculty advisers on each campus may be contacted for



further information.

Copia: a Collage of Fact, Fiction and Fantasy

This publication is a compilation of award-winning poems, short stories and essays written by high school students for submission to the Annual High School Literary Arts Competition sponsored by the college.

The Polishing Cloth

The Polishing Cloth is a collection of the best student essays written at GPC. It is used to provide good accessible prose models for the composition classes at GPC. For over twenty-five years, *The Polishing Cloth* has used good student writing to inspire more good student writing and is a unique and vital part of composition instruction at GPC.

The college also publishes *The Chattahoochee Review*, *The Chronicle*, *In The Loop* Faculty and Staff Newsletter and the *College Annual Report*.



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PROGRAMS OF STUDY

Students enter the college in one of two basic program areas: transfer programs or career programs. Depending on program objectives and the number of semesters required, a degree or certificate is awarded upon the successful completion of all required courses. Although many of the programs of study are available on all campuses, each campus has programs not offered on other campuses. In addition, a program may not be available because of insufficient enrollment. Students should inquire about particular program offerings before enrolling.

Transfer Programs

Transfer programs are designed for students who plan to transfer to four-year colleges or universities upon the completion of two years of academic work at Georgia Perimeter College. In addition to variations in general education requirements, senior colleges and universities vary in the nature and number of professional courses that should be taken during the freshman and sophomore years. When planning a program with an advisor, students who have determined which profession or occupation they plan to enter should study the catalog of the institution to which they plan to transfer. Students who change their major upon transfer to a University System of Georgia college or university may have to complete additional hours of coursework beyond those required for completion of the baccalaureate degree program. Students who complete a transfer program are eligible for an Associate of Arts degree or an Associate of Science degree.

Associate of Arts

The Associate of Arts degree represents freshman and sophomore requirements for baccalaureate degrees granted in four-year institution Schools of Arts and Sciences. These degrees have a foreign language or higher mathematics requirement. The college urges students to confer with the four-year institution to which they plan to transfer and to take the required foreign language and mathematics courses here. The Associate of Arts degree is offered in the following areas:

Anthropology	Geology
Art	History
Biology	Homeland Security and Emergency Management
Chemistry	Journalism/Professional Writing
Communication	Mathematics
English	Philosophy
Film	Physics
Foreign Language	Political Science
Foreign Language with a Concentration in Business	Sociology
	Theatre

Associate of Science

The Associate of Science degree represents freshman and sophomore requirements for baccalaureate degrees granted by four-year institutions in schools other than Arts and Sciences. These degrees generally have no foreign language requirement. The Associate of Science degree is offered in the following areas:

Art	Engineering
Business Administration	Music
Computer Science	General Studies
Criminal Justice	Health and Physical Education (non teaching track)
Education (Early Childhood Education [Pre-K -5th Grade])	Pre-Dentistry/ Pre-Medicine/ Pre/Pharmacy
Education (Middle Grades/Special Education/ Health and PE)	Psychology
Education (Secondary Education)	Social Work



Programs of Study

Associate of Science – Health Science Programs

These programs of study constitute the first two years of a four-year Allied Health degree that must be completed at The Medical College of Georgia:

Health Sciences with a Concentration in Health Information Administration
Health Sciences with a Concentration in Medical Technology
Health Sciences with a Concentration in Radiologic Sciences
Health Sciences with a Concentration in Respiratory Therapy

Other Transfer Programs of Study

Although Georgia Perimeter College does not offer associate degree programs in other transfer areas, students may complete a portion of the requirements for other programs offered at four-year colleges and universities while attending GPC. Students should consult with advisors in the Department of Advising, Counseling and Retention Services regarding coursework, which may be taken at Georgia Perimeter College to be applied toward these programs.

Core Curriculum Areas A-F

Common to transfer program degrees is a core curriculum in

- (A) Essential Skills
- (B) Institutional Options
- (C) Humanities and Fine Arts
- (D) Science, Mathematics and Technology
- (E) Social Sciences
- (F) Courses Appropriate to the program of study

These courses are the prescribed freshman and sophomore requirements for the University System of Georgia baccalaureate (four-year) degrees. Some minor variations in the choice of acceptable courses exist from one four-year institution to the next, depending upon major. Students are advised to obtain a catalog from the four-year institution to which they plan to transfer and carefully select courses acceptable to that institution.

Students may not use any course to fulfill requirements in more than one core Area (A - F). If the same course is listed in more than one core curriculum area, the student completing the course to meet the requirements in one core area must take another course in the second core area to meet the requirements of the second core area. In other words, no course may be used more than one time in any program of study.

General Education Outcomes

Students who complete the core curriculum at GPC will be able to do the following:

- Communicate effectively through speaking, listening, reading and writing
- Demonstrate effective problem solving and critical thinking skills
- Understand, interpret and communicate quantitative data
- Locate, organize and analyze information through the use of a variety of computer applications
- Demonstrate an understanding of the importance of the arts and literature in the human experience
- Recognize and apply scientific inquiry in a variety of settings
- Identify, analyze and evaluate global economic, political, historical and geographic forces
- Identify and apply the basic concepts of wellness.
- Apply the knowledge of personal, societal and cultural development to living and working in a culturally diverse environment.

Instructional Options

In addition to full semester campus-based courses, Georgia Perimeter College's academic courses are offered in a variety of modes:

Programs of Study

- Half-Semester courses
- Dual Enrollment
- Online courses
- Hybrid courses that combine online and on-campus instruction

Half-Semester Courses

Some departments offer accelerated classes that meet for seven weeks during the fall and spring semesters. These classes cover the same material that is covered in the regular full-term 15-week classes in the fall and spring semesters.

Dual Enrollment

Qualified high school juniors and seniors may get a head-start on college by taking core classes to fulfill college requirements while still in high school. More information on dual enrollment can be found in this catalog in the section entitled Dual Enrollment Students.

Distance Learning Options with GPC Online

For students who are limited by work schedules and/or family obligation but who wish to complete college coursework, Georgia Perimeter College offers online classes as well as fully online degrees. Students may take some or all of their college classes online. Georgia Perimeter College's distance learning courses make learning any time, any place a reality.

Students enrolling in ONLY off-campus distance learning courses are exempt from the immunization requirements. However, if a student later chooses to register for courses offered on campus, the exemption becomes void, and the students will be required to provide proof of immunizations. Students who are planning to come to campus for any reason, such as to attend classes or labs, to take tests or to use the library, should submit the required immunization information.

Online courses are offered over the Internet. Using a computer and the icollege course management tool, students can access course notes and assignments on the Web. These may be supplemented with DVDs and online resources. Students can communicate with the instructor and classmates electronically using a combination of communications tools. Instructors maintain online office hours to converse directly with individual students via text or voice. Online students need daily access to a computer with Internet and word processing; regular participation online is an essential element of each online course. Basic computer skills using a Web browser and word processing are required for success in online courses.

Additional information and details about GPC's online course offerings can be found at the GPC Online website or by calling GPC Online at 678-891-2805 to speak with a personal online advisor.

Hybrid Courses

Hybrid courses are courses in which a significant portion of the learning activities have been moved online and the time spent in a classroom is reduced, but not eliminated. The goal of the hybrid course is to join the best features of in-class teaching with the best features of online learning and reduce class seat time. Using computer-based technologies, instructors use the hybrid model to redesign some lecture or lab content into new online learning activities, such as case studies, tutorials, self-testing exercises and online group collaborations.

Transfer Program Degrees

Majors that do not have a higher mathematics requirement are considered non-math-based majors. Students in these majors should follow the Core I as listed below. Other majors have a higher mathematics requirement and are considered math-based majors. Students in these majors should follow the Core II.

Programs of Study

Core I – Areas A – E for the following non-math-based majors:

Anthropology	Homeland Security and Emergency Management
Art	Journalism/Professional Writing
Business Administration	Music
Communication	Philosophy
Criminal Justice	Political Science
English	Psychology
Film	Social Work
Foreign Language	Sociology
Foreign Language with a Concentration in Business	Education (Early Childhood)
Health and Physical Education	Education (Middle Grades, Special Education, Health and Physical Education)
Health Sciences program with a concentration in Information Administration	Education (Secondary Education for non-math based majors)
History	Theatre

Core I Area A (Essential Skills) (a) 9-10 hours

Required courses:

ENGL 1101*	English Composition I	3 hours
ENGL 1102*	English Composition II	3 hours

Choose one course from the following:

MATH 1101	Introduction to Mathematical Modeling	3 hours
MATH 1111	College Algebra	3 hours
MATH 1113	Pre-Calculus	4 hours
MATH 2431	Calculus I	4 hours

NOTES:

- *Or Honors version
- (a) All Area A courses require a grade of C or better.

Core I Area B (Institutional Options) 5 hours

Required courses:

COMM 1201*	Public Speaking	3 hours
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Choose 2-3 hours from the following:

ATEC 1201	Computer Concepts	1 hour
RSCH 1203	Research Strategies and Technology	1 hour
SURB 1105 (a)	Survey of the Business Enterprise	3 hours
Foreign Language 1002 or higher (a)		3 hours

NOTES:

- * Or Honors version
- (a) When taking these courses, the resulting extra credit hours in Area B may not transfer to a USG institution and may not be used in any other core area

Core I Area C (Humanities/Fine Arts) 6 hours

Choose one course from the following:

ENGL 2111*	World Literature I	3 hours
ENGL 2112*	World Literature II	3 hours

Programs of Study

ENGL 2121*	British Literature I	3 hours
ENGL 2122*	British Literature II	3 hours
ENGL 2131*	American Literature I	3 hours
ENGL 2132*	American Literature II	3 hours
Choose one course from the following:		
ARTS 1301*	Art Appreciation	3 hours
ARTS 1690	Art History: Prehistory - Renaissance	3 hours
ARTS 1692	Art History: Baroque - 20th Century	3 hours
ARTS 1694	Art History: Arts of Africa, Oceania and the Americas	3 hours
FILM 1010*	Introduction to Film	3 hours
Foreign Language 1002* or higher		3 hours
HUMN 1301	Humanities Through the Arts	3 hours
HUMN 1303	Aesthetic Expressions of Western Culture I	3 hours
HUMN 1305	Aesthetic Expressions of Western Culture II	3 hours
MUSC 1301*	Music Appreciation	3 hours
MUSC 1303	Understanding Jazz	3 hours
PHIL 2010*	Survey of Philosophical Thought	3 hours
PHIL 2020	Logic and Critical Thinking	3 hours
PHIL 2030	Introduction to Ethics	3 hours
RELI 1301*	World Religions	3 hours
THEA 1301*	Theatre Appreciation	3 hours

NOTE:
*Or Honors version

Core I Area D (Science, Mathematics and Technology)

10 hours

Group I: Three-hour science course (a)

Choose one course from the following:

ASTR 1010* (b)	Astronomy of the Solar System	3 hours
ASTR 1020* (b)	Stellar and Galactic Astronomy	3 hours
BIOL 1405 and BIOL 1405L (c)	Human Biology and Disease	3 hours
ENVS 1401 (b)	Environmental Science	3 hours
GEOL 1121* (b)	Physical Geology	3 hours
GEOL 1122* (b)	Historical Geology	3 hours

Group II: Three-hour science course and one hour laboratory

Choose one course from the following:

ASTR 1010* and ASTR 1010L*	Astronomy of the Solar System	4 hours
ASTR 1020* and ASTR 1020L*	Stellar and Galactic Astronomy	4 hours
BIOL 1402 and BIOL 1402L	Cell Biology and Genetics	4 hours
BIOL 1403 and BIOL 1403L	Diversity in the Living World	4 hours
BIOL 1407 and BIOL 1407L	Plants, People and the Environment	4 hours
CHEM 1151 and CHEM 1151L	Survey of Chemistry I	4 hours
CHEM 1152 and CHEM 1152L	Survey of Chemistry II	4 hours
GEOL 1121* and GEOL 1121L*	Physical Geology	4 hours
GEOL 1122* and GEOL 1122L*	Historical Geology	4 hours
PHYS 1111 and PHYS 1111L	Introductory Physics I	4 hours
PHYS 1112 and PHYS 1112L	Introductory Physics II	4 hours

Programs of Study

PHYS 2211 and PHYS 2211L	Principles of Physics I	4 hours
PHYS 2212 and PHYS 2212L	Principles of Physics II	4 hours

Group III. Additional Science, Mathematics or Technology

Choose one course from the following:

CSCI 1300	Introduction to Computer Science	3 hours
MATH 1113	Precalculus	4 hours
MATH 1431*	Introduction to Statistics	3 hours
MATH 1433	Applied Calculus	3 hours
MATH 2420	Discrete Mathematics	3 hours
MATH 2431	Calculus I	4 hours
MATH 2432	Calculus II	4 hours
Any three-hour (or four-hour) science course from the list in Area D, Group I or Group II		3 hours

NOTES:

- *Or Honors version
- (a) Students are required to choose one three-hour science course and one four-hour laboratory science course, but may select two four-hour laboratory science courses. Students planning to transfer prior to completing Area D or to an out-of-state institution, should consult the transferring institution's catalog for science requirements.
- (b) These are non-laboratory courses.
- (c) This is a 3-hour course with 2 hours lecture and 1 hour laboratory.

Core I Area E (Social Sciences)

12 hours

Required courses:

POLS 1101*	American Government
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Choose one course from the following:

HIST 2111*	United States History I	3 hours
HIST 2112*	United States History II	3 hours

Choose one course from the following:

HIST 1111*	A Survey of World History to Early Modern Times (1500	3 hours
HIST 1112*	A Survey of World History from Early Modern Times (1500)	3 hours

Choose one course from the following:

ANTH 1102*	Introduction to Anthropology	3 hours
ECON 2105*	Principles of Macroeconomics	3 hours
GEOG 1101*	Introduction to Human Geography	3 hours
PSYC 1101*	Introduction to General Psychology	3 hours
SOCI 1101*	Introduction to Sociology	3 hours

NOTE:

*Or Honors version

Programs of Study

Additional requirements for all students in transfer programs 2-4 hours

Required course:
PHED 1101 Choices for Life 1 hour

Choose one course from the following:
PHED 2006 First Aid, Safety and CPR 3 hours
PHED 2022 Personal and Community Health 3 hours
PHED ____ Activity Course 1 hour

Regents' Test (a)
NOTE:
(a) The Regents' Test is a required competency test in writing and reading. Students should register for the Regents' Test their first semester at GPC. See additional information about the Regents' Test program in the college catalog.

Core II Areas A – E for the following math-based majors:

- Biology
Chemistry
Computer Science
Education (Secondary Science and Mathematics)
Engineering
Geology
Health Sciences with a Concentration in Medical Technology
Health Sciences with a Concentration in Radiological Sciences
Health Sciences with a Concentration in Respiratory Therapy
Mathematics
Physics
Pre-Dentistry/Pre-Medicine/Pre-Pharmacy

Core II Area A (Essential Skills) (a) 9 hours

Required courses:
ENGL 1101* English Composition I 3 hours
ENGL 1102* English Composition II 3 hours

Choose one course from the following: (b)
MATH 1113 Precalculus 4 hours
MATH 2431 (c) Calculus I 4 hours

NOTES:
*Or Honors version
(a) All Area A courses require a grade of C or better.
(b) One hour of the four-hour mathematics course in this area will be used for carry over credit in Area F.
(c) Students who wish to follow the program of study for Engineering must take MATH 2431 in Area A.

Core II Area B (Institutional Options) 4 hours

Required courses:
COMM 1201* Public Speaking 3 hours
Choose 1-3 hours from the following:
ATEC 1201 Computer Concepts 1 hour
RSCH 1203 Research Strategies and Technology 1 hour

Programs of Study

SURB 1105 (a) Survey of the Business Enterprise 3 hours
Foreign Language 1002* or higher (a) 3 hours

NOTES:
* Or Honors version
(a) When taking these courses, the resulting extra credit hours in Area B may not transfer to a USG institution and may be not used in any other core area.

Core II Area C (Humanities/Fine Arts) 6 hours

Choose one course from the following:
ENGL 2111* World Literature I 3 hours
ENGL 2112* World Literature II 3 hours
ENGL 2121* British Literature I 3 hours
ENGL 2122* British Literature II 3 hours
ENGL 2131* American Literature I 3 hours
ENGL 2132* American Literature II 3 hours

Choose one course from the following:
ARTS 1301* Art Appreciation 3 hours
ARTS 1690 Art History: Prehistory - Renaissance 3 hours
ARTS 1692 Art History: Baroque - 20th Century 3 hours
ARTS 1694 Art History: Arts of Africa, Oceania and the Americas 3 hours
FILM 1010* Film Appreciation 3 hours
Foreign Language 1002 or higher 3 hours
HUMN 1301 Humanities through the Arts 3 hours
HUMN 1303 Aesthetic Expressions of Western Culture I 3 hours
HUMN 1305 Aesthetic Expressions of Western Culture II 3 hours
MUSC 1301* Music Appreciation 3 hours
MUSC 1303 Understanding Jazz 3 hours
PHIL 2010* Survey of Philosophical Thought 3 hours
PHIL 2020 Logic and Critical Thinking 3 hours
PHIL 2030 Introduction to Ethics 3 hours
RELI 1301* World Religions 3 hours
THEA 1301* Theatre Appreciation 3 hours

NOTE:
*Or Honors version

Core II Area D (Science, Mathematics and Technology) 11 hours

Group I: Eight-hour laboratory sequence
Choose one two-course sequence from the following:
CHEM 1211 and CHEM 1211L Principles of Chemistry I and 4 hours
CHEM 1212 and CHEM 1212L Principles of Chemistry II and 4 hours
or
PHYS 2211 and PHYS 2211L Principles of Physics I and 4 hours
PHYS 2212 and PHYS 2212L Principles of Physics II and 4 hours

Group II. Additional science, mathematics or technology
Choose one course from the following: (a)
MATH 2431 (b) Calculus I 4 hours

Programs of Study

MATH 2432 (b) Calculus II 4 hours

NOTES:
(a) One hour of the 4-hour mathematics course in this area will be used for carry over credit in Area F.
(b) MATH 2431 should be taken in Area D if not taken in Area A.

Core II Area E (Social Sciences) 12 hours

Required courses:
POLS 1101* American Government 3 hours

Choose one course from the following:
HIST 2111* United States History I 3 hours
HIST 2112* United States History II 3 hours

Choose one course from the following:
HIST 1111* A Survey of World History to Early Modern Times (1500) 3 hours
HIST 1112* A Survey of World History from Early Modern Times (1500) 3 hours

Choose one course from the following:
ANTH 1102* Introduction to Anthropology 3 hours
ECON 2105* Principles of Macroeconomics 3 hours
GEOG 1101* Introduction to Human Geography 3 hours
PSYC 1101* Introduction to General Psychology 3 hours
SOCI 1101* Introduction to Sociology 3 hours

NOTE:
*Or Honors version

Additional requirements for all students in transfer programs 2-4 hours

Required courses:
PHED 1101 Choices for Life 1 hour

Choose one course from the following:
PHED 2006 First Aid, Safety and CPR 3 hours
PHED 2022 Personal and Community Health 3 hours
PHED____ Activity Course 1 hour
Regents' Test (a)

NOTE:
(a) The Regents' Test is a required competency level in writing and reading. See the catalog section on the Regents' Test for details about this requirement.

Core Area F for Transfer Programs

Area F requirements represent a concentration of courses appropriate to certain majors at the baccalaureate level. There are no "majors" as such in the two-year college transfer curriculum. Completion of Areas A - E of the core curriculum, along with an Area F concentration, fulfills requirements for the associate degree. Students who earn one of the transfer associate degrees may transfer to a four-year institution in the University System with full junior status. Transfer associate degrees include the Associate of Arts and Associate of Science.

See the appropriate program of study below for course requirements.

Programs of Study

Associate of Arts – Anthropology

Area A - E This program of study requires Core I to satisfy Areas A - E.
F Courses appropriate to the program of study 18 hours

Required courses:
ANTH 1102* (a) Introduction to Anthropology 3 hours
A two-semester sequence in foreign language from 1002-2001-2002 (b) 6 hours

Choose 9-15 hours from the following courses:
CSCI 1300 (c) Introduction to Computer Science 3 hours
GEOG 1101* Introduction to Human Geography 3 hours
GEOL 1122* (d) Historical Geology 3 hours
HIST 1111* A Survey of World History to Early Modern Times (1500) 3 hours
HIST 1112* A Survey of World History from Early Modern Times (1500) 3 hours
MATH 1431* (c) Introduction to Statistics 3 hours
PHIL 2010* Survey of Philosophical Thought 3 hours
POLS 2101 Introduction to Political Science 3 hours
PSYC 1101* Introduction to General Psychology 3 hours
SOCI 1101* Introduction to Sociology 3 hours

NOTES:
* Or Honors version
(a) ANTH 1102* must be taken in Area F.
(b) One section of foreign language (1002*, 2001 and 2002) may be taken in Area B and another in Area C allowing the student to take more classes from Area F. However, a total of 6 hours of foreign language at the 1002 level or higher is required for the degree.
(c) MATH 1431* or CSCI 1300 is recommended for Area D.
(d) GEOL 1122 or GEOL 1122H is recommended for Area D.

Associate of Arts – Art

Area A - E This program of study requires Core I to satisfy Areas A - E.
F Courses appropriate to the program of study 18 hours

Required courses:
ARTS 1610 Basic Drawing 3 hours
ARTS 1611 Drawing II 3 hours
ARTS 1620 Two-Dimensional Design and Color 3 hours
ARTS 1641 Three-Dimensional Design 3 hours
A two-semester sequence in foreign language from 1002-2001-2002 6 hours

Special Note: Students must present a complete portfolio to the transferring institution in order to transfer as a third year student. This may require additional Studio Art courses to prepare a portfolio during the sophomore year. Students should see an advisor for more information.

Associate of Science – Art

Area A - E This program of study requires Core I to satisfy Areas A - E.
F Courses appropriate to the program of study 18 hours

Required courses:
ARTS 1610 Basic Drawing 3 hours
ARTS 1611 Drawing II 3 hours

Programs of Study

ARTS 1620	Two-Dimensional Design and Color	3 hours
ARTS 1641	Three-Dimensional Design	3 hours

Choose 6 hours from the following courses: (a)

ARTS 1690	Art History: Pre-History - Renaissance	3 hours
ARTS 1692	Art History: Baroque - 20th Century	3 hours
ARTS 1694	Art History: Arts of Africa, Oceania and the Americas	3 hours
ARTS 2613	Figure Drawing	3 hours
ARTS 2615	Ceramic Design: Hand Building	3 hours
ARTS 2617	Ceramic Design: Wheel	3 hours
ARTS 2619	Painting	3 hours
ARTS 2621	Watercolor	3 hours
ARTS 2624	Photography I	3 hours
ARTS 2625	Photography II	3 hours
ARTS 2630	Computer Imagery I	3 hours
ARTS 2631	Computer Imagery II	3 hours
ARTS 2640	Portfolio	3 hours

NOTE:

(a) Many courses listed in Area F are taught only once a year. Students are advised to meet with a Fine Arts advisor on Clarkston Campus prior to the sophomore year to plan an appropriate schedule.

Special Note: Students must present a complete portfolio to the transferring institution in order to transfer as a third year student.

Associate of Arts – Biology

Area		Credit hours
A - E	This program of study requires Core II to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours

Required courses:

Carry over from MATH course in Area A (a, b)		1 hour
Carry over from MATH course in Area D (a, b)		1 hour
BIOL 2107 and BIOL 2107L (c)	Principles of Biology I	4 hours
BIOL 2108 and BIOL 2108L (c)	Principles of Biology II	4 hours

Choose 8 hours from the following courses:

CHEM 2641 and CHEM 2641L	Fundamental Organic Chemistry I	4 hours
CHEM 2642 and CHEM 2642L	Fundamental Organic Chemistry II	4 hours
MATH 2432	Calculus II	4 hours
MATH 2633	Calculus III	4 hours
PHYS 1111 and PHYS 1111L	Introductory Physics I	4 hours
or		
PHYS 2211 and PHYS 2211L	Principles of Physics I	4 hours
PHYS 1112 and PHYS 1112L	Introductory Physics II	4 hours
or		
PHYS 2212 and PHYS 2212L	Principles of Physics II	4 hours

Programs of Study

NOTES:

- Since Area A requires only 9 hours and Area D requires only 11 hours, the extra hour from the MATH course in Area A and the extra hour from the MATH course in Area D are carried over and counted in Area F.
- MATH 1113 or MATH 2431 should be taken in Area A; MATH 2431 should be taken in Area D, if not taken in Area A.
- CHEM 1211 and 1211L and CHEM 1212 and CHEM 1212L must be taken in Area D.

Associate of Science – Business Administration

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours

Required courses:		Credit hours
ACCT 2101*	Principles of Accounting I	3 hours
ACCT 2102*	Principles of Accounting II	3 hours
BISM 2601*	Business Information Systems	3 hours
BUSA 2106*	The Environment of Business	3 hours
ECON 2105* (a)	Principles of Macroeconomics	3 hours
ECON 2106*	Principles of Microeconomics	3 hours

NOTES:

*Or Honors version

- ECON 2105* cannot be taken in Area E for Business Administration majors. This course is a requirement in Area F.

Associate of Arts – Chemistry

Area		Credit hours
A - E	This program of study requires Core II to satisfy Areas A - E.	
F	Courses appropriate to the program of Study	18 hours

Required courses:

Carry over from MATH course in Area A (a)		1 hour
Carry over from MATH course in Area D (a)		1 hour
CHEM 2641 and CHEM 2641L (b)	Fundamentals Organic Chemistry I	4 hours
CHEM 2642 and CHEM 2642L (b)	Fundamentals Organic Chemistry II	4 hours

Choose 8 hours from the following courses:

BIOL 2107 and BIOL 2107L	Principles of Biology I	4 hours
BIOL 2108 and BIOL 2108L	Principles of Biology II	4 hours
MATH 2432	Calculus II	4 hours
MATH 2633	Calculus III	4 hours
PHYS 2211 and PHYS 2211L	Principles of Physics I	4 hours
PHYS 2212 and PHYS 2212L	Principles of Physics II	4 hours

NOTES:

- Since Area A requires only 9 hours and Area D requires only 11 hours, the extra hour from the MATH course in Area A and the extra hour from the MATH course in Area D are carried over and counted in Area F.
- CHEM 1211 and 1211L and CHEM 1212 and 1212L must be taken in Area D.

Programs of Study

Associate of Arts – Communication

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours

Required courses:

COMM 1100	Human Communication	3 hours
COMM 2105	Interpersonal Communication	3 hours
Foreign Language Sequence 2001-2002		6 hours

Choose 6 hours from the following:

COMM 2300	Business and Professional Communication	3 hours
PHIL 2020	Logic and Critical Thinking	3 hours
PSYC 1101*	Introduction to General Psychology	3 hours
or		
SOCI 1101*	Introduction to Sociology	3 hours
Foreign Language 1002		3 hours

NOTE:

* Or Honors version

Associate of Science – Computer Science

Area		Credit hours
A - E	This program of study requires Core II to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours

Required courses:

Carry over from MATH course in Area A (a)		1 hour
Carry over from MATH course in Area D (a)		1 hour
CSCI 1300	Introduction to Computer Science	3 hours
CSCI 1301	Principles of Computer Science I	4 hours
CSCI 1302	Principles of Computer Science II	4 hours

Choose 5 hours from the following courses:

CSCI 2660	Computer Organization and Programming	3 hours
CSCI 2800	Capstone Project	1-3 hours
CSCI 2900	Special Topics	3 hours
MATH 1431*	Introduction to Statistics	3 hours
MATH 2420	Discrete Mathematics	3 hours
MATH 2432	Calculus II	4 hours
MATH 2633	Calculus III	4 hours

NOTES:

* Or Honors version

(a) Since Area A only requires 9 hours and Area D requires only 11 hours, the extra hour from the MATH course in Area A and the extra hour from the MATH course in Area D are carried over and counted in Area F.

Associate of Science – Criminal Justice

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours

Programs of Study

Required courses:

CRJU 1100	Introduction to Criminal Justice	3 hours
CRJU 2410	Criminology	3 hours

Choose 12 hours from the following courses:

ANTH 1102*	Introduction to Anthropology	3 hours
BISM 2601*	Business Information Systems	3 hours
CRJU 2110	American Police System	3 hours
CRJU 2310	Corrections	3 hours
CRJU 2700	Judicial System	3 hours
ECON 2105*	Principles of Macroeconomics	3 hours
FRSC 2100	Introduction to Forensic Science	3 hours
HIST 1111*	A Survey of World History to Early Modern Times (1500)	3 hours
or		
HIST 1112*	A Survey of World History from Early Modern Times (1500)	3 hours
HIST 2111*	United States History I	3 hours
or		
HIST 2112*	United States History II	3 hours
MATH 1431*	Introduction to Statistics	3 hours
PHIL 2010*	Survey of Philosophical Thought	3 hours
POLS 2101	Introduction to Political Science	3 hours
or		
POLS 2601	Introduction to Public Administration	3 hours
PSYC 1101*	Introduction to General Psychology	3 hours
PSYC 2621*	Abnormal Psychology	3 hours
SOCI 1101*	Introduction to Sociology	3 hours

NOTE:

* Or Honors version

Associate of Science – Education
(Early Childhood Education [Pre-K – 5th Grade])

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E. (a, b, c)	
F	Courses appropriate to the program of study	18 hours

Required courses:

EDUC 2110	Investigating Critical and Contemporary Issues in Education	3 hours
EDUC 2120	Exploring Socio-Cultural Perspectives on Diversity	3 hours
EDUC 2130	Exploring Teaching and Learning	3 hours
ISCI 2001	Life /Earth Science	3 hours
ISCI 2002	Physical Science	3 hours
MATH 2008	Foundations of Numbers and Operations	3 hours

NOTES:

* Or Honors version

- (a) ARTS 1301 or MUSC 1301 is recommended for Area C.
(b) MATH 1431* is recommended for Area D.
(c) PSYC 1101* is recommended for Area E.

Programs of Study

Special Admission Requirements for Education Programs at Four-Year Institutions

To be admitted into an undergraduate educator preparation program within the University System of Georgia:

- (1) Students must earn a minimum cumulative GPA of 2.5 on all attempted hours in the System core curriculum in Areas A-F.
- (2) Students must have passed the Regents' Test.
- (3) Students must have passed GACE I.
- (4) Receiving institutions may establish higher admission requirements.

Associate of Science – Education
(Middle Grades, Special Education, Health and Physical Education)

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E. (a, b)	
F	Courses appropriate to the program of study	18 hours
Required courses:		
EDUC 2110	Investigating Critical and Contemporary Issues in Education	3 hours
EDUC 2120	Exploring Socio-Cultural Perspectives on Diversity	3 hours
EDUC 2130	Exploring Teaching and Learning	3 hours

Middle Grades

Choose 9 hours from your two intended areas of concentration: English, Mathematics, Science or Social Sciences.

Special Education

Choose 9 hours from the following courses:

ANTH 1102*	Introduction to Anthropology	3 hours
ECON 2105*	Prin. of Macroeconomics	3 hours
Elective from Core I Area C (b)		3 hours
GEOG 1101*	Introduction to Human Geography	3 hours
MATH 2008 (c)	Foundations of Numbers and Operations	3 hours
SOCI 1101*	Introduction to Sociology	3 hours

Physical Education

Required courses:

BIOL 1611 and BIOL 1611L (d)	Human Anatomy and Physiology I	4 hours
BIOL 1612 and BIOL 1612L	Human Anatomy and Physiology II	4 hours
PHED _____	Activity Physical Education course	1 hour

NOTES:

- * Or Honors version
- (a) MATH 1431* is recommended for Area D
- (b) ARTS 1301* is recommended for Area C and MUSC 1301* is recommended as the Area C elective in Area F.
- (c) MATH 2008 is designed for teachers at the elementary school level. This course is not intended for those majoring in mathematics or for those intending to teach at the middle school or high school levels.
- (d) CHEM 1151 and CHEM 1151L should be taken in Area D.

Special Admission Requirements for Education programs at Four-Year Institutions

To be admitted into an undergraduate educator preparation program within the University System of Georgia:

- (1) Students must earn a minimum cumulative GPA of 2.5 on all attempted hours in the System core curriculum in Areas A-F.

Programs of Study

- (2) Students must have passed the Regents' Test.
- (3) Students must have passed GACE I.
- (4) Receiving institutions may establish higher admission requirements.

Associate of Science – Education
(Secondary Education)

Area		Credit hours
A - E	Students are required to complete either Core I (non-math/science based) or Core II (math/science based) for the program of study of the concentration (subject to be taught) in which they intend to pursue certification. Use the program of study advising sheet for your chosen area of certification (subject to be taught) or Areas A - E.	18 hours
F	Courses appropriate to the program of study Students are required to complete Area F requirements for the program of study of the concentration (subject to be taught) in which they intend to pursue certification. Use the program of study advising sheet for your chosen area of certification (subject to be taught) for Area F. Note that the three (3) additional courses listed below this chart are required of all Education majors.	

Concentrations offered at GPC:

Art	Health and Physical Education	Social Sciences
English	Mathematics	Anthropology
Foreign Language	Music	History
French	Science	Political Science
German	Biology	Psychology
Spanish	Chemistry	Sociology
	Physics	

Required courses for all Education majors:

EDUC 2110	Investigating Critical and Contemporary Issues in Education	3 hours
EDUC 2120	Exploring Socio-Cultural Perspectives on Diversity	3 hours
EDUC 2130	Exploring Teaching and Learning	3 hours

NOTE:

* Or Honors version

Special Admission Requirements for Education programs at Four-Year Institutions

To be admitted into an undergraduate educator preparation program within the University System of Georgia:

- (a) Students must earn a minimum cumulative GPA of 2.5 on all attempted hours in the System core curriculum in areas A-F.
- (b) Students must have passed the Regents' Test.
- (c) Students must have passed GACE I.
- (d) Receiving institutions may establish higher admission requirements.

Associate of Science – Engineering

Area		Credit hours
A - E	This program of study requires Core II to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours
Required courses:		
	Carry over from MATH course in Area A (a)	1 hour
	Carry over from MATH course in Area D (a)	1 hour

Programs of Study

ENGR1603	Introduction to Engineering	3 hours
ENGR 1608 (b)	Engineering Graphics and Design	4 hours
ENGR 2605	Statics	3 hours

Choose 6 hours from the following courses:

CHEM 1211 and CHEM 1211L (c)	Principles of Chemistry I	4 hours
CSCI 1301	Principles of Computer Science I	4 hours
ENGR 1671	Computing Fundamentals for Engineers	3 hours
ENGR 2606	Dynamics	3 hours
MATH 2633	Calculus III	4 hours
MATH 2641	Linear Algebra	3 hours
MATH 2652	Ordinary Differential Equations	4 hours
PHYS 2211 and PHYS 2211L (c)	Principles of Physics I	4 hours
and		
PHYS 2212 and PHYS 2212L (c)	Principles of Physics II	4 hours

NOTES:

- Since Area A requires only 9 hours and Area D requires only 11 hours, the extra hour from the MATH course in Area A and the extra hour from the MATH course in Area D are carried over and counted in Area F.
- Students are expected to have prior knowledge of AutoCad before registering for ENGR 1608.
NOTE: ENGR 1011 (Introduction to AutoCad) will satisfy this requirement.
- PHYS 2211 and 2211L, PHYS 2212 and 2212L and CHEM 1211 and 1211L must be taken in Area D or Area F.

Associate of Arts – English

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours
Required courses:		
ENGL 2111*	World Literature I	3 hours
or		
ENGL 2112*	World Literature II	3 hours
Foreign Language Sequence 2001 - 2002		6 hours
Choose one course from the following:		
ENGL 2111*	World Literature I	3 hours
ENGL 2112*	World Literature II	3 hours
ENGL 2121*	British Literature I	3 hours
ENGL 2122*	British Literature II	3 hours
ENGL 2131*	American Literature I	3 hours
ENGL 2132*	American Literature II	3 hours
ENGL 2600	Creative Writing	3 hours

Choose one course from the following:

ARTS 1301*	Art Appreciation	3 hours
FILM 1010*	Introduction to Film	3 hours
HUMN 1301	Humanities Through the Arts	3 hours
HUMN 1303	Aesthetic Expressions of Western Culture I	3 hours
HUMN 1305	Aesthetic Expressions of Western Culture II	3 hours
JOUR 1611	Introduction to Mass Communication	3 hours
JOUR 1613	Basic Newswriting	3 hours
MUSC 1301*	Music Appreciation	3 hours

Programs of Study

PHIL 2010*	Survey of Philosophical Thought	3 hours
RELI 1301*	World Religions	3 hours
THEA 1301*	Theatre Appreciation	3 hours

Choose one course from the following:

ANTH 1102*	Introduction to Anthropology	3 hours
Foreign Language 1002 or higher		3 hours
GEOG 1101*	Introduction to Human Geography	3 hours
HIST 1111*	A Survey of World History to Early Modern Times (1500)	3 hours
HIST 1112*	A Survey of World History from Early Modern Times (1500)	3 hours
HIST 2111*	United States History I	3 hours
HIST 2112*	United States History II	3 hours
POLS 2101	Introduction to Political Science	3 hours
POLS 2201	State and Local Government	3 hours
PSYC 1101*	Introduction to General Psychology	3 hours
PSYC 2103*	Introduction to Human Development	3 hours
PSYC 2621*	Abnormal Psychology	3 hours
SOCI 1101*	Introduction to Sociology	3 hours
SOCI 1160*	Introduction to Social Problems	3 hours
SOCI 2293*	Introduction to Marriage and Family	3 hours

NOTE:

* Or Honors version

Associate of Arts – Film

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	18 hours
F	Courses appropriate to the program of study	
Required courses:		
FILM 1010*	Introduction to Film	3 hours
FILM 2700*	Film History	3 hours
Choose 12 hours from the following:		
ENGL 2600	Creative Writing	3 hours
FILM 2900	Film Genres	3 hours
HUMN 1303	Aesthetic Expressions of Western Culture I	3 hours
HUMN 1305	Aesthetic Expressions of Western Culture II	3 hours
THEA 1301*	Theatre Appreciation	3 hours
THEA 1603	Acting I	3 hours

NOTE:

* Or Honors version

Associate of Arts – Foreign Language

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours
Required courses:		
Choose 6 hours in your foreign language major at the 2001 level or higher		6 hours
Choose 12 hours from the following: (a,b)		
Additional language courses		3-6 hours

Programs of Study

A second language		3-6 hours
ANTH 1102*	Introduction to Anthropology	3 hours
ARTS 1301*	Art Appreciation	3 hours
ECON 2105*	Principles of Macroeconomics	3 hours
ECON 2106*	Principles of Microeconomics	3 hours
ENGL 2111*	World Literature I	3 hours
ENGL 2112*	World Literature II	3 hours
ENGL 2121*	British Literature I	3 hours
ENGL 2122*	British Literature II	3 hours
ENGL 2131*	American Literature I	3 hours
ENGL 2132*	American Literature II	3 hours
GEOG 1101*	Introduction to Human Geography	3 hours
HIST 1111*	A Survey of World History to Early Modern Times (1500)	3 hours
or		
HIST 1112*	A Survey of World History from Early Modern Times (1500)	3 hours
MUSC 1301*	Music Appreciation	3 hours
PHIL 2010*	Survey of Philosophical Thought	3 hours
THEA 1301*	Theatre Appreciation	3 hours

NOTES:

* Or Honors version

- (a) A student may not receive credit for Foreign Language 1001 if the student has had two years of that language in high school.
- (b) The Foreign Language Department strongly urges students who plan to pursue a career in teaching foreign language to select a second language.

Associate of Arts – Foreign Language with a Concentration in Business

Area	Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.
F	Courses appropriate to the program of study 18 hours
Required courses:	
Choose 6 hours in your foreign language major at the 2001 level or higher (a, b) 6 hours	
Choose 12 hours from the following:	
Additional language courses (a, b, c) 3-6 hours	
A second language (a, b, c) 3-6 hours	
ACCT 2101*(a, b)	Principles of Accounting I: Financial 3 hours
ACCT 2102*(a, b)	Principles of Accounting II: Managerial 3 hours
BUSA 2106*(b)	The Environment of Business
ECON 2105*(a)	Principles of Macroeconomics 3 hours
ECON 2106* (a, b)	Principles of Microeconomics 3 hours

NOTES:

* Or Honors version

- (a) The following courses are recommended for students transferring to Georgia State's B.A. in Foreign Languages/Master of International Business Joint Degree program:
- MATH 1111 in Area A
- FREN, GRMN or SPAN in Area B and F
- FREN, GRMN, SPAN or PHIL 2020 in Area C
- Two 4-hour laboratory science sequence courses in Area D
- MATH 1431* in Area D
- ECON 2105* in Area E or F

Programs of Study

- ACCT 2101* and ACCT 2102* and ECON 2106* in Area F
- (b) The following courses are recommended for students transferring to Kennesaw's B.A. in Modern Language and Culture with a concentration in Applied Business program:
- FREN or SPAN in Area B, C and F
- ACCT 2101*, BUSA 2106* and ECON 2106* in Area F
- (c) A student may not receive credit for Foreign Language 1001 if the student has had two years of that language in high school.

Associate of Science – General Studies

Area	Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.
F	Courses appropriate to the program of study 18 hours
Required courses:	
Select electives from Core I Area C	3-9 hours
Select electives from Core I Area D	3-9 hours
Select electives from Core I Area E	3-9 hours

Associate of Arts – Geology

Area	Credit hours
A - E	This program of study requires Core II to satisfy Areas A - E. (a)
F	Courses appropriate to the program of study 18 hours
Required courses:	
Carry over from MATH course in Area A (b)	1 hour
Carry over from MATH course in Area D (b)	1 hour
GEOL1121* and GEOL 1121L*	Physical Geology 4 hours
GEOL 1122* and GEOL 1122L*	Historical Geology 4 hours
Choose 8 hours from the following courses:	
BIOL 2107 and BIOL 2107L	Principles of Biology I 4 hours
BIOL 2108 and BIOL 2108L	Principles of Biology II 4 hours
CHEM 1211 and CHEM 1211L (c)	Principles of Chemistry I 4 hours
and	
CHEM 1212 and CHEM 1212L (c)	Principles of Chemistry II 4 hours
CHEM 2641 and CHEM 2641L	Fundamental Organic Chemistry I 4 hours
CHEM 2642 and CHEM 2642L	Fundamental Organic Chemistry II 4 hours
MATH 2432	Calculus II 4 hours
PHYS 1111 and PHYS 1111L	Introductory Physics I 4 hours
or	
PHYS 2211 and PHYS 2211L	Principles of Physics I 4 hours
PHYS 1112 and PHYS 1112L	Introductory Physics II 4 hours
or	
PHYS 2212 and PHYS 2212L	Principles of Physics II 4 hours

NOTES:

- (a) MATH 2431 should be taken in Area D if not taken in Area A.
- (b) Since Area A requires only 9 hours and Area D requires only 11 hours, the extra hour from the MATH course in Area A and the extra hour from the MATH course in Area D are carried over and counted in Area F.
- (c) CHEM 1211 and 1211L and CHEM 1212 and 1212L must be taken in Area D or Area F.

Programs of Study

Associate of Science – Health and Physical Education

This is a non-teaching option. Students who wish to teach Health and Physical Education should refer to the Education program of study.

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E. (a, b)	
F	Courses appropriate to the program of study	18 hours
Required courses:		
BIOL 1611 and BIOL 1611L (b)	Human Anatomy and Physiology I	4 hours
BIOL 1612 and BIOL 1612L (b)	Human Anatomy and Physiology II	4 hours
PHED 2006	First Aid, Safety and CPR	3 hours
or		
PHED 2022	Personal and Community Health	3 hours
PHED 2020	Fitness for Living	2 hours
PHED 2670	Introduction to Physical Education	3 hours
PHED ____ (2 classes, 1 hour each)	Activity Course	2 hours

NOTES:

- (a) PSYC 1101* should be taken in Area E.
(b) CHEM 1151 and CHEM 1151L should be taken in Area D.

Associate of Science – Health Sciences
with a Concentration in Health Information Administration

(This program is the first two years of a four-year allied health degree that must be completed at a four-year institution. One cannot work in this field without completing a four-year degree. This degree articulates with the Medical College of Georgia.)

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours
Required courses:		
ACCT 2101*	Principles of Accounting I: Financial	3 hours
BIOL 1611 and BIOL 1611L (a)	Human Anatomy and Physiology I and Lab	4 hours
BIOL 1612 and BIOL 1612L	Human Anatomy and Physiology II and Lab	4 hours
BISM 2601*	Business Information Systems	3 hours

Choose 4 hours from the following courses:

ACCT 2102*	Principles of Accounting II: Managerial	3 hours
BUSA 2106	The Environment of Business	3 hours
CSCI 1300	Introduction to Computer Science	3 hours
Any Biological Science and Lab not in use	Course and Lab	4 hours
Any course listed in Area E not in use		3 hours

NOTES:

- * or Honors equivalent
(a) CHEM 1151 and 1151L must be taken in Area D since chemistry is a prerequisite for BIOL 1611 and BIOL 1611L in Area F.

Programs of Study

Associate of Science – Health Sciences
with a Concentration in Medical Technology

(This program is the first two years of a four-year allied health degree that must be completed at a four-year institution. One cannot work in this field without completing a four-year degree. This degree articulates with the Medical College of Georgia's Clinical Laboratory Science Major.)

Area		Credit hours
A - E	This program of study requires Core II to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours
Required courses:		
Carry over from MATH course in Area A (a, b)		1 hour
Carry over from MATH course in Area D (a, b)		1 hour
BIOL 1913 and BIOL 1913L (c)	Microbiology and Lab	4 hours
BIOL 2107 and BIOL 2107L (d)	Principles of Biology I and Lab	4 hours
CHEM 2641 and CHEM 2641L (d)	Fundamental Organic Chemistry I and Lab	4 hours
BIOL 1611 and BIOL 1611L	Human Anatomy and Physiology I and Lab	4 hours

NOTES:

- (a) Since Area A requires only 9 hours and Area D requires only 11 hours, the extra hour from the MATH course in Area A and the extra hour from the MATH course in Area D are carried over and counted in Area F.
(b) MATH 2431 should be taken in Area D, if not taken in Area A.
(c) BIOL 2107 and BIOL 2107L are required before taking BIOL 1913 and BIOL 1913L.
(d) CHEM 1211 and 1211L and CHEM 1212 and CHEM 1212L must be taken in Area D since CHEM 1211 and 1211L and CHEM 1212 and CHEM 1212L are prerequisites for BIOL 1611 and BIOL 1611L and CHEM 2641 and CHEM 2641L and since CHEM 1211 and CHEM 1211L are prerequisites for BIOL 2107 & BIOL 2107L in Area F.

Associate of Science – Health Sciences
with a Concentration in Radiologic Sciences
(Diagnostic Sonography, Nuclear Medicine, or Radiation Therapy)

(This program is the first two years of a four-year allied health degree that must be completed at a four-year institution. One cannot work in this field without completing a four-year degree. This degree articulates with the Medical College of Georgia.)

Area		Credit hours
A - E	This program of study requires Core II to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours
Required courses:		
Carry over from MATH course in Area A (a, b)		1 hour
Carry over from MATH course in Area D (a, b)		1 hour
BIOL 1611 and BIOL 1611L (c)	Human Anatomy and Physiology I and Lab	4 hours
BIOL 1612 and BIOL 1612L	Human Anatomy and Physiology II and Lab	4 hours

Programs of Study

Choose 8 hours from the following courses:

PHYS 1111 and PHYS 1111L (d)	Introductory Physics I and Lab	4 hours
PHYS 1112 and PHYS 1112L	Introductory Physics II and Lab	4 hours
or		
CHEM 1211 and CHEM 1211L	Principles of Chemistry I and Lab	4 hours
CHEM 1212 and CHEM 1212L	Principles of Chemistry II and Lab	4 hours

NOTES:

- (a) Since Area A requires only 9 hours and Area D requires only 11 hours, the extra hour from the MATH course in Area A and the extra hour from the MATH course in Area D are carried over and counted in Area F.
- (b) MATH 2431 should be taken in Area D, if not taken in Area A.
- (c) CHEM 1211 and 1211L and CHEM 1212 and CHEM 1212L should be taken in Area D since CHEM 1211 and 1211L and CHEM 1212 and CHEM 1212L are prerequisites for BIOL 1611 and BIOL 1611L in Area F.
- (d) Physics and chemistry are required. If the physics is taken in Area D, the calculus based physics is required. If the physics is taken in Area F, the algebra/trig based physics may be taken.

Special Note: Math 1431* and CSCI 1301 are courses that are helpful to students when they transfer to MCG. If students have time to take these courses at GPC, they should do so.

**Associate of Science – Health Sciences
with a Concentration in Respiratory Therapy**

(This program is the first two years of a four-year allied health degree that must be completed at a four-year institution. One cannot work in this field without completing a four-year degree. This degree articulates with the Medical College of Georgia.)

Area		Credit hours
A - E	This program of study requires Core II to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours

Required courses:

Carry over from MATH course in Area A (a, b)		1 hour
Carry over from MATH course in Area D (a, b)		1 hour
BIOL 1611 and BIOL 1611L (c)	Human Anatomy and Physiology I and Lab	4 hours
BIOL 1612 and BIOL 1612L	Human Anatomy and Physiology II and Lab	4 hours
BIOL 1913 and BIOL 1913L	Microbiology and Lab	4 hours

Choose 4 hours from the following courses:

BIOL 2107 and BIOL 2107L	Principles of Biology I and Lab	4 hours
CHEM 1211 and CHEM 1211L	Principles of Chemistry I and Lab	4 hours
MATH 1431*	Introduction to Statistics	3 hours
PHYS 1111 and PHYS 1111L	Introductory Physics I	4 hours
PSYC 2103* (d)	Introduction to Human Development	3 hours
Any Science and Lab listed in Area D not already used	Course and Lab	4 hours

Programs of Study

NOTES:

- * or Honors equivalent
- (a) Since Area A requires only 9 hours and Area D requires only 11 hours, the extra hour from the MATH course in Area A and the extra hour from the MATH course in Area D are carried over and counted in Area F.
- (b) MATH 2431 should be taken in Area D, if not taken in Area A.
- (c) CHEM 1211 and 1211L and CHEM 1212 and CHEM 1212L must be taken in Area D since CHEM 1211 and 1211L and CHEM 1212 and CHEM 1212L are prerequisites for BIOL 1611 and BIOL 1611L in Area F.
- (d) PSYC 1101* should be taken in Area D if you choose to take PSYC 2103* in Area F.

Associate of Arts – History

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	18 hours
F	Courses appropriate to the program of study	
Required courses:		
HIST 1111*	A Survey of World History to Early Modern Times (1500)	3 hours
or		
HIST 1112*	A Survey of World History from Early Modern Times (1500)	3 hours
HIST 2111*	United States History I	3 hours
or		
HIST 2112*	United States History II	3 hours
Foreign Language 2001-2002 (a)		6 hours

Please see the online catalog for addition History program electives/courses.

Associate of Arts – Homeland Security and Emergency Management

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	18 hours
F	Courses appropriate to the program of study	
Required courses (9-15 hours):		
HSEM 1101	Introduction to Homeland Security and Emergency Management	3 hours
GEOG 1101* (a)	Introduction to Human Geography	3 hours
A three-semester sequence in Foreign Language from 1002-2001-2002 (b)		3-9 hours

Choose 3 - 9 hours from the following courses:

ANTH 1102*	Introduction to Anthropology	3 hours
CRJU 1100	Introduction to Criminal Justice	3 hours
CRJU 2110	American Police System	3 hours
CRJU 2410	Criminology	3 hours
CSCI 1300 (c)	Introduction to Computer Science	3 hours
CSCI 1301	Principles of Computer Science I	3 hours
CSCI 1302	Principles of Computer Science II	3 hours
ECON 2105*	Principles of Macroeconomics	3 hours
ECON 2106*	Principles of Microeconomics	3 hours
ENVS 1401	Environmental Science	3 hours
EURO 1101	Introduction to the European Union	3 hours
FIRE 1916	Emergency Rescue Operations	3 hours
FIRE 1961	Fire Service Safety and Loss Control	3 hours
FIRE 2907	Incident Command	3 hours

Programs of Study

FIRE 2913	Chemistry of Hazardous Materials	3 hours
FRSC 2100	Introduction to Forensic Science	3 hours
HIST 1200	Introduction to the Middle East (1800 to the Present)	3 hours
MATH 1431* (c)	Introduction to Statistics	3 hours
PHIL 2010*	Survey of Philosophical Thought	3 hours
PHIL 2030	Introduction to Ethics	3 hours
POLS 2101	Introduction to Political Science	3 hours
POLS 2601	Introduction to Public Administration	3 hours
PSYC 1101*	Introduction to General Psychology	3 hours
PSYC 2621*	Abnormal Psychology	3 hours
RELI 1301*	World Religions	3 hours
SOCI 1101*	Introduction to Sociology	3 hours
SOCI 1160*	Introduction to Social Problems	3 hours

NOTES:

- * Or Honors version
- (a) GEOL 1101 is a required course in this program of study. It should be taken in Area F.
- (b) One foreign language course (1002, 2001, 2002) may be taken in Area B and another in Area C allowing the student to take more classes from Area F. However, a total of 9 hours of foreign language credit at the 1002 level or higher is required for this degree.
- (c) MATH 1431* is recommended for Area D.

Associate of Arts – Journalism/Professional Writing

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours

Required courses:

ENGL 2600	Creative Writing	
JOUR 1611	Introduction to Mass Communication	3 hours
JOUR 1613	Basic News Writing	3 hours
JOUR 2601 or ENGL 2601	Features Writing	3 hours

Choose 6 hours from the following courses: (a, b)

COMM 1100	Human Communication	3 hours
COMM 2300	Business and Professional Communication	3 hours
ENGL 2111*	World Literature I	3 hours
ENGL 2112*	World Literature II	3 hours
ENGL 2121*	British Literature I	3 hours
ENGL 2122*	British Literature II	3 hours
ENGL 2131*	American Literature I	3 hours
ENGL 2132*	American Literature II	3 hours
Foreign Language 1002 or higher		3 hours

NOTES:

- * Or Honors version
- (a) Students choosing a literature course for Area F should choose an area of study (World, British or American) that differs from their literature area of study in Area C.
- (b) Before completing Area F, transferring students should consult the transferring institution's catalog. It is recommended that Professional Writing students interested in a Journalism track choose at least one COMM course from the above list. Students interested in a Creative Writing track should choose at least one ENGL class from the above list.

Programs of Study

Associate of Arts – Mathematics

Area		Credit hours
A - E	This program of study requires Core II to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours

Required courses:

Carry over from MATH course in Area A (a)		1 hour
Carry over from MATH course in Area D (a)		1 hour
MATH 2432 (b)	Calculus II	4 hours
MATH 2633	Calculus III	4 hours

Choose 8 - 12 hours from the following courses:

CSCI 1301	Principles of Computer Science I	4 hours
CSCI 1302	Principles of Computer Science II	4 hours
ENGR 1603	Introduction to Engineering	3 hours
ENGR 1608	Engineering Graphics and Design	4 hours
ENGR 2605	Statistics	3 hours
ENGR 2606	Dynamics	3 hours
Foreign Language 2001		3 hours
Foreign Language 2002		3 hours
MATH 1431*	Introduction to Statistics	3 hours
MATH 2420	Discrete Structures	3 hours
MATH 2641	Linear Algebra	3 hours
MATH 2652	Ordinary Differential Equations	3 hours
PHYS 2211 and PHYS 2211L (c)	Principles of Physics I	4 hours
PHYS 2212 and PHYS 2212L (c)	Principles of Physics II	4 hours

NOTES:

- (a) Since Area A requires only 9 hours and Area D requires only 11 hours, the extra hour from the MATH course in Area A and the extra hour from the MATH course in Area D are carried over and counted in Area F.
- (b) If MATH 2431 is taken in Area A, then MATH 2432 should be taken in Area D. The student may then choose an additional elective in Area F. In all cases, a total of 18 hours must be taken in Area F.
- (c) PHYS 2211 and 2211L and PHYS 2212 and 2212L are recommended for Area D.

Associate of Science – Music

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours

Required courses:

MUSC 1611	Music Theory I	2 hours
MUSC 1612	Music Theory II	2 hours
MUSC 1621	Ear Training I	1 hour
MUSC 1622	Ear Training II	1 hour
MUSC 2613	Music Theory III	2 hours
MUSC 2614	Music Theory IV	2 hours
MUSC 2623	Ear Training III	1 hour
MUSC 2624	Ear Training IV	1 hour
MUSA 26__	To be selected from the Principal or Major Applied Courses at the 2600 level	4 hours

Programs of Study

Choose 2 hours from the following major performance ensembles:

MUSC 1652	Chorus	1 hour
MUSC 1654	Wind Ensemble	1 hour
MUSC 1656	Orchestra	1 hour

Associate of Arts – Philosophy

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours

Required courses:

PHIL 2020	Logic and Critical Thinking	3 hours
PHIL 2030	Introduction to Ethics	3 hours

Choose 12 hours from the following courses:

ANTH 1102*	Introduction to Anthropology	3 hours
CSCI 1300	Introduction to Computer Science	3 hours
CSCI 1301	Principles of Computer Science I	4 hours
ENGL 2111*	World Literature I	3 hours
or		
ENGL 2112*	World Literature II	3 hours
ENGL 2121*	British Literature I	3 hours
or		
ENGL 2122*	British Literature II	3 hours
ENGL 2131*	American Literature I	3 hours
or		
ENGL 2132*	American Literature II	3 hours
HUMN 1301	Humanities Through the Arts	3 hours
HUMN 1303	Aesthetic Expressions of Western Culture I	3 hours
HUMN 1305	Aesthetic Expressions of Western Culture II	3 hours
PHIL 2010* (a)	Survey of Philosophical Thought	3 hours
RELI 1301*	World Religions	3 hours
A two-semester sequence in Foreign Language from 1002–2001–2002		6 hours

NOTES:

* Or Honors version.

(a) PHIL 2010* must be taken in Area C or Area F. If it is taken in Area C, the student may choose an additional elective in Area F. In all cases, a total of 18 hours must be taken in Area F.

Associate of Arts – Physics

Area		Credit hours
A - E	This program of study requires Core II to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours

Required courses:

Carry over from MATH course in Area A (a)		1 hour
Carry over from MATH course in Area D (a)		1 hour
CHEM 1211 and CHEM 1211L (b)	Principles of Chemistry I	4 hours
and		

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CHEM 1212 and CHEM 1212L (b)	Principles of Chemistry II	4 hours
or		
PHYS 2211 and PHYS 2211L (b)	Principles of Physics I	4 hours
and		
PHYS 2212 and PHYS 2212L (b)	Principles of Physics II	4 hours

Choose 8 hours from the following courses:

CSCI 1301	Principles of Computer Science I	4 hours
CSCI 1302	Principles of Computer Science II	4 hours
MATH 2432 (c)	Calculus II	4 hours
MATH 2633	Calculus III	4 hours

NOTES:

(a) Since Area A requires only 9 hours and Area D requires only 11 hours, the extra hour from the MATH course in Area A and the extra hour from the MATH course in Area D are carried over and counted in Area F.

(b) CHEM 1211 and 1211L, CHEM 1212 and 1212L, PHYS 2211 and 2211L and PHYS 2212 and 2212L must be taken in Area D or Area F.

(c) MATH 2432 must be taken in Area F if not taken in Area D.

Associate of Arts – Political Science

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours

Required courses:

POLS 2101	Introduction to Political Science	3 hours
or		
POLS 2401	Global Issues	3 hours
or		
POLS 2601	Introduction to Public Administration	3 hours
A two-semester sequence in Foreign Language from 1002–2001–2002 (a)		6 hours

Choose 9 - 15 hours from the following courses:

ANTH 1102*	Introduction to Anthropology	3 hours
ECON 2105*	Principles of Macroeconomics	3 hours
ECON 2106*	Principles of Microeconomics	3 hours
EURO 1101	Introduction to the European Union	3 hours
GEOG 1101*	Introduction to Human Geography	3 hours
HIST 1111*	A Survey of World History to Early Modern Times (1500)	3 hours
or		
HIST 1112*	A Survey of World History from Early Modern Times (1500)	3 hours
HIST 2111*	United States History I	3 hours
or		
HIST 2112*	United States History II	3 hours
MATH 1431*	Introduction to Statistics (b)	3 hours
POLS 2101	Introduction to Political Science	3 hours
or		
POLS 2401	Global Issues	3 hours

Programs of Study

or		
POLS 2601	Introduction to Public Administration	3 hours
SOCI 1101*	Introduction to Sociology	3 hours

NOTES:

* Or Honors version

- (a) One foreign language course (1002, 2001, 2002) may be taken in Area B and another in Area C allowing the student to take more classes from Area F. However, a total of 6 hours of foreign language credit at the 1002 level or higher is required for this degree.
- (b) MATH 1431* is recommended for Area D.

Associate of Science

Pre-Dentistry / Pre-Medicine / Pre-Pharmacy

Area		Credit hours
A - E	This program of study requires Core II to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours

Required courses:

Carry over from MATH course in Area A (a)	1 hour
Carry over from MATH course in Area D (a)	1 hour

Choose 16 hours from the following courses (2 science sequences): (b)

BIOL 2107 and BIOL 2107L	Principles of Biology I	4 hours
BIOL 2108 and BIOL 2108L	Principles of Biology II	4 hours
CHEM 2641 and CHEM 2641L (c)	Fundamentals Organic Chemistry I	4 hours
CHEM 2642 and CHEM 2642L	Fundamentals Organic Chemistry II	4 hours
PHYS 1111 and PHYS 1111L	Introductory Physics I	4 hours
and		
PHYS 1112 and PHYS 1112L	Introductory Physics II	4 hours
or		
PHYS 2211 and PHYS 2211L	Principles of Physics I	4 hours
and		
PHYS 2212 and PHYS 2212L	Principles of Physics II	4 hours

NOTES:

- (a) Since Area A requires only 9 hours and Area D requires only 11 hours, the extra hour from the MATH course in Area A and the extra hour from the MATH course in Area D are carried over and counted in Area F.
- (b) Most professional schools require a year of biology, a year of physics, a year of inorganic chemistry and a year of organic chemistry.
- (c) CHEM 1211 and 1211L and CHEM 1212 and 1212L must be completed in Area D.

Associate of Science – Psychology

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	
F	Courses appropriate to the Program of Study	18 hours

Required course:

PSYC 1101* (a)	Introduction to General Psychology	3 hours
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Choose 9 hours from the following courses:

PSYC 2101	Introduction to Psychology of Adjustment	3 hours
PSYC 2103*	Introduction to Human Development	3 hours

Programs of Study

PSYC 2107	Introduction to Social Psychology	3 hours
PSYC 2210	Careers and Professional Issues in Psychology	3 hours
PSYC 2618*	Psychology of Women	3 hours
PSYC 2621*	Abnormal Psychology	3 hours
PSYC 2900*	Special Topics in Psychology	1-3 hours

Choose 6 hours from the following courses:

ANTH 1102*	Introduction to Anthropology	3 hours
BIOL 1402 and 1402L (b)	Cell Biology and Genetics	4 hours
BIOL 1405 and 1405L (b)	Human Biology and Disease	3 hours
CSCI 1300 (b)	Introduction to Computer Science	3 hours
FOREIGN LANGUAGE	From 1002* - 2001 - 2002 (c)	6 hours
MATH 1431* (b)	Introduction to Statistics	3 hours
PHIL 2010*	Survey of Philosophical Thought	3 hours
PHIL 2020	Logic and Critical Thinking	3 hours
RELI 1301*	World Religions	3 hours
SOCW 2000	Introduction to Social Work	3 hours
SOCI 1101*	Introduction to Sociology	3 hours
SOCI 1160*	Introduction to Social Problems	3 hours
SOCI 2293*	Introduction to Marriage and Family	3 hours

NOTES:

Or Honors version

- (a) PSYC 1101* must be taken in Area F.
- (b) BIOL 1402 and 1402L, BIOL 1405 and 1405L and MATH 1431 or CSCI 1300 are recommended for Area D.
- (c) One foreign language course may be taken in Area B and another in Area C, allowing students to take other classes in Area F.

Associate of Science – Social Work

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours

Required courses:

MATH 1431* (a)	Introduction to Statistics	3 hours
SOCI 1101* (b)	Introduction to Sociology	3 hours
SOCW 2000	Introduction to Social Work	3 hours

Choose 6-9 hours from the following courses: (c)

ANTH 1102*	Introduction to Anthropology	3 hours
ECON 2105*	Principles of Macroeconomics	3 hours
PSYC 1101*	Introduction to General Psychology	3 hours

Choose 3-6 hours from the following courses:

CRJU 2410	Criminology	3 hours
PSYC 2101	Introduction to Psychology of Adjustment	3 hours
PSYC 2103*	Introduction to Human Development	3 hours
PSYC 2618*	Psychology of Women	3 hours
PSYC 2621*	Abnormal Psychology	3 hours

Programs of Study

SOCI 1160*	Introduction to Social Problems	3 hours
SOCI 2293*	Introduction to Marriage and Family	3 hours

NOTES:

- * Or Honors version
- (a) MATH 1431* must be taken in Area D or in Area F.
- (b) SOCI 1101* must be taken in Area F.
- (c) All three of these courses must be taken in Area E or Area F. Students who elect to take GEOL 1101 in Area E must take ANTH 1102*, ECON 2105* and PSYC 1101* in Area F, which may result in extra credit hours in Area F that will not transfer to a USG institution and may not be used in any other Core area.

Associate of Arts – Sociology

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E.	
F	Courses appropriate to the program of study	18 hours

Required courses:

SOCI 1101* (a)	Introduction to Sociology	3 hours
SOCI 1160*	Introduction to Social Problems	3 hours
or		
SOCI 2293*	Introduction to Marriage and Family	3 hours
A two-semester sequence in Foreign Language from 1002*-2001-2002 (b)		6 hours

Choose 6-12 hours from the following courses:

ANTH 1102*	Introduction to Anthropology	3 hours
ECON 2105*	Principles of Macroeconomics	3 hours
GEOG 1101*	Introduction to Human Geography	3 hours
HIST 1111*	A Survey of World History to Early Modern Times (1500)	3 hours
or		
HIST 1112*	A Survey of World History from Early Modern Times (1500)	3 hours
HIST 2111*	United States History I*	3 hours
or		
HIST 2112*	United States History II*	3 hours
MATH 1431* (c)	Introduction to Statistics	3 hours
PHIL 2010*	Survey of Philosophical Thought	3 hours
PHIL 2020	Logic and Critical Thinking	3 hours
POLS 2101	Introduction to Political Science	3 hours
PSYC 1101*	Introduction to General Psychology	3 hours
SOCI 1160*	Introduction to Social Problems	3 hours
or		
SOCI 2293*	Introduction to Marriage and Family	3 hours

NOTES:

- * Or Honors version
- (a) SOCI 1101* must be taken in Area F.
- (b) One foreign language course (1002*, 2001, 2002) may be taken in Area B and another in Area C allowing the student to take more classes from Area F. However, a total of 6 hours of foreign language credit at the 1002 level or higher is required for this degree.
- (c) MATH 1431* is recommended for Area D.

Programs of Study

Associate of Arts – Theatre

Area		Credit hours
A - E	This program of study requires Core I to satisfy Areas A - E. (a)	
F	Courses appropriate to the program of study	18 hours

Required courses:

THEA 1603	Acting I	3 hours
THEA 1607	Stagecraft	3 hours
THEA 1611	Play Analysis for Production	3 hours
THEA 1701(b)	Theatre Practicum	1 hour
or		
THEA 1702 (b)	Technical Theatre Practicum	1 hour

Choose 8 hours from the following courses:

THEA 1604	Acting II	3 hours
THEA 1610	Improving Voice and Articulation	3 hours
THEA 1701 (b)	Theatre Practicum	1 hour
or		
THEA 1702 (b)	Technical Theatre Practicum	1 hour
THEA 2345	Audition Portfolio	1 hour
THEA 2607	Children's Theatre Production	3 hours
THEA 2611	Directing I	3 hours
THEA 2613	Theatre Workshop	3 hours

NOTES:

- (a) THEA 1301 is recommended for Area C.
- (b) THEA 1701 and THEA 1702 may each be taken two (2) times for credit or once each if both courses are taken for credit.

Career Programs

Career programs are specifically designed for students who wish to prepare for a career through a short, intensive program of specialized study and general education. While the emphasis in career education is on specialized offerings, each degree program includes a selection of courses from an approved core of general education. A minimum of 60 hours is required for these degrees although some programs require additional hours. Students who complete a career program or course will be eligible for an Associate of Science degree, an Associate of Applied Science degree or a certificate. Except as noted, these programs are not designed to transfer to a four-year college or university.

Programs of Study

Associate of Science Degrees

Georgia Perimeter College offers programs leading to the Associate of Science degree in the following areas:

- Dental Hygiene
- Nursing
- Radiologic Technology in cooperation with the DeKalb Medical Center's School of Radiologic Technology

Associate of Applied Science Degrees and Certificate Programs

Georgia Perimeter College offers programs leading to the Associate of Applied Science degree or a Certificate of Completion in the following areas:

Associate of Applied Science Degrees

- Fire Management
- Library and Information Science Technology
- Sign Language Interpreting

Certificate Programs

- Fire Management
- Library and Information Science Technology
- Sign Language Interpreting

Dual Program with DeKalb Technical College

Georgia Perimeter College and DeKalb Technical College offer a joint program for students seeking the Associate of Applied Science degree in Medical Assisting.

Associate of Science – Dental Hygiene

Dental hygienists are licensed to provide educational, therapeutic and preventive services to children and adults in a variety of treatment settings. This program is designed to prepare students to provide delegated services consisting of scaling and polishing natural and restored teeth; exposing, processing and mounting dental radiographs; providing preventive services and planning educational experiences for individuals and groups. The American Dental Association's Commission on Dental Accreditation approves the curriculum, which includes both general educational and professional dental hygiene courses. Satisfactorily completing all program requirements qualifies students to apply for the Dental Hygiene National Board Examination and individual State Board Exams for licensure.

Although the dental hygiene courses are sequential and begin only during the fall semester, students may begin and complete the required general education courses during any semester. The professional curriculum runs five consecutive semesters, including one summer session.

This program of study requires special admission as explained below. Contact the Dental Hygiene Department on Dunwoody Campus for additional information and an application. All professional courses are offered during the day only.

Admission to the Dental Hygiene Program

This program requires special admission. The Dental Hygiene sequence of professional courses (DHYG) starts only in the fall semester and enrollment is limited. Official notification of acceptance to the program is confirmed by the Department of Dental Hygiene. Admission requirements include the following:

- Acceptance to Georgia Perimeter College
- Satisfaction of all Learning Support requirements
- Successful completion of both portions of the Regents' Test

Programs of Study

- Additional requirements as defined by the Department of Dental Hygiene

Applicants should contact the Dental Hygiene office at 770-274-5130 for additional information.

Special Note: The grading scale for all Dental Hygiene courses is:

- A 92 - 100
- B 82 - 91
- C 75 - 81
- D 0 - 74

All Dental Hygiene courses must be completed with a grade of 75 or above to continue in the Dental Hygiene curriculum.

Readmission for Dental Hygiene

Only students who leave the Dental Hygiene program for non-academic reasons may be considered for re-admission/re-entry into the program. The student must initiate a request for re-entry by submitting a letter to the department chair for Dental Hygiene within one year of his or her exit from the program. Contact the Dental Hygiene department chair for additional information.

General Education and Professional Curriculum

General Education for Dental Hygiene		37 hours
BIOL 1611 and BIOL 1611L (a, b, c)	Human Anatomy and Physiology I	4 hours
BIOL 1612 and BIOL 1612L (a, b)	Human Anatomy and Physiology II	4 hours
BIOL 1913 and BIOL 1913L (d)	Microbiology	4 hours
CHEM 1152 and CHEM 1152L (e)	Survey of Chemistry II	4 hours
COMM 1201*	Public Speaking	3 hours
ENGL 1101*	English Composition I	3 hours
HIST 2111*	United States History I	3 hours
or		
HIST 2112*	United States History II	3 hours
POLS 1101*	American Government	3 hours
PSYC 1101*	Introduction to General Psychology	3 hours
SOCI 1101*	Introduction to Sociology	3 hours
Elective from Core Area C (Humanities/Fine Arts)		3 hours
RGTT (f)	Any Regents' Test	0 hours

NOTES:

- * Or Honors version
 - (a) These courses must be completed before acceptance into the program.
 - (b) These biology courses cannot be used in Area D for any program of study. (However, they are required courses in Area F for AS Health and Physical Education.)
 - (c) Prerequisites for BIOL 1611: CHEM 1151 and CHEM 1151L or CHEM 1211, CHEM 1211L, CHEM 1212 and CHEM 1212L, each with a "C" or better; or satisfactory performance on a departmental placement exam, which is not equivalent to getting credit for CHEM 1151.
 - (d) BIOL 1913 and BIOL 1913L can be used for Nursing, Dental Hygiene and other Health Science programs. These courses cannot be use in Area D or Area F for any other program of study.
 - (e) Prerequisites for CHEM 1152: CHEM 1151 and CHEM 1151L or CHEM 1212 and CHEM 1212L, each with a "C" or better
 - (f) The Regents' Test is a required competency level test in writing and reading. Both parts of the Regents' Test must be passed prior to entering the Dental Hygiene program.

Programs of Study

Professional Curriculum for Dental Hygiene (a, b)

40 hours

Required courses by term:

Fall

DHYG 1901	Dental Hygiene I	3 hours
DHYG 1911	Clinical Dental Hygiene I	2 hours
DHYG 1921K	Dental Tissues	4 hours
DHYG 1923K	Dental Radiology	2 hours

Spring

DHYG 1904	Process of Care and Medical Emergencies	1 hour
DHYG 1905	Dental Hygiene II	2 hours
DHYG 1914	Periodontics for the Dental Hygienist	2 hours
DHYG 1915	Clinical Dental Hygiene II	2 hours
DHYG 1916	Oral Pathology	2 hours
DHYG 1929	Dental Pharmacology and Anesthesiology	2 hours

Summer

DHYG 1906	Dental Hygiene III	1 hour
DHYG 1917	Clinical Dental Hygiene III	1 hours
DHYG 1928K	Dental Materials	2 hour

Fall

DHYG 2907	Dental Hygiene IV	2 hours
DHYG 2909	Clinical Dental Hygiene IV	4 hours
DHYG 2924	Public Health I	2 hours

Spring

DHYG 2908	Dental Hygiene V	1 hour
DHYG 2912	Clinical Dental Hygiene V	4 hours
DHYG 2925	Public Health II	1 hour

NOTES:

- (a) Students are advised that if they are accepted into Dental Hygiene, the required curriculum in several of the semesters does not contain enough hours to meet requirements for financial aid or health insurance. Plan accordingly.
- (b) The Regents' Test is a required competency level test in writing and reading. Both parts of the Regents' Test must be passed prior to entering the Dental Hygiene program.

Associate of Science – Nursing

The Nursing Program leads to an Associate of Science Degree in Nursing. The program is approved by the Georgia Board of Nursing and is accredited by the National League for Nursing Accrediting Commission (NLNAC). Graduates of this program are eligible to take the NCLEX examination for registered nurses. The curriculum is designed as a career program. Students who desire to continue their education may transfer credits to a number of institutions of higher learning.

For information concerning admission to the Nursing program go to the Nursing Department website.

Programs of Study

General Education and Professional Curriculum

General Education for Nursing

35 hours

Required courses:

RSCH 1203	Research Strategies and Technology	1 hour
BIOL 1611 and BIOL 1611L (a, b)	Human Anatomy and Physiology I	4 hours
BIOL 1612 and BIOL 1612L (b)	Human Anatomy and Physiology II	4 hours
BIOL 1913 and BIOL 1913L (c)	Microbiology	4 hours
COMM 1201*	Public Speaking	3 hours
ENGL 1101*	English Composition I	3 hours
HIST 2111*	United States History I	3 hours
or		
HIST 2112*	United States History II	3 hours
MATH 1101 (d)	Introduction to Mathematical Modeling	3 hours
PHED 1101	Choices for Life	1 hour
POIS 1101*	American Government	3 hours
PSYC 1101*	Introduction to General Psychology	3 hours
Select one course from Core I Area C	Humanities/Fine Arts	3 hours
RGTT 0000 (e)	Any Regents' Test	0 hours

NOTES:

- * Or Honors version
- (a) The prerequisites for BIOL 1611 and BIOL 1611L must be met in one of the following ways: CHEM 1151 and CHEM 1151L or CHEM 1211, CHEM 1211L, CHEM 1212 and CHEM 1212L, each with a "C" or better; or satisfactory performance on a departmental placement exam, which is not equivalent to getting credit for CHEM 1151.
- (b) These biology courses cannot be used in Area D for any program of study. (However, they are required courses in Area F for AS Health and Physical Education.)
- (c) BIOL 1913 and BIOL 1913L can be used for Nursing, Dental Hygiene, and other Health Sciences programs.
- (d) Any other college-level mathematics course (except Liberal Arts Mathematics) may be substituted.
- (e) The Regents' Test is a required competency level test in writing and reading. Both parts of the Regents' Test must be completed prior to entering the program. For information on the Regents' testing program, see the college catalog.

Professional Curriculum for Nursing

Required courses by year:

36 hours

First-year courses: (a)

NURS 1921 (b, c)	Fundamental Concepts of Nursing	8 hours
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NURS 1930 (b, c)	Intermediate Concepts of Nursing	9 hours
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Second-Year courses: (a, b)

NURS 2922	Childbearing Family Concepts of Nursing (Obstetric Nursing Concepts)	3 hours
NURS 2924	Psychiatric/Mental Health Concepts of Nursing	3 hours
NURS 2927	Childrearing Family Concepts of Nursing (Pediatric Nursing Concepts)	4 hours
NURS 2928	Advanced Concepts of Nursing	9 hours

Programs of Study

NOTES:

- (a) The Regents' Test is a required competency level test in writing and reading. Both parts of the Regents' Test must be passed prior to entering the Nursing Program. For information on the Regents' testing program, see the college catalog.
- (b) The passing of standardized nursing exams is required for successful progression from course to course and from First Year to Second Year.
- (c) Advanced placement students (for example, Licensed Practical Nurses who meet specific requirements and who complete NURS 1926, a special accelerated course, with a "C" or better) may exempt NURS 1921 and NURS 1930. Call the Office of Enrollment and Registration Services; Advising, Counseling and Retention Services; or the Nursing Department for further information.

Radiologic Technology Program

(In Cooperation with the DeKalb Medical Center's School of Radiologic Technology)

Students must be admitted to both Georgia Perimeter College and DeKalb Medical School of Radiologic Technology. Students must receive credit for all required technical courses through DeKalb Medical School of Radiologic Technology and must also receive credit for all required general education courses through Georgia Perimeter College to earn an Associate of Science in Radiologic Technology. Transfer students should be aware of the GPC residency requirement. Eighteen of the 31 hours of general education requirements must be earned at GPC.

General Education and Professional Curriculum

General Education		31 hours
Required courses:		
ENGL 1101*	English Composition I	3 hours
MATH 1101 or higher	Introduction to Mathematical Modeling	3 hours
COMM 1201*	Introduction to Communication	3 hours
ATEC 1201	Computer Concepts	1 hour
Select elective from Core I Area C		3 hours
CHEM 1151 and 1151L	Survey of Chemistry I and Lab	4 hours
BIOL 1611 and 1611L	Human Anatomy and Physiology I and Lab	4 hours
BIOL 1612 and 1612L	Human Anatomy and Physiology II and Lab	4 hours
HIST 2111*	United States History I	3 hours
or		
HIST 2112*	United States History II	3 hours
POLS 1101*	American Government	3 hours
RGTT 0000 (a)	Any Regents' Test	0 hours

NOTES:

- * Or Honors version:
- (a) The Regents' Test is a required competency level test in writing and reading. Both parts of the Regents' Test must be passed prior to enrolling in the professional curriculum. Students holding a baccalaureate degree or higher are exempt. For information on the Regents' testing program, see the college catalog.

Programs of Study

Professional Curriculum to be completed at DeKalb Medical School of Radiologic Technology		66 hours
Required courses:		
First Semester		
RAD 1100	Introduction to Radiology and Patient Care	2 hours
RAD 1101	Radiographic Procedures I	3 hours
RAD 1101L	Radiographic Procedures Clinical Lab I	1 hour
RAD 1102	Principles of Radiographic Imaging and Exposure	3 hours
RAD 1103	Introduction to Clinical Radiography	3 hours
Second Semester		
RAD 2100	Patient Care II	2 hours
RAD 2101	Radiographic Procedures II	3 hours
RAD 2101L	Radiographic Procedures Clinical Lab II	1 hour
RAD 2102	Principles of Radiographic Imaging and Exposure II	3 hours
RAD 2103	Clinical Radiography II	3 hours
Third Semester		
RAD 3100	Patient Care III	2 hours
RAD 3101	Radiographic Procedures III	3 hours
RAD 3101L	Radiographic Procedures Clinical Lab III	1 hour
RAD 3102	Equipment and Maintenance I	3 hours
RAD 3103	Clinical Radiography III	3 hours
Fourth Semester		
RAD 4100	Equipment and Maintenance II	3 hours
RAD 4101	Radiation Protection I	2 hours
RAD 4102	Radiographic Procedures IV	3 hours
RAD 4102L	Radiographic Procedures Clinical Lab IV	1 hour
RAD 4103	Clinical Radiography IV	3 hours
Fifth Semester		
RAD 5100	Radiation Protection II	2 hours
RAD 5101	Radiographic Procedures V	3 hours
RAD 5101L	Radiographic Procedures Clinical Lab V	1 hour
RAD 5102	Clinical Radiography V	4 hours
RAD 5103	Professional Development and Independent Study	2 hours
Sixth Semester		
RAD 6000	Radiologic Technology Review	3 hours
RAD 6001	Clinical Radiography VI	3 hours

Associate of Applied Science – Fire Management

The Fire Management Program prepares individuals for career positions in the dynamic and action-oriented field of Fire Service. The two-year sequence of courses leads to an Associate of Applied Science degree. A 24 credit hour certificate program is also available.

Key elements of a traditional business curriculum have been combined with a variety of technical fire courses to assist students in fulfilling a variety of career tracks within the fire service, including (1) technical and administrative skills needed by first-line supervisors and middle management supervisors to function effectively in the emergency and business environments of fire service today; (2) business and

Programs of Study

technical courses to fulfill a variety of fire service career tracks including fire management, fire investigation, fire prevention, public education and training; and (3) NFPA 1021 Fire Officer I and II certification potential.

Courses are established on a rotating basis and are practical for a variety of student schedules. Twenty courses are required for the Associate in Applied Science Degree. Thirteen of these are general educational and professional core courses. Seven FIRE technical courses are required, six of which are electives for the degree or three for the certificate program. For information on these classes contact the Fire Management Office at 678-891-2392.

Admissions to the Fire Management Program

This program requires special admission. The Fire Management sequence of professional courses (FIRE) begins in both the fall and spring semesters. The Program Coordinator confirms official acceptance to the program. Admission requirements include the following:

- Acceptance to Georgia Perimeter College
- Additional requirements as defined by the Program Coordinator

Contact the Fire Management office at 678-891-2392 for additional information.

The College Preparatory Curriculum (CPC) does not apply to this career program. However, an applicant that is admitted to the college under this program and subsequently changes to a transfer program will be subject to CPC requirements.

General Education and Professional Curriculum

General Education for Fire Management AAS degree 21 hours
These courses constitute the general education segment of the curriculum and must be completed prior to enrolling in the professional curriculum.

Required courses:

ENGL 1101*	English Composition I	3 hours
HIST 2111 *	United States History I	3 hours
or		
HIST 2112*	United States History II	3 hours
MATH 1101	Introduction to Mathematical Modeling	3 hours
or		
MATH 1111	College Algebra	3 hours
PHED 2006 (a)	First Aid, Safety and CPR	3 hours
POLS 1101*	American Government	3 hours
PSYC 1101*	Introduction to General Psychology	3 hours
or		
SOCI 1101	Introduction to Sociology	3 hours
Foreign Language		3 hours

NOTES:

- *Or Honors version
- (a) If you have certification in Paramedic Training, you may substitute PHED 2022 for PHED 2006 with permission of the Program Coordinator.

Professional Curriculum for Fire Management AAS degree 39 hours
Required courses:
ACCT 2101* Principles of Accounting I 3 hours

Programs of Study

BISM 2601*	Business Information Systems	3 hours
BUSA 2106*	Environment of Business	3 hours
COMM 1201*	Introduction to Communication	3 hour
ECON 2105*	Principles of Macroeconomics	3 hours
ACCT 2102 *	Principles of Accounting II	3 hours
or		
ECON 2106*	Principles of Microeconomics	3 hours
FIRE 1911	Fire Department Mgmt	3 hours

Choose 18 hours from the following courses:

FIRE 1090	Special Topics	3 hours
FIRE 1902	Introduction to Fire Prevention and Suppression	3 hours
FIRE 1904	Inspection Principles**	3 hours
FIRE 1906	Industrial Fire Protection	3 hours
FIRE 1908	Instructional Techniques**	3 hours
FIRE 1916	Emergency Rescue Operations	3 hours
FIRE 1961	Fire Service Safety and Loss Control**	3 hours
FIRE 2901	Fire Fighting Tactics and Strategy	3 hours
FIRE 2903	Aircraft Fire Protection Safety	3 hours
FIRE 2905	Fire Causes Investigation	3 hours
FIRE 2907	Incident Command**	3 hours
FIRE 2911	Fire Fighting Hydraulics	3 hours
FIRE 2913(b)	Chemistry of Hazardous Material	3 hours
FIRE 2915	Building Construction and Firefighter Safety	3 hours

NOTES:

- *Or Honors version
- ** Identifies classes for NPQ Fire Officer I
- (a) Grades of "C" or better in all FIRE technical courses are required for Georgia Perimeter College certification and Georgia Fire Fighter Standards and Training Council certification.
- (b) CHEM 1151 and 1151L are prerequisites for FIRE 2913.

A student may earn up to 21 semester hours toward graduation in courses appropriate to the student's program of study through credit by one or more of the following methods: College Level Examination Program (CLEP), Advanced Placement Program (AP) of the College Board and departmental examinations. Several courses in the Fire Management Program may be challenged for CLEP and/or departmental examinations. See your advisor for guidance. Grades of "C" or better in all FIRE technical courses will be required for graduation and Georgia Fire Fighter Standards and Training Council certification.

Library and Information Science Technology Program

The Associate of Applied Science in Library and Information Science Technology has the primary objective of providing an educated workforce for the libraries and information centers of today's changing information society and vigorous preparation for those who choose to explore career options in libraries and information centers as paraprofessionals. Many students seek training and lifelong learning skills to work in library and information centers without undertaking the rigors and expenses of the full graduate-degree programs required of librarians. This AAS program meets the increased needs of Georgia for a trained and educated workforce ready to serve both the metropolitan and rural libraries and information centers of the state.

Programs of Study

The curriculum combines the University System of Georgia core curriculum and a broad-based blend of technology and business offerings. The design of the LIST curriculum conforms to the Criteria for Programs to Prepare Library Technical Assistants (1998), a document that was accepted by the Committee on Education of the American Library Association. Special characteristics of the curriculum include internships with local libraries, which will serve to develop practical skill applications in a work environment.

General Education and Professional Curriculum

General Education for Library and Information Science Technology AAS degree

Required courses:

ATEC 1203	Digital Literacy and Research Skills	1 hour
ENGL 1101*	English Composition I	3 hours
ENGL 1102*	English Composition II	3 hours
HIST 2111*	United States History I	3 hours
or		
HIST 2112*	United States History II	3 hours
MATH 1101	Introduction to Mathematical Modeling	3 hours
or		
MATH 1111	College Algebra	3 hours
POLS 1101*	American Government	3 hours
PSYC 1101*	Introduction to General Psychology	3 hours
or		
SOCI 1101*	Introduction to Sociology	3 hours
Select elective from Core I Area C (a)		3 hours

NOTES:

* Or Honors version

(a) Students should select one of the following electives from Core I Area C: ENGL 2111*, ENGL 2112*, ENGL 2121*, ENGL 2122*, ENGL 2131*, ENGL 2132* or FILM 1301*.

Professional Curriculum

For Library and Information Science Technology AAS degree

41-42 hours

Required courses:

BISM 2601*	Business Information Systems	3 hours
COMM 1201*	Public Speaking	3 hours
Foreign Language 1002 or higher		3 hours
LIST 1101	Introduction to Libraries and Information Science	3 hours
LIST 1103	Acquisitions and Technical Processing	3 hours
LIST 1105	Public Services in Libraries and Information Centers	3 hours
LIST 2009	Internship	3 hours
PHED 2006	First Aid, Safety and CPR	3 hours
PSYC 2103*	Introduction to Human Development	3 hours

Select 14-15 hours from the following courses:

(Select at least 3 LIST courses. The remaining courses may be selected from electives chosen from Areas C, D or E or from the other LIST courses.)

Programs of Study

LIST 2002	Services for Children and Youth	3 hours
LIST 2003	School Libraries and Media Centers	3 hours
LIST 2004	Public Libraries	3 hour
LIST 2005	Computers in Libraries	3 hours
LIST 2006	College and University Libraries	3 hours
LIST 2010	Principles of Cataloging and Indexing	3 hours
LIST 2014	Services in Special Libraries	2 hours
LIST 2015	Topics in Library Science Technology	2 hours
Select elective from Core I Area C		3 hours
Select elective from Core I Area D		3-4 hours
Select elective from Core I Area E		3 hours

Sign Language Interpreting Program

There is a great and ever-increasing demand for qualified sign language/English interpreters. Interpreters are employed fulland part-time in education, business, government and as independent contractors. The two-year sequence of courses leads to an Associate of Applied Science degree in Sign Language Interpreting. This program prepares students with the skills and knowledge to enter the growing profession of interpreting.

Once admitted, students complete a sequence of professional courses in sign language and interpreting. Students who are able to take at least ten hours per semester can complete their professional studies in two years. Completing the general studies requirements for an Associate of Applied Science degree may require additional semesters. Students who are able to take only one course per semester should consult with an advisor to develop an individual plan of study. To complete the final course in the professional program, students must fulfill all assigned hours of field experience and pass a comprehensive examination. Students accepted into the program who subsequently withdraw from the course sequence are required to get written permission from the program coordinator before enrolling in future SLIP courses. They may be required to pass an additional assessment of their signing skills.

Students wishing to audit or enroll in selected courses from the program must obtain approval from the Program Coordinator. Students will be required to earn at least 80 percent on the final examination in the prerequisite skills class. Such students will be admitted on a space-available basis. It is expected that the students will possess the necessary knowledge and skills to complete requirements of the selected course.

This program of study requires special admission as explained below. Contact the Sign Language Interpreting Program office at 678-891-3600 or visit the GPC website for more information.

Admissions to the Sign Language Interpreting Program

This program requires special admission. The Sign Language Interpreting Program sequence of professional courses (SLIP) begins only in the fall semester and enrollment is limited. The Department of Sign Language Interpreting confirms official notification of acceptance to the program. Admission requirements include the following:

- Acceptance to Georgia Perimeter College.
- Attendance at a program orientation.
- Academic credit for ENGL 1101 or ENGL 1101H and ENGL 1102 or ENGL 1102H, each with a grade of "C" or better.
- A passing score on the Regents' Test. (The Regents' Test is waived for students with a baccalaureate degree.)

Programs of Study

- Completion of Sign Language Interpreting Program application, which is available in the department.
- Successful completion of an entrance interview demonstrating intermediate conversational proficiency in American Sign Language.
- Demonstration of spoken English fluency.

The College Preparatory Curriculum (CPC) does not apply to this career program. However, an applicant that is admitted to the college under this program and subsequently changes to a transfer program will be subject to CPC requirements.

General Education and Professional Curriculum

Prerequisites for Sign Language Interpreting AAS degree		12 hours
SLIP 1904 (a)	American Sign Lang I	3 hours
SLIP 1905 (a)	American Sign Lang II	3 hours
SLIP 1906 (a)	American Sign Lang III	3 hours
SLIP 1907 (a)	American Sign Lang IV	3 hours
or demonstrated equivalent intermediate conversational American Sign Language skills		

NOTE:
(a) These courses do not apply toward graduation requirements.

General Education for Sign Language Interpreting AAS degree		28-30 hours
ENGL 1101 and ENGL 1102 must be completed prior to admission to this program. The remaining courses in this list may be taken while taking the American Sign Language prerequisites and the SLIP professional curriculum courses.		

Required courses:		
ATEC 1201	Computer Concepts	1 hour
RSCH 1203	Research Strategies and Technology	1 hour
COMM 1201*	Public Speaking	3 hours
ENGL 1101*	English Composition I	3 hours
ENGL 1102*	English Composition II	3 hours
HIST 2111*	United States History I	3 hours
or		
HIST 2112*	United States History II	3 hours
MATH 1101	Introduction to Mathematical Modeling	3 hours
PHED	Physical Education Electives	2-4 hours
POLS 1101*	American Government	3 hours
PSYC 1101*	Introduction to General Psychology	3 hours
Select elective from Core I Area C	Humanities/Fine Arts	3 hours
Regents' Test (a)		

NOTES:
* Or Honors version
(a) The Regents' Test is a required competency level test in writing and reading. Both parts of the Regents' Test must be passed prior to enrolling in the professional curriculum. For information on the Regents' Testing program, see the college catalog. Students holding a baccalaureate degree or higher from a regionally accredited institution of higher education are exempt.

Professional Curriculum for Sign Language Interpreting AAS degree		42 hours
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Programs of Study

First-year courses:		
SLIP 1911	American Sign Language Narrative and Discourse	6 hours
SLIP 1911L	Interpreting Lab 1	1 hour
SLIP 1915	Deaf History and Culture	3 hours
SLIP 1923	Consecutive ASL to English	3 hours
SLIP 1931	English to ASL Interpreting	3 hours
SLIP 1931L	Interpreting Lab 2	1 hour
SLIP 1941	Introduction to Interpreting	3 hours

Second-year courses:		
SLIP 1924	Fingerspelling and Numbers	1 hour
SLIP 1925	Classifiers in ASL	1 hour
SLIP 2901	Interpreting in Specialized Settings	3 hours
SLIP 2901L	Interpreting Lab 3	1 hour
SLIP 2912	Simultaneous ASL to English	3 hours
SLIP 2912L	Interpreting Lab 4	1 hour
SLIP 2932	English to American Sign Language II	3 hours
SLIP 2934	Transliteration	3 hours
SLIP 2951(a)	Practicum	6 hours

NOTE:
(a) A comprehensive exam, 200 hours of service and student portfolio are required to exit the program.

Certificate Program

Fire Management

Courses taken for the Fire Management Certificate can be used for the Associate of Applied Science in Fire Management. International students holding an F-1 Visa may not enroll in certificate or dual degree programs.

General Education for Fire Management Certificate		15 hours
These courses constitute the general education segment of the curriculum and must be completed prior to enrolling in the professional curriculum.		
Required courses:		
BISM 2601*	Business Information Systems	3 hours
BUSA 2106*	Environment of Business	3 hours
ENGL 1101* (a)	English Composition I	3 hours
FIRE 1911	Fire Department Management	3 hours
MATH 1101	Introduction to Mathematical Modeling	3 hours
or		
MATH 1111	College Algebra	3 hours

NOTES:
*Or Honors version
(a) Students planning to transfer are encouraged to take the Regents' Test upon completion of English 1101 or ENGL 1101H.

Programs of Study

Professional Curriculum for Fire Management Certificate

9 hours

Choose 9 hours from the following courses: (a)

FIRE 1090	Special Topics	3 hours
FIRE 1902	Introduction to Fire Prevention and Suppression	3 hours
FIRE 1904	Inspection Principles**	3 hours
FIRE 1906	Industrial Fire Protection	3 hours
FIRE 1908	Instructional Techniques**	3 hours
FIRE 1916	Emergency Rescue Operations	3 hours
FIRE 1961	Fire Service Safety and Loss Control**	3 hours
FIRE 2901	Fire Fighting Tactics and Strategy	3 hours
FIRE 2903	Aircraft Fire Protection Safety	3 hours
FIRE 2905	Fire Causes Investigation	3 hours
FIRE 2907	Incident Command**	3 hours
FIRE 2911	Fire Fighting Hydraulics	3 hours
FIRE 2913 (b)	Chemistry of Hazardous Material	3 hours
FIRE 2915	Building Construction and Firefighter Safety	3 hours

NOTES:

*Or Honors version

** Identifies classes for NPQ Fire Officer I

(a) Grades of "C" or better in all FIRE technical courses are required for Georgia Perimeter College certification and Georgia Fire Fighter Standards and Training Council certification.

(b) CHEM 1151 and 1151L are prerequisites for FIRE 2913

Certificate Program

Library and Information Science Technology

Professional Curriculum

18 hours

Required Courses

LIST 1101	Introduction to Libraries and Information Science	3 hours
LIST 1103	Acquisitions and Technical Processing	3 hours
LIST 1105	Public Services in Libraries and Information Centers	3 hours
LIST 2009	Internship	3 hours

Choose 6 hours from the following:

LIST 2002	Services to Children and Youth	3 hours
LIST 2003	School Libraries and Media Centers	3 hours
LIST 2004	Public Libraries	3 hours
LIST 2005	Computers in Libraries	3 hours
LIST 2006	College and University Libraries	3 hours
LIST 2010	Principles of Cataloging and Indexing	3 hours
LIST 2014	Services in Special Libraries	2 hours
LIST 2015	Topics in Library and Information Science Technology	2 hours

Programs of Study

NOTE:

With permission of the Program Coordinator, program participants with more than five years experience in a library or information center may substitute an elective course from the second list above for either LIST 1103 or LIST 1105.

Certificate Program

Sign Language Interpreting

While an associate degree is strongly recommended, students may choose to receive a Certificate of Completion by completing all of the SLIP professional curriculum and ENGL 1101 and ENGL 1102. Learning Support mathematics is not required for this certificate program. Persons holding a degree have a number of job options open to them, may be given preference in hiring and generally earn higher salaries. At least an associate degree is required to sit for the National Interpreter Certification exam. Courses taken for the Sign Language Interpreting Certificate can be used for the Associate of Applied Science in Sign Language Interpreting. International students holding an F-1 Visa may not enroll in certificate or dual degree programs.

Prerequisites for Sign Language Interpreting Certificate

18 hours

SLIP 1904 (a)	American Sign Language I	3 hours
SLIP 1905 (a)	American Sign Language II	3 hours
SLIP 1906 (a)	American Sign Language III	3 hours
SLIP 1907 (a)	American Sign Language IV	3 hours

OR demonstrated equivalent intermediate conversational American Sign Language skills

General Education Required courses:

6 hours

ENGL 1101* (b)	English Composition I	3 hours
ENGL 1102* (b)	English Composition II	3 hours
Regents' Test (c)		

NOTES:

- (a) These courses do not apply toward graduation requirements.
- (b) These courses constitute the general education segment of the curriculum and must be completed prior to enrolling in the professional curriculum.
- (c) The Regents' Test is a required competency test in writing and reading. Both parts of the Regents' Test must be passed prior to enrolling in the professional curriculum. For information on the Regents' Testing program, see the college catalog. Students holding a baccalaureate degree or higher from a regionally accredited institution of higher education are exempt.

Professional Curriculum for Sign Language Interpreting Certificate

42 hours

First-year courses:

SLIP 1911	American Sign Language Narrative and Discourse	6 hours
SLIP 1911L	Interpreting Lab 1	1 hour
SLIP 1915	Deaf History and Culture	3 hours
SLIP 1923	Consecutive ASL to English	3 hours
SLIP 1931	English to ASL Interpreting	3 hours
SLIP 1931L	Interpreting Lab 2	1 hour
SLIP 1941	Introduction to Interpreting	3 hours

Second-year courses:

SLIP 1924	Fingerspelling and Numbers	1 hour
SLIP 1925	Classifiers in ASL	1 hour
SLIP 2901	Interpreting in Specialized Settings	3 hours

Programs of Study

SLIP 2901L	Interpreting Lab 3	1 hour
SLIP 2912	Simultaneous ASL to English	3 hours
SLIP 2912L	Interpreting Lab 4	1 hour
SLIP 2932	English to American Sign Language II	3 hours
SLIP 2934	Transliteration	3 hours
SLIP 2951(a)	Practicum	6 hours

NOTE:
(a) A comprehensive exam and student portfolio are required to exit the program.

International Certificate

Students who are completing an Associate of Arts or Associate of Science degree in any major are eligible to earn an International Certificate.

Core Curriculum Course Requirements: Choose 24 hours from the following courses (a)

Area B		
COMM 1201*	Public Speaking	3 hours

Area C

Choose one 3-hour course from the following literature courses:

ENGL 2111*	World Literature I	3 hours
ENGL 2112*	World Literature II	3 hours
ENGL 2121*	British Literature I	3 hours
ENGL 2122*	British Literature II	3 hours

Choose one 3-hour course from the following fine arts courses:

ARTS 1301	Art Appreciation	3 hours
ARTS 1694	Arts of Africa, Oceania, & the Americas	3 hours
HUMN 1303	Aesthetic Expressions of Western Culture I	3 hours
HUMN 1305	Aesthetic Expressions of Western Culture II	3 hours
MUSC 1301	Music Appreciation	3 hours
RELI 1301*	World Religions	3 hours

Area D

Choose one 3 or 4-hour course from the following science courses:

ENVS 1401	Environmental Science	3 hours
GEOL 1121 and 1121L	Physical Geology	4 hours
GEOL 1122 and 1122L	Historical Geology	4 hours

Area E

Choose one 3-hour course from the following history courses:

HIST 1111*	Survey of World History to Early Modern Times	3 hours
HIST 1112*	Survey of World History from Early Modern Times	3 hours

Choose one 3-hour course from the following Social Science electives:

ANTH 1102*	Introduction to Anthropology	3 hours
ECON 2105*	Principles of Macroeconomics	3 hours
GEOG 1101*	Introduction to Human Geography	3 hours
HIST 1200	Introduction to the Middle East	3 hours

Programs of Study

POLS 2401	Global Issues	3 hours
Area F		
Any Foreign Language sequence at the 1002 level or higher (b)		6 hours

NOTES:
*or Honors version
(a) The list of courses is subject to change. Contact the Center for International Education for the latest information.
(b) Students whose native language is not English may petition the academic dean of Foreign Languages for a waiver of this requirement.

Special Project Requirement

Students also must complete a project in consultation with an International Certificate advisor. An appointment with the director of the Center for International Education is required for prior approval and signature.

Examples:

- A study-abroad experience or
- A service learning project in the international community or
- Participation in Model U.N., African Union, Arab League or European Union or
- A research project focused on an international issue

Dual Program with DeKalb Technical College

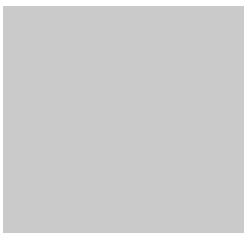
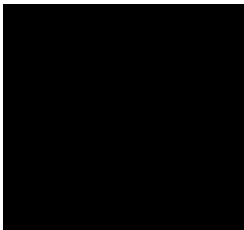
Georgia Perimeter College (GPC) and DeKalb Technical College offer a dual program for students seeking the Associate of Applied Science in Medical Assisting. Students must meet the admission requirements for both Georgia Perimeter College and DeKalb Technical College. Separate applications must be filed at each institution. Students should refer to the DeKalb Technical College catalog and the Admission Section of the GPC catalog for specific admission criteria and for program information and course descriptions.

Students enrolled in the Associate of Applied Science degree program offered jointly by GPC and DeKalb Technical College must receive credit for all required technical courses through DeKalb Technical College and must receive credit for the following college course requirements through GPC.

Required courses:

Select elective from Core I Area C		3 hours
COMM 1201*	Public Speaking	3 hours
ENGL 1101*	English Composition I	3 hours
HIST 2111*	United States History I	3 hours
or		
HIST 2112*	United States History II	3 hours
MATH 1101(a)	Introduction to Mathematical Modeling	3 hours
PHED ____	Physical Education Electives	1-3 hours
PHED 1101	Choices for Life	1 hour
POLS 1101*	American Government	3 hours

NOTES:
*or Honors version
(a) Any higher-level college mathematics course may be substituted for MATH 1101.



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COURSE DESCRIPTIONS

The college offers two types of courses for credit: courses designed for transfer credit and courses designed specifically for students in career programs. Although credit in some of the latter courses may be transferable to four-year colleges, they are not designed for this specific purpose; nor is this primarily the basis for developing course objectives.

Some courses are not offered every semester. For each semester's offerings, refer to the class schedule published prior to each registration period.

The college reserves the right to discontinue a section of a course because of insufficient enrollment as well as to change instructor and room assignments. A refund for a deleted section or course will be made only if another section of this course is not available at the same class period.

Course/Program Abbreviations

Accounting	ACCT
Anthropology	ANTH
Applied Technology	ATEC
Arabic	ARAB
Art	ARTS
Astronomy	ASTR
Biology	BIOL
Business Administration	BADM
Business, Environment of	BUSA
Business Information Systems	BISM
Chemistry	CHEM
Chinese	CHIN
Communication	COMM
Computer Science	CSCI
Criminal Justice	CRJU
Dental Hygiene	DHYG
Economics	ECON
Education	EDUC
Engineering	ENGR
English	ENGL
English as a Second Language	ENSL
Environmental Science	ENVS
European Union	EURO
Film	FILM
Fire Management	FIRE
Forensic Science	FRSC
French	FREN
Geography	GEOG
Geology	GEOL
German	GRMN
Higher Education Seminar	HEDS
History	HIST
Homeland Security and Emergency Management	HSEM
Humanities	HUMN
Integrated Science	ISCI

Course Descriptions

International Studies	INST
Italian	ITAL
Japanese	JAPN
Journalism	JOUR
Korean	KREN
Library and Information Science Technology	LIST
Mathematics	MATH
Music	MUSC
Music, Applied Music	MUSA
Nursing	NURS
Philosophy	PHIL
Physical Education	PHED
Physical Science	PHSC
Physics	PHYS
Political Science	POLS
Portuguese	PORT
Psychology	PSYC
Reading	READ
Reading and English for the Hearing Impaired	REEN
Regents' Test Preparation Essay	RGTE
Regents' Test Preparation Reading	RGTR
Religion	RELI
Research Strategies and Technology	RSCH
Russian	RUSS
Sign Language Interpreting	SLIP
Social Work	SOCW
Sociology	SOCI
Spanish	SPAN
Survey of the Business Enterprise	SURB
Swahili	SWAH
Theatre	THEA

Accounting (ACCT)

- ACCT 2101 - Principles of Accounting I: Financial** (3)
Prerequisite: Exit or exemption from all Learning Support and ESL requirements.
This course is a study of the underlying theory and application of financial accounting concepts. It is an introduction to the fundamental principles and practices of accounting as a device for reporting business activity. It provides the student with an understanding of the underlying theory and principles of accounting. The construction, understanding and analysis of financial statements as they evolve from business transactions and records are emphasized. The rational synthesis of raw data into useful summary form in financial statements underlies all aspects of this course. Mathematical skills, critical thinking, computer use and effective communications are important parts of student participation.
- ACCT 2101H - Principles of Accounting I: Financial (Honors)** (3)
Prerequisite: Exit or exemption from all Learning Support and ESL requirements and acceptance into the Honors Program.
This course is ACCT 2101 for Honors students.

Course Descriptions

- ACCT 2102 - Principles of Accounting II: Managerial** (3)
Prerequisite: ACCT 2101 with a "C" or better.
This course is a study of the underlying theory and application of managerial accounting concepts. It emphasizes application and utilization of accounting principles in business entities. The areas of costs, business management, budgeting, cost reporting and control, as well as specialized internal reports, are covered.
- ACCT 2102H - Principles of Accounting II: Managerial (Honors)** (3)
Prerequisites: ACCT 2101 or ACCT 2101H with a "C" or better and acceptance into the Honors Program.
This course is ACCT 2102 for Honors students.
- Anthropology (ANTH)**
- ANTH 1102 - Introduction to Anthropology** (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.
This course provides a holistic study of mankind including basic biological, cultural, historical and societal aspects of humanity.
- ANTH 1102H - Introduction to Anthropology (Honors)** (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program.
This course is ANTH 1102 for Honors students.
- Applied Technology (ATEC)**
- ATEC 1201 - Computer Concepts** (1)
This course is a brief introduction to basic computer concepts and fundamentals. It covers the following topics: micro-computer system components; categories of computers; general microcomputer software applications; guidelines for purchasing a microcomputer system; the basic communication system components; how computers process data and execute programs; and legal, ethical and privacy issues facing computer users. Students passing a locally administered test will receive credit for the course in Area B, Institutional Requirements.
- Arabic (ARAB)**
- ARAB 1001 - Elementary Arabic I** (3)
This course provides an introduction to spoken and written Arabic. Using basic grammatical patterns and a fundamental vocabulary, the student becomes familiar with the syntax of the language. Simple texts dealing with cultural topics are used to develop skill in reading. An accompanying workbook provides needed practice in writing the language. The four skills - listening, speaking, reading and writing - are developed simultaneously.
- ARAB 1002 - Elementary Arabic II** (3)
Prerequisite: ARAB 1001 or permission of the department chair.
This course is a continuation of ARAB 1001.
- ARAB 2001 - Intermediate Arabic I** (3)
Prerequisite: ARAB 1002 or permission of the department chair.
This course is a continuation of Elementary Arabic. The student continues with more sophisticated writing and reading materials and works with increasingly more difficult activities stressing speaking, comprehending, reading and writing.
- ARAB 2002 - Intermediate Arabic II** (3)
Prerequisite: ARAB 2001 or permission of the department chair.
This course is a continuation of ARAB 2001. Cultural and literary reading selections develop a deeper insight into understanding of the Arabic world.

Course Descriptions

Art (ARTS)

Art Majors Advisement Alert: Because of the sequential nature of many of the Fine Arts courses, students must meet during their first semester at Georgia Perimeter College with a Fine Arts advisor on the Clarkston Campus to plan their course of study. Fine Arts majors need to start their major area courses in their first semester in order to complete the two-year sequence.

The Visual Arts program of the college is designed for students wishing to pursue a career in the visual arts by meeting the freshman and sophomore visual arts requirements established by most schools. Students who complete the recommended transfer art curriculum will be prepared to enter as juniors and meet the lower-division requirements for art majors in most four-year institutions. However, additional elective courses not required in Area F for the associate degree at the college may be taken in order to build a strong portfolio of work. Many four-year institutions require a portfolio review before the student will be admitted into the art program as a junior.

ARTS 1301 - Art Appreciation (3)

This course is a survey of world art from prehistory to the present. It explores the relationship of art and artists to past cultures as well as the relevance of the visual arts in our time.

ARTS 1301H - Art Appreciation (Honors) (3)

Prerequisite: Acceptance into the Honors Program.

This course is ARTS 1301 for Honors students.

ARTS 1610 - Drawing I (3)

This course teaches strategies in seeing and translating what is seen by a variety of drawing methods which include contour drawing, gesture drawing, the use of negative space, the exploration of shading techniques as well as the study of proportion, perspective and composition. A variety of media will be used. The course may include use of the Fine Arts Computer Laboratory.

ARTS 1611 - Drawing II (3)

Prerequisite: ARTS 1610 or permission of the department chair.

This course explores drawing problems in a variety of media. The drawing process and the use of pictorial space will be explored. The course may include some use of the Fine Arts Computer Laboratory.

ARTS 1620 - Two-D Design and Color Theory (3)

This course is an exploration of the visual elements (line, shape, space, color, texture, time and motion) and the organization of these elements on a two-dimensional plane. It deals with the development of perceptual awareness, technical skills and innovative solutions to problems related to composition and color.

ARTS 1641 - Three-Dimensional Design (3)

This course explores the visual elements and the principles of design in three dimensions. A variety of materials and processes will be explored in a series of projects.

ARTS 1690 - Art History: Prehistory - Renaissance (3)

This course is a survey of the visual arts (painting, sculpture and architecture) from prehistory through the Renaissance.

ARTS 1692 - Art History: Baroque - 20th Century (3)

This course is a survey of the visual arts (painting, sculpture and architecture) from the Baroque Age through the 20th century in Western Europe and the United States.

ARTS 1694 - Art History: Africa, Oceania and Americas (3)

This course is a survey of the indigenous arts of Africa, Oceania and the Americas.

Course Descriptions

ARTS 2400 - Sculpture Fundamentals (3)

Prerequisites: ARTS 1620 and ARTS 1641 or permission of the department chair.

This course introduces the art student to spatial organization of forms ranging from small, intimate objects to large freestanding sculpture. Sculpture Fundamentals introduces the student to a variety of sculptural materials and processes. The course expands the student's knowledge of three-dimensional spatial organization as well as developing the student's skills in the use of tools and equipment to produce sculpture.

ARTS 2613 - Figure Drawing (3)

Prerequisite: ARTS 1610 or permission of the department chair.

This course explores drawing of the human form. Students will draw from a live model to become familiar with the structural, anatomical design and expressive elements of the human figure. A variety of media and techniques will be used.

ARTS 2615 - Ceramic Design: Hand Building (3)

This course offers an exploration of three-dimensional forms in clay. Projects include various hand-building techniques. Basic technology in preparing, firing and glazing is presented.

ARTS 2617 - Ceramic Design: Wheel (3)

This course offers a solid foundation for "throwing" or forming clay on the potter's wheel. A variety of issues in ceramic design, history, decorative techniques and expressive potential are explored.

ARTS 2618 - Special Topics/Ceramic Design (3)

Prerequisite: ARTS 2615 or ARTS 2617, with "C" or better or permission of department chair.

This course offers an exploration of clay, building on the design fundamentals, skills and techniques learned in ARTS 2615 or ARTS 2617, thus expanding the student's knowledge of ceramic design, firing and glazing.

ARTS 2619 - Painting (3)

Prerequisites: ARTS 1610 and ARTS 1620 or permission of the department chair.

This course is an introduction to painting which explores composition, color and technique. Media used in the course may include acrylic or oil paint.

ARTS 2621 - Watercolor (3)

Prerequisites: ARTS 1610 and ARTS 1620 or permission of the department chair.

This course explores the medium of watercolor. Emphasis is placed on the skillful handling of the medium, color and composition.

ARTS 2624 - Photography I (3)

This course is an introduction to the use of the camera as a creative tool. Students are instructed in the theoretical principles of the photographic process. The course includes the following topics: methods of camera usage, photographic terminology, identification of the camera's parts, film processing, darkroom procedures, contact printing, use of the enlarger and photographic composition.

ARTS 2625 - Photography II (3)

Prerequisite: ARTS 2624 or permission of the department chair.

This course takes photography as a creative tool to the next level. Students refine camera and darkroom skills as well as explore new photographic and darkroom techniques. Traditional and alternative photographic processes will be introduced. The development of individual vision expressed in a body of work will be emphasized.

ARTS 2630 - Computer Imagery I (3)

Prerequisites: ARTS 1610 and ARTS 1620.

This course is an introduction to drawing, design and color that uses the computer as a creative medium.

Course Descriptions

ARTS 2631 - Computer Imagery II (3)
Prerequisite: ARTS 2630
This course builds on the foundation of Computer Imagery I by introducing concepts and practices in motion and interactive computer graphics. Students explore computer- based motion and interactive graphics through readings and projects solving a variety of design problems that have artistic as well as commercial applications.

ARTS 2640 - Portfolio (3)
Prerequisites: ARTS 1610, ARTS, 1611, ARTS 1620 and ARTS 1641.
This course introduces the art student to the indispensable tools and techniques for presenting one's work in a professional manner to the world at large.

Astronomy (ASTR)

ASTR 1010 - Astronomy of the Solar System (3)
Prerequisites: Exit or exemption from Learning Support mathematics and exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.
This course presents astronomy from the early ideas of the cosmos to modern observational techniques. The solar system planets, satellites and minor bodies are studied. The origin and evolution of the solar system are studied.

ASTR 1010H - Astronomy of the Solar System (Honors) (3)
Prerequisites: Exit or exemption from Learning Support mathematics and exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program. This course is ASTR 1010 for Honors students.

ASTR 1010L - Astronomy of the Solar System Laboratory (1)
Prerequisites: Exit or exemption from Learning Support mathematics and exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.
Prerequisite or Co-requisite: ASTR 1010.
This is the laboratory to accompany ASTR 1010.

ASTR 1010R - Astronomy/Solar System Laboratory (Honors) (1)
Prerequisites: Exit or exemption from Learning Support mathematics and exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program.
Co-Requisite: ASTR 1010H.
This course is ASTR 1010L for Honors students and is the laboratory to accompany ASTR 1010H.

ASTR 1020 - Stellar and Galactic Astronomy (3)
Prerequisites: Exit or exemption from Learning Support mathematics and exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.
The study of the Sun and stars, their physical properties and evolution, interstellar matter, star clusters, our galaxy and other galaxies and the origin of the Universe.

ASTR 1020H - Stellar/Galactic Astronomy (Honors) (3)
Prerequisites: Exit or exemption from Learning Support mathematics and exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program. This course is ASTR 1020 for Honors students.

Course Descriptions

ASTR 1020L - Stellar and Galactic Astronomy Laboratory (1)
Prerequisites: Exit or exemption from Learning Support mathematics and exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.
Prerequisite or Co-requisite: ASTR 1020.
This is the laboratory to accompany ASTR 1020.

ASTR 1020R - Stellar/Galactic Astronomy Laboratory (Honors) (1)
Prerequisites: Exit or exemption from Learning Support mathematics and exit or exemption from reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program.
Co-Requisite: ASTR 1020H.
This course is ASTR 1020L for Honors students and is the laboratory to accompany ASTR 1020H.

Biology (BIOL)

BIOL 1402 - Cell Biology and Genetics (3)
Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.
Co-requisite: BIOL 1402L.
Students investigate principles and applications of cell biology. Topics include the scientific method, cell structure and function, basic chemistry of life, gene structure and function, cell division and genetics. This course is designed for non-science majors.

BIOL 1402L - Cell Biology and Genetics Laboratory (1)
Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.
Co-requisite: BIOL 1402.
This laboratory investigates principles and applications of cell biology. Topics include laboratory exercises in the scientific method, cell structure and function, cell division, gene structure and function and genetics. This course is designed for non-science majors.

BIOL 1403 - Diversity in the Living World (3)
Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.
Co-requisite: BIOL 1403L.
This course introduces the student to the variety of living organisms, including animals, plants, fungi, protozoa, algae and bacteria and the biological principles that unite them. Attention is given to the evolution of these forms and their ecological interactions with each other and with humanity. This course is designed for non-science majors.

BIOL 1403L - Diversity in Living World Laboratory (1)
Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.
Co-requisite: BIOL 1403.
This course provides the student with hands-on experience with a variety of living and preserved organisms, including animals, plants, fungi, protozoa, algae and bacteria and the principles of evolution and ecology that unite them. This course is designed for non-science majors.

BIOL 1405 - Human Biology and Disease (2)
Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.
Co-requisite: BIOL 1405L.
Students will explore the application of the scientific method to discover the biological principles of health, disease, aging and metabolism; the latter includes exercise physiology and maintenance of body weight. The integumentary, skeletal, muscular, cardiovascular, digestive, nervous, urinary and reproductive organ systems will be explored. This course is designed for non-science majors.

Course Descriptions

BIOL 1405L - Human Biology and Disease Laboratory (1)

Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.

Co-requisite: BIOL 1405.

This is an investigative laboratory to support BIOL 1405. This course is designed for non-science majors.

BIOL 1407 - Plants, People and Environment (3)

Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.

Co-requisite: BIOL 1407L.

This course discusses the uses of plants including cultivation and history of plants, plant populations and diversity, evolution, plant anatomy and physiology and plant diseases. This course is designed for non-science majors.

BIOL 1407L - Plants, People and Environment Laboratory (1)

Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.

Co-requisite: BIOL 1407

This course uses hands-on laboratory experiences to support topics covered in BIOL 1407. Emphasis is placed on use of the scientific method and use of investigative techniques to explore plant physiology, anatomy and ecology. This course is designed for non-science majors.

BIOL 1611 - Human Anatomy and Physiology I (3)

Prerequisites: Exit or exemption from all Learning Support and ESL requirements and one of the following: CHEM 1151 and CHEM 1151L or CHEM 1211, CHEM 1211L, CHEM 1212 and CHEM 1212L, each with a "C" or better; or satisfactory performance on a departmental placement exam, which is not equivalent to getting credit for CHEM 1151.

Co-requisite: BIOL 1611L.

This is the first of a two-course sequence in human anatomy and physiology designed to meet the requirements for nursing, dental hygiene, physical education and other health science majors. Topics covered include animal cell structure and function, cell chemistry, cell division, metabolism, tissues, integumentary system, skeletal system, muscle system and nervous system.

BIOL 1611L - Human Anatomy and Physiology I Laboratory (1)

Co-requisite: BIOL 1611.

This is a laboratory covering microscopic survey of animal cells and tissues, skeletal system, muscular system (animal dissection and muscle identification using human models), nervous system with emphasis on the brain and sense organs.

BIOL 1612 - Human Anatomy and Physiology II (3)

Prerequisites: BIOL 1611 and BIOL 1611L, each with a "C" or better.

Co-requisite: BIOL 1612L.

This course is a continuation of BIOL 1611 and covers the concepts of human anatomy and physiology that were not considered in BIOL 1611. Topics include metabolism and the digestive, cardiovascular, respiratory, urinary, endocrine and reproductive systems.

BIOL 1612L - Human Anatomy and Physiology II Laboratory (1)

Co-requisite: BIOL 1612.

This is a laboratory covering blood and the cardiovascular, respiratory, digestive, urinary, endocrine and reproductive systems.

BIOL 1913 - Microbiology (3)

Prerequisites: BIOL 1612 and BIOL 1612L, each with a "C" or better.

Co-requisite: BIOL 1913L.

This is a study of fundamental principles including basic culture and staining techniques, cellular metabolism, sterilization, disinfection, basic principles of immunology and etiology of some infectious diseases. The course is designed primarily for students who intend to enter one of the health professions.

Course Descriptions

BIOL 1913L - Microbiology Laboratory (1)

Co-requisite: BIOL 1913.

This is a laboratory with experiments in microbial culture and staining techniques, cell metabolism, disinfection and sterilization. Isolation of some normal flora and a survey of parasites are included.

BIOL 2107 - Principles of Biology I (3)

Prerequisites: CHEM 1211 and CHEM 1211L, each with a "C" or better.

Co-requisite: BIOL 2107L.

Students investigate the principles and applications of biology. Topics include the scientific method, cell structure and function, basic chemistry of life, cellular reproduction, classical and molecular genetics and a survey of selected organisms (bacteria, fungi, protists and plants).

This course is designed for students whose program of study is science.

BIOL 2107L - Principles of Biology I Laboratory (1)

Co-requisite: BIOL 2107.

This is an in-depth laboratory which applies the scientific method to studying cell structure and function, classical and molecular genetics and the diversity and unifying characteristics of organisms, including bacteria, protists, fungi and plants. This course is designed for students whose program of study is science.

BIOL 2108 - Principles of Biology II (3)

Prerequisites: BIOL 2107 and BIOL 2107L, each with a "C" or better.

Co-requisite: BIOL 2108L.

This course includes a survey of the animal kingdom with emphasis on diversity and evolutionary theory, mechanisms and relationships; selected topics in vertebrate anatomy and physiology with emphasis on the human; and an introduction to ecology. This course is designed for students whose program of study is science.

BIOL 2108L - Principles of Biology II Laboratory (1)

Co-requisite: BIOL 2108.

This is an in-depth laboratory which involves the study of population genetics, diversity and unifying characteristics of animals, organ system structure and function and ecology. This course is designed for students whose program of study is science.

BIOL 2650K - Life Science for Middle School Teachers (4)

Prerequisites: Exit or exemption from Learning Support and ESL requirements and EDUC 2110 or students with degrees.

The primary topics of the life science course will include the cell, genetics, diversity and adaptations of organisms and ecology. There will be laboratory work in a local school lab, Internet-based projects and lab exercises conducted in the home. This course does not meet program of study requirements for the associate degree in education.

Business Administration (BISM, BUSA)

BISM 2601 - Business Information Systems (3)

Prerequisites: Exit or exemption from all Learning Support requirements and all ESL requirements except ENSL 0091.

This course illustrates the various roles and uses of information in a business environment, both locally and globally. Technology that supports the collection, use, distribution and analysis of an organization's information assets are explained, demonstrated and discovered through real business examples, short problem sets and other methodologies. In addition, students are challenged with typical problems associated with managing and developing information systems, securing information, aligning systems with business processes and determining competitive strategies to create a competitive advantage.

Course Descriptions

BISM 2601H - Business Information Systems (Honors) (3)
Prerequisite: Exit or exemption from all Learning Support requirements and all ESL requirements except ENSL 0091 and acceptance into the Honors Program.
 This course is BISM 2601 for Honors students.

BUSA 2106 - The Environment of Business (3)
 This course is an introduction to the legal, regulatory, political, social, ethical, cultural, environmental and technological issues which form the context for business. It includes an overview of the impact of demographic diversity on organizations.

BUSA 2106H - Environment of Business (Honors) (3)
Prerequisite: Acceptance into the Honors Program.
 This course is BUSA 2106 for Honors students.

Chemistry (CHEM)

CHEM 1151 - Survey of Chemistry I (3)
Prerequisites: Exit or exemption from Learning Support mathematics and exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

Co-requisite: CHEM 1151L
 This course is intended for students in physical education, business, humanities, social sciences and allied health (Nursing or Dental Hygiene) planning to pursue baccalaureate degrees. The primary topics covered are measurements, nomenclature, atomic bonding, states of matter, solutions, equilibria, acids, bases and pH. This course lays the foundation for understanding of biochemical processes.

CHEM 1151L - Survey of Chemistry I Laboratory (1)
Co-requisite: CHEM 1151.
 Laboratory exercises supplement the lecture material of CHEM 1151.

CHEM 1152 - Survey of Chemistry II (3)
Prerequisites: CHEM 1151 and CHEM 1151L or CHEM 1212 and CHEM 1212L, each with a "C" or better.

Co-requisite: CHEM 1152L.
 This is the second in a two-semester sequence of introductory chemistry. Nursing and dental hygiene students planning to pursue a baccalaureate degree may need to enroll in CHEM 1152. The primary topics are basic functional groups and reactions of organic molecules. Additionally, carbohydrates, lipids, proteins and enzymes are introduced.

CHEM 1152L - Survey of Chemistry II Laboratory (1)
Prerequisite: CHEM 1151L with a "C" or better.
Co-requisite: CHEM 1152.
 Laboratory exercises supplement the lecture material of CHEM 1152.

CHEM 1211 - Principles of Chemistry I (3)
Prerequisite: Exit or exemption from all Learning Support requirements and all ESL requirements except ENSL 0091.

Prerequisite or Co-requisite: MATH 1113 with a "C" or better.
Co-requisite: CHEM 1211L.
 This is the first course in a two-semester sequence covering the fundamental principles and applications of chemistry for science majors. Topics to be covered include composition of matter, stoichiometry, periodic relations and nomenclature.

Course Descriptions

CHEM 1211L - Principles of Chemistry I Laboratory (1)
Co-requisite: CHEM 1211.
 Laboratory exercises supplement the lecture material of CHEM 1211.

CHEM 1212 - Principles of Chemistry II (3)
Prerequisites: CHEM 1211, CHEM 1211L and MATH 1113, each with a "C" or better.
Co-requisite: CHEM 1212L.
 This is the second course in a two-semester sequence covering the fundamental principles and applications of chemistry for science majors.

CHEM 1212L - Principles of Chemistry II Laboratory (1)
Co-requisite: CHEM 1212.
 Laboratory exercises supplement the lecture material of CHEM 1212.

CHEM 2641 - Fundamental Organic Chemistry I (3)
Prerequisites: CHEM 1212 and CHEM 1212L, each with a "C" or better.
Co-requisite: CHEM 2641L.
 This is the first of a two-semester sequence of organic chemistry. It includes an introduction to structure, stereochemistry, mechanism, reactivity, functional groups and synthesis. This course is intended for students majoring in science, engineering, pre-medicine, pre-dentistry and pre-pharmacy.

CHEM 2641L - Organic Chemistry I Laboratory (1)
Co-requisite: CHEM 2641.
 This is a first semester organic chemistry laboratory to accompany CHEM 2641. There is emphasis on methods for the preparation, isolation, purification and characterization of organic compounds.

CHEM 2642 - Fundamental Organic Chemistry II (3)
Prerequisites: CHEM 2641 and CHEM 2641L, each with a "C" or better.
Co-requisite: CHEM 2642L.
 This is the second in a two-semester sequence of organic chemistry. Topics include an in-depth study of reaction mechanisms, functional group transformations and the synthesis of moderately complex molecules by multi-step strategies. The study of molecular spectroscopy is included.

CHEM 2642L - Organic Chemistry II Laboratory (1)
Co-requisite: CHEM 2642.
 This is a second semester organic chemistry laboratory to accompany CHEM 2642. There is emphasis on organic synthesis and product analysis. A minimum of three hours per week is scheduled.

Chinese (CHIN)

CHIN 1001 - Elementary Chinese I (3)
 This course provides an introduction to spoken and written Chinese. Using basic grammatical patterns and a fundamental vocabulary, the student becomes familiar with the syntax of the language. Simple texts dealing with cultural topics are used to develop skill in reading. An accompanying workbook provides needed practice in writing the language. The four skills-listening, speaking, reading and writing- are developed simultaneously.

CHIN 1002 - Elementary Chinese II (3)
Prerequisite: CHIN 1001 or permission of the department chair.
 This course is a continuation of CHIN 1001.

Course Descriptions

- CHIN 2001 - Intermediate Chinese I** (3)
Prerequisite: CHIN 1002 or permission of the department chair.
This course is a continuation of Elementary Chinese. The student continues with more sophisticated writing and reading materials and works increasingly with more difficult activities stressing speaking, comprehending, reading and writing.
- CHIN 2002 - Intermediate Chinese II** (3)
Prerequisite: CHIN 2001 or permission of the department chair.
This course is a continuation of CHIN 2001. Cultural and literary reading selections develop a deeper insight into an understanding of the Chinese peoples.

Communication (COMM)

- COMM 1100 - Human Communications** (3)
Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.
This course provides a broad approach to oral communication skills including intrapersonal, interpersonal, small group and public speaking.
- COMM 1201 - Public Speaking** (3)
Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.
This is an introductory course in oral communication, stressing the fundamental principles. Special attention is given to critical thinking, global issues, the selection and organization of materials and the presentation of individual speeches and group deliberations.
- COMM 1201H - Public Speaking (Honors)** (3)
Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements and acceptance into the Honors Program.
This course is COMM 1201 for Honors students.
- COMM 2105 - Interpersonal Communication** (3)
Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.
This course focuses on the opportunity for students to learn and understand the principles, theories and some of the practical applications of effective interpersonal communication (face-to-face) and to become sensitive to the relational development of these ideas in various contexts, particularly those involving relationships within families and among co-workers and friends.
- COMM 2300 - Business and Professional Communication** (3)
Prerequisite: COMM 1201
This is an advanced course focusing on the principles and skills to effectively manage communication in a variety of organizational contexts. Emphasis is on oral communication and the delivery of business presentations while topics such as interviewing, managing business meetings and developing technological visual aids are explored.

Computer Science (CSCI)

- CSCI 1300 - Introduction to Computer Science** (3)
Prerequisites: Exit or exemption from all Learning Support and ESL requirements.
This course provides an overview of selected major areas of current computing technology, organization and use. Topics surveyed include the history of computing, data representation and storage, hardware and software organization, communications technologies, ethical and social issues and fundamental problem solving and programming skills. Hands-on projects enhance and reinforce the ideas presented in class.

Course Descriptions

- CSCI 1301 - Principles of Computer Science I** (4)
Prerequisites: CSCI 1300 and MATH 1101 or MATH 1111 or MATH 1113 or MATH 2431, each with a “C” or better.
This course is an introduction to the fundamental principles of computer science. It emphasizes structured, top-down development and testing of computer programs. The course includes an overview of computers and programming; problem solving and algorithm development; simple data types; arithmetic and logic operators; selection structures; repetition structures; text files; arrays (one and-two dimensional); procedural abstraction and software design; modular programming (including subprograms or the equivalent).
- CSCI 1302 - Principles of Computer Science II** (4)
Prerequisite: CSCI 1301 with a “C” or better.
The course continues the introduction of the fundamental principles of computer science from CSCI 1301. It includes an overview of abstract data types (ADTs); arrays (multi-dimensional) and records; sets and strings; binary files; searching and sorting; introductory algorithm analysis (including Big-O); recursion; pointers and linked lists; software engineering concepts; dynamic data structures (stacks, queues, trees).
- CSCI 2660 - Computer Organization and Programming** (3)
Prerequisite: CSCI 1302 with a “C” or better.
This course provides the student with an overview of information organization, structure and computer system organization. Topics include computer organization, assembly systems, internal data structures and programming techniques in assembly language.
- CSCI 2800 - Capstone Project** (1-3)
Prerequisites: Sophomore standing, completion of two sequential programming courses with a “C” or better and approval of project proposal by department chair.
This is a sophomore-level capstone project applying the theories, tools and techniques of computer science designed to provide the skills needed to find employment. A full-time faculty project advisor must approve the project proposal. The project will address three areas: analysis of an actual industry problem, proposed solution for the problem and implementation of the solution. Collaboration with industry is required. Credit hours will be determined as follows: one hour for problem analysis, two hours for problem analysis and problem solution and three hours for completion of all three areas of the project. A written technical report and oral presentation to faculty and students are required to complete the course.
- CSCI 2900 - Selected Topics** (3)
Prerequisites: Sophomore standing and CSCI 1301 with a “C” or better or permission of the Instructor and department chair.
Special Topics allows courses on specific topics of timely interest to the computer science profession to be selected by the department and offered on a demand basis. Students interested in this course should contact the Computer Science Department for detailed information on upcoming offerings.

Criminal Justice (CRJU)

- CRJU 1100 - Introduction to Criminal Justice** (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.
This course is designed to expose students to a general overview of the criminal justice system in the United States. The major components of the criminal justice system (law and courts, law enforcement and corrections) are examined along with the social and political institutions, which contribute to the criminal justice process as a whole.

Course Descriptions

CRJU 2110 - American Police System (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

This course provides an introductory overview of the history, role, organization and problems inherent in public law enforcement in the United States. Special emphasis will be directed to specific issues such as police operations, police discretion, police misconduct and police ethics in twenty-first century America. Attention will be devoted to the contributions made by women and minorities and to the special problems encountered by nontraditional groups in their quest to become a valued part of the law enforcement profession.

CRJU 2310 - Corrections (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

This course will examine the adult correctional system in the United States. It examines the historical development of the correctional system with focus on how various punishment and treatment goals and philosophies shaped its development. Most of the course will be devoted to various aspects of the current correctional process, including the structure and operation of jails and state and federal correctional institutions, inmate organization and institutional management and alternatives to incarceration. Special emphasis will be given to such topics as the privatization of prisons, prison overcrowding, the death penalty as a general deterrent, the effectiveness of boot camps and the problems of reintegration into family and community life.

CRJU 2410 - Criminology (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

This course is designed to introduce students to the field of Criminology. The concepts of "crime" and "criminality" will be explored, with an emphasis on criminological theory. Various explanations of criminal behavior will be explored and critically assessed by students. Particular attention will be based on the historical contexts from which different crimes and explanations of crime come into being. Students will learn to identify, articulate and defend different theoretical positions and viewpoints. The goal of this course is not to present one unified criminological theory but rather to expose students to a variety of thought concerning crime, criminality and the criminal justice system.

CRJU 2700 - The Judicial System (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

This course provides an introduction to courts, their legal basis, structure, jurisdiction and operation. It also provides a basic understanding of each stage of criminal procedure as viewed from the perspective of courts, with special emphasis upon constitutional limitations.

Dental Hygiene (DHYG)

DHYG 1901 - Dental Hygiene I (3)
Prerequisites: BIOL 1612 and BIOL 1612L, each with a "C" or better.
Co-requisites: DHYG 1911.

This course is an introduction to the dental hygienist's role and responsibilities within the profession to include prevention of disease transmission and the dental hygiene process of care with focus on assessment and prevention techniques.

DHYG 1904- The Dental Hygiene Process of Care and Medical Emergencies (1)
Prerequisites: DHYG 1901 and DHYG 1911, each with a "C" or better.
Co-requisites: DHYG 1905 and DHYG 1915.

This course is a continuation of the roles and responsibilities of the dental hygienist within the dental hygiene process of care including medical emergencies in the health care setting.

Course Descriptions

DHYG 1905 – Dental Hygiene II: Special Needs Patient Care (2)
Prerequisites: DHYG 1901 and DHYG 1911, each with a "C" or better.
Co-requisites: DHYG 1904 and DHYG 1915.

This course is a continuation of the roles and responsibilities of the dental hygienist with focus on special needs populations.

DHYG 1906 – Dental Hygiene III: Nutrition for the Dental Hygienist (1)
Prerequisites: DHYG 1904, DHYG 1905 and DHYG 1915, each with a "C" or better.
Co-requisites: DHYG 1917.

Continuation of the roles and responsibilities of the dental hygienist with focus on nutrition and its relationship to general and oral health and with an emphasis on oral preventive measures.

DHYG 1911 - Clinical Dental Hygiene I (2)
Prerequisites: BIOL 1612 and BIOL 1612L, each with a "C" or better.
Co-requisite: DHYG 1901.

This course is a laboratory/clinical introduction to the application of infection and disease prevention methods, the dental hygiene process of care and clinical instrumentation and assessment techniques.

DHYG 1914 – Periodontics for the Dental Hygienist (2)
Prerequisites: DHYG 1901 and DHYG 1911, each with a "C" or better.
Co-requisites: DHYG 1904 and DHYG 1915.

This course is designed to provide the dental hygienist with knowledge of periodontal disease in the overall health of patients with special emphasis on the inflammatory response as it relates to periodontal disease; the histopathogenesis, etiologies, classification and treatment of the disease; the role of chemotherapeutics and pain management techniques in the treatment of periodontal disease and the role of the dental hygienist in early detection and recognition of the disease process and its relationship to overall health.

DHYG 1915 - Clinical Dental Hygiene II (2)
Prerequisites: DHYG 1901 and DHYG 1911, each with a "C" or better.
Co-requisite: DHYG 1904 and DHYG 1905.

This course provides the application of ethical and professional reasoning while delivering the dental hygiene process of care to patients in a clinical setting.

DHYG 1916 – Oral Pathology (2)
Prerequisites: DHYG 1901 and DHYG 1911, each with a "C" or better, BIOL 1913 and BIOL 1913L.
Co-requisites: DHYG 1904 and DHYG 1915.

This course is a study of the principles of general and oral pathology in relationship to the manifestation of diseases in the oral cavity, to include the teeth, soft tissues and supporting structures with emphasis on the role of the dental hygienist and early detection.

DHYG 1917 Clinical Dental Hygiene III (1)
Prerequisites: DHYG 1902 and DHYG 1915, each with a "C" or better.*
Co-requisite: DHYG 1906

This course involves the application of ethical and professional reasoning while delivering the dental hygiene process of care to include supplemental patient services in a clinical setting.

DHYG 1921K - Dental Tissues (4)
Prerequisites: BIOL 1612 and BIOL 1612L, each with a "C" or better.
Co-requisite: DHYG 1923K with a "C" or better.

This course is a study of the embryological and histological development of the face, oral cavity and the primary and permanent dentitions. The anatomy and functions of the primary and permanent dentitions and their supporting structures and the anatomy of the head and neck will be included. Instructional topics are enhanced through laboratory experiences.

Course Descriptions

- DHYG 1923K - Dental Radiology (2)**
Prerequisites: BIOL 1612 and BIOL 1612L, each with a “C” or better.
Co-requisite: DHYG 1921K with a “C” or better.
This course is a study of the principles of ionizing radiation, the principles and techniques of intraoral and extra oral radiography, interpretation of dental radiographs and environmental safety measures. Instructional topics are enhanced through laboratory experiences.
- DHYG 1928K - Dental Materials (2)**
Prerequisites: CHEM 1151 and CHEM 1151L, each with a “C” or better.
Co-requisite: DHYG 1917 with “C” or better.
This course is designed to provide the dental hygiene student with the opportunity to gain an understanding of the materials/procedures utilized to deliver supplemental patient services to patients.
- DHYG 1929- Dental Pharmacology and Anesthesiology (2)**
Prerequisites: DHYG 1901 and DHYG 1911, each with a “C” or better.
Co-requisites: BIOL 1152 and BIOL 1152L.
This course is a study of the properties, dosage and effects of therapeutic drugs, analgesics and anesthetics with emphasis placed on pharmacological agents used in dentistry and office emergencies.
- DHYG 2907 – Dental Hygiene IV: Advanced Concepts in Dental Hygiene Practice I (2)**
Prerequisites: DHYG 1906 and DHYG 1917, each with a “C” or better.
Co-requisite: DHYG 2909.
This course is designed to continue the development of the dental hygiene student in the roles and responsibilities of the dental hygienist with focus on advanced assessment, planning and instrumentation skills required for the periodontal patient; focus on the study of the behavioral foundations of communication and learning theory skills related to the dental hygiene process of care and promotion of continued development of critical thinking skills.
- DHYG 2908 – Dental Hygiene V: Advanced Concepts in Dental Hygiene Practice II (1)**
Prerequisites: DHYG 2907 and DHYG 2909, each with a “C” or better.
Co-requisite: DHYG 2912.
This course is designed to continue the development of the dental hygiene student in advanced instrumentation and critical thinking skills utilized during comprehensive care of the periodontal and special needs patients. Ethical and legal aspects of the dental hygiene profession, employability skills and the concept of lifelong learning are reinforced as students prepare to enter the profession.
- DHYG 2909 - Clinical Dental Hygiene IV (4)**
Prerequisites: DHYG 1903 and DHYG 1917, each with a “C” or better.*
Co-requisite: DHYG 2901.*
This course focuses on the clinical application of ethical and professional reasoning while delivering the dental hygiene process of care to periodontally involved patients in various clinical settings and sites.
- DHYG 2912 - Clinical Dental Hygiene V (4)**
Prerequisite: DHYG 2909 with a “C” or better.
Co-requisite: DHYG 2908.
This course provides an advanced application of comprehensive ethical and professional reasoning while delivering the dental hygiene process of care with limited instructor involvement and increased emphasis on time management.
- DHYG 2924 - Public Health I* (2)**
This course is a survey of the methods of epidemiology used to determine the dental health of a community and an explanation of program planning to promote dental health through prevention and education. Critical review of dental research includes basic statistical methods.

Course Descriptions

- DHYG 2925 - Public Health II (1)**
Prerequisite: DHYG 2924 with a “C” or better.
This course requires the student to implement a child and adult dental health education program utilizing the knowledge, skills and criteria acquired in DHYG 2924. In addition, students will apply basic research principles for assessment of a clinical research project.

* Please see the online catalog for updated prerequisites for this course.

Economics (ECON)

- ECON 2105 - Principles of Macroeconomics (3)**
Prerequisites: Exit or exemption from all Learning Support and ESL requirements.
This is an introductory course in macroeconomics. It introduces students to concepts that will enable them to understand and analyze economic aggregate and evaluate economic policies. The areas of fiscal policy, monetary policy, social goals, monetary systems, national income, employment, inflation and economic growth are included.
- ECON 2105H - Principles of Macroeconomics (Honors) (3)**
Prerequisites: Exit or exemption from all Learning Support and ESL requirements and acceptance into the Honors Program.
This course is ECON 2105 for Honors students.
- ECON 2106 - Principles of Microeconomics (3)**
Prerequisite: Exit or exemption from all Learning Support and ESL requirements.
This is an introductory course in microeconomics. It introduces students to concepts that will enable them to understand and analyze structure and performance of the market economy. The areas of price elasticity, market structures, product and factor pricing, less-developed countries and comparative economic systems are included.
- ECON 2106H - Prin. of Microeconomics (Honors) (3)**
Prerequisites: Exit or exemption from all Learning Support and ESL requirements and acceptance into the Honors Program.
This course is ECON 2106 for Honors students.

Education (EDUC)

- EDUC 2110 - Investigating Issues in Education (3)**
Prerequisite: Exit or exemption from Learning Support Reading or all ESL requirements except ENSL 0091.
This course engages students in observations, interactions and analyses of critical and contemporary educational issues. Students will investigate issues influencing the social and political contexts of educational settings in Georgia and the United States. Students will actively examine the teaching profession from multiple vantage points both within and outside the school. Against this backdrop, students will reflect on and interpret the meaning of education and schooling in a diverse culture and examine the moral and ethical responsibilities of teaching in a democracy.
- EDUC 2120 - Exploring Socio-Cultural Perspectives (3)**
Prerequisite: Exit or exemption from Learning Support Reading or all ESL requirements except ENSL 0091.
Given the rapidly changing demographics in our state and country, this course is designed to equip future teachers with the fundamental knowledge of understanding culture and teaching children from diverse backgrounds. Specifically, this course is designed to examine 1) the nature and function of culture; 2) the development of individual and group cultural identity; 3) definitions and implications of diversity; and 4) the influences of culture on learning, development and pedagogy.

Course Descriptions

EDUC 2130 - Exploring Teaching and Learning (3)

Prerequisite: Exit or exemption from Learning Support Reading or all ESL requirements except ENSL 0091.

This course explores key aspects of teaching and learning through an examination of students' learning processes and those of others. Students will apply self knowledge gained through course work to the learning of all students in a variety of educational settings and contexts. In addition, students will engage in a 10-hour field experience in a local school to integrate course content with observation of learners in classrooms today.

Engineering (ENGR)

ENGR 1011 - Introduction to AutoCAD (4)

Prerequisite: Prior instruction or practice in engineering graphics.

This is the first of a two-course sequence which offers hands-on instruction in the use of drawing, editing and utility commands of AutoCAD for Windows to produce two-dimensional drawings. Prior knowledge is assumed to read and produce orthographic, isometric and other forms of pictorial representations using traditional tools.

ENGR 1012 - Intermediate AutoCAD (4)

Prerequisite: ENGR 1011 or permission of the department chair.

This is the second of a two-course sequence that continues the review of basic commands of AutoCAD for Windows to produce two-dimensional drawings. This course provides hands-on instruction in using this industry-standard software to create three-dimensional engineering drawings and solid modeling.

ENGR 1603 - Introduction to Engineering (3)

Prerequisite or Co-requisite: MATH 1113 or MATH 2431 with a "C" or better.

This course provides students with an overview of various engineering disciplines to assist them in making well-informed career choices in the profession. Key topics include exploring the nature of the field and career opportunities in civil, chemical, electrical, mechanical and other major disciplines; tools of technical communication; recording and analyzing data; dimensional analysis; computational techniques of approximate solutions; and basic statistical tools for quality control.

ENGR 1608 - Engineering Graphics and Design (4)

Prerequisites: MATH 1113 or MATH 2431 with a "C" or better and prior experience with AutoCAD.

This course introduces the principles of computer-assisted graphics and engineering design with emphasis on the fundamentals of the design process. The course integrates basic techniques of creating multi-view drawings and other forms of pictorial representation of freehand rendering and computer graphics using industry-standard software. Orthographic projection, auxiliary and section views, dimensioning and tolerancing practices and industrial manufacturing processes are presented. Students must be able to create 2-D drawings with AutoCAD prior to taking this course.

ENGR 1671 - Computing Fundamentals for Engineers (3)

Prerequisites: CSCI 1300 and PHYS 2211, each with a "C" or better.

This course introduces computing principles and programming practices with an emphasis on the design, construction, analysis and implementation of algorithms in engineering problem-solving using a high level programming language appropriate to engineering.

ENGR 2605 - Statics (3)

Prerequisites: PHYS 2211 and PHYS 2211L.

Prerequisite or Co-requisite: MATH 2432.

The principles of statics in two and three dimensions are covered. Other topics are internal forces in trusses, frames, machines and continuous beams, dry friction and centroids or centers of mass of curves, areas and volumes.

Course Descriptions

ENGR 2606 - Dynamics (3)

Prerequisite: ENGR 2605.

Topics of study include kinematics and kinetics of rigid bodies in plane motion.

English (ENGL)

ENGL 0098 - Basic Composition (4)

This course is an introductory study of the essay, emphasizing idea generation, paragraph development and effective sentence construction. The course includes a one-hour-per-week laboratory component for more individualized instruction.

ENGL 0099 - Pre-college Composition (4)

Prerequisite: ENGL 0098 with a "C" or better or appropriate placement.

This is a course in the writing of essays, with particular attention given to expanding the paragraph into the essay, ordering ideas and using transitional devices. Emphasis is given to grammar and usage within the composition. This course includes a one-hour-per-week laboratory component for more individualized instruction.

ENGL 1101 - English Composition I (3)

Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.

This course focuses on skills required for effective writing in a variety of contexts, with emphasis on exposition, analysis and argumentation and also including introductory use of a variety of research skills. Some sections of this course are taught with computer assistance in classrooms equipped with personal computers. Keyboarding experience will be useful but is not required.

ENGL 1101E - English Composition I (ESL) (3)

Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.

This course focuses on skills required for effective writing in a variety of contexts, with emphasis on exposition, analysis and argumentation and also including introductory use of a variety of research skills. Some sections of this course are taught with computer assistance in classrooms equipped with personal computers. Keyboarding experience will be useful but is not required.

ENGL 1101H - English Composition I (Honors) (3)

Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements and acceptance into the Honors Program.

This course is ENGL 1101 for Honors students.

ENGL 1102 - English Composition II (3)

Prerequisite: ENGL 1101 or ENGL 1101H with a "C" or better.

This course develops writing skills beyond the levels of proficiency required by ENGL 1101, emphasizes interpretation and evaluation and incorporates more advanced research methods. A research paper is required. Some sections of this course are taught with computer assistance in classrooms equipped with personal computers. Keyboarding experience will be useful but is not required.

ENGL 1102H - English Composition II (Honors) (3)

Prerequisites: ENGL 1101 or ENGL 1101H with a "C" or better and acceptance into the Honors Program.

This course is ENGL 1102 for Honors students.

ENGL 2111 - World Literature I (3)

Prerequisite: ENGL 1102 or ENGL 1102H with a "C" or better.

This course offers a survey of world literature including the ancient world, classical Greece and Rome, the Middle Ages and the Renaissance.

Course Descriptions

- ENGL 2111H - World Literature I (Honors)** (3)
Prerequisites: ENGL 1102 or ENGL 1102H with a “C” or better and acceptance into the Honors Program.
This course is ENGL 2111 for Honors students.
- ENGL 2112 - World Literature II** (3)
Prerequisite: ENGL 1102 or ENGL 1102H with a “C” or better. This course offers a survey of world literature from the Age of Reason through the twentieth century.
- ENGL 2112H - World Literature II (Honors)** (3)
Prerequisites: ENGL 1102 or ENGL 1102H with a “C” or better and acceptance into the Honors Program.
This course is ENGL 2112 for Honors students.
- ENGL 2121 - British Literature I** (3)
Prerequisite: ENGL 1102 or ENGL 1102H with a “C” or better.
This course considers British literature from the Anglo- Saxon epic through the Age of Reason.
- ENGL 2121H - British Literature I (Honors)** (3)
Prerequisites: ENGL 1102 or ENGL 1102H with a “C” or better and acceptance into the Honors Program.
This course is ENGL 2121 for Honors students.
- ENGL 2122 - British Literature II** (3)
Prerequisite: ENGL 1102 or ENGL 1102H with a “C” or better.
Students are introduced to British literature from the Romantic Period through the twentieth century.
- ENGL 2122H - British Literature II (Honors)** (3)
Prerequisites: ENGL 1102 or ENGL 1102H with a “C” or better and acceptance into the Honors Program.
This course is ENGL 2122 for Honors students
- ENGL 2131 - American Literature I** (3)
Prerequisite: ENGL 1102 or ENGL 1102H with a “C” or better.
Students consider the literature of the United States from its beginning to the late nineteenth century.
- ENGL 2131H - American Literature I (Honors)** (3)
Prerequisites: ENGL 1102 or 1102H with a “C” or better and acceptance into the Honors Program.
This course is ENGL 2131 for Honors students.
- ENGL 2132 - American Literature II** (3)
Prerequisite: ENGL 1102 or ENGL 1102H with a “C” or better.
Students consider the literature of the United States from American Realism to the present.
- ENGL 2132H - American Literature II (Honors)** (3)
Prerequisites: ENGL 1102 or ENGL 1102H with a “C” or better and acceptance into the Honors Program.
This course is ENGL 2132 for Honors students.

Course Descriptions

- ENGL 2600 - Creative Writing** (3)
Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements. Focusing on the writing of original fiction and poetry, this course may also consider drama and creative non-fiction. Workshop sessions, contemporary performances and representative readings in a variety of genres and publications are included.
- ENGL 2601 - Features Writing** (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements and JOUR 1613 with a “C” or better.
This is an advanced writing course which allows students to strengthen professional writing and reporting skills while exploring current models of creative applied nonfiction writing: journalism features writing, literary journalism, broadcast journalism, article writing for magazines and writing for e-zines and other online or electronic endeavors.
- English as a Second Language (ENSL)**
- Non-native speakers of English must enroll in appropriate ENSL courses or test out of ENSL requirements before registering for their first semester at the college. Students are placed in ENSL courses according to their scores on the ENSL Placement Test. Students who need to take ENSL courses must register for all required ENSL courses before registering for other courses.
- ENSL 0070 - Integrated Skills I** (4)
Prerequisite: Placement by appropriate examination. Students use intermediate-level ESL materials as they develop communication skills with an emphasis on reading and writing in English as a second language.
- ENSL 0071 - Applied Grammar I** (3)
Prerequisite: Previous knowledge of English required as demonstrated by examination. Students develop grammar skills at the low-intermediate level in the context of their own writing and by analyzing reading passages. Parts of speech, verb tenses, subject-verb agreement and basic sentence structure will be emphasized.
- ENSL 0072 - Academic Communication Skills I** (3)
Prerequisite: Previous knowledge of English required as demonstrated by examination. Speaking and listening skills are developed at the low-intermediate level. Listening comprehension, pronunciation and presentation skills are emphasized.
- ENSL 0080 - Integrated Skills II** (4)
Prerequisite: ENSL 0070 with a “C” or better or appropriate placement. Intermediate-level students use pre-college materials as they develop academic communication skills with an emphasis on reading and writing. They demonstrate understanding and respond critically to these materials in writing, including reports and compositions.
- ENSL 0081 - Applied Grammar II** (3)
Prerequisite: ENSL 0071 with a “C” or better or appropriate placement. Intermediate-level students develop grammar skills in the context of writing compositions and analyzing reading passages. Punctuation, usage and linguistic concerns of non-native English speakers are emphasized.
- ENSL 0082 - Academic Communication Skills II** (3)
Prerequisite: ENSL 0072 with a “C” or better or appropriate placement. Speaking and listening skills are developed at the intermediate level. Listening comprehension, note-taking, pronunciation and presentation skills are emphasized.

Course Descriptions

ENSL 0090 - Academic English

(6)

Prerequisite: ENSL 0080 with a "C" or better or appropriate placement.

Students use college-level materials as they develop the reading, writing, speaking and listening skills they will use in their academic work. They demonstrate understanding and respond critically to these materials in speech and writing, including reports, essays and a short documented paper.

ENSL 0091 - Applied Grammar III

(3)

Prerequisite: ENSL 0081 with a "C" or better or appropriate placement.

Students review and refine organizational and editing skills and improve their application of grammar while writing essays.

Environmental Science (ENVS)

ENVS 1401 - Environmental Science

(3)

Prerequisite: Exit or exemption from Learning Support and ESL requirements.

This is a non-laboratory science course designed to investigate the role of humans in their environment. Students develop a knowledge base about their biological and physical environment. This information leads to exploration of human dependence on, technological control over and interactions with the environment. Emphasis is placed on sustaining resources and making informed choices concerning environmental issues.

European Union (EURO)

EURO 1101 - Introduction to the European Union

(3)

Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

This course is an introductory course to the study of the European Union. It examines the political, economic, social and cultural characteristics of an integrated Europe. The course also explores the evolving relationship between the U.S. and the EU.

Film (FILM)

FILM 1010 - Introduction to Film

(3)

This is a survey course covering the national and international film scene with the intent of teaching students elements of film style and analysis of film as an art form. Equally important is the history of cinema including early technological developments, narrative elements, directors and major genres and movements. The course can be approached with the focus coming either from an aesthetic or historical foundation, but both areas will be significantly addressed.

FILM 1010H - Introduction to Film (Honors)

(3)

Prerequisite: Acceptance into the Honors Program.

This course is FILM 1010 for Honors students.

FILM 2700 - Film History(3)

This course is an introduction to film history including a critical survey of the evolution of motion pictures as an art form and as a distinctive medium of communication. Notable directors and their films may be studied in depth as the focus of the course.

FILM 2900 - Film Genres

(3)

This course seeks to define, characterize and categorize modern and postmodern films, noting their history and potential for genre status while examining specific films in depth for their aesthetic form and content. Analysis of film func-

Course Descriptions

tion, including expressions of culture and media through their specific discourses of psychology, family, gender, class, race/ethnicity and political ideology will also be conducted.

Fire Management (FIRE)

FIRE 1090 - Special Topics in Fire Management

(3)

Topics or areas of professional interest within the fire management field will be explored. These offerings will vary from semester to semester, depending upon the needs of the students and the community, along with future development of the program. This course may be repeated two times for different topics and be used toward graduation requirements with the permission of the program coordinator.

FIRE 1902 - Introduction to Fire Prevention

(3)

This course introduces the history of fire protection, prevention and suppression; an introduction to agencies and legal codes involved in fire protection and prevention; a survey of emergency operation organizations; the elements of fire ground tactics and strategy; building designs and construction, hazardous materials and extinguishing apparatus.

FIRE 1904 - Inspection Principles

(3)

This course is an exploration of basic principles involved in fire prevention and code enforcement practices. In fire prevention the emphasis is placed on each specific occupancy type to include building design and construction, plans and review and the development of a systematic inspection program. State laws and modifications to adopted legal codes are discussed to ensure uniformity in the state minimum standards. Adoption and code enforcement are explained from a standpoint of jurisdictions having executive powers.

FIRE 1906 - Industrial Fire Protection

(3)

This course places emphasis on the study of detection, alarm, standpipe, sprinkler and special extinguishing systems. It also includes interfacing and training of industrial fire brigades and public fire protection.

FIRE 1908 - Instructional Techniques

(3)

This course examines a variety of learning concepts emphasizing the psychology of learning and instructor roles and responsibilities. Special practical considerations are addressed in the areas of training, goal assessment and development, lesson plan development, course delivery techniques, evaluation procedures and record and reporting systems utilized in producing and maintaining training programs.

FIRE 1911 - Fire Department Management

(3)

This course places emphasis on organizational and management techniques used in fire services today. The types, methods and principles of fire department management, both formal and informal, line and staff are considered. Proper communications skills for personnel interactions are also examined. Private sector management is addressed to contrast the best management practices for the size, type and purpose of the organization.

FIRE 1916 - Emergency Rescue Operations

(3)

This course explores the underlying basic science, recognizable conditions and symptoms and emergency management of the sick and injured. It includes control of hemorrhage, cardiopulmonary resuscitation, fractures, burns, poisoning by drugs, chemicals, gases, snake and insect bites, childbirth and transportation of the sick and injured.

FIRE 1961 - Safety and Loss Control

(3)

This course introduces students to fire service injury and loss prevention. Topics include a survey of fire deaths and injuries, physical fitness, training, station activities, emergency scene activities, post-incident activities, accident loss and analysis, safety officers, employee assistant programs, protective clothing and equipment, insurance and a review of applicable laws and standards including NFPA 1500.

FIRE 2901 - Firefighting Tactics and Strategy

(3)

This course is designed to include efficient and effective utilization of staffing, equipment and apparatus, basic techniques of tactical priorities, life safety, fire control and property conservation. Strategy and tactics are discussed in reference to company operations and command-level operations.

Course Descriptions

FIRE 2903 - Aircraft Fire Protection (3)
This course is a study of aircraft fire protection and safety including types of aircraft, engines, fuels and fuel systems, hydraulic, electrical and oxygen systems, on-board extinguishing systems, firefighting and rescue apparatus, extinguishing agents, cargo and pre-fire planning.

FIRE 2905 - Fire Causes Investigations (3)
This course reviews cause and origin, determination techniques, evidence gathering, methods, record and report requirements as well as the legal aspects of fire investigation. Technology used in cause and origin investigation is also studied.

FIRE 2907 - Incident Command (3)
This course is designed to include efficient and effective utilization of command concepts. Course discussion includes blending task functions with command functions. Emphasis is placed on effective management systems for emergency incidents at all levels of command.

FIRE 2911 - Firefighters' Hydraulics (3)
This course is an application of the laws of mathematics and physics to properties of fluid states, force, pressure and flow velocities, study of water sources and distribution systems. Emphasis is placed on applying principles of hydraulics to solving fire ground problems.

FIRE 2913 - Chemistry Hazardous Materials (3)
Prerequisites: CHEM 1151 and CHEM 1151L.
This course is a study of chemical characteristics and reactions related to storage, transportation and handling of such hazardous materials as flammable liquids, combustible solids, oxidizing and corrosive materials and radioactive compounds. Emphasis is placed on firefighting techniques and control of spills in emergency situations. The course includes specialized protective equipment and monitoring devices.

FIRE 2915 - Building Construction and Safety (3)
This course examines the effects that fire, heat and fire suppression operations have on various types of building construction. Emphasis is placed on loss of structural integrity and signs and symptoms of structural damage relating to firefighter safety.

Forensic Science (FRSC)

FRSC 2100 - Introduction to Forensic Science (3)
Prerequisites: Exit or exemption from all Learning Support and ESL requirements.
This course will familiarize students with the basic principles and uses of forensic science in the American system of justice. Forensic science is the study and application of science to the processes of law and involves the collection, examination, evaluation and interpretation of evidence. This field encompasses many scientific areas, which, if used properly, can make invaluable contributions to the resolution of social and legal disputes. The course will review the basic applications of the biological, physical, chemical, medical and behavioral sciences to questions of evidence and law. In doing so, students should gain a basic understanding of the capabilities and limitations of the forensic sciences as they are presently practiced.

French (FREN)

FREN 1001 - Elementary French I (3)
The goal of this course is to present grammar and vocabulary in a controlled, step-by-step manner, using the French language as the medium of instruction. Emphasis is on conversational interchange between the student and instructor and among students themselves. Vocabulary is taught in context and French culture is interwoven in vocabulary study, dialogues, readings and discussion topics.

Course Descriptions

FREN 1002 - Elementary French II (3)
Prerequisite: FREN 1001 or permission of the department chair.
This course is a continuation of FREN 1001 with further study of the culture of French-speaking regions.

FREN 2001 - Intermediate French I (3)
Prerequisite: FREN 1002 or permission of the department chair.
This course continues the material in Elementary French, introducing more complex, finer points of grammar, expanding vocabulary and requiring reading of a more demanding linguistic nature.

FREN 2002 - Intermediate French II (3)
Prerequisite: FREN 2001 or permission of the department chair.
This course continues and completes the material in FREN 2001.

FREN 2010 - Composition and Conversation (3)
Prerequisite: FREN 2002 or permission of the department chair.
This course provides intensive training in accurate expression in both the spoken and the written language, based on grammar review and vocabulary acquisition.

Geography (GEOG)

GEOG 1101 - Introduction to Human Geography (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.
This course is a survey of global patterns of resources, population, culture and economic systems. Emphasis is placed upon the factors contributing to these patterns and the distinctions between the technologically advanced and less advanced regions of the world.

GEOG 1101H - Introduction to Human Geography (Honors) (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program.

Geology (GEOL)

GEOL 1121 - Physical Geology (3)
Prerequisites: Exit or exemption from all Learning Support and ESL requirements.
This course is the study of the earth and the processes which shape it. The course offers an overview of plate tectonics, volcanism, earthquakes, mountain building, weathering, erosion, soil, origin of minerals and rocks and water and energy resources. A field trip is optional.

GEOL 1121H - Physical Geology (Honors) (3)
Prerequisites: Exit or exemption from all Learning Support and ESL requirements and acceptance into the Honors Program.
This course is GEOL 1121 for Honors students.

GEOL 1121L - Physical Geology Laboratory (1)
Prerequisites: Exit or exemption from all Learning Support and ESL requirements.
Co-requisite: GEOL 1121.
This is a laboratory to accompany GEOL 1121. The laboratory provides practical experience in identifying common rocks and minerals, examining aerial photos and satellite images and reading topographical and geologic maps.

Course Descriptions

GEOL 1121R - Physical Geology Laboratory (Honors) (1)
Prerequisites: Exit or exemption from all Learning Support and ESL requirements and acceptance into the Honors program.

Co-requisite: GEOL 1121 or GEOL 1121H.
This course is GEOL 1121L for Honors students and is the laboratory to accompany GEOL 1121 or GEOL 1121H.

GEOL 1122 - Historical Geology (3)
Prerequisites: Exit or exemption from all Learning Support and ESL requirements.
This course is the study of the history of earth and life through time. It provides an overview of evolution, fossils, dinosaurs, geologic time, radiometric dating, origin of the earth, environments and the geologic history of North America. A field trip is optional.

GEOL 1122H - Historical Geology (Honors) (3)
Prerequisites: Exit or exemption from all Learning Support and ESL requirements and acceptance into the Honors Program.
This course is GEOL 1122 for Honors students.

GEOL 1122L - Historical Geology Laboratory (1)
Prerequisites: Exit or exemption from all Learning Support and ESL requirements.
Co-requisite: GEOL 1122.
This is a laboratory to accompany GEOL 1122. The laboratory provides practical experience in studying sedimentary rocks to interpret depositional processes and environments, examining fossils and their use in age determinations, correlating rock units, interpreting geologic history from maps and examining the regional geology of North America.

GEOL 1122R - Historical Geology Laboratory (Honors) (1)
Prerequisites: Exit or exemption from all Learning Support and ESL requirements and acceptance into the Honors program.
Co-Requisite: GEOL 1122 or GEOL 1122H.
This course is GEOL 1122L for Honors students and is the laboratory to accompany GEOL 1122 or GEOL 1122H.

GEOL 2650K - Earth and Space Science for Middle School Teachers (4)
Prerequisites: Exit or exemption from all Learning Support and ESL requirements and EDUC 2110 or students with degrees.
This course covers basic principles from the fields of Geology, Astronomy, Oceanography and Meteorology including map interpretation, minerals and rocks, processes acting at the Earth's surface and within the Earth, plate tectonics, geologic time and dating, composition and motions of the Earth, the solar system, phases of the moon, origin and life cycles of stars, galaxies, water movements, ocean floor, weather and climate. Laboratory exercises supplement the lecture material. This course does not meet program of study requirements for the associate degree in education.

German (GRMN)

GRMN 1001 - Elementary German I (3)
This course introduces the student to spoken and written German, emphasizing the basic grammar and vocabulary of everyday speech. The four skills-listening, speaking, reading and writing- are developed simultaneously. Some aspects of everyday life in the German-speaking world are also introduced.

GRMN 1002 - Elementary German II (3)
Prerequisite: GRMN 1001 or permission of the department chair.
This course continues the work begun in GRMN 1001, building upon grammatical structures and vocabulary acquired.

Course Descriptions

GRMN 2001 - Intermediate German I (3)
Prerequisite: GRMN 1002 or permission of the department chair.
This course completes the study of basic German grammar and vocabulary while introducing reading of a linguistically more challenging nature.

GRMN 2002 - Intermediate German II (3)
Prerequisite: GRMN 2001 or permission of the department chair.
This course focuses on a review of the grammar studied in GRMN 1001, GRMN 1002 and GRMN 2001 as well as on developing more facility with the reading skill.

GRMN 2610 - Composition and Conversation (3)
Prerequisite: GRMN 2002 or permission of the department chair.
This course offers intensive training in accurate expression in both the spoken and the written language, based on grammar review and vocabulary acquisition.

Higher Education Seminar (HEDS)

HEDS 1011 - Guide to College Success (2)
With classes often conducted in a seminar format, this course provides an introduction to important academic skills in higher education. Though primarily designed to enhance the academic and social integration of first-year and returning students, it can be beneficial for all students.
This course assists students' adjustment to college, increases their understanding of the learning process and helps develop the study skills that will enhance academic performance. The course is required for students who place into two Learning Support courses at the lower level (READ 0097, ENGL 0098 or MATH 0097).

History (HIST)

HIST 1111 - Survey of World History to Early Modern Times (1500) (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.
This course focuses on the key political, intellectual, scientific, social, economic and cultural changes that occurred in world civilization from the prehistoric era to 1500 AD.

HIST 1111H - Survey of World History to Early Modern Times (1500) (Honors) (3)
Prerequisites: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program.
This course is History 1111 (1501) for Honors students.

HIST 1112 - Survey of World History from Early Modern Times (1500 to the Present) (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.
This course focuses on the key political, intellectual, scientific, social, economic and cultural changes that occurred in world civilization from 1500 to the present.

HIST 1112H - Survey World History from Early Modern Times (1500 to the Present) (Honors) (3)
Prerequisites: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program.
This course is History 1112 (1503) for Honors students.

Course Descriptions

- HIST 1200 - Introduction to the Middle East (1800 to the Present)** (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.
This course focuses on the key political, cultural, social, religious changes that occurred in the Middle East 1800 CE to the present.
- HIST 2111 - United States History I** (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.
This course is a study of United States history from the Age of Discovery through the Civil War. In conjunction with POLS 1101, it satisfies state law requiring instruction in United States and Georgia history and United States and Georgia Constitutions.
- HIST 2111H - United States History I (Honors)** (3)
Prerequisites: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program.
This course is HIST 2111 for Honors students.
- HIST 2112 - United States History II** (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.
This course is a study of United States history from the Reconstruction Period is provided. Emphasis is placed on the rise of the United States to a position of world power. In conjunction with POLS 1101, this course satisfies state law requiring instruction in United States and Georgia history and United States and Georgia Constitutions.
- HIST 2112H - United States History II (Honors)** (3)
Prerequisites: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program.
This course is HIST 2112 for Honors students.
- HIST 2200 - Women in American History** (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.
This course will examine the historical development of the United States of America from colonial times to the present with special reference to the contributions of women. The course will review changes in feminism, gender and the Constitution of the United States, i.e., the 19th amendment, the Suffragettes, their relationship to abolition and other feminist campaigns. This course includes an analysis of the social and economic disparity between women and men, women's roles within state, local and federal governments, their intellectual, cultural and social interaction in the larger society. It explores the issues of women in major ethnic groups in the United States and interaction of women within and outside each group. Topics include colonial women, frontier women, progressivism, unions, birth control, discrimination, sectional conflict from the perspective of women, WWII, "Rosie the Riveter", Vietnam, the modern industrial complex, globalization and urban demographic patterns as they relate to the lives of women.
- HIST 2200H - Women in American History (Honors)** (3)
Prerequisites: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program.
This course is HIST 2200 for Honors students.

Course Descriptions

- Homeland Security and Emergency Management (HSEM)**
- HSEM 1101 - Introduction Homeland Security and Emergency Management** (3)
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.
This course provides an introduction to the related fields of homeland security and emergency management. This is a survey course that provides a broad overview of these fields including the historical events, policies and practices that have provided the impetus for the development of homeland security and emergency management as governmental functions and as professions.
- Humanities (HUMN)**
- HUMN 1301 - Humanities through the Arts** (3)
Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.
This course approaches the humanities through a study of seven major art forms: film, drama, music, literature, painting, sculpture and architecture. Each of these arts is considered from the perspective of historical development, the elements used in creating the art, meaning and form expressed and criticism or critical evaluation.
- HUMN 1303 - Aesthetic Expressions of Western Culture I** (3)
Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.
This course offers a comprehensive appreciation of the humanities-art, music and literature-that attempts to give the four-year transfer student a structured, in-depth approach to the entire artistic heritage of the Western world. It covers cultural activities from the beginnings of civilization to the Renaissance. Visits to cultural centers in the community may be included.
- HUMN 1305 - Aesthetic Expressions of Western Culture II** (3)
Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.
This course is similar to HUMN 1303, covering the period from the Renaissance through the twentieth century. Visits to cultural centers in the community may be included.
- Integrated Science (ISCI)**
- ISCI 2001 - Life/Earth Science** (3)
Prerequisites: Exit or exemption from all Learning Support and ESL requirements.
This is an inquiry-based science content course based on the Kindergarten through grade 5 performance standards for Life Science and Earth Science. Topics include life/biosphere, diversity, heredity, cells, ecosystems, earth systems, lithosphere (rocks, soils, constructive and destructive forces), hydrosphere, solar system, stars and weather. The course includes hands-on activities.
- ISCI 2002 - Physical Science** (3)
Prerequisites: Exit or exemption from all Learning Support and ESL requirements.
This is an inquiry-based science content course based on the Kindergarten through grade 5 performance standards for Physical Science. Topics include the nature of matter, forms and transformations of energy, force, motion of objects, the concept of waves, sound, electromagnetic radiation, gravity, electricity and magnetism. The course includes hands-on activities.
- International Studies (INST)**
- INST 1011 - International Study I** (1-3)
This course is for students studying abroad in credit study abroad programs. Department chair's or academic dean's approval is required before students may use this course as part of their degree program requirements.

Course Descriptions

- INST 1012 - International Study II(1-3)**
This course is for students studying abroad in credit study abroad programs. Department chair's or academic dean's approval is required before students may use this course as part of their degree program requirements.
- INST 2011 - International Study III (1-3)**
This course is for students studying abroad in credit study abroad programs. Department chair's or academic dean's approval is required before students may use this course as part of their degree program requirements.
- INST 2012 - International Study IV (1-3)**
This course is for students studying abroad in credit study abroad programs. Department chair's or academic dean's approval is required before students may use this course as part of their degree program requirements.

Italian (ITAL)

- ITAL 1001 - Elementary Italian I (3)**
This course provides an introduction to spoken and written Italian. Using basic grammatical patterns and a fundamental vocabulary, the student becomes familiar with the syntax of the language. Simple texts dealing with cultural topics are used to develop skill in speaking. The four skills- speaking, comprehending, reading and writing- are developed simultaneously.
- ITAL 1002 - Elementary Italian II (3)**
Prerequisite: ITAL 1001 or permission of the department chair.
This course is a continuation of ITAL 1001 with further study of the culture of Italian-speaking regions.
- ITAL 2001 - Intermediate Italian I (3)**
Prerequisite: ITAL 1002 or permission of the department chair.
This course continues the material begun in Elementary Italian, introducing more complex, finer points of grammar, expanding vocabulary and requiring reading of a more demanding linguistic nature.
- ITAL 2002 - Intermediate Italian II (3)**
Prerequisite: ITAL 2001 or permission of the department chair.
This course is a continuation of ITAL 2001.

Japanese (JAPN)

- JAPN 1001 - Elementary Japanese I (3)**
This course provides an introduction to spoken and written Japanese. Using basic grammatical patterns and a fundamental vocabulary, the student becomes familiar with the syntax of the language. Simple texts dealing with cultural topics are used to develop skill in reading. An accompanying workbook provides needed practice in writing the language. The four skills-listening, speaking, reading and writing- are developed simultaneously. This course is not open to native speakers.
- JAPN 1002 - Elementary Japanese II (3)**
Prerequisite: JAPN 1001 or permission of the department chair.
This course is a continuation of JAPN 1001.
- JAPN 2001 - Intermediate Japanese I (3)**
Prerequisite: JAPN 1002 or permission of the department chair.
This course continues the work begun in Elementary Japanese. The student continues with more sophisticated writing and reading materials and works with increasingly more difficult activities stressing speaking, comprehending, reading and writing.

Course Descriptions

- JAPN 2002 - Intermediate Japanese II (3)**
Prerequisite: JAPN 2001 or permission of the department chair.
This course is a continuation of JAPN 2001. Cultural and literary reading selections develop a deeper insight into an understanding of the Japanese world.

Journalism (JOUR)

- JOUR 1611 - Introduction to Mass Communication (3)**
This course is a survey of contemporary mass media, emphasizing their philosophies, histories, contributions and problems.
- JOUR 1613 - Basic Newswriting (3)**
Prerequisite: ENGL 1101 or ENGL 1101H with a "C" or better.
This course is a study of basic news reporting, writing and editing, with individualized assignments in the various media.
- JOUR 2601 - Features Writing (3)**
Prerequisite: JOUR 1613 with a "C" or better.
This is an advanced course which allows students to strengthen professional writing and reporting skills while exploring current models of creative applied nonfiction writing: journalism features writing, literary journalism, broadcast journalism, article writing for magazines and writing for e-zines and other online or electronic endeavors.

Korean (KREN)

- KREN 1001 - Elementary Korean I (3)**
This course provides an introduction to spoken and written Korean. Using basic grammatical patterns and a fundamental vocabulary, the student becomes familiar with the syntax of the language. Simple texts dealing with cultural topics are used to develop skill in speaking. The four skills - speaking, comprehending, reading and writing - are developed simultaneously.
- KREN 1002 - Elementary Korean II (3)**
Prerequisite: KREN 1001 or permission of department chair.
This course is a continuation of the study of KREN 1001.
- KREN 2001 - Intermediate Korean I (3)**
Prerequisite: KREN 1002 or permission of department chair.
This course is a continuation of Elementary Korean. The student continues with more sophisticated writing and reading materials and works with increasingly more difficult activities stressing speaking, comprehending, reading and writing.
- KREN 2002 - Intermediate Korean II (3)**
Prerequisite: KREN 2001 or permission of department chair.
This course is a continuation of KREN 2001. Cultural and literary reading selections develop a deeper understanding of the Korean world.

Library and Information Science Technology (LIST)

- LIST 1101 - Introduction to Libraries and Information Science (3)**
Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.
This course is designed to provide both a historical background to the development of modern libraries and information services and a sense of the scope of present activities in the field. Students are introduced to the various types of libraries, media centers and learning resource centers and will contrast them with the concept of the "Virtual Library."

Course Descriptions

The course will include such topics as the role of the library technician in the delivery of services, basic library terminology, an explanation of the Library Bill of Rights and intellectual freedom, the role of library associations on the local, state and national levels and introduction to library journals and listservs (both professional and paraprofessional).

LIST 1103 - Acquisitions and Tech Processing (3)

Prerequisite: LIST 1101.

This course serves as an introduction to the techniques of ordering and receiving library materials in all formats for library and information center technicians. Training includes bibliographic verification, library bookkeeping, preparation of order lists and purchase orders and communications with vendors. The course will address knowledge of basic finding tools, e.g. Books in Print, publishers' catalogs, online resources, acquisitions terminology, serials ordering, check-in and claim procedures.

LIST 1105 - Public Services in Libraries (3)

Prerequisite: LIST 1101.

This course focuses on the paraprofessional's public service role in the changing environment of today's libraries and information centers. Topics will include basic informational and reference services; information literacy, library instruction; access services, including circulation systems; stack maintenance; supervision and scheduling; library and information center displays; security; and human relations issues.

LIST 2002 - Services to Children and Youth (3)

Prerequisites: LIST 1101 and LIST 1105

This course introduces students to library services for children and youth. Components include basic reference and information assistance; basic selection and use of books and electronic resources; audiovisual materials and equipment; the Internet; censorship issues; programming and outreach; and the skills necessary to serve children and youth in today's changing library environment.

LIST 2003 - School Libraries/Media Centers (3)

Prerequisites: LIST 1101 and LIST 1105.

This course is an introduction to the field of school and media center services for the paraprofessional. Content will include the role of the paraprofessional in the school library or media center, public and private school libraries, helping students learn the process of finding what they need, print and online resources for schools and media services, audio-visual and media equipment, materials, preparation, technical support, programming and community relations.

LIST 2004 - Public Libraries (3)

Prerequisite: LIST 1101.

This course introduces students to the skills they will need to succeed as paraprofessionals in a public library environment. Components include reference, circulation, children's services and other areas unique to public library settings, including outreach and literacy.

LIST 2005 - Computers in Libraries (3)

Prerequisites: LIST 1101, LIST 1103 and LIST 1105.

This survey of computers in libraries will include discussions of the use of computer-based systems in libraries and information centers as well as "trouble-shooting" hardware and software access. Specific applications to be addressed include computer-based literature searching, indexing and circulation from the perspective of computer applications.

LIST 2006 - College and University Libraries (3)

Prerequisite: LIST 1101.

This course is an introduction to library services in academic libraries, from two-year institutions and community colleges, to four-year and university libraries and the role of the paraprofessional within these various types of academic libraries. The course will include an overview of the history of academic libraries, academic library management, including serials management and academic library services.

Course Descriptions

LIST 2009 - Internship (3)

Prerequisites: Completion of all LIST courses listed in the Professional Curriculum for the Library and Information Science Technology program and at least 6 hours of LIST electives.

Practical experience of 10 hours per week of productive work time spent in a working library situation. Prior to the internship term, the program coordinator will arrange the cooperation of participating institutions. Deviations from these institutions will only be made at the discretion of the program coordinator. Written assignments such as resume preparation and job descriptions will be reviewed during sessions with the course instructor.

LIST 2010 - Principles of Cataloging and Indexing (3)

Prerequisites: LIST 1101 and LIST 1103.

This course will move beyond the introductory course on Acquisitions and Technical Processing, a prerequisite, to a more detailed examination of the cataloging and processing of all types of materials, both print and non-print. The course will emphasize online copy cataloging while also addressing cataloging of unique materials in small libraries and information centers, as well as indexing.

LIST 2014 - Services in Special Libraries (2)

Prerequisites: LIST 1101, LIST 1103 and LIST 1105.

This course focuses on varied types of special libraries (law, health science, business, government, history, etc.) and the role they play in facilitating the work of different user groups within an organization. Research tools and reference books specific to these unique libraries are reviewed. Class field trips to local special libraries are included.

LIST 2015 - Topics in Library Science Technology (2)

Prerequisites: LIST 1101, LIST 1103 and LIST 1105.

Topics or areas of interest relating to the practice of library and information science technology will be covered. Subjects vary depending upon demand and timeliness. This course is intended for practicing Library Technicians (or Assistants). This course may be repeated once with permission of a member of the LIST program Curriculum Committee.

Mathematics (MATH)

MATH 0097 - Beginning Algebra (4)

Placement by examination.

This course is designed to help students learn the basic algebra necessary for college-level mathematics.

Topics include real-number concepts, selected geometry concepts, linear equations and inequalities in one variable, problem solving involving linear or factorable quadratic equations as models, operations on polynomials, factoring polynomials, integral components and graphing linear equations in two variables. An additional topic will be calculator usage.

MATH 0098 - Intermediate Algebra (4)

Prerequisite: Math 0097 with a "C" or better or appropriate placement.

This course is designed to prepare students for college-level mathematics courses. Topics include rational equations, graphing lines and parabolas; function notation; integer and rational exponents; solving absolute value and quadratic equations and inequalities; solving rational and radical equations; problem solving involving linear equations, rational equations, quadratic equations and systems of equations in two variables; and writing equations of lines. Additional topics include operations with radicals and complex numbers, geometric concepts and calculator usage.

MATH 1101 - Introduction to Mathematical Modeling (3)

Prerequisite: Exit or exemption from Learning Support mathematics.

This course uses graphical, numerical, symbolic and verbal techniques to describe and explore real world data and phenomena. Emphasis is on the use of elementary functions (linear, quadratic, exponential and logarithmic) to investigate and analyze applied problems and questions, supported by the use of appropriate technology and on the effective communication of quantitative concepts and results. Functions introduced through applications are the main focus of the course. This course is intended for non-science majors.

Course Descriptions

- MATH 1111 - College Algebra** (3)
Prerequisite: Exit or exemption from Learning Support mathematics.
This course is a functional approach to algebra that incorporates the use of appropriate technology. Emphasis will be placed on the study of functions and their graphs, (linear, quadratic, piece-wise defined, rational, polynomial, exponential, and logarithmic functions) as well as inequalities. Systems of equations (linear and nonlinear) will be solved using matrices and/or algebraic techniques. Non-function parabolas and circles will be studied as shifted graphs. Appropriate applications will be included.
- MATH 1113 - Precalculus** (4)
Prerequisite: MATH 1111 with a “C” or better or appropriate placement.
This course includes the intensive study of algebraic, exponential, logarithmic, trigonometric and inverse functions and graphs and their applications. Other topics include triangle trigonometry, analytic geometry (ellipses and hyperbolas), trigonometric representation of complex numbers and vectors. It is designed to prepare students for calculus, algebra-based physics and related technical subjects.
- MATH 1431 - Introduction to Statistics** (3)
Prerequisite: Successful completion of any collegiate level mathematics course.
This course is designed for students whose programs require a course in statistics as well as for those who wish to elect such a course. Topics to be covered include descriptive statistics, basic probability, discrete and continuous distributions, sample estimation of parameters, hypothesis testing, tests on means and proportions, chi-square tests, correlation and linear regression.
- MATH 1431H – Introduction to Statistics (Honors)** (3)
Prerequisite: Successful completion of any college level mathematics course.
This course is MATH 1431 for Honors students.
- MATH 1433 - Applied Calculus** (3)
Prerequisite: MATH 1101, MATH 1111 or MATH 1113 with a “C” or better.
This course provides a non-rigorous introduction to the basic ideas and techniques of differential and integral calculus, especially as they relate to applications in business, economics, life sciences and social sciences.
- MATH 2008 – Foundation of Numbers and Operations** (3)
Prerequisite: Successful completion of any college level mathematics course.
This course is an Area F introductory mathematics course for early childhood education majors. The course will emphasize the understanding and use of the major concepts of numbers and operations. As a general theme, strategies of problem solving will be used and discussed in the context of various topics.
- MATH 2420 - Discrete Mathematics** (3)
Prerequisite: MATH 1113 or MATH 1433 with a “C” or better.
This course introduces the ideas of finite mathematical structures. Topics include sets theory, logic, proof techniques, functions and relations, graphs, trees and combinatorics.
- MATH 2431 - Calculus I** (4)
Prerequisite: MATH 1113 with a “C” or better or placement by examination.
This course includes the study of the derivative and its applications, limits and continuity, antidifferentiation, the definite integral and the Fundamental Theorem of Calculus. Algebraic, trigonometric, exponential and logarithmic functions are studied.
- MATH 2432 - Calculus II** (4)
Prerequisite: MATH 2431 with a “C” or better.
This course includes the study of techniques of integration, applications of the definite integral, an introduction to differential equations, polar graphs and power series.

Course Descriptions

- MATH 2633 - Calculus III** (4)
Prerequisite: MATH 2432 with a “C” or better.
This course includes the study of vectors, solid analytical geometry, partial derivatives, multiple integrals, line integrals and applications.
- MATH 2641 - Linear Algebra** (3)
Prerequisite or Co-requisite: MATH 2432.
This course is designed to introduce the student to the basic notions of linear algebra. Topics include matrices, systems of linear equations, vector spaces, inner products, bases, linear transformations, eigenvalues and eigenvectors.
- MATH 2652 - Ordinary Differential Equations** (4)
Prerequisite or Co-requisite: MATH 2633.
This course is an introduction to the basic ideas of ordinary differential equations. Topics include linear differential equations, series solutions, simple non-linear equations, Laplace transforms, systems of differential equations, numerical methods and applications.

Music (MUSC)

- Music Majors Advisement Alert: Because of the sequential nature of many of the Fine Arts courses, students must meet during their first semester at Georgia Perimeter College with a Fine Arts advisor on the Clarkston Campus to plan their course of study. Fine Arts majors need to start their major area course in their first semester in order to complete the two-year sequence.
- The Music program of the college is designed to meet freshman and sophomore music requirements established by most schools for students wishing to make music a career. Students who complete the recommended transfer music curriculum will be prepared to enter as juniors and meet the lower-division requirements for music majors at most four-year institutions. In addition, the Music program strives to provide to all students of the college the opportunity to develop their musical knowledge and performance skills through a well-rounded program of course and performance ensemble offerings.
- All courses listed below are open to any student who meets the prerequisites. In all sequential course offerings in the Music program, a student must make a grade of “C” or better in each course before registering for the next course in the sequence.
- Note:** Courses marked with * next to their title indicate the course is not required for the associate degree at the college, but this course will be required in order to transfer to most four-year institutions at the junior level.
- Music Theory Placement Examination**
Every student registering for MUSC 1611 for the first time who has not completed MUSC 1708 will be given the Music Theory Placement Examination to ensure that he or she begins in the course best suited to background and prior study. In addition, upon request by the student, the Music Theory Placement Examination may be given for the purpose of exempting specified music theory courses. Passing the examination allows the student to enroll in the next sequential course, but no credit is given for exempted courses.
- Arrangement and Scheduling of Music Courses**
Students who desire to become professional musicians and are accepted as music majors must begin their musical studies the first semester they enroll. Because the music curriculum must continue throughout an entire four-year college program, it is necessary that general education courses be met over the four-year period instead of during the first two years, as is the usual procedure. Students whose

Course Descriptions

program of study is music are strongly urged to consult a music advisor prior to each semester of registration to ensure they register for the necessary courses to complete the associate degree program in two years.

Area of Concentration

The first two years of musical study are basically the same for all areas of concentration. Therefore, by fulfilling these course requirements and recommendations, students will be prepared to enter any area of specialization beginning the junior year. Students planning to work toward a Bachelor of Music degree in applied music (performance) should contact the Fine Arts department chair for special advising and arrangement of a special entrance audition.

MUSC 1301 - Music Appreciation (3)

This course is designed for students who wish to deepen their enjoyment of music through better understanding. A study of the evolution of musical style as revealed in the major compositions of representative composers of each major period is offered. No prior knowledge of music is required. This course is not intended for music majors.

MUSC 1301H - Music Appreciation (Honors) (3)

Prerequisite: Acceptance into the Honors Program.
The course is MUSC 1301 for Honors students.

MUSC 1303 - Understanding Jazz (3)

This course is designed for students who wish to broaden their knowledge of American Jazz music. It comprises a study of the evolution of Jazz music as revealed in the compositions and performances of representative musicians of the Jazz idiom. No prior knowledge of music or Jazz is required.

MUSC 1607 - Concert Attendance (0)

Students registering for any of the Music Theory courses must concurrently register for MUSC 1607 until four semesters of MUSC 1607 have been satisfactorily completed. To complete the course satisfactorily, the student must attend ten approved concerts during the semester in which the course is taken; of these, six must be events sponsored by the college's Fine Arts Department, except in the instances that will present a severe hardship, in which cases the department chair may approve suitable substitutes. Students may receive only one concert credit for a concert in which they are performing that semester.

MUSC 1611 - Music Theory I (2)

Prerequisite: MUSC 1708 or successful performance on the Music Theory Placement Examination.
Co-requisites: MUSC 1621 and MUSC 1607.

This is the first of a four-semester sequence of courses intended to introduce the student to the principles of music through visual analysis and parallel keyboard harmony skills. Topics covered include rudiments of notation, intervals, basic elements of meter and rhythm, major and minor scales and key signatures, diatonic triads and seventh chords in major and minor keys, with the introduction to principles of voice leading, harmonic progression, figured bass and cadences, with the analysis of simple piano works and chorale examples.

MUSC 1612 - Music Theory II (2)

Prerequisite: MUSC 1611 with a "C" or better.
Co-requisites: MUSC 1622 and MUSC 1607.

This course is a continuation of MUSC 1611. Topics covered include non-chord tones, first and second inversion of triads, intermediate voice leading and harmonization using diatonic seventh chords and non-chord tones, with the introduction of basic formal (phrase and period structure) analysis of binary and ternary forms in simple piano works and chorale examples. Keyboard harmony skills parallel these topics.

Course Descriptions

MUSC 1621 - Ear Training I (1)

Prerequisite: MUSC 1708 or successful performance on Music Theory Placement Examination.
Co-requisite: MUSC 1611.

Through the use of CAI and programmed audio tapes, this course develops aural skills in sight singing (scale degree numbers-movable DO), dictation and error detection. Topics covered include major and minor scales, major and minor triads, melodic and harmonic intervals, simple rhythmic patterns, single line melodic dictation and dictation of root position major triads.

MUSC 1622 - Ear Training II (1)

Prerequisite: MUSC 1621 with a "C" or better.
Co-requisite: MUSC 1612.

This course is a continuation of MUSC 1621. Through the use of CAI and programmed audio tapes, it continues to develop aural skills in sight singing (scale degree numbers-movable DO), dictation and error detection. Topics include all intervals (melodic and harmonic), advanced rhythmic patterns, single line and intermediate melodic dictation, dictation of root position major and minor triads and root position seventh chords, intermediate sight singing and dictation of elementary harmonic progressions.

MUSC 1708 - Music Fundamentals (3)

This course is an introduction to the fundamental technical aspects of music. Topics covered include notation, intervals, scales, rhythm and meter. Elementary ear training and basic keyboard harmony are also incorporated. This course is not intended for music majors, but may be taken in preparation for MUSC 1611 and MUSC 1621 by prospective majors needing preparatory strengthening in these areas and by non-majors starting applied music study.

MUSC 1741 - Survey of Music Literature (3)

Prerequisite: MUSC 1611.
Co-requisite: MUSC 1607.

A survey of the major genres and composers from 1400 to the present is offered with emphasis on style features, form and terminology.

MUSC 1760 - Diction for Singers (English-German) (1)

This course is one of two courses which, through the use of the International Phonetic Alphabet, serve to introduce the principles of diction for singers. All aspects are approached from the perspective of the special problems encountered in singing in English and German.

MUSC 1762 - Diction for Singers (Italian-French) (1)

This course is one of two courses which, through the use of the International Phonetic Alphabet, serve to introduce the principles of diction for singers. All aspects are approached from the perspective of the special problems encountered in singing in Italian and French.

MUSC 2613 - Music Theory III (2)

Prerequisite: MUSC 1612 with a "C" or better.
Co-requisites: MUSC 2623 and MUSC 1607.

This course is a continuation of MUSC 1612. Topics covered include secondary functions, modulation to closely related keys, advanced voice leading, analysis of Bach chorales, modes, borrowed chords, Neapolitan chords, augmented sixth chords, altered dominants and ninth, eleventh and thirteenth chords. The sonata-allegro form will be introduced and its analysis in early works of Haydn, Mozart and Beethoven. Additional form study includes the analysis of rondo, scherzo, minuet-trio and simple song forms as well as the continuation of analysis of the Bach chorale style. Keyboard harmony skills parallel these topics.

Course Descriptions

- MUSC 2614 - Music Theory IV** (2)
Prerequisite: MUSC 2613 with a “C” or better.
Co-requisites: MUSC 2624 and MUSC 1607.
This course is a continuation of MUSC 2613. Topics covered include the harmonic elements of the late romantic, impressionistic and contemporary periods. Analysis includes works from the romantic period by Brahms, Chopin, Schumann and from the contemporary period by Cowell, Cage, Crumb, Schoenberg, Bartok, Messiaen, Hanson and Hindemith, as well as brief views of their theoretical and compositional techniques. Projects include analysis of full symphonic score examples from the classical period and the completion of a composition using techniques of the contemporary period. Keyboard harmony skills parallel these topics.
- MUSC 2623 - Ear Training III** (1)
Prerequisite: MUSC 1622 with a “C” or better.
Co-requisite: MUSC 2613.
This course is a continuation of MUSC 1622. Through the use of CAI and programmed audio tapes, it continues to develop aural skills in sight singing (scale degree numbers-movable DO), dictation and error detection. Topics include sight singing and dictation of examples with modulations and melodic skips, triads and seventh chords in first inversion, advanced rhythmic patterns including two against three and error detection in melodic and harmonic examples.
- MUSC 2624 - Ear Training IV** (1)
Prerequisite: MUSC 2623 with a “C” or better.
Co-requisite: MUSC 2614.
This course is a continuation of MUSC 2623. Through the use of CAI and programmed audio tapes, it continues to develop aural skills in sight singing (scale degree numbers-movable DO), with the introduction of four-part dictation with writing only soprano and bass lines, four-part dictation (all voices) and advanced error detection in melodic and harmonic examples. Sight singing and dictation also include some contemporary technique elements such as whole tone scales, atonal melodies and complex rhythms.
- MUSC 2739 - Composition** (2)
Prerequisites: MUSC 1621 with a “C” or better and permission of the department chair.
Composition may be elected upon presentation of adequate skills and knowledge to warrant admission into this course. Although the bulk of the student’s work is devoted to original compositions for all media, analysis and consequent imitative studies are required. Consult the department chair to determine whether MUSC 2739 or MUSA 2739 is appropriate.
- Performance Organizations and Ensembles**
All music performance organizations and ensembles are open to any student in the college subject to restrictions indicated in the course description. Satisfactory participation carries the number of hours of credit indicated for each semester; any of these courses may be repeated for a maximum of four semesters. Music majors will need four semesters of credit for performance organizations (with 1600 numbers) in order to transfer to a four-year institution at the junior level.
- MUSC 1652 - Chorus** (1)
The Chorus provides the opportunity for students to participate in the performance of choral literature in concert. Standard literature and contemporary compositions constitute the Chorus repertory. (It is open without audition to any student.)
- MUSC 1654 - Wind Ensemble** (1)
The Wind Ensemble is a select group of students from the college and non-student residents of the community. Regular concerts are held on- and off-campus including a wide variety of standard and contemporary works for the medium. Advance audition and evening rehearsals are required.

Course Descriptions

- MUSC 1656 - Orchestra** (1)
Any student in the college may audition for membership in the DeKalb Symphony Orchestra, a community orchestra based at the college. Regular concerts including subscription concerts with internationally known guest soloist are held on campus and in a variety of locations throughout the metropolitan area and state. Regular evening rehearsals and occasional out-of-town concerts are required.
- MUSC 1701A - Piano Class** (1)
This course is designed for students who have had little or no prior individual instruction in piano. The class introduces the student to beginning piano technique in such areas as posture, hand position, fingering, rhythm and note reading (bass and treble clef). The course also includes instruction in practicing and in how to start memorizing music for performance. Students are expected to play individually as well as with the group during class time and for the final exam. Any student who wishes to register for individual lessons in a subsequent term must pass this course with a B or better. Not intended for music majors. There is no additional music fee for this class.
- MUSC 1701B - Voice Class** (1)
This course is designed for students who have had little or no prior individual instruction in voice. The class introduces the student to beginning vocal technique in such areas as posture, breathing, exercises, correct vowel formation, diction, rhythm and pitch. The course also includes instruction in practicing and preparing songs to perform. Students are expected to sing individually as well as with the group during class time and for the final exam. Any student who wishes to register for individual lessons in a subsequent term must pass this course with a B or better. Not intended for music majors. There is no additional music fee for this class.
- MUSC 1750 - Theatre Arts Guild** (1)
In conjunction with the Theatre Arts Guild, regular full-stage productions of Broadway and operatic works are presented. Students may audition for performing roles or may enroll as technical assistants. Evening rehearsals are required. For information regarding upcoming auditions, contact the college’s Fine Arts Office. In SOME non-production terms, instruction is provided in topics pertaining to the music theatre stage.
- MUSC 1752 - Concert Band** (1)
The Concert Band exists to provide students, other than music majors, with the opportunity to participate in group performance of instrumental music. A wide variety of band literature is prepared and performed in a variety of settings. Membership does not require audition, but basic proficiency on an appropriate instrument is required and a placement audition will be scheduled. Not active every semester.
- MUSC 1754 - Jazz Lab Band** (1)
The Jazz Lab Band functions as an instructional laboratory providing coaching in the stylistic elements of jazz including improvisation. No advance audition is required, but students are expected to possess basic proficiency on an appropriate instrument. Not offered every semester.
- MUSC 1756 - Jazz Ensemble** (1)
The ensemble is comprised of a group of students from the college and community residents, all selected through audition. Regular performances including the full range of jazz literature are held on- and off-campus. This course is not to be counted toward fulfillment of the Performance Organization requirement in area F for music majors. Evening rehearsals are required.
- MUSC 1758 – Chamber Ensembles** (1)
The Chamber Ensembles are designed for students who wish to participate in small-group performance of like and mixed instrumental and vocal ensembles. Students are admitted by audition or with the permission of the instructor. This course is not to be counted toward fulfillment of the Performance Organization requirement in area F for music majors. Not every ensemble is offered every semester.

- | | |
|-------------------------|-----------------------|
| A = Brass Ensemble | E = Recorder Ensemble |
| B = Chamber Singers | F = String Ensemble |
| C = Keyboard Ensemble | G = Woodwind Ensemble |
| D = Percussion Ensemble | |

Course Descriptions

Music (MUSA) Applied Music

Individual Instruction Special Information

- 1. See Applied Music Fees under Fees and Expenses in this catalog for special fees related to individual instruction.
- 2. A one-letter suffix is used with each of the applied music course numbers to indicate the performing medium being studied, as follows:

A = Piano

B = Voice

C = Violin

D = Viola

E = Cello

F = Double Bass

G = Flute

H = Oboe

I = Clarinet

J = Bassoon

K = Saxophone

L = Trumpet

M = French Horn

N = Trombone

P = Euphonium

Q = Tuba

R = Percussion

S = Organ

T = Classical Guitar

U = Harpsichord
- 3. A grade of "C" or better must be made in any individual applied music course before the student may advance to the next course. Advance permission from the instructor must be obtained to re-register for an applied music course in which a grade of less than "C" has been previously earned.
- 4. Although any student at the college may register for applied music, in instances where enrollment must be limited, preference is given to students taking at least five credit hours in other music courses.
- 5. Any student registering for any applied music course must pick up a copy of a special pamphlet on "Applied Music Procedures" and the "Student Schedule Form" from the Fine Arts office on the Clarkston Campus for further information.

Individual Practice and Practice Rooms

All students enrolled in applied music courses must practice a prescribed amount of time daily. Basic practice time should be a minimum of one hour per day per credit hour enrolled. Some practice rooms are available on the Clarkston Campus Monday-Friday during normal class hours for the use of students enrolled in Applied Music courses.

Applied Music Audition

Students planning to enroll in Principal Applied MUSA 1637 or Major Applied MUSA 1641 are required to audition on their principal instrument before the Music faculty. Students are expected to come prepared to play representative works from their repertoire. Auditions are usually held each semester on the first Friday of the first week of class and at the end of the term during the applied music juries. See the Fine Arts department chair for complete audition information. Transfer students should see the Fine Arts department chair for applied music placement information.

Applied Music Examinations and Recital Performances

Students enrolled in principal- or major-level applied music will perform excerpts from their repertoire before a faculty jury at the end of each semester. A grade of "C" or better must be earned on this examination for the student to receive a course grade of "C" or better. Prior to completion of MUSA 1638 and MUSA 2638, the student must have performed as a soloist at least once in a general student recital.

MUSA 1637 - Principal Applied I (2)

MUSA 1638 - Principal Applied II (2)

Individual instruction in the fundamentals of musical performance through technical studies and standard literature is provided. This course is intended for music majors in their principal performing area. Audition is required. The course meets once a week for 50 minutes during the semester. A jury examination is given at the end of each semester.

Course Descriptions

MUSA 1641 - Major Applied I (4)

MUSA 1642 - Major Applied II (4)

Intensive study in the fundamentals of musical performance through technical studies and standard literature is provided. The course is intended for students planning to work toward a degree in applied music. Frequent participation in student recitals, accompanying and the performance of at least one full public recital during the year are required. The course meets twice a week for 50 minutes during the semester. A special audition by the music faculty is required, and all examinations must be open to the entire music faculty.

MUSA 1702 - Non-Major Applied (1)

Prerequisite: MUSA 1701A or MUSA 1701B (for Piano and Voice students only) or audition or permission of the department chair.

Individual instruction is offered in the fundamentals of musical performance through technical studies and appropriate literature. This course is not intended for music majors. It meets once a week for 25 minutes during the semester. It may be repeated for four semesters.

MUSA 1705 - Non-Major Applied (2)

Prerequisite: MUSA 1701A or MUSA 1701B (for Piano and Voice students only) or audition or permission of the department chair.

Individual instruction is offered in the fundamentals of musical performance through technical studies and appropriate literature. This course is not intended for music majors. It meets once a week for 50 minutes during the semester. It may be repeated for four semesters.

MUSA 1734 - Secondary Applied I (1)

MUSA 1735 - Secondary Applied II (1)

Individual instruction in the fundamentals of musical performance through technical studies and appropriate literature is provided. This is intended for secondary-level instruction for music majors. The course meets once a week for 25 minutes during the semester.

MUSA 2637 - Principal Applied III (2)

MUSA 2638 - Principal Applied IV (2)

This sequence is a continuation of MUSA 1638.

MUSA 2641 - Major Applied III (4)

MUSA 2642 - Major Applied IV (4)

This sequence is a continuation of MUSA 1642.

MUSA 2644 - Principal Applied V (2)

MUSA 2645 - Principal Applied VI (2)

This sequence is a continuation of MUSA 2638.

MUSA 2647 - Major Applied V (4)

MUSA 2648 - Major Applied VI (4)

This sequence is a continuation of MUSA 2642.

MUSA 2734 - Secondary Applied III (1)

MUSA 2735 - Secondary Applied IV (1)

This sequence is a continuation of MUSA 1735.

MUSA 2739 - Composition (2)

Prerequisites: MUSC 1621 and permission of the department chair.
This is the same course as MUSC 2739.

Course Descriptions

Nursing (NURS)

NURS 0190 - Clinical Nursing: For Learning Support (3)

Prerequisites or Co-requisites: NURS 1921 or a basic medical-surgical nursing course with a “C” or better and eligibility to return to a nursing program or eligibility to take a nursing clinical performance exam for an external degree nursing program. Permission of the department chair is required.

This course provides nursing clinical experience and skills laboratory practice for students currently enrolled in a nursing program or who are eligible to return to a nursing program. This course is designed for students who need clinical support, clinical remediation and/or socialization into the nursing profession. This course is NOT a part of the nursing curriculum. It will not substitute for a required nursing course and will not lead to a degree in nursing. This course is offered Summer and/or Fall semester.

NURS 0195 - LINK for Nursing (2)

Prerequisites: Exit or exemption from all Learning Support and ESL requirements.

This course is designed to provide pre-nursing students with major tools to foster the essential competencies necessary to be successful in both prerequisite nursing courses and the GPC program of Nursing. The competencies that a student acquires include, but are not limited to, reading health-related literature for comprehension, organizational strategies, stress and time management, study and test-taking skills and the ability to use critical thinking skills in the sciences and in nursing courses. By attaining these competencies, students enhance their potential for academic development, socialization into the role of student nurse and completion of the nursing program. The grade for this course is satisfactory/unsatisfactory only.

NURS 0199 - Nursing Dosage Calculations (2)

Prerequisites: Exit or exemption from all Learning Support and ESL requirements and written permission of the department chair.

This course utilizes critical thinking and pharmacological concepts to solve the many types of problems that may be encountered in the preparation of solutions and administration of medications. The course includes information that is essential to safe, accurate drug calculation in current clinical practice. Problems addressed will move from the simple to complex. With individualized instruction, students are encouraged to progress at their own rate and to master the skills involved in calculation of dosages. This course is required for nursing students who do not pass a Calculation of Dosages examination required for progression in the Nursing program.

NURS 1921 - Fundamental Concepts of Nursing (8)

Prerequisites: BIOL 1611 and 1611L, PSYC 1101 and MATH 1101 or higher math, each with a grade of “C” or better.

This course focuses on an introduction to the profession of nursing and the role of the nurse in the healthcare system. It introduces the framework for the program of study and provides a foundation for nursing practice in the promotion and maintenance of health, prevention of illness and care of patients/clients experiencing alterations in meeting basic health needs. The nursing process and concepts of holistic care, transcultural nursing, critical thinking, basic human needs, psychosocial needs, growth and development, legal/ethical issues, pharmacological principles, therapeutic interventions and communication skills are emphasized. Selected content, including pharmacology and mathematical calculations, is presented using Web modules. This course includes classroom, laboratory and clinical practice in diverse healthcare settings and online experiences. This course is offered in the first semester of the Nursing program.

NURS 1922 - Health Topics I (3)

Prerequisites: Admission to the Nursing program and NURS 1921 with a “C” or better.

This course will allow first year nursing students to expand their knowledge of a topic presented during the first year of the program. Topics may include: Spanish for health professionals, literature review of a health care issue or disease or further exploration of an aspect of the health care delivery system.

NURS 1926 - Bridge to Professional Nursing (9)

Prerequisite: MATH 1101 or higher math.

Prerequisites or Co-requisites: BIOL 1913 and 1913L, each with a grade of “C” or better.

Course Descriptions

This course is designed specifically for advanced placement of students who have been selected by special criteria to exempt the first year of the nursing program. It introduces the advanced placement student to the framework of the program of study and provides the foundation for professional nursing practice in the promotion and maintenance of health, prevention of illness and care of patients/clients experiencing alterations in physiological and psychobiological health. The application of the nursing process and concepts of holistic care, transcultural nursing, critical thinking, basic human needs, psychosocial needs, growth and development, legal/ethical issues, pharmacological principles, therapeutic interventions and communication skills are emphasized. The role of the professional nurse is introduced and expanded to include patient/family education and collaboration with patients, families, the interdisciplinary team and community agencies. Selected content, including pharmacological principles and mathematical calculations, is presented. This course includes classroom, clinical practice, clinical lab simulations and skills lab experiences. This course is offered in the first semester of the bridge track.

NURS 1930 - Intermediate Concepts of Nursing (9)

Prerequisite: NURS 1920 or 1921 with a grade of “C” or better.

Co-requisites: BIOL 1612 and 1612L, each with a grade of “C” or better.

This course focuses on the application of the nursing process in the promotion, maintenance and restoration of health and prevention of illness for clients from diverse populations. The role of the nurse is expanded to include patient/family education and collaboration with patients, families, the interdisciplinary team and community agencies. Emphasis is placed on the acquisition of knowledge related to pharmacological principles and pathophysiological alterations in health. Principles of critical thinking are applied to clients with physiological disorders. Concepts introduced during the prior nursing course are expanded and integrated. This course includes classroom, laboratory, clinical and online experiences. This course is offered in the second semester of the Nursing program.

NURS 1922 - Health Topics II (3)

Prerequisites: NURS 1922, NURS 1924, and NURS 1927, each with a “C” or better

This course will allow the second year nursing student to analyze a topic presented during the second year of the program. Topics may include: the relationship of language and culture, an in-depth analysis of a health care issue or disease or a further exploration of a community or clinical issue impacting the profession of nursing.

NURS 1922 - Obstetric Nursing Concepts (3)

Prerequisites: BIOL 1913 and 1913L and NURS 1921 and NURS 1930 or NURS 1926 for LPNs, each with a grade of “C” or better.

Co-requisites: NURS 1927 and NURS 1924

This course focuses on the application of the nursing process in the promotion of health and the prevention/management of illness in the child-bearing family. Emphasis is placed on the promotion of health and management of illness and complications during pregnancy, the birth process and the neonatal period. Students will have the opportunity to utilize the nursing process in a variety of family and maternal/newborn settings. Concepts introduced in prior nursing courses will be expanded and integrated with diverse populations. This course includes classroom, clinical and community experiences.

NURS 1924 - Psychiatric-Mental Health Nursing (3)

Prerequisites: BIOL 1913 and 1913L and NURS 1926 or NURS 1930, each with a grade of “C” or better.

This course expands the student’s ability to apply the nursing process in the promotion, maintenance and restoration of mental health for clients from diverse populations. The role of the nurse is expanded to include collaboration with clients, families, the interdisciplinary team and community agencies as it relates to the mental health client. Emphasis is placed on the acquisition of knowledge related to alterations in mental health and pharmacological principles. Principles of critical thinking are applied to the client with psychological distress and mental illness. Psychosocial concepts introduced during the prior nursing courses are expanded. This course is taught mostly online but includes classroom, clinical, and seminar components. This course is offered in the third semester of the Nursing program.

Course Descriptions

NURS 2926 - Professional Development

(3)

Prerequisite: NURS 1930, member of NSNA/GaPCANS, 2.5 or higher GPA and recommendation of Nursing Faculty.

This course fosters development of essential competencies for successful socialization into the profession of nursing. The competencies that the students acquire include but are not limited to application of critical thinking for problem solving; cooperation and professional communication with peers, faculty and the community; facilitation of group process; and acceptance of responsibility for decisions. By attaining these competencies, students enhance their own personal development as well as their socialization into the profession of nursing. Only members of the National Student Nurses' Association (NSNA) and therefore, Georgia Perimeter College Association of Nursing Students (GaPCANS), are eligible to take this elective service-learning course.

NURS 2927 - Pediatric Nursing Concepts

(4)

Prerequisites: BIOL 1913 and 1913L and NURS 1921 and NURS 1930 or NURS 1926 for LPNs, each with a grade of "C" or better.

Co-requisites: NURS 2924 and NURS 2922

This course focuses on the application of the nursing process in the promotion of health and the prevention/management of illness in the child-rearing family. Emphasis is placed on the promotion of health and management of illness and complications during childhood. Students will have the opportunity to utilize the nursing process in a variety of family and pediatric settings. Concepts introduced in prior nursing courses will be expanded and integrated with diverse populations. This course includes classroom, clinical and community experiences.

NURS 2928 - Advanced Concepts of Nursing

(9)

Prerequisite: NURS 2922, NURS 2924 and NURS 2927, each with a grade of "C" or better.

This capstone course enhances application of the nursing process in the management of nursing care, care to groups of patients/clients with multi-system problems and enables role transition from student to professional nurse. Emphasis is placed on the promotion, maintenance and restoration of health and prevention of illness in groups of clients from diverse populations and settings. The management component focuses on critical analysis, independent judgment and the application of the principles of leadership. Concepts introduced in prior nursing courses are expanded and integrated in classroom, seminar, clinical, laboratory and online experiences. Students may be assigned preceptors for clinical experiences. This course is offered in the final semester of the Nursing program.

Philosophy (PHIL)

PHIL 2010 - Survey Philosophical Thought

Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091. Students examine Western philosophical thought with a brief survey of its principal schools from early Greek to contemporary.

PHIL 2010H - Philosophical Thought (Honors)

Prerequisites: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program.

This course is PHIL 1301 for Honors students.

PHIL 2020 - Logic and Critical Thinking

Prerequisites: Exit or exemption from all Learning Support and ESL requirements.

This course provides development of practical, nonsymbolic logical skills, with emphasis on the composition of argumentative essays. Definitions, types of meanings, fallacious and deceptive arguments and deductive and inductive reasoning are covered.

PHIL 2030 - Introduction to Ethics

Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements. Students examine philosophical thought in the area of ethics. The course provides a survey of major theories of ethics, from early Greek to contemporary. The course also addresses the application of ethical theory to contemporary social issues.

Course Descriptions

Physical Education (PHED)

PHED 1003 - Basketball

(1)

This course is a coed team activity, which covers the basic fundamentals of basketball: rebounding, dribbling, pivoting, passing, shooting, faking, footwork and defensive skills. Some strategy and team play are introduced.

PHED 1007 - Flag Football

(1)

This course is a team activity designed to teach students the basic skills of flag football: passing, punting, blocking, tackling, rules, scoring and strategy.

PHED 1011 - Soccer

(1)

This course is a team activity designed to teach students basic individual and team skills. Students will learn the basic kicking, dribbling and passing techniques, individual technique and small group tactics along with team tactics. Students will also learn the rules of the game, basic strategies of team soccer and the history of soccer.

PHED 1013 - Volleyball

(1)

This course is a team activity designed to teach students the fundamental skills and rules of volleyball in order for them to become participants and spectators for this lifetime team activity. Specifically, the course covers the following skill areas: forearm passing, overhead passing, spiking, blocking, serving, serve reception, offensive systems and defensive systems.

PHED 1017 - Archery

(1)

This course is designed to introduce students to the individual sport of archery. The major emphasis is target archery and includes the topics of equipment selection and care, shooting skills, scoring, safety and other archery sports.

PHED 1019 - Badminton

(1)

This course is designed to teach students the fundamental skills and rules of badminton in order for them to become participants in this lifetime individual activity. Specifically, the course covers the following badminton areas: rules, singles play, doubles play, fundamental skills and techniques and badminton etiquette.

PHED 1025 - Bowling

(1)

This course is designed to acquaint the students with the basic fundamentals and techniques of bowling. Proper selection, care and use of equipment are taught. Terminology and scoring will also be included. Students learn the value of bowling as a recreational activity.

PHED 1031 - Golf

(1)

This course is designed to teach students the fundamental skills and rules of golf in order for them to become participants and knowledgeable spectators for this lifetime individual activity. This course is also designed to allow the opportunity to exercise while participating in activity that is not only fun, but also very social and people-oriented. Specifically, the course covers the following skills: the grips, stance, set up, full-half-quarter swing (irons and woods), chipping, pitching, putting and playing in the sand. Furthermore, the class will obtain a knowledge structure for golf etiquette and course safety.

PHED 1033 - Handball and Racquetball

(1)

This course is designed to teach students the fundamental skills and rules of handball and racquetball in order to become participants and spectators for these lifetime individual activities. Specifically, the course covers the following skills: forehand shot, overhead shot, back wall shot, backhand shot, service and kill shot.

PHED 1035 - Snow Skiing

(1)

This course is designed to introduce the student to the basic skills of snow skiing. Basic instruction will be given at the college with practical experience taking place at one ski area in North Carolina or north Georgia.

Course Descriptions

PHED 1037 - Snowboarding (1)

This course is designed to introduce students to the basic skills of snowboarding. It is designed for beginners and uses a lecture, demonstration and practice format. Basic instruction will be given at the college with practical experience taking place at one ski area in North Carolina.

PHED 1038 - Tennis (1)

This course is designed for the beginning tennis player. The goal is to help the beginner develop the basic skills of serving, receiving, forehand, backhand and volley. Additionally the course will cover playing strategy, rules and scoring.

PHED 1042 - Modern Dance (1)

This course is designed to enable the student to experience modern dance as an art form. This will be done through class participation and discussions on various elements of modern dance. The student will learn basic technique, elementary choreographic fundamentals and an appreciation of dance.

PHED 1045 - Fencing (1)

This course is designed to introduce the student to foil fencing. Skills and topics covered include the salute, advance, retreat, basic attacks, basic defensive moves, scoring, terminology, the fencing strip, safety, history, conditioning and etiquette.

PHED 1049 - Riflery (1)

This course is designed to introduce students to the sport of shooting and includes marksmanship with an air rifle (or .22 rifle), shotgun shooting sports and home and hunting safety. Students will shoot in the prone, sitting and kneeling positions for marksmanship scores.

PHED 1051 - Beginning Swimming (1)

This is a basic swimming course for the non-swimmer or the weak swimmer. Emphasis is placed on helping students learn how to swim and to sustain themselves in a survival position until assistance is available.

PHED 1053 - Fitness Swimming (1)

Prerequisite: Students must be able to swim with proper form a minimum of 50 yards.

This course is designed to introduce the student to the knowledge and skills necessary to develop a fitness program through use of a vigorous swimming exercise program. Students must be able to swim since lap swimming will be an integral part of the course.

PHED 1055 - Water Aerobics (1)

This course is designed to provide students an opportunity to participate in a vigorous aerobic activity while minimizing the chance of injury. Activities which promote cardiovascular endurance, muscular strength and endurance and flexibility are emphasized and modified to be done in an aquatic setting.

PHED 1061 - Fitness Walking (1)

This course is designed to give the student a practical understanding of cardiovascular fitness produced by walking. Experiences are provided to help the student understand the benefits, organization, implementation and evaluation of a balanced aerobic fitness program utilizing walking as the primary activity.

PHED 1063 - Jogging (1)

This course is designed to aid the student in the development and maintenance of cardio respiratory endurance through the use of walking/jogging. The use of these activities provides a safe and expedient mode of developing fitness and enhancing overall health.

PHED 1065 - Weight Training (1)

This course is designed to acquaint students with the proper fundamentals and techniques utilized in a weight training program. It also teaches proper care and utilization of equipment involved and the importance of safety. Students are given information regarding the use of weight training in a well-rounded fitness program.

Course Descriptions

PHED 1069 - Aerobic Fitness (1)

This course is designed to determine a student's level of fitness and to improve flexibility, muscular strength, endurance and cardiovascular and respiratory endurance. Also covered are the importance of diet and nutrition and their relationships to total wellness.

PHED 1070 - Yoga/Pilates (1)

This course is designed to improve muscular strength, endurance, flexibility, posture, balance and relaxation techniques. Students will gain a beginner understanding of yoga postures, benefits associated with yoga and mediation.

PHED 1071 - English Riding (1)

This course includes history, the tack room, hoofs, parts of the tack, tacking up and mounting. Classes at the stables emphasize walking, trotting, balance, feel of horse rhythm, holding the reins, body position, leg position, 2-point length of stride, collection and diagonal work.

PHED 1075 - Fitness Biking (1)

This course is designed to give the student a practical understanding of cardiovascular fitness produced by biking. Experiences are provided to help the student understand the benefits, organization, implementation and evaluation of a balanced aerobic fitness program utilizing biking as the primary activity.

PHED 1085 - Rock Climbing (1)

This course is designed to introduce the student to the fundamental skills involved in rock climbing. The student has the opportunity to experience top-belayed climbs of various difficulties. Upon completion of this course, the student is not qualified to set up belay systems or climb without qualified guides.

PHED 1087 - Survival Skills (1)

This course is designed to teach and apply the basic concepts needed to prevent a survival scenario or survive one, including: water sources and purification, shelter building, fire building, map and compass use, emergency action principles, wild edibles, animal observation, outdoor equipment, minimum impact camping and wilderness ethics.

PHED 1090 - Ice Skating (1)

This course introduces the student to the activity of ice skating as an enjoyable lifetime sport and as an activity for creative expression.

PHED 1101 - Choices for Life (1)

This course explores specific topics which promote healthy, proactive lifestyles. Each topic covered includes applied skills to make good lifestyle choices. Focus topics and skills are: exploring the various dimensions that affect healthy living, eliminating self-defeating behaviors, assessing the health-related components of physical fitness and designing and implementing a personal fitness prescription.

PHED 2006 - First Aid, Safety and CPR (3)

This course teaches the technical skills necessary to provide emergency first aid and CPR to the victims of accidents and sudden illnesses. Additionally, this course covers principles of safety and injury prevention. Students who successfully complete the requirements of the course and of The American Red Cross are eligible to receive certification in both First Aid and Community CPR.

PHED 2020 - Fitness for Living (2)

This course provides an introduction to the following areas of fitness living: physical exercise, nutrition, weight management and stress. Students will learn about diseases related to sedentary living, improper nutrition and bouts of mismanaged stress. The class will be taught in a lecture setting as well as an activity laboratory setting.

PHED 2022 - Personal and Community Health (3)

Current information is provided in the areas of personal health, nutrition, physical fitness (including wellness and exercise), mental health, disease, drugs, conception, contraception and abortion as they apply to healthful living. In addition, current community and world problems in the area of community health are discussed.

Course Descriptions

PHED 2670 - Introduction to Physical Education (3)

This course is designed to acquaint students with the field of physical education emphasizing teaching and non-teaching careers. Topics included are history of physical education, fundamentals of research, exercise physiology, bio-mechanics, motor learning, sociology of sport, sport psychology, sport management, sports medicine, teaching, coaching and career development in the allied fields of health, recreation and dance.

Physical Science (PHSC)

PHSC 2650K - Physical Science for Middle School Teachers (4)

Prerequisites: Exit or exemption from all Learning Support and ESL requirements and EDUC 2110 or students with degrees.

This course is a survey of the important aspects of chemistry and physics. The goal of this course is to provide students with a solid background concerning basic topics in chemistry and physics. This course does not meet program of study requirements for the associate degree in education.

Physics (PHYS)

PHYS 1111 - Introductory Physics I (3)

Prerequisites: MATH 1113 with a "C" or better and exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

Co-requisite: PHYS 1111L.

The introductory physics course, PHYS 1111, is the first in a two-course survey of the primary fields of physics. This course will cover mechanics, waves, simple harmonic motion and thermodynamics. Algebra and trigonometry will be used in the course.

PHYS 1111L - Introductory Physics I Laboratory (1)

Co-requisite: PHYS 1111.

This is a laboratory to accompany PHYS 1111. Assignments are designed to reinforce lecture concepts.

PHYS 1112 - Introductory Physics II (3)

Prerequisites: PHYS 1111 with a "C" or better and PHYS 1111L.

Co-requisite: PHYS 1112L.

The introductory physics course, PHYS 1112, is the second in a two-course survey of the primary fields of physics. This course will cover electromagnetism, optics and modern physics. Algebra and trigonometry will be used in the course.

PHYS 1112L - Introductory Physics II Laboratory (1)

Co-requisite: PHYS 1112.

This is a laboratory to accompany PHYS 1112. Assignments are designed to reinforce lecture concepts.

PHYS 2211 - Principles of Physics I (3)

Prerequisites: MATH 2431 with a "C" or better and exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

Co-requisite: PHYS 2211L.

The principles of physics course, PHYS 2211, is the first in a calculus-based two-course survey of the primary fields of physics. This course will cover mechanics, waves, simple harmonic motion and thermodynamics.

PHYS 2211L - Principles of Physics I Laboratory (1)

Co-requisite: PHYS 2211.

This is a laboratory to accompany PHYS 2211. Assignments are designed to reinforce lecture concepts.

Course Descriptions

PHYS 2212 - Principles of Physics II (3)

Prerequisite: PHYS 2211 with a "C" or better and PHYS 2211L and MATH 2432 with a "C" or better.

Co-requisite: PHYS 2212L.

The principles of physics course, PHYS 2212, is the second in a calculus-based two-course survey of the primary fields of physics. This course will cover electromagnetism, optics and modern physics.

PHYS 2212L - Principles of Physics II Laboratory (1)

Co-requisite: PHYS 2212.

This is a laboratory to accompany PHYS 2212. Assignments are designed to reinforce lecture concepts.

Political Science (POLS)

POLS 1101 - American Government (3)

Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

Covering the essential facts of national government in the United States, with some attention given to state government, including the State of Georgia, this course satisfies state law, requiring examination on United States and Georgia Constitutions.

POLS 1101H - American Government (Honors) (3)

Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program.

This course is POLS 1101 for Honors students.

POLS 2101 - Introduction to Political Science (3)

Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

This course is an introduction to the Political Science fields of Political Theory, Comparative Politics and International Politics.

POLS 2401 - Global Issues (3)

Prerequisite: Exit or exemption from Learning Support Reading or all ESL requirements except ENSL 0091.

This course introduces students to contemporary issues in global affairs. It assumes no prior knowledge of international relations. The course examines problems facing the global community, as well as the prospects for governments, individuals and international groups to address those problems. Issues include population and demographics, natural resources and the environment, the globalization of the economy, terrorism and threats to security, development and technology, global security, ethics, human rights and the role of the United States and other regional powers in world affairs. Special attention will be paid to cross-national and international connections.

POLS 2601 - Introduction to Public Administration (3)

Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

This course is a survey of the field of American public administration. It is designed to provide students with a general overview and introduction to the development, concepts, facts, functions and generalizations concerning the public administration system in the United States. It includes the study of the legislative, executive and judicial branches of the U.S. government, governmental agencies, non-governmental agencies, non-profit agencies and their interconnection in the policymaking and policy implementation process.

Course Descriptions

Portuguese (PORT)

PORT 1001 - Elementary Portuguese I (3)

This course provides an introduction to spoken and written Portuguese. Using basic grammatical patterns and a fundamental vocabulary, the student becomes familiar with the syntax of the language. Simple texts dealing with cultural topics are used to develop skill in speaking. The four skills-speaking, comprehending, reading and writing-are developed simultaneously.

PORT 1002 - Elementary Portuguese II (3)

Prerequisite: PORT 1001 or permission of the department chair.

This course is a continuation of PORT 1001 with further study of the culture of Portuguese-speaking regions.

PORT 2001 - Intermediate Portuguese I (3)

Prerequisite: PORT 1002 or permission of the department chair.

This course continues the material begun in Elementary Portuguese, introducing more complex, finer points of grammar, expanding vocabulary and requiring reading of a more demanding linguistic nature.

PORT 2002 - Intermediate Portuguese II (3)

Prerequisite: PORT 2001 or permission of the department chair.

This course is a continuation of PORT 2001.

Psychology (PSYC)

PSYC 1101 - Introduction to General Psychology (3)

Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

This course is a broad survey of the major topics in psychology including, but not limited to, research methodology, biological and social factors influencing behavior, development, learning, memory, personality and abnormal psychology.

PSYC 1101H - Introduction to General Psychology (Honors) (3)

Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program.

This course is PSYC 1101 for Honors students.

PSYC 2101 - Introduction to Psychology of Adjustment (3)

Prerequisite: PSYC 1101 or PSYC 1101H.

This course provides an introductory examination of the applied psychological theory and research concerning mental health and well being. Subjects including, but not limited to, stress and coping, identity, personal growth, communication, interpersonal relationships and career issues are studied.

PSYC 2103 - Introduction to Human Development (3)

Prerequisite: PSYC 1101 or PSYC 1101H.

This course provides an introductory, non-laboratory based examination of human development across the life span with an emphasis on normal patterns of physical, cognitive and social development.

PSYC 2103H - Introduction to Human Development (Honors) (3)

Prerequisites: PSYC 1101 or PSYC 1101H and acceptance into the Honors Program.

This course is PSYC 2103 for Honors students.

PSYC 2107 - Introduction to Social Psychology (3)

Prerequisite: PSYC 1101 or PSYC 1101H.

This course provides an introductory, non-laboratory based examination of the influences of social and cultural factors on individual behavior and psychological functioning. Among the topics covered in the course are social psycho-

Course Descriptions

logical research methods, the relationship between self-knowledge and social influence, social cognition, conformity, obedience, aggression, prejudice, interpersonal attraction, affiliation, persuasion, attitude formation and change, group processes, helping and altruism, and conflict and conflict resolution. The course will include an examination of cultural influences on individual behavior and psychological functioning.

PSYC 2210 - Careers and Professional Issues in Psychology (3)

Prerequisite: PSYC 1101 or PSYC 1101H.

This course provides an introductory examination of careers in psychology and related fields for which the Bachelor's degree in psychology is an appropriate preparation. The course prepares students for further study in psychology by providing an introduction to the process of conducting bibliographic research in psychology, the major research methods in psychology, the application of APA style for writing in psychology, exploration of career options in and related to psychology and the academic preparation required for such careers, ethics in psychology and current issues in the field of psychology.

PSYC 2618 - Psychology of Women (3)

Prerequisite: PSYC 1101 or PSYC 1101H.

This course is designed to examine the current status of theory and research on women's experiences and behavior. Emphasis is placed on the integration of findings from physiological, personality, developmental, socio-cultural and abnormal psychology. Gender differences and the theories advanced to understand such differences are critically evaluated.

PSYC 2618H - Psychology of Women (Honors) (3)

Prerequisites: PSYC 1101 or 1101H and acceptance into the Honors Program.

This course is PSYC 2618 for Honors students.

PSYC 2621 - Abnormal Psychology (3)

Prerequisite: PSYC 1101 or PSYC 1101H.

This course is a survey of major theoretical perspectives on abnormal behavior, the DSM system and major psychological disorders. A variety of major psychological disorders are covered including, but not limited to, anxiety disorders, mood disorders, schizophrenic disorders, personality disorders and substance-related disorders.

PSYC 2621H - Abnormal Psychology (Honors) (3)

Prerequisites: PSYC 1101 or PSYC 1101H and acceptance into the Honors Program.

This course is PSYC 2621 for Honors students.

PSYC 2900 - Special Topics in Psychology (1-3)

Prerequisite: PSYC 1101 or PSYC 1101H.

This course is taught in response to student interest and demand. Some examples of topics covered are human relations, communications skills, stress management, parenting skills and others. The transferability of this course depends on the evaluation of the receiving college or university.

PSYC 2900H - Special Topics in Psychology (Honors) (3)

Prerequisites: PSYC 1101 or PSYC 1101H and acceptance into the Honors Program.

This course is PSYC 2900 for Honors students.

Reading (READ, REEN)

READ 0097 - Basic Reading Skills (4)

This course is designed to meet the needs of students who have weaknesses in knowledge acquisition, comprehension strategies and application skills in college-level print materials. This course emphasizes vocabulary strategies, communication skills and comprehension competencies using expository and narrative writing.

Course Descriptions

READ 0098 - Advanced Reading Skills (4)
Prerequisite: READ 0097 with a “C” or better or appropriate placement.
This course emphasizes inferential, interpretive and critical reading comprehension strategies. It also focuses on analysis, synthesis and evaluation of text as well as efficient reading, study and test-taking skills. Lecture and group participation methods are used in this course.

REEN 0095 - Reading/English-Hearing Impair (6)
This course is designed for college students who are deaf or hard of hearing. It combines reading and writing and may be taken prior to READ 0097 or ENGL 0098. Any student who is deaf or hard of hearing on any instructional level may enroll in REEN 0095. Designed to provide accessibility to English for any student who requires such an accommodation, the course utilizes an English-as-a-Second Language approach to English instruction. It is adapted to meet the unique English concept and usage problems of deaf or hard-of- hearing students. With individualized instruction, students are encouraged to progress at their own rate and to master skills in structure, vocabulary (expressive and receptive), reading comprehension and writing.

Regents’ Test Preparation (RGTE, RGTR)

RGTR 0198 – Regents’ Test Preparation (Reading) (3)
This course is required of students who have a low failing score on their first attempt of the reading portion of the Regents’ Test or who have failed the reading portion of the Regents’ Test twice. The course also is open to students who voluntarily choose to prepare for the Regents’ Test.

RGTR 0198E – Regents’ Test Preparation (ESL Reading) (3)
This course is required of ESL students who have a low failing score on the reading portion of the Regents’ Test or who have failed the Regents’ Test twice.

RGTE 0199 – Regents’ Test Preparation (Essay) (3)
This course is required for students who have a low failing score on the essay portion of the Regents’ Test or who have failed the essay portion of the Regents’ Test twice. It is designed to help students to complete successfully the essay component of the Regents’ Test. It teaches the fundamentals of composition with emphasis on timed writing and is individualized to remediate the composition deficiencies of each student.

RGTE 0199E – Regents’ Test Preparation (ESL Essay) (3)
This course is required for ESL students who have a low failing score on the essay portion of the Regents’ Test or who have failed the essay portion of the Regents’ Test twice. It is designed to help students to complete successfully the essay component of the Regents’ Test. It teaches the fundamentals of composition with emphasis on timed writing and is individualized to remediate the composition deficiencies of each student.

Religion (RELI)

RELI 1301 - World Religions (3)
Students examine the principal religions: Hinduism, Buddhism, Judaism, Christianity and Islam and their impact on society.

RELI 1301H - World Religions (Honors) (3)
Prerequisite: Acceptance into the Honors Program.
This course is RELI 1301 for Honors students.

Course Descriptions

Research Strategies and Technology (RSCH)

RSCH 1203 - Research Strategies/Technology (1)
This course is an introduction to skills and concepts relevant to college students using computer-based resources. The following topics are addressed: college and state networked resources, including GALILEO and GIL and methods for researching them; beginning and advanced Internet search strategies; evaluation and documentation of electronic sources; email and other modes of computer mediated communication; and various software applications necessary for academic success.

Russian (RUSS)

RUSS 1001 - Elementary Russian I (3)
This course provides an introduction to spoken and written Russian. Using basic grammatical patterns and a fundamental vocabulary, the student becomes familiar with the syntax of the language. Simple texts dealing with cultural topics are used to develop skill in reading. The four skills- listening, speaking, reading and writing- are developed simultaneously.

RUSS 1002 - Elementary Russian II (3)
Prerequisite: Russian 1001 or permission of the department chair.
This course is a continuation of RUSS 1001.

RUSS 2001 - Intermediate Russian I (3)
Prerequisite: Russian 1002 or permission of the department chair.
This course continues the work begun in Elementary Russian. The student continues with more sophisticated writing and reading materials and works with increasingly more difficult activities stressing speaking, comprehending, reading and writing.

RUSS 2002 - Intermediate Russian II (3)
Prerequisite: Russian 2001 or permission of the department chair.
This course is a continuation of RUSS 2001.

Sign Language Interpreting (SLIP)

SLIP 1904 - American Sign Language I (3)
Prerequisites: Visual acuity to discriminate signs at a distance of up to 30 feet. Physical dexterity to accurately reproduce signs demonstrated.
This course focuses on everyday communication and interaction in American Sign Language (ASL). Topics include giving information, making requests, expressing likes and dislikes and describing people and places. Grammar and vocabulary are presented in context using ASL as the language of instruction. Students participate in a variety of activities to build language skills and learn about Deaf culture.

SLIP 1905 - American Sign Language II (3)
Prerequisite: SLIP 1904 with a “C” or better or appropriate placement.
This course is a continuation of SLIP 1904, building upon grammatical structures and vocabulary acquired.

SLIP 1906 - American Sign Language III (3)
Prerequisite: SLIP 1905 with a “C” or better or appropriate placement.
This course continues to develop receptive and expressive ASL skills. Through class activities and outside assignments, vocabulary is expanded and more complex, finer points of grammar are introduced. Aspects of Deaf culture are also examined.

Course Descriptions

SLIP 1907 - American Sign Language IV

(3)

Prerequisite: SLIP 1906 with a “C” or better or appropriate placement.

This course provides intensive training in narrative features within ASL conversation, using both expressive and receptive skills in American Sign Language. More aspects of Deaf culture are also examined.

SLIP 1911 - ASL Narrative and Discourse

(6)

Prerequisite: Acceptance into the Sign Language Interpreting program.

Co-requisite: SLIP 1911L.

This course must be taken with SLIP 1911 even if it has previously been taken and passed. This course is an advanced study of expressive and receptive American Sign Language narratives and conversation. It is designed to provide a strong foundation for future interpreting courses. The primary focus is on more complex grammatical features, expanding vocabulary and language fluency. This course is taught predominately in ASL without voice.

SLIP 1911L - Interpreting Laboratory I

(1)

Prerequisite: Acceptance into the Sign Language Interpreting program.

Co-requisite: SLIP 1911.

This is a skills laboratory to accompany SLIP 1911. Assignments are designed to reinforce classroom concepts. Field observation of working interpreters is also included.

SLIP 1915 - Deaf History and Culture

(3)

This course offers an overview of issues related to persons who are Deaf and Hard of Hearing. Topics include types of hearing loss, history and education, legislation, employment, related services and organizations, the relationship of language and community, audiological vs. cultural deafness and the dynamics of deafness in the family. This course also studies the variety of cultures, experiences and perspectives among people who are deaf and hard of hearing. This course is often taught by an instructor who is Deaf. Knowledge of sign language may be necessary.

SLIP 1923 - ASL to English Interpretation I

(3)

Prerequisites: SLIP 1911, SLIP 1911L and SLIP 1915, each with a “C” or better.

Co-requisites: SLIP 1931 and SLIP 1931L. SLIP 1931L must be taken with this course even if it has previously been taken and passed.

This course begins work on source language ASL to target language English translations and consecutive sign to voice interpreting. It includes theories of the interpreting process, vocabulary and linguistic development and text analysis. A variety of techniques and strategies address visual memory, equivalent message content, vocabulary and register choice and cultural adaptations. The co-requisite SLIP 1931L must be taken with this course even if it has previously been taken and passed.

SLIP 1924 - Fingerspelling and Numbers

(1)

Prerequisites: SLIP 1911 and SLIP 1911L, each with a “C” or better or permission of program coordinator.

This course focuses on the specific skills of understanding and producing fingerspelling and numbers in ASL.

SLIP 1925 - Classifiers in ASL

(1)

Prerequisites: SLIP 1911 and SLIP 1911L, each with a “C” or better or permission of the program coordinator.

The course will provide an in-depth analysis of classifiers in ASL through observation, discussion and demonstration of the various categories of classifiers in ASL. Emphasis will be on comprehending them in ASL discourse and using them naturally in interpretations from English to ASL.

SLIP 1931 - English to ASL Interpretation I

(3)

Prerequisites: SLIP 1911, SLIP 1911L and SLIP 1915, each a “C” or better.

Co-requisites: SLIP 1923 and SLIP 1931L. SLIP 1931L must be taken with this course even if the lab has previously been taken and passed.

This course begins work on source language English to target language ASL translations and consecutive voice to sign interpreting. It includes theories of the interpreting process, vocabulary and linguistic development and text analysis. The co-requisite SLIP 1931L must be taken with this course even if the lab has previously been taken and passed.

Course Descriptions

SLIP 1931L - Interpreting Laboratory 2

(1)

Prerequisites: SLIP 1911 and SLIP 1911L, each with a “C” or better or placement by examination/interview.

This is a skills laboratory to accompany SLIP 1931. Assignments are designed to reinforce classroom concepts. Field observation of working interpreters is also included.

SLIP 1941 - Introduction to Interpreting

(3)

Prerequisite: SLIP 1915 with a “C” or better.

This course is designed to provide an introduction to the profession of interpreting.

This course details the ethical and professional responsibilities of the interpreter, the mental process of interpreting, the history of the field, the laws related to interpreting, the credentials and education of interpreters and presents terminology common to the profession.

SLIP 2901 - Survey Specialized Interpreting

(3)

Prerequisites: SLIP 1911, SLIP 1911L, SLIP 1915, SLIP 1923, SLIP 1931, SLIP 1931L and SLIP 1941, each with a “C” or better.

Co-requisite: SLIP 2901L. SLIP 2901L must be taken with this course even if the lab has previously been taken and passed.

This course is designed to provide reinforcement of sign language skills and interpreting principles. The students receive training in specialized topics related to interpreting. These may include interpreting in the following settings: employment, medical, telephone/ video relay, legal, mental health, educational, religious and oral transliterating. The co-requisite SLIP 2901L must be taken with this course even if the lab has previously been taken and passed.

SLIP 2901L - Interpreting Laboratory 3

(1)

Prerequisites: SLIP 1911, SLIP 1911L, SLIP 1915, SLIP 1923, SLIP 1931, SLIP 1931L and SLIP 1941, each with a “C” or better.

Co-requisite: SLIP 2901

This is a skills laboratory to accompany SLIP 2901. Assignments are designed to reinforce classroom concepts. Field observation of working interpreters is also included.

SLIP 2912 - ASL to English Interpretation II

(3)

Prerequisites: SLIP 2901 and SLIP 2901L, each with a “C” or better.

Co-requisites: SLIP 2932 and SLIP 2912L. SLIP 2912L must be taken with this course even if the lab has previously been taken and passed.

This course is a continuation of the skills developed in American Sign Language to English Interpretation I and focuses on simultaneous sign to voice interpretations. The co-requisite SLIP 2912L must be taken with this course even if the lab has previously been taken and passed.

SLIP 2912L - Interpreting Laboratory 4

(1)

Prerequisites: SLIP 2901 and SLIP 2901L, each with a “C” or better.

Co-requisites: SLIP 2912 and SLIP 2932.

This is a skills laboratory to accompany SLIP 2912 and SLIP 2932. Assignments are designed to reinforce classroom concepts. Field observation of working interpreters is also included.

SLIP 2932 - English to ASL Interpreting II

(3)

Prerequisites: SLIP 2901 and SLIP 2901L, each with a “C” or better.

Co-requisites: SLIP 2912 and SLIP 2912L. SLIP 2912L must be taken with this course even if the lab has previously been taken and passed.

This course begins work on source language English to target language ASL translations and consecutive voice to sign interpreting. It includes theories of the interpreting process, vocabulary and linguistic development and text analysis. The co-requisite SLIP 2912L must be taken with this course even if the lab has previously been taken and passed.

Course Descriptions

SLIP 2934 - Transliteration (3)

Prerequisites: SLIP 2912, SLIP 2912L and SLIP 2932.

This course builds a foundation of skills for transliterating from spoken English to signed English. Emphasis is on consistency and conceptual accuracy. Students will receive extensive practice in source materials from academic settings.

SLIP 2951 - Practicum

(6)

Prerequisites: Completion of all SLIP courses.

This course is a combination of assigned interpreting experiences under the supervision of an interpreter in the field, discretionary hours interpreting in a variety of settings, simulated experiences in the lab and a classroom seminar. The seminar includes discussion, role-playing and situational assessments based on student experiences in the field. Emphasis will be placed on the Code of Professional Conduct and its application in real-life situations. Students must complete all assigned interpreting hours, submit an acceptable portfolio and pass a comprehensive test on expressive and receptive interpreting skills. The test may also include the Code of Professional Conduct and situational interpreting.

Social Work (SOCW)

SOCW 2000 - Introduction to Social Work

(3)

Prerequisite: Exit or exemption from LS Reading or all ESL requirements except ENSL 0091.

This course is designed to provide an introduction to Social Work as a profession committed to planned social change and social justice. This course will provide a survey of the profession of social work from an historical and contemporary perspective and will examine the values, knowledge and skills that characterize all social work practice with emphasis on the roles and functions of social work generalists. Emphasis is on major themes in the development of social work practice and social work education; critical examination of the roles and functions of undergraduate social workers; and the explication of the National Association of Social Workers (NASW) Code of Ethics for professional generalist practice.

Sociology (SOCI)

SOCI 1101 - Introduction to Sociology

(3)

Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

The study of organized social life, this course is an introduction to the sociological analysis of society, its origins, structure, change and problems.

SOCI 1101H - Introduction to Sociology (Honors)

(3)

Prerequisites: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program.

This course is SOCI 1101 for Honors students.

SOCI 1160 - Introduction to Social Problems

(3)

Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

This course is a study of specific problems of social change and conflicts that exist within our evolving society. Observation and analysis of these major social problems can provide insight into the distinctive nature of our society, its pattern of conformity, as well as deviation.

SOCI 1160H - Introduction to Social Problems (Honors)

(3)

Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program.

This course is SOCI 1160 for Honors students.

Course Descriptions

SOCI 2293 - Introduction to Marriage and Family

(3)

Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

This course is the study of human relationships in dating, courtship, marriage and family life.

SOCI 2293H - Introduction to Marriage and Family (Honors)

(3)

Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091 and acceptance into the Honors Program.

This course is SOCI 2293 for Honors students.

Spanish (SPAN)

SPAN 1001 - Elementary Spanish I

(3)

Fundamentals of pronunciation, conversation, intonation and grammar are emphasized. Oral exercises, varied reading materials and simple compositions are used extensively to develop interest in and aptitude for acquiring progressive mastery of all aspects of the language: oral comprehension, speaking, reading and writing. Reading selections provide an opportunity for learning the varied cultures of the Spanish-speaking world.

SPAN 1002 - Elementary Spanish II

(3)

Prerequisite: SPAN 1001 or permission of the department chair.

This course continues the work begun in SPAN 1001 with further study of the culture of Spanish-speaking regions.

SPAN 1002H - Elementary Spanish II (Honors)

(3)

Prerequisites: SPAN 1001 or permission of the department chair and acceptance into the Honors program.

This course is SPAN 1002 for Honors students. This course continues the work begun in SPAN 1001 with further study of the culture of Spanish speaking regions.

SPAN 2001 - Intermediate Spanish I

(3)

Prerequisite: SPAN 1002 or permission of the department chair.

This course continues the work begun in Elementary Spanish and completes the survey of the grammatical structure of Spanish.

SPAN 2002 - Intermediate Spanish II

(3)

Prerequisite: SPAN 2001 or permission of the department chair.

This course provides a comprehensive review of Spanish grammar and focuses on reading skills through cultural and literary readings which develop a deeper insight into the culture and peoples of Spain and Spanish America.

SPAN 2610 - Composition and Conversation

(3)

Prerequisite: SPAN 2002 or permission of the department chair.

This course provides intensive training and accurate expression in both the spoken and the written language, based on a grammar review and vocabulary acquisition.

Survey of the Business Enterprise (SUB)

SURB 1105 - Survey of Business Enterprise

(3)

Prerequisite: Exit or exemption from Learning Support reading or all ESL requirements except ENSL 0091.

This course is a survey of the business enterprise, its major functional components and its role in our domestic economic system and the global community. The course examines examples of effective management and organizational behavior and looks at ethical behavior and the concept of social responsibility in business.

Course Descriptions

Swahili (SWAH)

SWAH 1001 - Elementary Swahili I (3)

This course provides an introduction to spoken and written Swahili. Using basic grammatical patterns and a fundamental vocabulary, the student becomes familiar with the syntax of the language. Simple texts dealing with cultural topics are used to develop skill in speaking. The four skills- speaking, comprehending, reading and writing- are developed simultaneously.

SWAH 1002 - Elementary Swahili II (3)

Prerequisite: SWAH 1001 or permission of the department chair.

This course is a continuation of SWAH 1001.

SWAH 2001 - Intermediate Swahili I (3)

Prerequisite: SWAH 1002 or permission of the department chair.

This course introduces more complex, finer points of grammar, expanding vocabulary and requiring reading of a more demanding linguistic nature.

SWAH 2002 - Intermediate Swahili II (3)

Prerequisite: SWAH 2001 or permission of the department chair.

This course is a continuation of SWAH 2001.

Theatre (THEA)

Theatre Majors Advisement Alert: Because of the sequential nature of many of the Fine Arts courses, students must meet during their first semester at Georgia Perimeter College with a Fine Arts advisor to plan their course of study. Fine Arts majors need to start their major area courses in their first semester in order to complete the two-year sequence.

The Theatre program at the college is designed for students wishing to pursue a career in theatre related professions by meeting the freshman and sophomore theatre requirements established by most four-year schools. Students who complete the recommended transfer theatre curriculum will be prepared to enter as juniors and meet the lower-division requirements for theatre majors at most institutions.

The college Theatre program offers its students the opportunity to put the skills they have learned in class to practical use, both as performers and as technicians, in a variety of theatrical productions, thereby gaining experience for artistic growth and resume building. It is widely recognized that theatre majors at the college are offered more theatrical experience at the freshman and sophomore levels than at most senior colleges or universities.

THEA 1301 - Theatre Appreciation (3)

The course is a survey of theatre from fifth century B.C. Greece through the twentieth century. The history, playwrights, literature and styles of the major periods of theatre are included. Various aspects of play production and the importance of theatre as an art form and cultural force are treated.

THEA 1301H - Theatre Appreciation (Honors) (3)

Prerequisite: Acceptance into the Honors Program.

This course is THEA 1301 for Honors students.

THEA 1603 - Acting I (3)

The fundamentals of acting techniques are taught through improvisation, character development, monologue and scene-work. This is a lecture/laboratory course.

Course Descriptions

THEA 1604 - Acting II (3)

Prerequisite: THEA 1603.

This course is a continuation of THEA 1603 with emphasis on an actor's approach to a role, characterization, styles of acting and vocal technique. Assignments include presentation of scenes from period and modern plays.

THEA 1607 - Stagecraft (3)

The fundamentals of scene design, set construction, painting, lighting, costuming and backstage organization are emphasized. Practical work in the stage shop or in college theatre facilities is required.

THEA 1610 - Improving Voice and Articulation (3)

This is a laboratory-oriented class for the correction of deficiencies in voice or articulation. Careful analysis of each student's speech problems is made, followed by intensive directed exercises for their correction, based on an understanding of the speaking mechanism and of elementary phonetics. The course is not for treatment of foreign dialect or severe speech disorders requiring speech therapy.

THEA 1611 - Play Analysis for Production (3)

Prerequisites: Exit or exemption from Learning Support English and reading or all ESL requirements.

This course includes a textual analysis of play scripts, with an emphasis on the perspective of the practitioner of Theatre for production purposes.

THEA 1701 - Theatre Practicum (1)

Practical work on productions in the areas of acting, stage management, lighting, sound, set construction, costuming, props and make-up is provided. One hour of practicum may be taken each semester for four semesters.

THEA 1702 - Technical Theatre Practicum (1)

Prerequisite: Approval of Theatre program Coordinator.

This course offers the students practical work on theatre production in the areas of technical production including stage management, lighting, sound, set construction, costuming, props, house management and makeup. This course may be taken once per semester.

THEA 2607 - Children's Theatre Production (3)

Prerequisites: Audition and approval of Theatre program Coordinator.

This course is the study of the role of the director in theatrical production, including practical application of theories in classroom exercises.

THEA 2611 - Directing (3)

Prerequisites: THEA 1603 and THEA 1611.

This course is the study of the role of the director in theatrical production, including practical application of theories in classroom exercises.

THEA 2613 - Theatre Workshop (3)

Prerequisite: Permission of the department chair.

This course is designed to offer the student practical theatre experiences working with a major project. Individualized instruction is provided according to the student's area of specialization.

THEA 2345 - Audition Portfolio (1)

Prerequisites: THEA 1603, THEA 1604, THEA 1610, THEA 1611 and THEA 1701

This course includes selection, preparation and presentation of material for theatre auditions.

Students will have experience in preparing resumes and auditions, cold readings and call back interviews. Final performance of audition for theatre exit panel is required.

Course Descriptions 



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PERSONNEL

The University System of Georgia

The Board of Regents of the University System of Georgia was created in 1931 as a part of a reorganization of Georgia's state government. With this act, public higher education in Georgia was unified for the first time under a single governing and management authority. The governor appoints members to the Board, who each serve seven years. Today the Board of Regents is composed of 18 members, five of whom are appointed from the state-at-large and one from each of the 13 congressional districts. The Board elects a chancellor who serves as its chief executive officer and the chief administrative officer of the University System.

The Board oversees 35 colleges and universities: four research universities, two regional universities, 13 state universities, eight state colleges and eight two-year colleges. These institutions enroll approximately 302,000 students and employ over 40,000 faculty and staff to provide teaching and related services to students and the communities in which they are located.

As part of the mission of the University System, public service and continuing education act as an interface between the 35 institutions and the communities which they serve. Such activities are an extension of the traditional on-campus learning process and have been established to improve the welfare of Georgia's citizens and serve business, industry, government and professional organizations.

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University System of Georgia
270 Washington Street, S.W.
Atlanta, GA 30334

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University System of Georgia Institutions

Research Universities

Georgia Institute of Technology, *Atlanta*
 Georgia State University, *Atlanta*
 Medical College of Georgia, *Augusta*
 University of Georgia, *Athens*

Regional Universities

Georgia Southern University, *Statesboro*
 Valdosta State University, *Valdosta*

State Universities

Albany State University, *Albany*
 Armstrong Atlantic State University, *Savannah*
 Augusta State University, *Augusta*
 Clayton State University, *Morrow*
 Columbus State University, *Columbus*
 Fort Valley State University, *Fort Valley*
 Georgia College and State University, *Milledgeville*
 Georgia Southwestern State University, *Americus*
 Kennesaw State University, *Kennesaw*
 North Georgia College and State University, *Dahlonega*
 Savannah State University, *Savannah*
 Southern Polytechnic State University, *Marietta*
 University of West Georgia, *Carrollton*

State Colleges

Abraham Baldwin Agricultural College, *Tifton*
 College of Coastal Georgia, *Brunswick*
 Dalton State College, *Dalton*
 Gainesville State College, *Gainesville*
 Georgia Gwinnett College, *Lawrenceville*
 Gordon College, *Barnesville*
 Macon State College, *Macon*
 Middle Georgia College, *Cochran*

Two-Year Colleges

Atlanta Metropolitan College, *Atlanta*
 Bainbridge College, *Bainbridge*
 Darton College, *Albany*
 East Georgia College, *Swainsboro*
 Georgia Highlands College, *Rome*
 Georgia Perimeter College, *Decatur*
 South Georgia College, *Douglas*
 Waycross College, *Waycross*

Personnel

Georgia Perimeter College

*The date in parentheses indicates the year of initial appointment at Georgia Perimeter College.

Executive Team

Anthony S. Tricoli (2006), President, A.A., Golden West Community College; B.A., Whittier College; M.A., University of Redlands; Ed.D., Pepperdine University.
 Ronald L. Carruth (1986), *Executive Vice President, Financial and Administrative Affairs*, A.S., Brunswick Junior College; B.B.A., West Georgia College; M.P.A., Valdosta State College.
 Alan Jackson (1992), *Interim Vice President, Academic Affairs, Dean of Humanities and Fine Art*, B.S., University of Southern Indiana; M.A., University of Dayton; Ph.D. University of Tennessee.
 Jeffrey H. Tarnowski (1999), *Vice President, Institutional Advancement*, B.A., M.B.A., Bradley University.
 Vincent G. June (2009), *Vice President, Student Affairs and Enrollment Service*, B.S., Florida A&M University; M.B.A., Ph.D., Washington State University.
 J. Reid Christenberry (2009), *Assistant Vice President, Information Technology/CIO*, B.S., Furman University; M.S., The University of North Carolina at Chapel Hill.
 Beth A. Jensen, Ph.D. (1989), *Director, Governance and Policy*, B.A., Hastings College; M.A., University of Nebraska; Ph.D., University of Georgia.
 Frances N. Mohr (1999), *Director, Customer Service*, B.A., St. Andrews Presbyterian College.
 Julius E. Whitaker (1993), *Executive Assistant to the President*, B.A., St. Augustine College; M.S., Atlanta University.

Institutional Advancement

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 Collins Foster (2008), *Director, Alumni Relations*
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 Scott E. Hardy (1988), *Director of Facilities-Operations*
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 Nicholas T. Marinelli (2010), *Chief, Public Safety*
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 Karen Truesdale (1997), *Director, Alternative Dispute Resolution and Employee Relations*
 Robin M. Winston (2009), *Director, Student Financial Services*

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 Tonya H. Andrews, M.S. (1995), *Director, Faculty Services*
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 Regina L. Beach, M.L.S., M.S.B.A. (2008), *Director, Library Services, Decatur Campus*
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 Joseph A. Cannon Jr, Ph.D. (1991), *Interim associate Dean of Social Science*
 Margaret G. Ehrlich, Ph.D. (2003), *Dean of Mathematics/Computer Science/Engineering*
 Rob D. Jenkins, M.A. (2000), *Director, Writer's Institute*
 Eva C. Lauterman, M.L.I.S. (1976), *Director, Library Services, Clarkston Campus*
 Elizabeth A. Mollo, Ph.D. (1985), *Assistant Vice President, Academic Affairs/Libraries and Faculty Services*
 Pamela Moolenaar-Virsiy, Ph.D. (1998) *Director, Center for Teaching and Learning*
 Jeffrey A. Portnoy, Ph.D. (1992), *Director, Honors Program*
 Laura Tartak, M.L.S. (2002), *Director, Library Services, Newton Campus*
 Evelyn Ting, M.Ed., M.B.A. (2009), *Executive Director, GPC Online*
 Philip A. Smith, M.S. (1990), *Dean of Business, Physical Education and Sign Language Interpreting Program*
 Margaret H. Venable, Ph.D. (1991), *Assistant Vice President, Academic Affairs/Early Colleges and Academic Initiatives*
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Glossary of Terms

Academic Advisor - A faculty or staff member assigned to help students select courses and plan programs.

Academic Calendar - The two-year calendar beginning with the Fall semester and recording the important academic dates by semester; includes Fall, Spring and Summer semester dates.

Academic Dishonesty - Behavior punishable by exclusion/expulsion under the rules of the Student Guidebook; includes but is not limited to plagiarism, cheating and computer crimes.

Academic Placement - Testing to determine beginning level courses in mathematics, English, reading and ESL.

Academic Requirements - Specific combinations of academic courses required to complete a degree, career, certificate or dual program.

Academic Support Services - Those services which enhance student learning; includes Academic Computer Laboratories and Classrooms, Learning Communities, Learning Resources, Instructional Support Services and the HEDS 1011 course.

Academic Year - Starts at the beginning of the fall semester, ends at the close of the spring semester; does not include summer session.

Accreditation - Official certification by an external academic organization to show that a college meets all requirements for academic achievement, curriculum, facilities and educational integrity.

Advanced Placement - Eligibility to enroll in courses beyond the entry level through transfer credit or examination.

Alumnus/Alumna - Any student who has previously attended the college, whether or not he/she graduated is eligible to belong to the Alumni Association.

Associate Degree - A degree granted after completing at least two years of full-time academic study beyond the completion of high school and fulfillment of graduation requirements.

Auditing - Registering for and attending class(es) regularly without being held responsible for the work required for credit. (No credit hours earned and full tuition must be paid. The grade "V" appears on the record.)

Awards Package - The combination of grants, scholarships and other monies or awards offered an entering student with his/her acceptance letter.

Baccalaureate Degree - A degree granted after completion of at least four years of full-time academic study beyond the completion of high school and fulfillment of graduation requirements.

Board of Regents - The 16-member governing body of the University System of Georgia.

Certificate and Career Programs - Programs which are intended to be terminal programs leading to job placement rather than into transfer to a four-year institution.

Certificate of Immunization - Official state, county or college form indicating that a student has received all the immunizations required by the Board of Regents; not needed by those students who ONLY take Distance Learning classes.

Classification - A term based on the number of credit hours earned to classify a student at the freshman or sophomore level.

Closed Course or Section - A course or section of a course which has reached maximum enrollment. Students may not enroll in closed courses or sections.



Glossary of Terms

College Preparatory Courses - Those high school courses leading to a College Preparatory seal necessary for admission to a Board of Regents institution, as opposed to courses adequate for a technical or fine arts seal.

Commencement - Award ceremony honoring students who have fulfilled requirements for graduation.

Concurrent Enrollment - A condition of enrollment stated in a course prerequisite which allows a student to enroll in a course and its co-requisite at the same time.

Continuing Education Unit - Recognition for participation in a non-credit program or workshop.

Core Curriculum - Courses comprising the four major areas of humanities, sciences and mathematics, social sciences and courses related to the major.

Co-requisite - A course that must be taken in conjunction with and at the same time as another course. Co-requisites are indicated in the course descriptions.

Counselor - A professional who helps students with academic advising, career information and life-planning.

Course Description - An explanation of the content of a course. Descriptions for every credit course offered by the college appear alphabetically in the Course Description section of this catalog.

Course Number - A four-digit number that follows the course prefix.

Course Prefix - A four-letter code that identifies the discipline in which a course is taught, e.g., ENGL English, HIST History, EDUC Education.

Course Section Number - A three-digit number used in college class schedules that indicates the different days, times, locations, instructors and starting dates that a course will be offered in a particular semester. Most courses have more than one section, but students may register for only one.

Credit by Examination - Credit granted upon successful completion of a standardized test such as the examinations offered by the College Level Examination Program (CLEP). (The grade "K" appears on the record.)

Credit Hour - A unit of academic credit measured in semester hours or quarter hours. One credit hour usually represents one hour of class time per week.

Credit Load - The total number of credits for which a student registers during a given semester.

Credit Overload - Registration for more than 18 credit hours in any one semester. Permission from the academic dean is required.

CRN - A five-digit number printed on the left of the course section line in the Schedule of Classes. The CRN is used in online registration.

Curriculum - All the courses of study offered by the college. May also refer to a particular course of study and the courses in that area.

Deadline - This is the date by which certain information must be received by any given office or unit. (Current deadline dates are printed in the catalog and course schedule.)

Dean's List - A listing of students who have achieved a specified grade point average announced at the end of the semester.

Degree Requirement - A specifically identified course or examination that must be satisfied in order to become a candidate for a degree or certificate.

Distance Learning - A method of course delivery that allows Georgia Perimeter College students to participate in course work available via the Internet.

Diversity - The mix of students from various cultural, racial, ethnic, religious, age, gender and social groups that make up the college student, faculty and staff population.

Glossary of Terms

- Dual Enrollment Program** – A program that makes available to qualified high school students Georgia Perimeter College courses for full academic credit.
- Dual Programs** – Programs which include courses from both Georgia Perimeter College and DeKalb Tech.
- Elective** – An elective is a course selected from several. It implies options and choice; however, it should be stressed that Physical Education activity electives will not count as general academic electives.
- Enrollment** – Status of a student who has registered for classes and paid all fees.
- Family Education Rights and Privacy Act of 1974 (FERPA)** – Establishes what rights students have to their own records and to the confidentiality or sharing thereof.
- Federal Work Study Program** – Program designed to allow students to work twenty hours per week while enrolled in classes to provide funding for their studies.
- Fees** – The expenses payable by the student to the college in order to be officially enrolled. Examples of such fees include the application fee, matriculation fee and student activity fees.
- Financial Aid** – Money received from various sources to help students with college costs.
- Foundation** – Body established to provide additional non-legislative funding for the college; also provides some scholarships for students and awards for students, faculty and staff.
- Full-Time Student** – A student enrolled for a minimum of 12 credit hours each semester. The normal fulltime course load is 15 credit hours per semester.
- GPA** – The term means Grade Point Average; however, all GPAs are not the same. In fact, there are several different uses and methods for calculating GPAs. Below are listed some of the most common.
- Transfer GPA** – This refers to the average of all courses attempted at all other post-secondary institutions from which Georgia Perimeter College normally accepts credit.
- Institutional GPA** – This is the average of all grades for courses attempted at Georgia Perimeter College according to the policies in place when the course was initially attempted.
- Overall GPA** – This term means the combined average of the Transfer GPA (if applicable) and the Institutional GPA.
- HOPE GPA** – This is the average of all college-level work attempted after high school graduation, including any remedial work.
- Georgia Residency Requirements** – The requirements for identifying or establishing permanent residency in the state of Georgia for the assessment of matriculation fees.
- Grade Point** – The numerical value given to letter grades. An “A” is equivalent to 4 points per semester hour, a “B” to 3 points, a “C” to 2 points, a “D” to 1 point and an “F” to 0 points.
- Grant** – Financial assistance awarded to students that does not have to be repaid, usually based on need.
- Honors Program** – An academic and student services program for eligible students in all programs of study, offering special sections of many courses that emphasize interdisciplinary investigation and independent research in small classes and seminars.
- Hybrid Course** – Course which is taught with a substantial portion (usually 50%) online and the remainder in a face-to-face classroom.
- Incomplete** – The grade “I” is sometimes granted when a student is temporarily unable to complete course requirements such as the last test or the final exam because of unusual circumstances. Learning Support students may not receive an “I” in any required Learning Support course.
- Independent Study** – A course of study undertaken by a student under the supervision of one or more faculty members outside the classroom.
- International Student** – Any student or applicant who was born and/or received a secondary or college/university education outside the United States.

Glossary of Terms

- Instructional Support Services (ISS)** – Provides both physical and online labs in which tutors work with students on academic content in mathematics, reading, English courses, some foreign languages and some sciences.
- Laboratory Section** – Courses that include time in the laboratory have separate sections for lecture and lab. Laboratory sections are always identified with a course number and the letter “L”. Students must register for a lab section with the same number as the lecture section.
- Learning Communities** – Linked groups of courses, usually two or three, around a common theme or to enhance student retention and completion of Learning Support courses.
- Learning Support Courses** – Pre-collegiate courses intended to bring student’s knowledge of mathematics, reading and English up to collegiate standards; placement determined by testing.
- Loan** – Financial assistance to students that must be repaid. Low interest loans are available and financial need may or may not be a factor.
- Major or Program of Study** – A concentration of related courses generally consisting of 18 semester hours of credit.
- Matriculation** – The process of obtaining enrollment at the college.
- Non-Attendance (No Show)** – Report generated by each instructor indicating which students were not present at any time, online or face-to-face, during the first two weeks of each semester or half-semester (for half-semester courses).
- Non-Traditional Student** – Any student who has been out of high school for at least five years before entering college for the first time.
- Official Copy** – A document that is either a) original, b) a photocopy of the original made and stamped “saw original” by a member of the Georgia Perimeter College Enrollment and Registration Services or International Student Admissions staff or c) a photocopy made and attested to by a notary public.
- Orientation** – Scheduled time for a student to become familiar with the college, its programs, policies and expectations.
- Part-Time Student** – A student who takes fewer than 12 credit hours during a semester.
- Placement Test** – A test that measures a student’s aptitude in a particular subject and is used as a prerequisite for enrollment in some courses.
- Portfolio** – A collection of work (e.g., paintings, writings, etc.) that may be used to demonstrate competency in an academic area.
- Post-secondary Education** – Any education after completion of high school, GED or equivalent home school program.
- Prerequisite** – A course requirement that must be met prior to enrollment. Students not meeting prerequisites may be dropped from class by the college.
- Regents’ Test** – A reading and writing test that must be successfully completed by most students enrolled within the University System of Georgia.
- Registrar** – Professional who is responsible for student records, transcripts and registration procedures.
- Registration** – Process of selecting and enrolling in classes, including payment of fees.
- Registration Hold** – May be placed on a student’s registration as a result of academic exclusion, an unfulfilled obligation to the college or a disciplinary action by the college.
- Repatriation Insurance** – Required for all International students.
- Residence Requirement** – The required number of credit hours of course work that must be completed at Georgia Perimeter College before a degree will be granted.

Glossary of Terms



- Satisfactory Academic Progress** – Formula based on number of hours taken, number of hours completed, with consequences if not maintained.
- Schedule Adjustment Period (Drop/Add)** – Day or days at the beginning of a semester in which students can change classes without financial or academic consequences.
- Semester Calendar System** – A semester is a unit of time, 15 weeks long, in the academic calendar. A full academic year consists of two semesters.
- Senior Citizen (Prime Timer)** – Student over the age of 62, who can register for up to 12 hours of coursework prior to meeting general admission requirements; tuition fees are waived
- Semester Hour** – A unit of academic credit.
- Scholarship** – Financial assistance to students awarded on the basis of academic achievement. Financial need may or may not be a factor.
- Student Employment** – Part-time jobs made available to students with financial need through federally funded programs (work-study) and to students without need through individual departments (regular student assistant program).
- Student Life** – Includes social rather than academic opportunities for students including participation in clubs and in Student Government Association.
- Test of English as a Foreign Language (TOEFL)** – Test required of students whose first language is not English.
- Transcript** – An official record of all courses that a student has attempted, all college level credit hours earned and all grades received at the college.
- Transfer Student** – Students who have previously been enrolled in an accredited college....; change the word such to these in the second sentence of the Transient Student definition and eliminate the words students are the ones ... so the sentence should read, These students expect to return to their home institution and have transient permission from those institutions to attend GPC.
- Transient Student** – Students currently enrolled at another college may apply for the privilege of temporary registration at Georgia Perimeter College. Such students are ones who expect to return to their home institution and who have transient permission from those institutions.
- Tuition** – Amount of money charged for classes.

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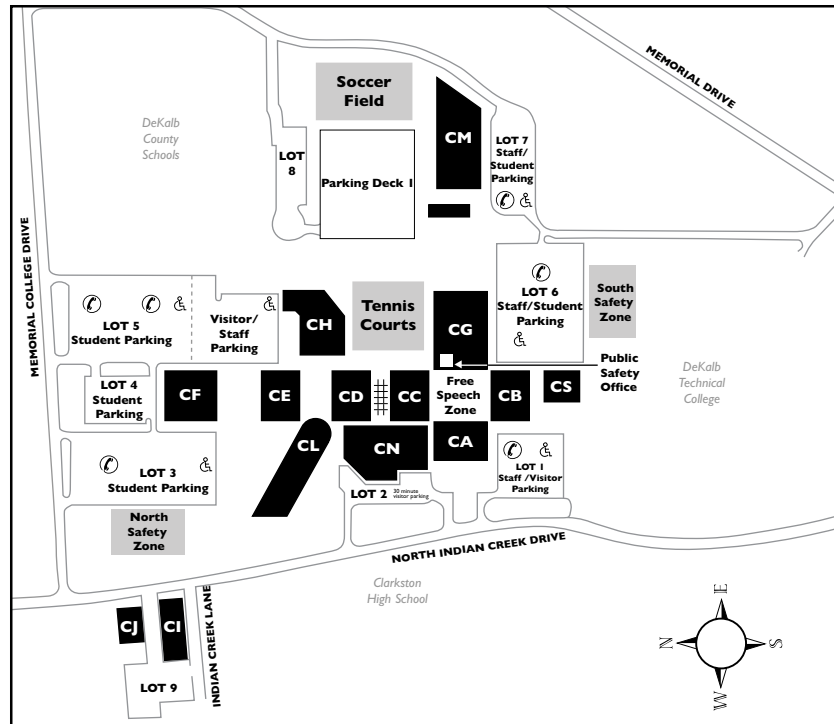
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Campus Maps

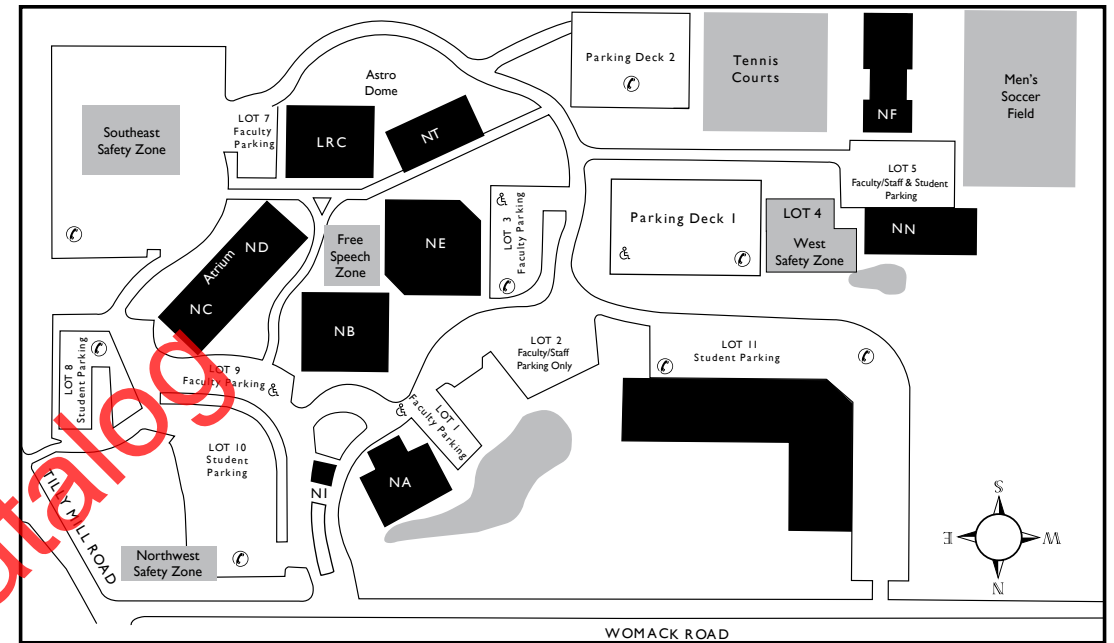


Clarkston Campus
555 N. Indian Creek Dr.
Clarkston, GA 30021
678-891-3200

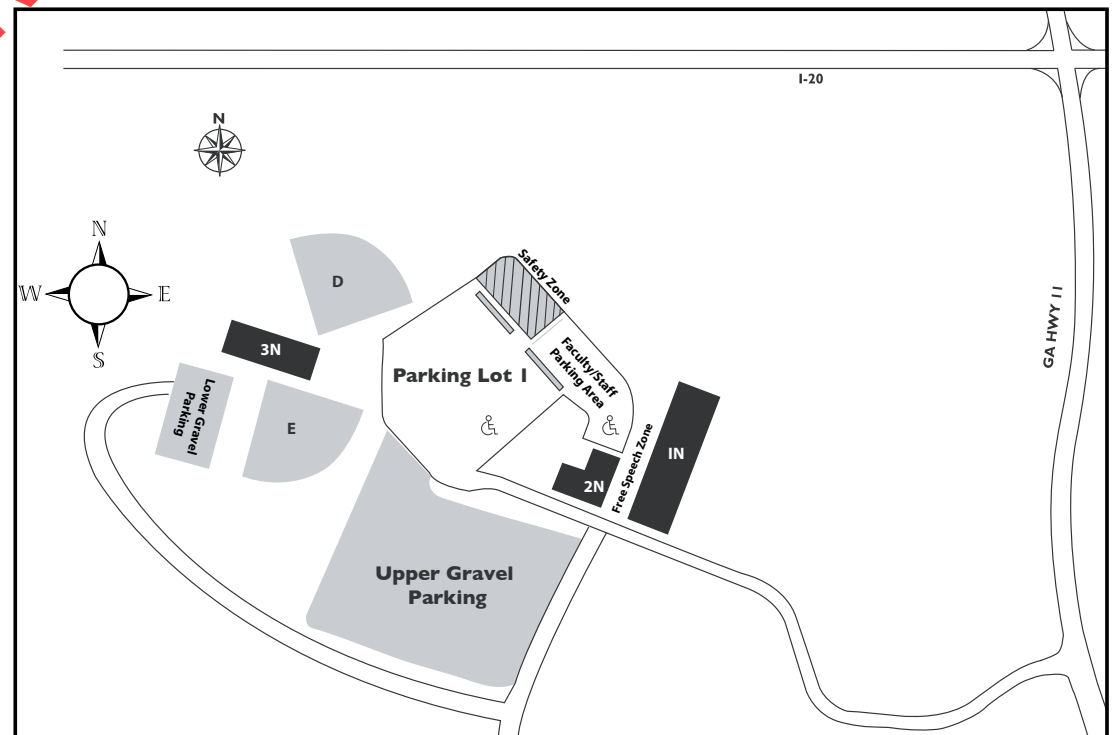


Decatur Campus
3251 Panthersville Rd.
Decatur, GA 30034
678-891-2300

Campus Maps



Dunwoody Campus
2101 Womack Rd.
Dunwoody, GA 30338
770-274-5000



Newton Campus
239 Cedar Ln.
Covington, GA 30014
770-278-1200

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